Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

November 16, 2026

DIVISION MEMORANDUM
No. 467 s. 2026

PLANNING WORKSHOP ON THE IMPLEMENTATION OF PHILHEALTH YAKAP PROGRAM IN SECONDARY SCHOOLS

To: Assistant Schools Division Superintendent
Chief-School Governance Operations Division
Chief-Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Heads, Secondary Schools
School Health and Nutrition Personnel

1. In line with the Division's continuing efforts to strengthen the implementation of the **PhilHealth YAKAP Program** and expand access to primary healthcare services among learners and school personnel, this Office hereby directs **all public secondary school nurses to attend the Planning Workshop for the Development of a Division Memorandum on the Implementation of YAKAP in Secondary Schools.**

2. The activity shall be conducted as follows:
   A. Date: November 18, 2026 (Wednesday)
   B. Time: 8:00 AM onwards
   C. Venue: Zen Hotel, Bayombong, Nueva Vizcaya
   D. Participants: All Public Secondary School Nurses

3. The planning workshop aims to:
   A. Develop and finalize proposed guidelines for the systematic implementation of PhilHealth YAKAP in secondary schools.
   B. Establish standardized procedures for learner registration, parental consent, PhilHealth YAKAP facility selection, and First Patient Encounter (FPE).
   C. Define the roles, responsibilities, and reporting mechanisms of secondary school nurses.
   D. Strengthen coordination among schools, the SHNU, and partner healthcare providers in facilitating YAKAP services, including laboratory examinations, consultations, and GAMOT benefits.
   E. Formulate an implementation plan, timeline, and monitoring mechanisms to ensure effective program delivery.

4. Attendance and active participation of all secondary school nurses are required, as their technical inputs and field experiences are essential in developing practical, responsive, and sustainable Division guidelines.

5. Participants are encouraged to bring relevant YAKAP implementation reports, registration updates, and identified operational concerns for discussion during the workshop.

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6. Transportation expenses incurred by the participants in attending the activity shall be charged against their respective school's Maintenance and Other Operating Expenses (MOOE), subject to the availability of funds and existing government accounting and auditing rules and regulations.

7. Immediate dissemination of and strict compliance with this Memorandum are directed.

8. For further queries, kindly contact **Ryan Christopher A. Buccat, MD, Medical Officer III at 09275463220**

9. For information, guidance and strict compliance

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent

DEPARTMENT OF EDUCATION
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DIVISION OF NUEVA VIZCAYA