



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

September 14, 2026

DIVISION MEMORANDUM
No. 344 s. 2026

**ORIENTATION ON INSTRUCTION NO. 2 FOR THE IMPLEMENTATION OF
THE SCHOOL-BASED FEEDING PROGRAM (SBFP) FY 2026**

TO: Assistant Schools Division Superintendent
Chief, Education Supervisor (SGOD & CID)
Public Schools District Supervisors/District In-Charge
Public Elementary School Heads
School Health & Nutrition Unit
All Others Concerned

1. This Office, through the School Governance and Operations Division-School Health and Nutrition Unit (SGOD-SHNU), shall conduct an **Orientation on Instruction No. 2 for the Implementation of the School-Based Feeding Program (SBFP) FY 2026** to ensure a common understanding and proper implementation of the program at the school level on September 30, 2026, from 8:00 AM to 5:00 PM, at St. Mary's University Sacred Heart Center.

2. The orientation aims to provide participants with a clear understanding of the provisions, procedures, roles, responsibilities, and documentary requirements stipulated under **Instruction No. 2 for the Implementation of the SBFP FY 2026**, and to ensure that program implementation is aligned with existing DepEd policies and guidelines.

3. Specifically, the activity aims to:

a. orient participants on the key provisions and implementation requirements of Instruction No. 2, FY 2026;

b. clarify the roles and responsibilities of School Heads, SBFP Coordinators, Administrative Officers/designated administrative personnel, feeding program implementers, nurses, and other concerned personnel;

c. discuss the operational, administrative, financial, procurement, feeding, monitoring, and reporting requirements of the SBFP;

d. strengthen the capacity of schools to implement the SBFP efficiently, effectively, and in accordance with prescribed guidelines; and

e. address issues, concerns, and implementation challenges encountered by schools and provide appropriate clarifications and guidance.

4. The orientation shall be attended by Public Schools District Supervisors/District In-Charge, District SBFP Coordinators, Administrative Officers/designated administrative personnel, feeding program implementers, nurses, and other concerned personnel.



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The breakdown of personnel who shall attend the activity is as follows:

District	No. of School Representative			Total # of Pax
	AO/PDO/ADAS	PSDS/DIC	District SBFP Coordinator	
Alfonso Castaneda	1	1	1	3
Ambaguio	1	1	1	3
Diadi	1	1	1	3
Bagabag I	1	1	1	3
Bagabag II	1	1	1	3
Quezon	1	1	1	3
Solano I	1	1	1	3
Solano II	1	1	1	3
Bayombong I	1	1	1	3
Bayombong II	1	1	1	3
Villaverde	1	1	1	3
Bambang 1	1	1	1	3
Bambang 2	1	1	1	3
Aritao 1	1	1	1	3
Aritao 2	1	1	1	3
Dupax del Sur	1	1	1	3
Dupax del Norte 1	1	1	1	3
Dupax del Norte 2	1	1	1	3
Kasibu East	1	1	1	3
Kasibu West	1	1	1	3
Eastern Kayapa	1	1	1	3
Western Kayapa	1	1	1	3
Sta. Fe	1	1	1	3
TOTAL	23	23	23	69
SHNU Staff				24
Secondary Schools Nurses				12
Mobile ADAS				20
PMT				10
GRAND TOTAL				135

5. Participants are expected to:

- a. bring their laptops and extension cords;
- b. bring relevant SBFP documents like updated SBFP Forms 1 and 2, photo documents and other references for discussion and clarification; and
- c. raise implementation issues and concerns requiring clarification or appropriate action.

6. Meals and snacks of the participants, resource person/s and PMTs shall be charged to the allocated SBFP PSF Fund SY 2025 while their travel expenses shall



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be charged to the school MOOE or to other local funds subject to usual accounting and auditing rules and regulations

7. For information, guidance and strict compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
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