Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

4 November 2026

DIVISION MEMORANDUM
No. 446, s. 2026

BENCHMARKING AND PROFESSIONAL LEARNING ACTIVITY ON THE MANAGEMENT AND OPERATIONALIZATION OF THE INCLUSIVE LEARNING RESOURCE CENTER (ILRC)

TO: Assistant Schools Division Superintendent
Chief ES, School Governance and Operations Division
OIC-Chief ES, Curriculum Implementation Division
Education Program Supervisors
Public Schools District Supervisors/Districts-in-Charge
All Others Concerned

1. The Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division (CID), shall conduct a Benchmarking and Professional Learning Activity on the Management and Operationalization of the Inclusive Learning Resource Center (ILRC) on November 25–26, 2026, at the Inclusive Learning Resource Center, Valenzuela City.

2. The activity aims to:
   a. gain insights into the organizational structure, management systems, facilities, resources, and services of an established ILRC;
   b. observe and learn from the actual operational practices of the host ILRC, particularly in providing services and support to learners with disabilities and other learners with special educational needs; and
   c. identify practices and operational arrangements that may guide the enhancement of the existing ILRC at Bayombong Central School and Integrated SPED Center and the establishment of the next ILRC at Bambang Central School–Integrated SPED Center.

3. The list of participants and the schedule of activities are attached to this Memorandum. Participants are expected to actively engage in the benchmarking activities and accomplish the prescribed observation and documentation tools.

4. To ensure zero disruption of classes and compliance with DepEd Order No. 009, s. 2026, participating schools shall make the necessary arrangements to ensure the continuous delivery of instruction and school operations during the activity. School heads shall designate an Officer-in-Charge (OIC) during their absence, while attending SNED teachers shall prepare and implement appropriate Alternative Delivery Modes (ADM) for their learners. School heads shall ensure that these arrangements are in place before the scheduled activity.

Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: https://sdonuevavizcaya.com/

5. Expenses relative to the conduct of the activity, including allowable personnel and transportation expenses, shall be charged against the PSF-SNED funds (RO-2-25-01066), subject to the availability of funds and the usual budgeting, accounting, and auditing rules and regulations.

6. For information, guidance, and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
11-2026-852

DEPARTMENT OF EDUCATION
RELEASED
Date: 04 NOV 2026
Time: 3:15
By: Leslie
DIVISION OF NUEVA VIZCAYA

BENCHMARKING AND PROFESSIONAL LEARNING ACTIVITY ON THE MANAGEMENT AND OPERATIONALIZATION OF THE INCLUSIVE LEARNING RESOURCE CENTER (ILRC)

LIST OF PARTICIPANTS
November 25-26, 2026
ILRC, Valenzuela City

No.	Name	Position
1	ROMMEL S. DE GRACIA	Chief Education Supervisor, CID
2	HILDA D. ARAGON	EPS, KE & SNED
3	RONNIE B. BIBAS	EPS, SCIENCE
4	WILHELMINA C. CASTRO	EPS, ESP & FP, GAD
5	JERRY B. LAZARO	P3/DIC (Math representative)
6	KEVIN MARF B. SAQUING	MT2/AP, BCSSC
7	IALANA ELAINE A. MANALO	SCA/DOCUMENTER
8	ZORAIDA D. TOLENTINO	SNET, BCSSC
9	KATHLEEN U. PIEDAD	SNET, BCSSC
10	JOVELYN C. AMPAT	SNET, BCSSC
11	TRECY C. UCOL	P3, BCSISC
12	VICTORINA P. MILO	SNET, BCSISC
13	NENITA M. BOLISAY	SNET, BCSISC
14	MERLYN S. ABAT	PSDS-BAYOMBONG 1
15	MA. OLIVIA M. BRAZIL	P3/DIC, BAMBANG 1
16	JOVELYN L. MASA	ADAS- Documenter
17	Driver	SDO-NV
18	Driver	SDO-NV

TIMELINE OF ACTIVITIES

Date	Time	Activity
November 13, 2026	1:00 PM	Virtual DSOW
November 23, 2026	1:00 PM	Virtual DSOW
November 25, 2026	8:30 AM–3:00 PM	Departure from Nueva Vizcaya to Valenzuela City
	3:00 PM – 5:00PM	Arrival and Settling down (Valenzuela Hotel)
	5:00 PM onwards	Review of Benchmarking Objectives and Guide Questions
November 26, 2026	8:00 AM – 8:15AM	Registration
	8:15 AM–8:45 AM	Courtesy Call on the Schools Division Superintendent of Valenzuela City
	8:45 AM – 4:45 PM	Benchmarking Proper
	4:45 PM – 5:00 PM	Preparation for Departure
	5:00 PM onwards	Home Sweet Home