



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
Schools Division of Nueva Vizcaya

12 October 2026

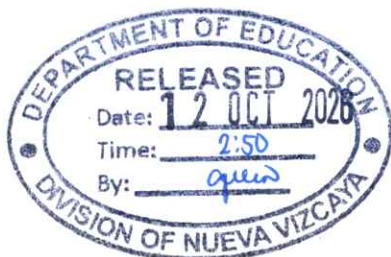
**DIVISION MEMORANDUM**

No. 404, s. 2026

**CONDUCT OF SCHOOL-BASED MONITORING AND EVALUATION (SBM&E) ON  
THE IMPLEMENTATION OF THE GENDER-RESPONSIVE BASIC EDUCATION  
(GRBE) POLICY**

TO: Assistant Schools Division Superintendent  
Chief ES, School Governance and Operations Division  
OIC-Chief ES, Curriculum Implementation Division  
Education Program Supervisors  
Public Schools District Supervisors/Districts-in-Charge  
All Others Concerned

1. In line with the Department of Education's commitment to gender-responsive and inclusive basic education, the School-Based Monitoring and Evaluation (SBM&E) on the implementation of the Gender-Responsive Basic Education (GRBE) Policy shall be conducted from October 12 to 16, 2026 in the identified participating schools.
2. The monitoring and evaluation shall be conducted by the following designated monitors: two (2) from the Central Office, EPS Daisy Doral from Regional Office No. II, and EPS Wilhelmina C. Castro, EPS Hilda D. Aragon and SEPS Florence F. Esparrago from the Schools Division Office of Nueva Vizcaya. The attached itinerary of activities shall serve as the guide for the conduct of the monitoring and evaluation.
3. The participating schools and concerned personnel shall provide the necessary assistance and prepare the relevant documents, records, and other supporting evidence needed to facilitate the monitoring and evaluation process.
4. Gender and Development (GAD) funds shall be utilized to cover allowable expenses related to the conduct of the activity, subject to the availability of funds and existing budgeting, accounting, and auditing rules and regulations.
5. For information, guidance, and compliance.



**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent



Republic of the Philippines  
**Department of Education**

Region II – Cagayan Valley

School-Based Monitoring and Evaluation of the GRBE at SDO Nueva Vizcaya  
October 12-16,2026

| <b>DATE/TIME</b>                                                      | <b>PARTICULARS</b>                                                                                         | <b>Person In-Charge</b> |
|-----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------|
| <b>DAY 0 – October 12, 2026 (Monday ) TRAVEL to SDO Nueva Vizcaya</b> |                                                                                                            |                         |
| 8:00 – 2:00 pm                                                        | Travel to SDO Nueva Vizcaya                                                                                | CO and RO Monitors      |
| 2:00 – 3:00 pm                                                        | Courtesy Call                                                                                              | CO & RO monitors        |
| 3:00- 4:00 pm                                                         | Orientation of the SBM&E GRBE Policy to the PSDSs/ DICs of the 10 Schools to be monitored and SDO- NV GFPS | CO Monitor              |
| 4:00- 5:00 pm                                                         | Checking in to the Hotel                                                                                   | CO & RO monitors        |
| 5:00 -6:00 pm                                                         | <b>Dinner at the Hotel</b>                                                                                 | Hotel                   |
| <b>DAY 1 – October 13, 2026 (Tuesday)</b>                             |                                                                                                            |                         |
| 6:00 – 7:00 am                                                        | <b>Breakfast</b>                                                                                           | Hotel                   |
| 8:00 – 10:00 am                                                       | <b>Solano High School (Very Large)</b><br>MADRASAH                                                         | CO/RO/SDO Monitors      |
| 10:30 – 1:00 pm                                                       | Solano East Central School<br>Integrated Sped Center<br>Very large with PWD                                | CO/RO/SDO Monitors      |
| 1:30 – 4:30 pm                                                        | Solano West Elementary School –<br>(Small School with Madrasah)                                            | CO/RO/SDO Monitors      |
| 4:30- 5:00 pm                                                         | Travel back to Hotel                                                                                       | CO/RO/SDO Monitors      |
| <b>Day 2 October 14, 2026 Wednesday</b>                               |                                                                                                            |                         |
| 6:30- 8:30 am                                                         | Travel to Lihlit Elementary School<br>(Small School<br>Hardship Post<br>Pure Multi-Grade)                  | CO/RO/SDO Monitors      |
| 8:30-11:30                                                            | Lihlit Elementary School<br>(Small School<br>Hardship Post<br>Pure Multi-Grade)                            | CO/RO/SDO Monitors      |
| 12:30- 2:00 pm                                                        | Travel to Bambang Central School                                                                           | CO/RO/SDO Monitors      |
| 2:00 -5:00 pm                                                         | Bambang Central School<br>Integrated Sped Center<br>(Medium School with PWD<br>Learners)                   | CO/RO/SDO Monitors      |
| 5:00-6:00pm                                                           | Back to Hotel                                                                                              | CO/RO/SDO Monitors      |
| 6:00 -7:00 pm                                                         | Dinner                                                                                                     |                         |

|                                            |                                                                                         |                    |
|--------------------------------------------|-----------------------------------------------------------------------------------------|--------------------|
|                                            |                                                                                         |                    |
| <b>DAY 3 – October 15, 2026 (Thursday)</b> |                                                                                         |                    |
| 6:00- 7:00AM                               | Breakfast –                                                                             | Hotel              |
| 7:00 8:30                                  | Travel to Kasibu Central School                                                         | CO/RO/SDO Monitors |
| 8:30-12:00 am                              | Kasibu Central School<br>(Medium School<br>Hardship Post<br>With IPED and PWD Learners) | CO/RO/SDO Monitors |
| 12:00 – 2:00 pm                            | Travel to Sta Fe National High School                                                   | CO/RO/SDO Monitors |
| 2:00-5:00pm                                | Sta Fe National High School<br>(Large School<br>With IP Learners)                       | CO/RO/SDO Monitors |
| 5:00-6:00pm                                | Travel time back to Hotel                                                               | CO/RO/SDO Monitors |
| 6:00 -7:00 pm                              | Dinner                                                                                  |                    |
| <i>Day 4, Friday</i>                       |                                                                                         |                    |
| 6:00 -7:00 am                              | Breakfast                                                                               |                    |
| 7:00 am – onwards                          | <b>HOME SWEET HOME</b>                                                                  |                    |

Prepared by :



**DAISY M. DORAL PhD**  
EPS, HRDD/GAD Focal