Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

03 November 2026

DIVISION MEMORANDUM
No. 443 ,s.2026

CREATION OF LEARNER RIGHTS AND PROTECTION (LRP) TEAMS AND ESTABLISHMENT OF LRP DESKS IN EACH MUNICIPALITY DURING THE CONDUCT OF THE 2026 NUEVA VIZCAYA PROVINCIAL ATHLETIC ASSOCIATION (NVPAA) MEET

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public and Private Elementary and Secondary School Heads
All others concerned

1. Pursuant to Memorandum **OUOPS-2024-05-00946**, this Office directs all **District Heads** to facilitate the **creation of a Learner Rights and Protection (LRP) Team and the establishment and operationalization of an LRP Desk** in each municipality during the conduct of the 2026 Nueva Vizcaya Provincial Athletic Association (NVPAA) Meet.

2. Each participating municipality shall organize its own LRP Team, which shall be responsible for ensuring the protection, safety, and well-being of all learners representing its respective municipality throughout the duration of the activity.

3. The LRP Team shall be composed of the following personnel:

a. **District Child Protection Committee (CPC) Focal Person** – Team Leader;
b. **Guidance Counselor/Designate** – Member; and
c. **School Counselor Associate** – Member.

4. The LRP Team shall perform the following functions:

a. Ensure a safe, secure, inclusive, and supportive environment for all learners representing their respective municipality throughout the duration of the activity;

b. Establish and manage an LRP Desk that shall serve as the primary receiving and assistance point for learner-related concerns and reported incidents involving learners from their respective municipality;

c. Provide immediate assistance and appropriate initial responses to learner-related concerns and reported incidents;

d. Coordinate with the Division LRP Team in addressing learner-related concerns and facilitating appropriate referrals;

e. Disseminate and prominently display Learner Rights and Protection (LRP)/Child Protection Committee (CPC) contact information and relevant

Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: https://sdonuevavizcaya.com/

emergency hotlines in the assigned billeting schools and other relevant activity areas; and

f. Ensure the proper documentation, monitoring, and reporting of learner-related concerns and incidents encountered during the activity.

5. The LRP Desk shall be **visible and functional** throughout the duration of the activity and shall submit an **accomplishment** and **incident report,** if applicable, to the Schools Division Office through the Division LRP Focal Person within five (5) working days after the event.

6. Expenses relative to the establishment of the LRP Desk, including the reproduction of tarpaulins and advocacy materials, may be charged to school MOOE, or any available local funds, subject to existing accounting and auditing rules and regulations. The layouts for the tarpaulin and advocacy materials may be downloaded at the following links:

- **https://tinyurl.com/LRPTARPNV**
- **https://tinyurl.com/LRPADVOCACYMATERIALS**

7. For information, guidance and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
11-2026-814

DEPARTMENT OF EDUCATION
RELEASED
Date: 03 NOV 2026
Time: 4:45
By:
DIVISION OF NUEVA VIZCAYA