

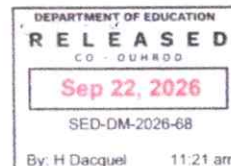


Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE



SED-DM-2026-68

MEMORANDUM
DM-OUHRODI-2026- 3753

TO : **JOCELYN DR. ANDAYA**
Regional Director, NCR
Concurrent Officer-in-Charge, Office of the
Assistant Secretary for Governance and Operations

ESTELA L. CARINO
Regional Director
DepEd Region I

BENJAMIN D. PARAGAS
Regional Director
DepEd Region II

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development,
and Infrastructure

E-signed by
Wilfredo Cabral
9/26/2026 6:50:55 AM

SUBJECT : **RESPONSE TO THE PARTICIPATION OF TEACHER-COACHES
FOR THE 2026 GLOBAL IT CHALLENGE (GITC) FOR YOUTH
WITH DISABILITIES**

DATE : September 14, 2026

This refers to the letter from the National Council on Disability Affairs (NCDA) with the subject ***Request to Excuse Students/Competitors and Teachers/Coaches from Classes for the 2026 Global IT Challenge (GITC) for Youth with Disabilities.***

The request seeks approval from the Department to excuse teacher-coaches from their classes and other school-related activities from October 19 to 23, 2026, for training at the NCDA, and from October 26 to 30, 2026, for their participation in the GITC in Da Nang, Vietnam. Kindly refer to the attached letter from the NCDA for the complete list of teacher-coaches from participating schools.

This Office fully supports activities that provide learners with disabilities opportunities to demonstrate their knowledge and competencies not only at the national level but also on the global scale.

In accordance with existing policies and procedures of the Department, the approval of the participation of teacher-coaches shall remain under the authority of their respective Schools Division Superintendents (SDSs), particularly with respect to the issuance or recommendation for approval of travel orders, clearances, and other pertinent documents.

Should their participation be approved, the concerned Schools Division Offices (SDOs) shall ensure that appropriate arrangements are made for relieving teachers so that the instructional time of other learners is not disrupted. The SDOs shall likewise ensure that eligible teachers are appropriately compensated through teaching overload pay, subject to existing policies and guidelines.

It is further emphasized that this Memorandum shall not, in itself, constitute clearance or approval for the participation of the identified teacher-coaches. Their participation shall still be processed and approved in accordance with the established policies and procedures of the Department.

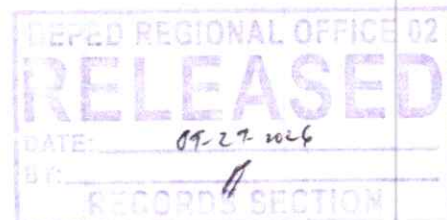
For further concerns or clarifications, please coordinate with Ms. Ina Marie Claire E. Mallari of the Bureau of Human Resource and Organizational Development-School Effectiveness Division (BHROD-SED) via email at bhrod.sed@deped.gov.ph or through landline number (02) 8633-5397.

For your appropriate action.

Copy furnished:

Office of the Secretary, this Department
Office of the Undersecretary for Governance and Operations

Glenda D. Relova
Executive Director III
National Council on Disability Affairs



September 29, 2026

To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

For information, dissemination and appropriate action.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/ Regional Director

For the Regional Director:

OCTAVIO V. CABASAG PhD
Chief ES, CLMD
OIC of the Regional Office

MEMORANDUM		Date: <u>9/29/26</u>	Released/Records: <u>hce</u>
To:	☒ PSDS/DICs	☒ Elem/Sec School Heads	
	☐ Private Schools	☐ Others:	
For:	☒ Information	☒ Dissemination	
	☒ Guidance	☐ Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	☐ ASDS	☐ CID Chief	☐ SGOD Chief
	☐ AO	☐ Atty.	Signature: <u>[Signature]</u>