



Republic of the Philippines
Department of Education

Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

03 September 2026

DIVISION MEMORANDUM

No. 323, s. 2026

**ONLINE ORIENTATION ON THE CONDUCT OF COMPUTER-BASED NATIONAL
CAREER ASSESSMENT EXAMINATION (CB-NCAE)
FOR SY 2026-2027**

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Chief Education Supervisor, Schools Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors
Districts In-Charge
Division Information Technology Officer I
Public and Private Secondary School Heads
All Others Concerned

1. In line with the guidelines issued by the Bureau of Education Assessment (BEA) on the administration of the Computer-Based National Career Assessment Examination (CB-NCAE) for Grade 9 and Grade 10 learners for School Year (SY) 2026-2027, the Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division (CID), will conduct an **Online Division Orientation on the Administration of the CB-NCAE** on **September 9, 2026, at 8:00 AM**.

2. The activity aims to orient participants on the guidelines and operational procedures for the upcoming assessment. Specifically, the orientation will cover the following key areas:

- Assessment platform mechanics;
- Test administration plan and scheduling;
- Testing sessions and technical requirements; and
- User registration procedures.

3. The participants for this online orientation are Education Program Supervisors (EPSs), the Division Information Technology Officer (ITO), Public and Private Secondary School Heads, and School Information Technology Officers (School ITOs).

4. Expenses incurred relative to the conduct of this activity shall be charged against the **Program Support Fund (PSF) for the Administration of National Assessments**, subject to the usual accounting and auditing rules and regulations.

5. Immediate and wide dissemination of this Memorandum is desired.



ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
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