Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

DepEd Regional Office No. 02
DOCS ID No: 111026015
Created by: Records
Date Created: 11/10/2026

MEMORANDUM
OUF-2026- 262

FOR : **REGIONAL DIRECTORS**
SCHOOLS DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHER OFFICES CONCERNED

DepEd REGIONAL OFFICE 02 RECEIVED DATE: 10 NOV 2026 BY: RECORDS SECTION

FROM : **ATTY. EDSON BYRON K. SY**
Undersecretary for Finance

SUBJECT : **OFFICIAL EMAIL ADDRESS FOR THE SCHOOL MOOE WEB-BASED MONITORING SYSTEM (SMOOE WBMS)**

DEPARTMENT OF EDUCATION RECEIVED Date: 17 NOV 2026 Time: 8:33 By: DIVISION OF NUEVA VIZCAYA

DATE : NOV 09 2026

The School Maintenance and Other Operating Expenses (MOOE) Web-Based Monitoring System (WBMS) serves as a platform for monitoring the implementation of the School MOOE. To support its effective implementation and ensure that concerns raised by users are properly addressed, a centralized communication channel has been established for all system-related concerns, requests, and inquiries, to be managed by the Finance Service – Office of the Director (FS-OD).

Effective November 9, 2026, all issues, inquiries, requests for assistance, account-related concerns, system access requests, data validation concerns, and other matters pertaining to the SMOOE WBMS shall be submitted through the following official email address:

The dedicated email address shall serve as the central helpdesk and communication channel for Regional Offices (ROs), Schools Division Offices (SDOs), schools, and other authorized users. It shall facilitate the systematic recording, monitoring, and tracking of concerns and requests, promote proper documentation and coordination, and support the timely resolution of issues and dissemination of system-related advisories, updates, and announcements.

Relative thereto, all ROs are reminded to ensure that their respective SDOs and schools observe the prescribed communication channel for all SMOOE WBMS-related concerns and requests.

MEMORANDUM Date: 11/17/26 Released (Records):

To: (✓) PSDS/DICs (✓)Elem/Sec School Heads
( ) Private Schools ( ) Others:

For: (✓) Information (✓) Dissemination
(✓) Guidance ( ) Strict Compliance

ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent

By: ASDS CID Chief SGOD Chief AO Atty Signature

November 16, 2026

To: All Schools Division Superintendents
All School Heads
All Others Concerned

For your information and dissemination.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/Regional Director

DepED MATATAG
Address: 2F Rizal Bldg., Dep
Telephone Nos.: (02) 8633-
Email Address: usec.finance

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For information and guidance.

Thank you.

Cc: Finance Service – Office of the Director

November 16, 2026

To: All Schools Division Superintendents
All School Heads
All Others Concerned

For your information and dissemination.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/Regional Director

DepED MATATAG
Address: 2F Rizal Bldg., Dep
Telephone Nos.: (02) 8633-
Email Address: usec.finance

DEPED REGIONAL OFFICE 02 RELEASED DATE: 11-16-2026 BY: RECORDS SECTION

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MEMORANDUM
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For information and guidance.

Thank you.

ACCOUNTING SECTION
RECEIVED
DATE: NOV 12 2026
SIG.
FINANCE DIVISION

Cc: Finance Service – Office of the Director

Address: 2F Rizal Bldg., DepEd Complex Meralco Avenue, Pasig City
Telephone Nos.: (02) 8633-9342 TeleFax No: (02) 8638-3703
Email Address: usec.financebpm@deped.gov.ph