

MEMORANDUM		Date: 10/29/2026	Released (Records): <i>Guerr</i>
To: (/) PSDS/DICs	(/) Elem/Sec School Heads		
() Private Schools	() Others:		
For: (/) Information	(/) Dissemination		
(/) Guidance	(/) Strict Compliance		
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By: ☐ ASDS	☐ CID Chief	☐ SGCD Chief	☐ AO ☐ Atty

Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY
October 13, 2026



Regional Endorsement of Additional Applicants for the Learning Initiatives for Nurturing Guidance Associates and Counselors Program (LINGAP)

1. This Advisory refers to **DM-OULS-2026-298** titled **Call for Nominations to the Learning Initiatives for Nurturing Guidance Associates and Counselors Program (LINGAP)**, dated July 7, 2026.
2. Please be informed that the National Educators Academy of the Philippines (NEAP) shall accept regional endorsements of LINGAP applicants until **October 30, 2026**.
3. Applicants are hereby reminded to refer to **Enclosure 1** for the **complete documentary requirements** they shall prepare and submit to officialize their application.
4. The Schools Division Offices (SDOs) are expected to initially screen and evaluate applicants' documentary requirements before endorsing them to the Regional Offices (ROs).
5. The ROs shall, then, verify the completeness and authenticity of all required documentary documents, consolidate, approve, and upload them through <https://tinyurl.com/yr2wfs55> for further evaluation and processing. Regionally endorsed applicants are still subject for DepEd Central Office Personnel Development Committee (PDC) final screening. Please refer to **Enclosure 2** for the Update on Summary of LINGAP Scholar Slots and **Enclosure 3** for the updated guide on application submission documents.
6. For questions or concerns, kindly coordinate with **Ms. Rizza A. Pereyra** or **Mr. Angelo E. Bedaña** via email at scholarships@deped.gov.ph or landline (02) 8715-9919.
7. For dissemination and appropriate action.

Ana Kristelle Garcia-Ortiz
ANA KRISTELLE GARCIA-ORTIZ

Director III
Officer-in-Charge
National Educators Academy of the Philippines



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Complete Documentary Requirements to be Submitted by Applicants

- A. For applicants who are in the process of enrolling this **Academic Year 2026** term, the following requirements must be completed and submitted through their respective Regional Offices:
1. Application Form
 2. Photocopy of CSC Appointment, with attached Service Record
 3. Photocopy of Individual Performance Commitment and Review Form (IPCR) for the last two (2) rating periods preceding the date of application;
 4. Original copy of Certificate of physical fitness and medical certificate or clinical certificate of mental fitness to undertake and complete the program, as certified by a licensed physician and by a licensed psychiatrist or psychologist.
 5. Photocopy of Certificate of clearance from previous grants, certificate copies of trainings attended, published works or research presented, if applicable
 6. Sending SDO Endorsement Form
 7. Approved Scholarship on Official Time signed by the School Head and endorsed by SDO
 8. Certified True Copy of Proof of Admission to the Delivering HEI
 9. Return Service Agreement and Draft Workplace Application Plan
- B. For applicants who are enrolling for **Academic Year 2027**, the following requirements must be submitted through their respective Regional Offices:
1. Application Form
 2. Photocopy of CSC Appointment, with attached Service Record
 3. Photocopy of Individual Performance Commitment and Review Form (IPCR) for the last two (2) rating periods preceding the date of application;
 4. Original copy of Certificate of physical fitness and medical certificate or clinical certificate of mental fitness to undertake and complete the program, as certified by a licensed physician and by a licensed psychiatrist or psychologist.
 5. Photocopy of Certificate of clearance from previous grants, certificate copies of trainings attended, published works or research presented, if applicable
 6. Sending SDO Endorsement Form
 7. Approved Scholarship on Official Time signed by the School Head and endorsed by SDO
 8. Return Service Agreement

October 21, 2026

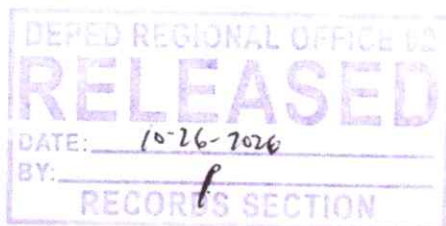
To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

For information, dissemination and appropriate action.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/ Regional Director

For the Regional Director:

OCTAVIO V. CABASAG PhD
Chief ES, CLMD
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Enclosure 2

Update on Summary of LINGAP Scholar Slots

Region	Total Number of Allotted Slots	Total Number of 1 st Round Endorsed	Remaining Slots Need to Filled
Region 1	52	7	47
Region 2	37	10	29
Region 3	73	21	54
CALABARZON	85	41	48
MIMAROPA	31	22	12
Region 5	49	31	20
Region 6	34	16	20
Region 7	46	28	20
Region 8	49	21	30
Region 9	37	8	31
Region 10	52	25	29
Region 11	43	2	43
Region 12	34	13	23
NIR	73	38	37
CARAGA	46	30	18
NCR	58	11	49
CAR	34	4	32



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Enclosure 3

Updated Guide on Application Submission Documents

Step-by-Step Guide: Submitting LINGAP Documents

Please follow these steps to set up your Google Drive folder, upload your consolidated files, set access permissions, and submit your link.

Step 1: Create the Main Folder

1. Go to [Google Drive](#).
2. Click + **New** (top left corner) → select **New folder**.
3. Name your folder: REGION_LINGAP New Endorsement
(Replace REGION with your actual region name, e.g., **REGION 1_LINGAP New Endorsement**).

Step 2: Create Subfolders & Upload Consolidated Files

1. Double-click to open your main folder.
2. Click + **New** → **New folder** to create two subfolders:
 - o 2026 Applications
 - o 2027 Applications
3. Open each subfolder and upload **one consolidated document per applicant** into the correct year folder.
(Example: Combine all supporting files for Applicant A into a single document/PDF labeled Applicant Surname- 2026 before uploading).

Step 3: Share Access

1. Right-click the main folder name at the top of the page and select **Share** → **Share**.
2. Under **General access**, make sure it is set to **Restricted**.
3. In the **Add people and groups** bar, enter **ONLY** these two email addresses:
 - o angelo.bedana@deped.gov.ph
 - o rizza.pereyra@deped.gov.ph
4. Set their permission level to **Editor** (or **Viewer**, per standard guidelines) and click **Send**.

Security Note: Keeping access set to **Restricted** ensures your region's confidential documents remain private and accessible only to you and authorized personnel.

Step 4: Copy the Folder Link

1. Right-click the main folder again and select **Share** → **Copy link**.

Step 5: Submit via Google Form

1. Open your designated **Google Form**.
2. Paste the link (Ctrl + V or right-click → *Paste*) into the designated response field and click **Submit**.



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026- 298

FOR : **Regional Directors**
Schools Division Superintendents
All Others Concerned

FROM : *Carmela Oracion*
CARMELA C. ORACION
Undersecretary for Learning Systems *for*

SUBJECT : **CALL FOR NOMINATIONS TO THE LEARNING INITIATIVES FOR NURTURING GUIDANCE ASSOCIATES AND COUNSELORS PROGRAM (LINGAP)**

DATE : 7 July 2026

1. Pursuant to Republic Act No. 7722, otherwise known as the Higher Education Act of 1994, and in reference to Republic Act No. 12080, or the Basic Education Mental Health and Well-Being Promotion Act, and Republic Act No. 11650, or the Instituting a Policy on Inclusion and Services for Learners with Disabilities in Support of Inclusive Education Act, the Commission on Higher Education (CHED), in partnership with the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP), hereby announces the Call for Nominations to the **Learning Initiative for Nurturing Guidance Associates and Counselors Program (LINGAP)**.
2. This initiative reflects CHED and DepEd's commitment to strengthening the capacity of the education sector by providing educational support to qualified teaching and non-teaching personnel who aspire to pursue graduate degree programs in Guidance and Counseling or Psychology. The program is aimed at developing a pool of competent guidance professionals who will contribute to improving basic education, advancing inclusive education, and promoting the mental health and well-being of learners and educational communities.



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3. LINGAP is a scholarship program open to **DepEd teaching and non-teaching personnel** holding permanent/plantilla positions who are either incoming or ongoing graduate students. Applicants must be currently enrolled in, or intend to enroll in, any of the following degree programs offered by CHED-recognized Philippine Higher Education Institutions (HEIs): **(a) Master's in Guidance and Counseling;** or **(b) Master's in Psychology.**

- a. The applicant must undertake and complete their degree program in an eligible graduate program offered by an HEI identified by CHED.
 - b. For incoming graduate students, LINGAP shall provide financial support up to three (3) academic years for the completion of the degree.
 - c. For applicants currently enrolled in an ongoing master's degree program, the allowable period for coverage shall be adjusted proportionately based on the remaining coursework units required to complete the degree. In no case shall the remaining duration of study applied for scholarship exceed the allowed years of scholarship provided which is three (3) academic years for the completion of the degree.
 - d. For applicants who are already in the thesis or dissertation writing stage, the allowable period for coverage shall be strictly limited to one (1) academic year.
4. Selected applicants shall be granted with the scholarship and are entitled to the following privileges upon approval of DepEd, subject to applicable provisions of the Joint Memorandum Circular (JMC).

4.1. The stipend shall be released on a per academic term basis, subject to compliance with the documentary requirements and to other government accounting and auditing rules.

4.2. The thesis allowance shall be released in two tranches based on the following schedules:

4.2.1. First tranche (80%) shall be released upon submission of certificate of approval for thesis proposal duly signed by the Dean and/or Department Chairperson.

4.2.2. Second tranche (20%) shall be released upon submission of the electronic copy of the approved thesis and approval sheet duly signed by the Dean, or equivalent.

Tuition and Other Fees	Actual tuition and other fees
Stipend	Php 30,000.00 x number of months per term
Thesis allowance	Php 150,000.00

4.3 In cases where scholars are approved while the term has commenced, the scholarship shall only cover the following:

- 4.3.1. Costs of tuition and other fees;

4.3.2. Stipend on the month of approval provided that it is approved within 20 days of the month of approval. In the event that the approval is made in less than seven (7) days from the end of the month, the stipend shall commence the next month.

4.3.3. Thesis Allowance

5. In this connection, all Regional Offices are hereby requested to endorse qualified nominees, ensuring equitable representation from the Schools Division Offices and adherence to the eligibility criteria.
6. Attached to this Memorandum are the following documents for advance reference and compliance, with the DepEd and CHED Joint Memorandum Circular (JMC) to be issued in a separate Advisory:

Annex A	List of Delivering HEIs under LINGAP
Annex B	Slot Allocation per DepEd Regional Office
Annex C	Eligibility Criteria
Annex D	Documentary Requirements for the LINGAP Application
Annex E	Application and Nomination Procedures
Annex F	Selection Criteria
Annex G	Requirements for Successful Applicants
Annex H	Application Templates

7. The results of successful applicants to the LINGAP scholarship program are final. As such, no appeal or request for reconsideration shall be entertained. Applicants who did not initially qualify for the LINGAP may re-apply and will be subject to a new application process.
8. To facilitate the streamlined implementation of LINGAP and provide further details, an online orientation for LINGAP Regional Focal Persons shall be conducted on 13 July 2026 (Monday), at 9am., via <https://tinyurl.com/LINGAP-MEETING>.
9. Should you have any concerns or clarifications, please contact the NEAP through email neap.pdd@depd.gov.ph or scholarships@depd.gov.ph and or landline (02) 8715-99199.
10. For immediate dissemination and appropriate action.



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Annex A

LIST OF DELIVERING HEIS UNDER LINGAP

Region	Name of DHEI	Program Offering
CAR	University of the Cordilleras	Master of Science in Guidance and Counseling; Master of Science in Psychology
I	Saint Louis College - La Union	Master of Arts in Guidance and Counseling
	Pangasinan State University	MASTER OF ARTS IN COUNSELING
	University of Northern Philippines	Master of Arts in Guidance and Counseling
II	Saint Mary's University	Master of Arts in Education major in Guidance and Counseling
III	Pampanga State University	Master of Arts in Guidance and Counseling (Professional and Academic Track)
	La Consolacion University Philippines	Master of Arts in Education major in Guidance and Counseling; Master of Science in Psychology
	Wesleyan University-Philippines	Master of Arts in Guidance and Counseling; Master of Education in Guidance and Counseling
IV	University of Batangas	Master of Arts in Psychology; Master of Arts in Counseling; Master of Psychology with Specialization in Clinical/Counseling Psychology
	Ateneo de Naga University	Master of Arts in Education major in Guidance and Counseling; Master of Arts in Psychology major in Counseling Psychology
V	Bicol University	Master of Arts in Guidance and Counseling
	University of Nueva Caceres	Master of Arts in Education major in Guidance and Counseling
VI	University of San Agustin	Master of Arts in Guidance and Counseling (Academic and Professional tract)
	Colegio de la Punsima Concepcion	Master of Arts in Education major in Guidance and Counseling



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VII	Siliman University	Master of Arts in Education major in Guidance and Counseling;
	Cebu Institute of Technology University	Master of Arts in Psychology - Clinical Psychology
IX	Ateneo de Zamboanga	Master of Arts in Psychology; Master in Psychology; Master in Guidance and Counseling
X	Capitol University	Master of Arts in Guidance and Counseling
	Misamis University	Master of Arts in Education major in Guidance and Counseling;
	Mindanao State University - IIT Campus	Master of Arts in Counseling Program
	Bukidnon State University	Master of Arts in Guidance and Counseling
XI	University of the Immaculate Conception	Master of Arts in Counseling; Master in Counseling
	Ateneo de Davao University	Master of Arts in Guidance and Counseling; Master in Guidance and Counseling; Master of Science in Psychology; Master in Psychology
NIR	University of Negros Occidental - Recoletos	Master of Arts in Guidance and Counseling; Master of Arts in Psychology
NCR	Miriam College	Master of Arts in Psychology major in Developmental Psychology; Master of Education in Guidance and Counseling
	Centro Escolar University	Master of Science in Guidance and Counseling; Master of Science in Psychology
	Assumption College	Master of Guidance and Counseling; Master of Arts in Psychology
	Far Eastern University	Master of Arts in Psychology (specialization: Clinical); Master of Arts in Psychology (Specialization: Industrial); Master in School Guidance and Counseling (Professional Track)
	Asian Theological Seminary	Master of Arts in Pastoral Counseling



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	Adamson University	Master of Arts in Psychology with specialization in Counseling Psychology
	Philippine Women's University	Masters of Arts in Guidance and Counseling; Master of Arts in Psychology
	Our Lady of Fatima University - Valenzuela	Master of Arts in Education major in Guidance and Counseling Master of Arts in Psychology major in Counseling Psychology Master of Arts in Psychology major in Industrial Psychology
	Our Lady of Fatima University - Quezon City	Master of Arts in Psychology major in Counseling Psychology Master of Arts in Psychology major in Industrial Psychology
CARAGA	Father Saturnino Urios University	Master of Arts in Guidance and Counseling

****Note: Scholars can study at any approved DHEIs.***



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Annex B

SLOT ALLOCATION PER DEPED REGIONAL OFFICE

Region	# of SDOs	Slots
I	14	52
II	9	37
III	21	73
IV-A CALABARZON	25	85
IV-B MIMAROPA	7	31
V	13	49
VI	8	34
NIR	21	73
VII	12	46
VIII	13	49
IX	9	37
X	14	52
XI	11	43
XII	8	34
CARAGA	12	46
CAR	8	34
NCR	16	58
Total	221	833



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Annex C

ELIGIBILITY CRITERIA

A nominated applicant shall be deemed eligible provided that all of the following conditions are met:

1. Must be a Filipino citizen;
2. Teaching or non-teaching personnel employed on a full-time basis and who rendered **at least 2 years of service** in DepEd. The minimum service period is imposed to ensure that scholarship support is extended to personnel with demonstrated commitment to public education and who are in a position to render meaningful return service upon completion of the program;
3. Must have obtained at least a **Very Satisfactory** performance rating for the last two (2) rating periods preceding the date of application.
 - 3.1 Must be admitted and enrolled in graduate degree programs identified in the Scope and Coverage of these Guidelines within the term of application;
 - 3.2 Must provide evidence of being physically fit to undertake and complete the scholarship program, as attested by a medical certificate issued by a licensed physician; and mentally fit to undertake and complete the scholarship program, as issued by a licensed psychiatrist or psychologist;
 - 3.3. Must execute a Return Service Agreement with DepEd, represented by the appropriate Regional Director concerned;
 - 3.4. Must be no more than 50 years old within the next six (6) months from the date of application, to ensure sufficient time to render and complete the return service obligation and imparting their acquired knowledge to the education sector;
 - 3.5. Must be cleared of any pending obligations from all previously government-awarded grants or scholarships, as attested by a Clearance or equivalent, including those in which the applicant was engaged as team members in research grants, or grants of similar nature; and
 - 3.6. Must be attested by the Sending SDO that the endorsement to the scholarship is part of the manpower development of the Division Office or its equivalent.



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3.7. Must execute a written agreement to take the Licensure Examination for Guidance Counselors or Psychologists, as applicable, upon completion of the program.

4. Additional requirement for applicants currently enrolled in ongoing master's degree programs:

4.1 Must be in good academic standing and not on extension of study at the time of application.

5. Ineligibility

5.1 Applicants with existing government-funded grants/scholarships, whether in partial or full, including those with an approved or received Notice of Award and/or executed scholarship/ grant contract at the time of application;

5.2 Applicants without clearance from previous awarded grants/scholarships, including those who served as team members on a funded grant;

5.3 Applicants who have been found guilty of administrative or criminal charges, or those with pending administrative or criminal cases;

5.4 Applicants enrolled in more than one graduate program at the time of application;

5.5 Applicants who have been terminated from a government scholarship due to non-completion, breach of contract and other analogous reasons;

5.6 Applicants who are unable to fulfill all of the eligibility requirements provided in these Guidelines, including, but not limited to, non-compliance or incomplete submission of documentary requirements.



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Annex D

DOCUMENTARY REQUIREMENTS FOR THE LINGAP APPLICATION

Stage	List of Documentary Requirements
Preliminary Process: Nomination from different schools to SDO	1. Application Form* 2. Photocopy of CSC Appointment, with attached Service Record • If the Service Record is not yet available, proof of request for its issuance shall be accepted. 3. Photocopy of Individual Performance Commitment and Review Form (IPCR) for the last two (2) rating periods preceding the date of application; 4. Original copy of Certificate of physical fitness and medical certificate or clinical certificate of mental fitness to undertake and complete the program, as certified by a licensed physician and by a licensed psychiatrist or psychologist.* 5. Photocopy of Certificate of clearance from previous grants, certificate copies of trainings attended, published works or research presented, if applicable
Nomination process from SDO to DepEd RO	In addition to the nomination package endorsed by the schools to SDO: 1. Sending SDO Endorsement Form* 2. Approved Scholarship on Official Time signed by the School Head and endorsed by SDO* 3. Certified True Copy of Proof of Admission to the Delivering HEI 4. Return Service Agreement and Draft Workplace Application Plan*

**Using prescribed template*



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Annex E

APPLICATION AND NOMINATION PROCEDURES AND TIMELINE

Step	Responsible Office	Process	Output	Timeline
1. Allocation of Slots	Regional Office (RO)	Determine and allocate the number of slots for each Schools Division Office (SDO) based on equitable distribution, identified needs, and available allocation.	Regional allocation of slots issued to SDOs	July 14-16, 2026
2. Call for Applications	Schools Division Office (SDO)	Disseminate the call for applications and receive documentary requirements from eligible applicants.	List of applicants with complete documentary requirements	July 17-27, 2026
3. Screening and Evaluation	Schools Division Office (SDO)	Screen and evaluate applicants based on the prescribed eligibility requirements and selection criteria. Certify the completeness and eligibility of recommended nominees.	Certified list of qualified nominees with supporting documents	July 28-31, 2026



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Department of Education

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4. Validation and Approval	Regional Office (RO)	Receive, review and evaluate applications through SDO nomination. Applications shall be shortlisted based on completeness, accuracy, and compliance with the eligibility criteria as prescribed in the policy.	Regional endorsed list of nominees	August 4-6, 2026
5. Consolidation and Submission	Regional Office (RO)	Consolidate and submit the approved applications to the DepEd Central Office, which shall be responsible for the consolidation and subsequent transmission of the same to the CHED CO. The endorsement shall be accompanied by a formal certification attesting that all endorsed applicants have been duly evaluated and found compliant with the	Consolidated regional endorsement submitted to DepEd CO	August 7-11, 2026



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Department of Education
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		program's eligibility criteria.		
6. Final Endorsement	CHED Central Office (CHED CO)	Endorse the approved applications to the DepEd Central Office, which shall be responsible for the consolidation and subsequent transmission of the same to the CHED CO. The endorsement shall be accompanied by a formal certification attesting that all endorsed applicants have been duly evaluated and found compliant with the program's eligibility criteria.	Official list of accepted nominees/awardees	August 12-14, 2026



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Annex F

SELECTION CRITERIA

Applicants who have already earned units in the applied degree program shall be given priority in the evaluation.

The following criteria shall be used by DepEd RO in the ranking of nominees:

Criteria	Points	Validation Documents
A. Documentary Evaluation		
A.1. Relevance of the Program to the office/unit's mandate	20	A. Personal Data Sheet (PDS) and Work Experience Sheet (WES) B. IPCRF C. Other documents, as necessary
A.2. Relevance to career development and length of study plan	20	A. IDP in the IPCRF B. Application Form C. Proof of Earned Units in the Degree Program (if applicable)
A.3. Performance	10	IPCRF in the last two (2) rating periods
A.4. Length of Service in DepEd	10	Service Period
A.5. Outstanding Accomplishment Award/s	10	Any of the following:



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		A. Certificate of Award B. Official memo/letter granting the award
B. Potential (Relevance and Feasibility of Workplace Application Plan)		
B.1. Context & Depth	10	Draft Workplace Application Plan
B.2. Intervention, Innovation, and Strategy	5	
Relevance of the Proposed Intervention, Innovation, and Strategy	5	
Feasibility of the Workplace Application Plan	10	

As determined and approved by DepEd and CHED, additional requirements for applicants to qualify for scholarship may be imposed to ensure meritocratic selection process.



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Annex G

REQUIREMENTS FOR SUCCESSFUL APPLICANTS

1. Successful applicants must formally communicate their acceptance of the scholarship and confirm their enrollment in the approved graduate program through written acknowledgement addressed to the CHED CO on or before the prescribed deadline.
2. CHED CO shall allow the submission of unaltered and electronically signed, generated and/or validated documents except the Application Form, Workplace Application Plan and Scholarship Contract and other documents requiring wet signatures, in accordance with applicable government accounting rules and issuances of the Commission on Audit (COA).
3. All LINGAP Scholars must obtain a Travel Clearance from DepEd and must submit a notarized Affidavit of Undertaking for both personal and official foreign travel. Failure to comply will result in automatic suspension.
4. During the suspension period, no scholarship benefits or financial assistance shall be released to the scholar until the suspension is lifted by the Graduate Scholarships Committee (GSC) upon full compliance with the prescribed requirements and clearance from the Program Management.
5. All LINGAP Scholars shall commit to complete their degree program within their approved study plan.
6. A LINGAP scholar must take a full academic load in line with the institutional policy and program study of the Delivering HEI (DHEI).
7. A LINGAP scholar may only take less than the minimum required units of academic load under any of the following conditions:
 - a. The remaining academic load in the curriculum prior to the thesis stage is under six (6) units;
 - b. The remaining term for thesis stage is under six (6) units as indicated in the program curriculum design or institutional policy; and





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Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

c. The term is designated to be enrolled under residency for the Comprehensive Exam, other similar exams, or during the Thesis Stage.

d. Scholars already enrolled in a graduate program before the commencement of the scholarship.

8. Scholars are expected to complete their degree program, according to the approved study plan of the program.

9. The approved study plan is the study plan submitted by the DHEI to CHED upon admission to the program. Any changes to this study plan cannot be used as a basis for determination of financial privileges.

10. Scholars must undertake a return service obligation of two (2) years per year of scholarship received, or a fraction thereof upon completion of the scholarship program.

11. Scholars, SDO, and DHEIs must maintain up-to-date profiles and provide all information required by DepEd and CHED in support of the smooth implementation of the scholarship.



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Effectivity	09.20.21	Page	14 of 15





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Annex H

APPLICATION TEMPLATES

- I. Application Form
- II. Certification of Physical and Mental Health
- III. Return Service Agreement and Re-entry Action Plan
- IV. SDO Endorsement Form
- V. Conforme for transmittal of approved scholars from DepEd to CHED



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Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	15 of 15

