Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

17 November 2026

DIVISION MEMORANDUM
No. 469, s. 2026

11th REGULAR DIVISION
MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. This Office announces the conduct of **11th Regular Division Management Committee (ManCom) Meeting** to be held at **Villaverde Multi-pupose Gymnasium, Villaverde, Nueva Vizcaya** on **November 26, 2026 at 8:00 in the morning.** The ManCom Meeting will be hosted by Villaverde District. The ManCom participants are requested to attend in their masquerade attire, polo for male and dress for female.

2. The Division ManCom Meeting agenda are as follows:
   a. Updates & Reminders: CID, SGOD & OSDS
   b. Recognition of Retirees
   c. ASDS updates
   d. SDS hour
   e. Other Matters

3. A Registration Fee of One Thousand Five Hundred Pesos (P1,500.00) shall be collected, chargeable against local funds, to defray the cost of meals and snacks, venue rental, electricity, utility expenditures and other incidental expenses subject to usual accounting and auditing rules and procedures.

4. The registration fee shall be collected in advance at the Cashier's Office on or before November 25, 2026 to minimize the queuing of participants at the venue and to eliminate unnecessary delays in the conduct of the ManCom Meeting.

5. Travelling expenses shall be charged against local funds subject to usual accounting guidelines, rules and regulations.

6. For information, guidance and compliance.

DEPARTMENT OF EDUCATION
RELEASED
Date: 17 NOV 2026
Time: 4:30
By: quen
DIVISION OF NUEVA VIZCAYA

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
11-2026-923

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