

MEMORANDUM		Date: 10/13/2026	By: <i>Quen</i>
To: ☒ PSDS/DICs	☒ Elem/Sec School Heads		
☐ Private Schools	☐ Others:		
For: ☒ Information	☒ Dissemination		
☒ Guidance	☐ Strict Compliance		
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By: ☐ ASDS	☐ CID Chief	☐ SGOD Chief	☐ AO ☐ Att: <i>Signature</i>



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS



MEMORANDUM

FOR : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL PUBLIC SCHOOL HEADS

FROM : 
MALCOLM S. GARMA
Undersecretary for Governance and Operations



SUBJECT : **REITERATION OF THE INSTRUCTION FOR THE DESIGNATION OF LEARNER FORMATION OFFICER (LFO) AND THE PROVISION OF HANDHELD METAL DETECTORS TO ALL PUBLIC SCHOOLS AS PART OF THE REQUIREMENTS UNDER DO 006, S. 2026 – ENSURING SAFE AND MOTIVATING LEARNING ENVIRONMENT (ESMLE)**

DATE : October 13, 2026

With reference to the previous instruction for the designation of Learner Formation Officer (LFO) and in line with the Department's continuing efforts to strengthen school safety and security and ensure the protection of all learners under DO,006, 2026 or ESMLE, all Regional Directors are hereby directed to ensure the compliance of their respective Schools Division Offices (SDOs) and schools with the following requirements:

- Designation of a Learner Formation Officer** - Ensure that every school designates a Learner Formation Officer who shall oversee and coordinate learner formation initiatives and related learner development and protection activities, consistent with existing DepEd policies and guidelines. The designation shall be formalized through an appropriate issuance, and the designated personnel shall be properly informed of their roles and responsibilities. Based on the latest result of School Safety and Security Audit, only 76% of schools have designated LFOs.
- Provision of at Least One (1) Handheld Metal Detector per School** - Ensure that every school has at least one (1) functional handheld metal detector to support the implementation of appropriate school entry screening and other reasonable security measures. Schools shall utilize their available Maintenance and Other Operating Expenses (MOOE), subject to existing budgeting, accounting, auditing, and procurement rules and regulations. Based on the latest result of School Safety and Security Audit, only 47% schools have metal detectors.

All Regional Directors and Schools Division Superintendents are directed to exercise authority and accountability in ensuring that these requirements are implemented consistently across all schools and achieve 100% compliance as soon as possible. Compliance shall form part of the continuing monitoring of school safety and security measures.

For guidance and strict compliance.

For inquiries or further coordination, you may contact the Office of the Assistant Secretary for Governance and Operations - Education Governance and Support Services via email at oaseg@deped.gov.ph or via our active telephone line at 8632-1368.