



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

October 1, 2026

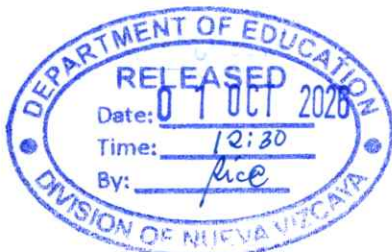
DIVISION MEMORANDUM

No. 381, s. 2026

**CONDUCT OF ENTRANCE CONFERENCE WITH THE COMMISSION ON AUDIT
AND IMPLEMENTING UNITS OF SDO NUEVA VIZCAYA**

To: Assistant Schools Division Superintendent
OIC Chief, CID
Chief, SGOD
Public Schools District Supervisors/Districts-in-Charge
Public Secondary/Elementary School Heads
All others concerned

1. The Philippine Constitution mandates the Commission on Audit (COA) to examine, audit, and settle all accounts pertaining to government revenue, receipts and expenditures, in order to promote accountability, transparency and efficiency in the use of public funds and property.
2. To ensure an efficient and effective conduct of audit on all Implementing Units, including the SDO, this Office requires all Implementing Unit (IU) Schools to attend the **entrance conference** with the Resident Audit Team of the COA on **October 6, 2026** 8:30 o'clock AM at the Conference Hall, SDO Nueva Vizcaya.
3. All IUs shall send four (4) participants, preferably the School Head, Accountant or Senior Bookkeeper, Supply Officer, and the Administrative Officer II.
4. All participants from the IUs are required to bring all pertinent documents relative to the entrance conference.
5. A registration fee of P500.00 per participant is required to defray the costs of meals and other incidental expenses.
6. Travelling and other incidental costs and expenses related to this activity shall be charged against local funds, subject to existing accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is desired.




ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

09-2026-694



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