



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

19 October 2026

DIVISION MEMORANDUM

No. 418 s. 2026

**CONDUCT OF IN-SERVICE TRAINING (INSET) FOR TEACHERS FOR THE
SECOND TERM OF SCHOOL YEAR 2026-2027**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. In line with the Department of Education's thrust to strengthen teacher competence and improve classroom instruction, the Schools Division Office, informs the school heads, Public Schools District Supervisors, and District In-Charge of the conduct of the In-Service Training (INSET) for Teachers for the Second Term of School Year 2026-2027 on **December 17-18, 2026**.

2. The INSET aims to:

- a. orient teachers on the salient features and implementation requirements of relevant DepEd policies and issuances;
- b. strengthen teachers' competence in lesson planning and learning design;
- c. support the development of context-responsive, learner-centered, and standards-based instructional materials;
- d. promote collaboration, reflection, and sharing of best practices among teachers; and
- e. ensure that classroom teaching practices are aligned with current DepEd policies and priorities.

3. Public Schools District Supervisors / District In-Charge and/or school heads are directed to prepare their respective district and school-based INSET proposals using both the SDO Professional Development (PD) template and the PRC PD Program templates, and submit these to the Schools Division Office through the Human Resource Development Section (HRDS) and shall be duly noted by the Officer-in-Charge of the Office of the Curriculum Implementation Division.

4. All concerned are hereby advised to observe the following schedule of submission and uploading of requirements:

ACTIVITY	SCHEDULE
Submission of documentary requirements to the HRD Section	October 26-29, 2026
Online uploading of requirements for PRC Accreditation	October 30, November 4-5, 2026
Conduct of INSET for Teachers	December 17-18, 2026



Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

5. The proposed INSET topics may include, but are not limited to, the following:

TOPICS	REFERENCE
Constructing Performance Tasks and Rubrics for authentic assessment of learners' 21st-century skills	DepEd Order No. 15, s. 2026 DepEd Order No. 8, s. 2015 DepEd Order 32, s. 2015
Using Assessment Data to Improve Instruction: interpreting learner performance data and planning appropriate interventions	DepEd Order No. 35, s. 2016 DepEd Order no. 16, s. 2026
Integrating 21st Century Skills in Daily Instruction and Assessment across learning areas	
ICT Integration in Teaching, Learning, and Assessment: using digital tools for interactive lessons, digital portfolios, and online assessments	
Differentiated Instruction and Inclusive Teaching Practices for learners with diverse needs, abilities, and backgrounds	
Contextualization, Localization, and Indigenization of the Curriculum to make lessons relevant to learners' community and culture	
Designing Learner-Centered Lessons using inquiry-based, collaborative, and experiential learning strategies	
Effective Feedback and Learner Self- and Peer-Assessment to promote learner agency and continuous improvement	
Reporting Learner Progress and Communicating Assessment Results to learners, parents, and stakeholders	
Teacher Collaboration and Reflective Practice for Improved Teaching and Learning	DepEd Order No. 8, s. 2015 DepEd Order No. 35, s. 2016
Professional Development Planning and Career Progression of Teachers through needs-based INSET and LAC activities	
Conducting Training Needs Assessment and Evaluating INSET Effectiveness	
Philippine Professional Standards for Teachers (PPST), Features of Practice, and/or Masterclass Topics attended by selected teachers and/or content experts	DepEd Order No. 42, s. 2017



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

Other relevant topics:

- Curriculum content, pedagogy, and/or assessment;
- Artificial Intelligence (AI) and digital technologies
- Inclusive Education and support;
- Interventions addressing gender-related issues, mental health support, and programs for diverse learners; and
- Integration of Disaster Risk Reduction and Management (DRRM) concepts within and across disciplines.
- Best Practices in Implementing ARAL Program (Strategies and Interventions on read to learn and learn to read).

6. The expenses to be incurred in the conduct of the In-Service Training (INSET) shall be charged against the HRTD Fund and School Maintenance and Other Operating Expenses (MOOE), subject to the usual accounting and auditing rules and regulations.
7. Monitoring of the INSET implementation shall be covered by a separate memorandum.
8. For guidance, information, strict compliance, and appropriate action.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

