



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

12 August 2026

DIVISION MEMORANDUM
No. 292, s. 2026

**SCHEDULE OF ASSESSMENT FOR ADMINISTRATIVE OFFICERS II AND
PROJECT DEVELOPMENT OFFICER I**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Chief Education Supervisor, CID
Education Program Supervisors-
Public Schools District Supervisors/District-In-Charge
OIC-Administrative Officer V
Section and Unit Heads
Elementary and Secondary School Heads
All Others Concerned

1. Relative to Division Memorandum No. 251, s.2026 Re: Call for the Submission of Application for the Assessment of Various positions, this office would like to announce the herein Initial Evaluation Result (IER) of Administrative Officer II and Project Development Officer I (*Please see attached file*).
2. All Qualified Applicants with the specific application code as provided on this link <https://tinyurl.com/schedAO2-PDO1-2026>, are advised to report on the following venues on August 17-19, 2026 based on the scheduled date and time of assessment.

EVALUATION	Date	VENUE
Written Examination and Skills or Work Sample Test	August 17, 2026	Sacred Heart, Saint Mary's University
Behavioral Events Interview	August 18-19, 2026	DepEd SDO Conference Hall and Bayombong Central School, Bayombong, Nueva Vizcaya
Document Evaluation		

3. Relative to the number of positions and number of applicants to be assessed, the Human Resource Personnel Selection Board shall add additional groups to facilitate the assessment. Each group is composed of the following Team Members:



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Email Address: nuevavizcaya@deped.gov.ph
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Republic of the Philippines
Department of Education
 REGION II – CAGAYAN VALLEY
 SCHOOLS DIVISION OF NUEVA VIZCAYA

TEAM A	
<i>Name</i>	<i>Position</i>
Adonis C. Ceperez EdD, CESE	Assistant Schools Division Superintendent/ Chairman, HRMPSB
Romulo S. Ancheta PhD	Chief, SGOD
Atty. Julius Caesar G. Domingo, CPA	Attorney III/ OIC- Administrative Officer V
Rommel S. De Gracia PhD	SEPS-PAR/OIC- Chief, CID
Princes C. Aquitania	Administrative Officer IV (HRMO)
Rudy S. Agustin	Nurse II
TEAM B	
<i>Name</i>	<i>Position</i>
Nimfa Norie A. Aquino PhD	Education Program Supervisor
Dindo John H. Moreno EdD	Education Program Supervisor
Ronnie B. Bibas EdD	Education Program Supervisor
Bermelita E. Guillermo PhD	Education Program Supervisor
Singasing G. Valdez	Public Schools District Supervisor
Arnel A. Panganiban	Public Schools District Supervisor
TEAM C	
<i>Name</i>	<i>Position</i>
Menalyn A. Salvador	School Principal IV
Reynold B. Mariano	School Principal I
Michael C. Manzano	Master Teacher I
Irene B. Bosque	School Principal IV
Osmundo D. Espejo	School Principal III
TEAM D	
Florence F. Esparago	Senior Education Program Specialists -HRD
Roselle R. Mendoza	School Principal IV
Robert Cutillon	School Principal IV
Jerry Lazaro	School Principal III
Amherstine Boy B. Bata	School Principal I
Michael A. Raymundo	School Principal I

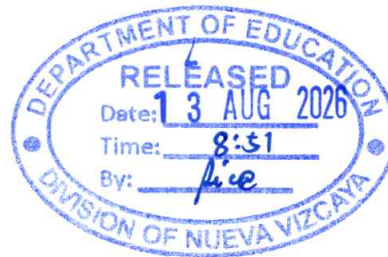
4. Applicants who failed to report on their scheduled date of assessment will no longer be rescheduled.
5. Applicants are advised to submit a copy of their General Weighted Average (GWA) and CSC/LET Rating during the assessment.
6. Queries and/or clarifications as regards the process and result of the IER shall be lodged to the HRMO through writing within three (3) calendar days from the date of posting of the result of the Initial Evaluation Result (IER).
7. For those who cannot remember their application code, you can visit us at the HR Office or call us through Telephone Number **+639678810655** or message us through our facebook page **SDO Nueva Vizcaya Human Resource Management Office**.



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8. A separate memorandum will be released for the schedule and result of pre-assessment for the remaining positions under DepEd Order 251, s.2026
9. For information, guidance, and wide dissemination.


ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent
08-2026-540 



INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-01	BS in Civil Engineering	N/A	Project Evaluation Officer 1 - 1 year and 10 months	CSC Professional	QUALIFIED
PDO1-07-2026-02	Bachelor of Secondary Education, Major in English	Upskilling and Reskilling Teaching and Supervision Skills Training-80 hours	GIP-3months, Admin Aide - 1 year and 2 months	CSC Professional	QUALIFIED
PDOI-07- 2026-03	Bachelor of Science in Criminology	N/A	N/A	RA 11131 (CRIMINOLOGIST)	QUALIFIED
PDO1-07-2026-04	Bachelor of Science in Business Administration Major in Marketing Management	Advancing Education Through ICT Integration - 24 hours	Admin Aide-5 years and 1 month, ADAS-2 years and 3 months, Encoder-2 months	CSC Professional, LET	QUALIFIED
PD01-07-2026-05	Bachelor of Science in Management Accounting	Branch Operation Training for Accounts Service Personnel - 16 hours	Encoder/Programmer - 2 months, Management Services Division Head - 8 years and 7 months, Accounts Service Personnel - 2 years and 3 months	CSC Professional	QUALIFIED
PD01-07-2026-06	BS Mechanical Engineering	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-07	Bachelor of Science in Information Technology	Division Training on RA 12009 - 16 hours, Safe School Initiative Crafting of FERP - 8 hours	Administrative Officer II - 2 years	CSC Professional	QUALIFIED
PDO1-07-2026-08	BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION	HOURS, DATA MANAGEMENT AND DATA ANALYTICS - 2 HOURS	ADMINISTRATIVE AIDE - 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-09	Bachelor of Science in Information Technology (BSIT)	Contingency Planning Training Course- 40 hours	Administrative Aide VI (Clerk III) - 2 yeras and 2 months, JO MLGU- 2 years and 7 months	CSC Professional	QUALIFIED
PD01-07-2026-10	Business Administration major in Human Resources Development Management	Basic Computer Literacy- 80 hrs	Registrar/Data Privacy officer,Instructor PLT College Inc., - 1 year and 8 months, Administrative Officer/Registrar/Instructor AMA Computer College Inc. , 4 years and 11 months, Account Manager (HR), Nuebe Service Cooperative- 1 year and 6 months, HR Assistant, Petrolier Corporation-4 months, Administrative Staff, Puregold Price Club Inc. , -7 months	LET	QUALIFIED
PDOI-07-2026-11	BACHELOR OF SCIENCE IN ELECTRICAL ENGINEERING	Modern Digital Records Management and Communication Planning, Communication Packages and Budgeting-24hrs.	Admin Aide-3 years and 11 months, Service and Sales Engineer-1 year and 2 months	RA 1080	QUALIFIED
PDO1-07-2026-12	Bachelor of Arts in English Language	Upskilling and Reskilling Teaching and Supervision Skills Training-80 hours	3 years of teaching at Pinayag NHS (July 29, 2024-Present)	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-13	Bachelor of Science in Civil Engineering	N/A	Job Order -4 months	CSC Professional	QUALIFIED
PDO1-07-2026-14	Bachelor Of Secondary education Major in English	COMPUTER SKILLS DEVELOPMENT TRAINING: IMPROVING CLASSROOM LEARNING THROUGH ICT -80 hrs	Enumerator- 2 months, Teacher Tutor- 2 months	LET	QUALIFIED
PDO1-07-2026-15	Bachelor of Science in Industrial Technology	Loan Account Officer Training Program-16 hours	Account Officer-3 years and 7 months, Account Assistant-4 years and 5 months, Account Officer-9 months, Consumer Appliance Technician-1 year and 6 months	Honor Graduate	QUALIFIED
PDO1-07-2026-16	BSHTM	DIVISION TRAINING ON RA 12009: NEW GOVERNMENT PROCUREMENT ACT-16 HRS.	ADAS II-2 years and 2 months	LET	QUALIFIED
PDO1-07-2026-17	Bachelor of Science in Civil Engineering	Annual Investment Programming Workshop - 24 hours Joint Planning Session for the Formulation of the Executive Legislative Agenda and Capacity Development Agenda (ELA-CapDev), CY 2026-2029 - 16 hours Advanced MS Excel Training - 4 hours Construction Occupational Safety and Health Training - 40 hours Promoting Healthy Mindset at a Time of Stress and Change - 3 hours Values Formation Program - 3 hours	Engineer I (COS) - 1 year and 2 months	CSC Professional, RA 1080 (Civil Engineer)	QUALIFIED
PDO1-07-2026-18	Bachelor of Science in Civil Engineering	Digital Transformation Journey Through Information Systems Strategic Plan - 16 hours	ADAS II-1 year, Engineering Aide-6 months	CSC Professional	QUALIFIED
PDO1-07-2026-19	Bachelor of Science in Chemical Engineering	Policies and Strategies for Climate and Disaster Resilience - 16 hours	Project Technical Assistant IV - 4 months, Assistant Instructor - 1 year and 3 months	CSC Professional, Chemical Engineering, Chemical Technician	QUALIFIED
PDO1-07-2026-20	BS Agriculture	Training-Workshop for Financial Analysis and Evaluation of Banks and Cooperatives-16hours	N/A	CSC Professional, Licensed Agriculturist(PRC)	QUALIFIED
PDO1-07-2026-21	BACHELOR OF SCIENCE IN TOURISM MANAGEMENT	DIVISION TRAINING ON RA 12009 (NEW GOVERNMENT PROCUREMENT ACT)-16 hours	ADMINISTRATIVE ASSISTANT II- 2 years and 6 months	LET	QUALIFIED
PDO1-07-2026-22	Bachelor of Science in Mechanical Engineering	Training of Trainers-24hours	Senior Safety Officer-3 years and 9 months	Licensed Mechanical Engineer	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-23	BSBA-MM	Financial Accountability and Disbursement Efficiency Workshop-32 hours	Bookkeeper-1 years and 4 months, Accounting Staff-7 months, Field Auditor-7 months	CSC Professional	QUALIFIED
PDO1-07-2026-24	BA Political Science	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-25	Bs in Civil Engineering	Training on the Preparation of Program of Work and Detailed Engineering Design on Agri-Infra Projects-8 hours	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-26	BS Computer Engineering	Training on Sub-National Public Health Emergency Management in the Philippines - 40 hours	Health Program Officer - 3 years and 9 months	CSC Professional	QUALIFIED
PDO1-07-2026-27	Bachelor of Science In Commerce.Major in Financial Management	Governemnt Accounting for Non-Accountants- 24 hours	Administrative Assistant II- 2 years and 6 months, Accounting Staff I- 3 years and 11 months, Appraiser/Vault Custodian- 8 years and 3 months, Branch Controller- 1 year and 9 months	LET	QUALIFIED
PDO1-07-2026-28	Bachelor of Science in Political Science	N/A	Administrative Aide VI - 1 year, Administrative Assistant II - 1 year and 3 months, Sanitary Inspector I - 1 year, Security Guard I - 6 years and 11 months	CSC Professional	QUALIFIED
PDO1-07-2026-29	Bachelor of Science in Civil Engineering	Training on Financial Literacy- 8hours, SK Mandatory Training- 8 Hours	Sangguniang Kabataan Chairman 2023 to Present	CSC Professional	QUALIFIED
PDO1-07-2026-30	BS Psychology	N/A	N/A	CSC Professional, Cum Laude	QUALIFIED
PDO1-07-2026-31	Bachelor of Science in Industrial Education	Risk Management and Credit Collection - 16 hours	Sales Account Officer-4 years and 1 month, Customer Service Specialist-5 months	LET	QUALIFIED
PDO1-07-2026-32	Bachelor of Science in Mechanical Engineering	Occupational Safety and Health Training- 40 hours	Junior Supervisor - April 17, 2025	RA 1080 (Mechanical Engineer)	QUALIFIED
PDO1-07-2026-33	Bachelor of Science in Accountancy	Regional Seminar-Workshop on the Preparation and Consolidation of Year-end Financial Reports-8hours	Admin Aide III- 1 year and 6 months, AO I- 5 years and 5 months, Bookkeeper-9 years and 8 months, Accounting Clerk- 9 months, Accounting Staff-3 years and 1 month	CSC Professional	QUALIFIED
PDO1-07-2026-34	BS Biology	Webinar OrientTion on ORAOHRA-8 hours	High School Teacher- 1 year and 9 months, Administrative Aide-9 months	CSC Professional	QUALIFIED
PDO1-07-2026-35	Bachelor of Science in Civil Engineering	N/A	Engineering Aide - 2 years and 1 month	CSC Professional	QUALIFIED
PDO1-07-2026-36	Bachelor of Science in Office Administration	Preparation of the Project procurement Plan (PUMP) and Annual Procurement Plan (APP) - 16 hours	ADAS III-3 years and 3 months, Admin Aide-5 years	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-37	Bachelor of Elementary Education	N/A	Staff - 3 Months, Teacher- 1 Years & 5 Months	LET	QUALIFIED
PDO1-07-2026-38	Bachelor of Science in Civil Engineering & Bachelor of Science in Real Estate Management	N/A	NO COE	CSC Professional, RCE, RMP, REA, REB	QUALIFIED
PDO1-07-2026-39	Bachelor of Science in Computer Science	Orientation/workshop for the Preparation of Budget/Proposal for CY 2027-8 hours Training/seminar workshop on office Management and Administration - 24 hrs	ADAS II - 2 Years & 6 Months, Sales Admin - May 21, 2021 to Nov 30, 2023, Office Secretary - 2 Years & 7 Months	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-40	BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION AND LEGAL MANAGEMENT	EMPOWERING HEALTH COMMUNICATORS: WORKSHOP ON NEWSWRITING, MEDIA REALATIONS, DIGITAL CONTENT, AND CRISIS COMMUNICATION - 24 hours	HEALTH PROGRAM OFFICER I - 5 Years & 2 Months	LET	QUALIFIED
PDO1-07-2026-41	Bachelor of Science in Accounting Technology	DISTRICT-BASED TRAINING ON BASIC FOOD SAFETY-Technical-8 hours	ADMINISTRATIVE ASSISTANT III- 1 year, COLLEGE SECRETARY-1 year 2months, LOANS CLERK-2 months	CSC Professional, LET	QUALIFIED
PDO1-07-2026-42	Bachelor of Arts in Educational Studies	N/A	Account Executive- 1 year, Admin Aide - 2 months	CSC Professional	QUALIFIED
PDO1-07-2026-43	Bachelor of Science in Civil Engineering	Introduction on Occupational Safety and Health as a Career-8 hours	NO COE	CSC Professional, Registered Master Plumber July 2026	QUALIFIED
PDO1-07-2026-44	Bachelor of Secondary Education in Social Studies	Workshop in Creation of Online Database of Private School - 8 hrs,	Elementary Teacher - 2 years	LET	QUALIFIED
PDO1-07-2026-45	BACHELOR OF SCIENCE IN AGRICULTURAL AND BIOSYSTEMS ENGINEERING	Training-Workshop on the New Government Procurement Act (NGPA) or RA 12009 and the Navigation and Use of the Modernized PhilGeps Portal - 16 hours,	SK Treasurer - 2 years 7 months	CSC Professional, RA 1080 (AGRICULTURAL AND BIOSYSTEMS ENGINEER)	QUALIFIED
PDO1-07-2026-46	Bachelor of Science in Hospitality Management	HEALTH CARE WASTE MANAGEMENT MANUAL (HCWMM)-4 hours	Administrative Assistant- 3 years	PD 907- HONOR GRADUATE	QUALIFIED
PDO1-07-2026-47	BS Computer Engineering	Training on Ethics/Netiquette - 24 hours	Trainer (Casual) - 3 years	PD 907	QUALIFIED
PDO1-07-2026-48	Bachelor of Secondary Education (MAPEH)	Mastering Proposal Writing and Pitching Skills for High Impact Education Grant as a Persuasive PDO -32 hrs	Area Manager August 2020-Present	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-49	BACHELOR OF TECHNOLOGY AND LIVELIHOOD EDUCATION MAJOR IN HOME ECONOMICS	MICROSOFT OFFICE APPLICATION - 240 HOURS	ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II TRAINER - 2 YEARS 11 MONTHS	LET	QUALIFIED
PDO1-07-2026-50	Bachelor of Secondary Education	Book Keeping (Posting Transactions)- 6 hours, Book Keeping (Preparing Financial Report) - 6 hours	Brgy. Record Keeper - 1 YEAR 5 MONTHS, GIP -2 MONTHS	LET	QUALIFIED
PDO1-07-2026-51	Bachelor of Science in Business Administration Major in Business Economics	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-52	BS Commerce major in management	SKILLS ENHANCEMENT ENGAGEMENT AND DEVELOPMENT A LEARNING INTERVENTION TO NURTURE GRANTEES - 8 HOURS	DIRECTOR STUDENT AFFAIR - 2 YEAR 11 MONTHS, OIC FINANCE OFFICER - 3 YEARS, CASHIER - 8 MONTHS	LET	QUALIFIED
PDO1-07-2026-53	Bachelor of physical education	Introduction to book keeping- 4hrs	N/A	LET	QUALIFIED
PDO1-07-2026-54	Bachelor of Early Childhood Education	MID-YEAR IN SERVICE TRAINING FOR TEACHER- 30 hours	NO COE	LET	QUALIFIED
PDO1-07-2026-55	Bachelor of Science in Business Administration major in Financial Management	Orientation on Republic Act No. 11313 (Safe Spaces Act) - 8 hours	Administrative Aide III - 2 Years & 7 Months	PD 907	QUALIFIED
PDO1-07-2026-56	Bachelor of Secondary Education, Major in Social Studies	N/A	N/A	CSC Professional, LET	QUALIFIED
PDO1-07-2026-57	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	INTERNATIONAL SEMINAR ON LEADERSHIP AND OFFICE ADMINISTRATION- 80 HOURS	TELLER / CASHIER - 8 Years & 5 Months , Administrative Asistant II - 1 Years & 9 Months	LET	QUALIFIED
PDO1-07-2026-58	Bachelor of Science in Management Accounting	Chartered Financial Management Analyst - 240 hours	Bookkeeper - 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-59	Business Administration- Major in Financial Management	Customer Care Training- 8 hours	Clerical and Administrative Assistant- 7 Years & 2 Months	PD907- Honor Graduate Eligibility	QUALIFIED
PDO1-07-2026-60	Bachelor in Forensic Science	Microsoft Digital Literacy - 5 hrs	Administrative Assistant - 6 months	CSC Professional, Pd 907	QUALIFIED
PDO1-07-2026-61	BACHELOR OF ELEMENTARY EDUCATION	DIGITAL LITERACY SERIES:REFRESHER ON PRODUCTIVITY TOOL (MS EXCEL AND POWERPOINT) - 8HRS	Teacher- 1 year, Engineering Aide-3 years, Engineering assistant - 1 year 9 months	LET	QUALIFIED
PDO1-07-2026-62	Bachelor of Science in Civil Engineering		Administrative Aide III- 2. years 6 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-63	Agricultural and biosystems engineering	Basic Emergency Response orientation and Training -8 hours	Agricultural and biosystems engineering assistant -3 Years & 11 Months	Agricultural and biosystems engineer	QUALIFIED
PDO1-07-2026-64	BS Psychology and AB Guidance & Counseling	The Innovative Filipino Global Helping Professional - 24 hrs	Guidance Facilitator - 6 Months, Part-Time Faculty Member - 9 months	CSC Professional, RA 1080 (Registered Psychometrician)	QUALIFIED
PDO1-07-2026-65	Bachelor of Science in Geodetic Engineering	Microsoft Office application-240 hours	Technical Assistant - 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-66	Bachelor of Science in Information Technology	INTERNATIONAL SEMINAR WORKSHOP FOR NON-TEACHING PERSONNEL AS LIFELONG LEARNERS 24Hrs.	ADAS II - 8 Years & 7 Months	CSC Professional	QUALIFIED
PDO1-07-2026-67	Bachelor of Science in Information Technology	Marian-Career Advancement Readiness (CARE) Program - 8 hours,	NO COE	CSC Professional	QUALIFIED
PDO1-07-2026-68	Bachelor of Science in Electronics and Communications Engineering	Advocacy and Leadership-24 hours,	Clerk II- 1 year 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-69	Bachelor of Arts in English	Leadership Empowerment Training - 16 hours	Office Clerk - 1 year 5 months	PD-907	QUALIFIED
PDO1-07-2026-70	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	MANAGEMENT TRAINING PROGRAM - 64 HOURS	PROPERTY APPRAISER - 4years, MARKETING SPECIALIST/SALES AND CUSTOMER SUPPORT ASSISTANT - 5 years 3 months	CSC Professional	QUALIFIED
PDO1-07-2026-71	Bachelor of Science in Office Administration	Customer Care Training-8 hour	Accounting and Loans Support Assistant-7 Years & 0 Months, Secretary-1 year 4 months, Customer Service Specialist-6 months	PD 907	QUALIFIED
PDO1-07-2026-72	Bachelor of Science in Information Technology majoy in Web-app development	AI Tools for Records Management	Internal Auditing Assistant - 2 months, Admin. Aide - 2 years 4 months	CSC Professional	QUALIFIED
PDO1-07-2026-73	Bachelor of Science in Office Administration	Elevating Customer Experience- 8 hours	Court Service Attendant - 3 years 10 months, Cashier - 9 months	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-74	BSed - Mathematics	Seminar on optimization as a mathematical modeling tool - 16 hours	Teacher - 2 year 7 months	CSC Sub Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-75	Bachelor of Science in Office Administration	ORIENTATION-WORKSHOP ON E-PUBLIC FINANCIAL MANAGEMENT ASSESSMENT TOOL FOR LOCAL GOVERNMENT UNITS (EPFMAT for LGUs) -16 hrs,	ADMIN AIDE - 9 Years & 0 Months	PD907	QUALIFIED
PDO1-07-2026-76	AB-POLITICAL SCIENCE	Community Risk Reduction and Management Training Cum BDRRM Planning Workshop-16 Hours,	ADMIN ASSISTANT - 1 YEAR 10 MONTHS	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-77	BS COMMERCE	DIVISION TRAINING ON RA 12009 - 16 HRS	ADMIN ASSISTANT - 2 YEARS 7 MONTHS	CSC PROF	QUALIFIED
PDO1-07-2026-78	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	ADMINISTRATIVE WORKFORCE WITH ICT INTEGRATION TRAINING - 80 hours	BRANCH ACCOUNTANT - 3 YEARS, CUSTOMER ASSOCIATE -4 Years & 5 Months	LET	QUALIFIED
PDO1-07-2026-79	Bachelor of Science in Accountancy	DISASTER EMERGENCY ASSISTANT RELIEF - 160 HRS	ADMIN ASSISTAT- 22 Years & 5 Months	CSC Professional	QUALIFIED
PDO1-07-2026-80	Bachelor of Science in Mathematics	2025 Rules on Administrative Cases in the Civil Service (RACCS) - 8hours	Financial Analyst -10 MONTHS, Administrative Assistant - 1 YEAR	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-81	Bachelor of Science in Accounting Technology	Supervised Industry Learning in Bookkeeping NC III - 150 hours	Accounting Staff/Audit Associate - 1 YEAR 4 MONTHS, Solicitor/Collector - 1 YEAR 2 MONTHS, Account Officer - 5 MONTHS	CSC Professional	QUALIFIED
PDO1-07-2026-82	Bachelor of Science in Forestry	Hazardous Waste Management Training - 8 hours	Administrative Officer I (no date included in COE)	RA 1080 - Forester	QUALIFIED
PDO1-07-2026-83	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	N/A	N/A	LET	QUALIFIED
PDO1-07-2026-84	Bachelor of Science in Accountancy	IN-HOUSE SEMINAR ON CREDIT UNDERWRITING, ADMINISTRATION AND REVIEW- 16 hrs	Credit Analyst - 1 Years & 10 Months	CSC Professional	QUALIFIED
PDO1-07-2026-85	BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN MAPEH	RE- ORIENTATION ON BUDGET PREPARATION FOR FISAL YEAR 2027- 10HRS	ADMINISTRATIVE AIDE - 4 years	LET	QUALIFIED
PDO1-07-2026-86	Bachelor of Science in Public Administration	1.Training-Workshop on Use of Harmonized Gender and Development Guidelines (HGDG) to Mainstream Gender and Development (GAD) Elements in the Project Development Scale - 8 hrs	admin aide - 4 years 4 months	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

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EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-87	BS Psychology and AB Guidance & Counseling	Understanding School-Based Gender-Based Violence - 16 hours	Guidance Coordinator & High School Faculty (Saint Catherine's School of Bambang, Inc.) – 3 years 7 months, Guidance Designate & Faculty (California Academy) – 1 year 1 month	CSC Professional, LET, PmLE (Registered Psychometrician) & Certified Human Resource Associate	QUALIFIED
PDO1-07-2026-88	Bachelor of Science in Accountancy	Technical Training-24	Administrative Aide-4 years 10 months	CSC Professional, LET, Basic Competency for Local Treasury	QUALIFIED
PDO1-07-2026-89	BSED-ENGLISH	APPLYING CREATIVITY AND INNOVATION TEACHING THROUGH ADOBE SPARK-8 HOURS	CTE INSTRUCTOR- 1 year, ENGLISH TEACHER- 15 years	CSC Professional,	QUALIFIED
PDO1-07-2026-90	BS Forestry	Youth Conversation Mental Health - 8 hrs	Forester-I -1 year 7 months, , Databased Management Officer- 9 months, Community Dev Assistant - 2 months	RA 1080	QUALIFIED
PDO1-07-2026-91	Bachelor of Technical Vocational Teacher Education major in Food Service Management	Mastering Effective Workplace Communication - 8 hrs	Administrative Aide IV-1 months, Administrative Aide III- 1 year 7 months	CSC Professional, LET	QUALIFIED
PDO1-07-2026-92	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	RE-BUILDING THE UNITY AND IGNITING THE LEADERSHIP THROUGH THE DEVELOPMENT OF THE YOUTH - 24 HOURS	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-93	BS ACCOUNTANCY	LEADERSHIP TRAINING; EFFECTIVE ADMINISTRATION AND OFFICE MANAGEMENT-80 HOURS	ACCOUNTING CLERK/LOANS CLERK/CUSTOMER CARE REPRESENTATIVE/BRANCH SUBSIDIARY BOOKKEEPER-2 YEARS & 2 MONTHS, SALES ADMIN ASSISTANT/BRANCH ADMIN OFFICER- 4 YEARS & 8 MONTHS	CSC Professional	QUALIFIED
PDO1-07-2026-94	Bachelor of Secondary Education major in Social Studies	Computer skills development training - 80 hrs	Administrative Aide I - 2 years 1 month	LET	QUALIFIED
PDO1-07-2026-95	Bachelor of Science in Public Administration	Seminar on the Handbook on the Financial Transactions of Sangguniang Kabataan (HFTSK) - 32 hours	Sangguniang Kabataan (SK) Secretary - Dec. 1,2023 to Present	CSC Professional	QUALIFIED
PDO1-07-2026-96	Bachelor of Elementary Education	Basic Computer Literacy - 80 Hours,	Teacher - 6 months	CSC Sub Professional, LET	QUALIFIED
PDO1-07-2026-97	Bachelor of Science in Secretarial Administration	School Learning Action Cell on Projects S.O.L.V.E. and F.A.T.I.M.A cum R.I.P.P.L.E.S - 16 hours, Production of Alternative Learning Materials cum Mental Health and Psychological Support Services - 40 hours	Administrative Assistant II - 9 Years & 4 Months	CSC Sub Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-98	BS-NURSING	International seminar workshop on values formation and professional ethics-24hrs	admin assistant III - 3 Years & 2 Months , Admin Aide IV- 7 Years & 2 Months	RA 1080	QUALIFIED
PDO1-07-2026-99	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	TEACHING ENGLISH AS A FOREIGN LANGUAGE COURSE ONLINE -120 hours	ENGLISH IS THE SECOND LANGUAGE TEACHER ONLINE- 10 months, FACTORY WORKER (QUALITY CONTROL) -7 Years & 10 Months	No attached eligibility	DID NOT MEET ELIGIBILITY REQUIREMENTS
PDO1-07-2026-100	Bachelor of Science in Agriculture	BUILDING BUSINESS MINDSET/BASIC E-COMMERCE/ENSURING BUSINESS SUSTAINABILITY AND SUCCESS/MANAGING BUSINESS OPERATIONS/PLANNING THE BUSINESS/SAFE STORES EDUCATION- 8HOURS	DENR TECHNICAL STAFF - 3 months, DOLE TUPAD COORDINATOR- 7 months, DOLE PEIS COORDINATOR- 3 months, DOLE ADMINISTRATIVE SERVICE AIDE- 3 months,	CSC Professional, PD907	QUALIFIED
PDO1-07-2026-101	Bachelor of Physical Education	Upskilling and Reskilling Teaching and Supervision Skills Training- 80 hours	SK Chairperson - 2 years 8 months, Substitute Teacher at Runruno National High School - 3 months	CSC Professional, LET	QUALIFIED
PDO1-07-2026-102	Bachelor of Science in Agricultural External Education	PalayCheck System on Irrigated Lowland Rice, Integrated Pest Management, Crop Production NC II - 9 months	Pre-Elementary Teacher - 10 months	LET	QUALIFIED
PDO1-07-2026-103	Bachelor of Secondary Education	Basic Computer Literacy - 120 hours	Quality Assurance Team Lead - 4 years 10 months, Mobile Teacher - 11 months	CSC Sub Professional, CSC Professional, LET	QUALIFIED
PDO1-07-2026-104	Bachelor of Science in Civil Engineering	Construction occupational safety- 40HRS	Site Engineer- 4 months, Project Engineer - 1 year 7 months	PRC-Registered Civil Engineer (RA 1080)	QUALIFIED
PDO1-07-2026-105	BS INFORMATION TECHNOLOGY	TRAINING ON BASICS STATISTICS - 24 HRS	JOB ORDER - 9 MONTHS	PD 907	QUALIFIED
PDO1-07-2026-106	Bachelor of Science in Information Technology	N/A	NO COE	CSC Professional	QUALIFIED
PDO1-07-2026-107	Bachelor of Science in Criminology	UNLEASH: Personal and Professional Mastery for Students-8 hours.	Government Internship Program- 4 MONTHS	Criminologists Licensure Examination	QUALIFIED
PDO1-07-2026-108	Bachelor of Science in Forestry	Administrative Office Development and Planning Conference-32 hours	Field Validation Team Documentor-3 MONTHS, Statistical Researcher-3 MONTHS, PROCESSOR - 2 MONTHS	RA1080	QUALIFIED
PDO1-07-2026-109	Bachelor of Science in Accountancy	Financial Accountability and Disbursement Efficiency Workshop-32hours	Accounting Staff- 6 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-110	Bachelor of Science in Agricultural and Biosystems Engineering	Training on Hazard Identification, Risk, Assessment and Determining Controls - 8 hours	Municipal Sangguniang Kabataan Federation President - 5 years and 5 months	RA 1080	QUALIFIED
PDO1-07-2026-111	Accounting Technology	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-112	BS IN FORESTRY	International Conference on Environmental Education in Southeast Asia 2025-24 hours	ENVIRONMENTAL MANAGEMENT SPECIALIST 1 May 5, 2020 to Present (DATE NOT INCLUDED IN COE)	FORESTER	QUALIFIED
PDO1-07-2026-113	Bachelor of Arts in Political Science	Nueva Vizcaya Youth Leaders Training of Trainers - 20 hours	Statistical Researcher - 3 months, Localized GIP Intern - 5 months	CSC Professional	QUALIFIED
PDO1-07-2026-114	BSBS FM	JO MLGU-1 year and 2 months, Liaison Officer- 2 yeras and 10 months, Bookkeeper-2 yeras and 2 months	Bookkeeping Using Xero Software-15 hours	CSC Professional, LET	QUALIFIED
PDO1-07-2026-115	BS Accountancy	Admin Staff-1 year and 4 months, Bookkeeper- 8 months	Inventories-8 hours	CSC Professional	QUALIFIED
PDO1-07-2026-116	Bachelor of Science in Management Accounting	Stress Management and Personality Development-8 hours	Account Assistant II-14 years	CSC Professional	QUALIFIED
PDO1-07-2026-117	BSED	Administrative Office Development and Planning Conference-32 hours	Clerk-1 year and 7 months	LET	QUALIFIED
PDO1-07-2026-118	Bachelor of Technical Vocational Teacher Education major in Automotive	Updated Guidelines on the Appropriation, Release, Planning, and Budgeting Process for the Sk fund-8 hours	Sangguniang Kabataan Chairperson- 2 years and 8 months	LET	QUALIFIED
PDO1-07-2026-119	Bachelor of Science in Civil Engineering	Advance excel Training - 8 hours	N/A	RCE	QUALIFIED
PDO1-07-2026-120	Bs - Accountancy	FINANCIAL PERSPECTIVE VARIANCE ANALYSIS - 2 hours	ADMINISTRATIVE AIDE IV - 2 years	CSC Professional	QUALIFIED
PDO1-07-2026-121	Bachelor of Science in Civil Engineering	Construction Occupancy Safety and Health - 40 hours	Site Engineer - 11 months	CSC Professional, PRC - Civil Engineering Licensure Exam	QUALIFIED
PDO1-07-2026-122	Bachelor of Science in Agricultural Engineering	PhilGEPS Orientation-8 hours	Junior Business Counselor-1 year and 11 months	CSC Professional	QUALIFIED
PDO1-07-2026-123	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	Construction Occupational Safety and Health Training-20hours	Clinic Clerk-11 months	RA 1080 (Civil Engineering Licensure Exam), RA 1080 (Master Plumber Licensure Exam)	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-124	Bachelor of Secondary Education major in Social Studies	UPSKILLING AND RESKILLING TEACHING AND SUPERVISION SKILLS TRAINING - 80 hours	Sangguniang Kabataan Secretary - 2 years and 8 months	LET	QUALIFIED
PDO1-07-2026-125	Bachelor of Science in Agriculture	Barangay Records Automation and Management System (BRAMS) Training - 8 hours	Barangay Secretary 9 years and 4 months	CSC Professional	QUALIFIED
PDO1-07-2026-126	Bs Mechanical Engineering	Project Success: A Guide to Effective Monitorign & Evaluation	Mechanical Engineer-7 months, Site Mechanical engineer -1 year and 1 month	Registered Mechanical Engineer	QUALIFIED
PDO1-07-2026-127	Bachelor of Science in Psychology	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-128	Bachelor of Secondary Education major in Social Studies	N/A	Account Specialist - 10 months	LET	QUALIFIED
PDO1-07-2026-129	BS Management Accounting	Division Orientation/Workshop for the Preparation of Budget Proposal for CY2026- 8 hours	ADAS II- 3 years and 1 month, Acting Branch Accountant- 6 years and 1 month	CSC Professional	QUALIFIED
PDO1-07-2026-130	Bachelor of Elementary Education	Prompt Literacy: A Key to AI-Based Learning - 8 hours	Teacher-5 years and 8 months,	LET	QUALIFIED
PDO1-07-2026-131	Bachelor of Science in Mechanical Engineering	Basic Autocad-40 hours	Chemical Operator-3 years, Machine Operator-5 years and 8 months	Mechanical Engineer	QUALIFIED
PDO1-07-2026-132	Bachelor of Arts in Political Science with Specialization in International Relations	Microsoft Digital Literacy-8 hours	Sangguniang Kabataan Chairperson - 5 years and 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-133	Bachelor in Elementary Education	Microsoft word training program	Contact Tracer-1 year and 2 months, Credit Investigator-3 years and 2 months	LET	QUALIFIED
PDO1-07-2026-134	Bachelor of Secondary Education Major in English	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-135	BS Business Administration major in Financial Management	CAPACITY BUILDING ON WRITING PROFESSIONAL DEVELOPMENT (PD) PROGRAMS, RE-ENTRY ACTION PLANS, AND APPLICATION OF EDUCATION- 16 hours	ADAS 1 year and 9 months	CSC Professional	QUALIFIED
PDO1-07-2026-136	Bachelor of Science in Mechanical Engineering	International Training/Webinar/Worshop on action research - 24hours	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-137	BS in Electrical Engineering	Basic Computer Literacy - 80hours	Admin Aide - 3 years, Admin Aid/Engineering Aide - 2 years, Admin Aide Casual - 3 years, Admin Aide IV - 2 years	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-138	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	TECHNICAL WRITING-2 HOURS	ADMINISTRATIVE ASSISTANT II- 3 years and 2 months, ADMINISTRATIVE AIDE VI- 3 years 3 months, BOOKKEEPER- MAY 15, 2018 TO JULY 31, 2019 1 year and 2 months, INVENTORY CONTROL STAFF- 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-139	Bachelor of Science in Accountancy	LOVE GAD Learning Objectives for Violence-free, Equitable schools through Gender Sensitivity Awareness and Discrimination prevention - 24 hours	Administrative Assistant II - 1 year, Administrative Aide III/Clerk I - 3 years and 4 months	CSC Professional	FDS: 7/1/125 no 1 performance cycle
PDO1-07-2026-140	BACHELORS OF ELEMENTARY EDUCATION	Advance administrative leadership and excellence -32 hours	Administrative aide IV -2 years and 5 months, Barangay Secretary -3 years	LET	QUALIFIED
PDO1-07-2026-141	Bachelor of Arts major in English	Financial Accountability and disbursement Efficiency 32 hours	Sales Staff-14 years	CSC Professional	QUALIFIED
PDO1-07-2026-142	Bachelor in Elementary Education	Division Pre-competency Assessment Training Workshop For TLE Teachers- 24 hours	Inventory Clerk- 3 years	LET	QUALIFIED
PDO1-07-2026-143	Bachelor of Technical Vocational Teacher Education	Budget Workshop -8 hours	Branch Personnel - 7 months, Barangay Secretary - 6 months	LET	QUALIFIED
PDO1-07-2026-144	Bachelor of Science in Geodetic Engineering	Powering Leadership Excellence - 8 hours	Geodetic engineer - 3 years and 5 months	R.A. No. 8560 Geodetic Engineer Licensure Examination	QUALIFIED
PDO1-07-2026-145	BS Accountancy	FUNDAMENTALS OF COOPERATIVES- 16hours,	Coop Secretary-3 months, Cashier- 1 year and 4 months, Accounting Clerk- 3 months	CSC Professional	QUALIFIED
PDO1-07-2026-146	BACHELOR IN ELEMENTARY SCHOOL	DIVISION TRAINING ON RA 12009 (NEW GOVERNMENT PROCUREMENT ACT)- 16 HOURS	ADMINISTRATIVE OFFICER II- 2 years and 7 months, ADMINISTRATIVE ASSISTANT I -3 years and 9 months	LET	QUALIFIED
PDO1-07-2026-147	Bachelor of Science in Biology	Microsoft Digital Literacy-8 hours	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-148	Bachelor of Science in Management Accounting	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-149	Bachelor of Science in Accountancy	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-150	Bachelor of Science in Geodetic Engineering	N/A	N/A	GEODETIC ENGINEER	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-151	BACHELOR OF SCIENCE IN HOTEL AND RESTAURANT MANAGEMENT	N/A	N/A	CSC Professional	QUALIFIED
PDO1-07-2026-152	BSED	N/A	Strategic Leadership and Cross Functional Collaboration for DepEd Project Development Officers-32 hours	LET	QUALIFIED
PDO1-07-2026-153	BACHELOR OF PHYSICAL EDUCATION	Integrated Course for Attaining Responsive and Excellent (I-CARE) Service in the Government - 16 hours	Administrative Aide (COS) - 4 years	LET	QUALIFIED
PDO1- 07- 2026-154	Bachelor of Science in Agricultural Education, Bachelor of Laws	Fundamentals of Cooperative - 16 hours	Account Officer - 1 year and 10months, Customer Service Representative -8 months	LET	QUALIFIED
PDO1-07-2026-155	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	Technical briefing on the first Philippine polymer banknote series-4 hours	Oic-10 years, Branch Field Collector-2 years and 3 months	CSC Professional	QUALIFIED
PDO1-07-2026-156	BS CIVIL ENGINEERING	Basic Training (Quantity Surveying and Cost Estimation) – 80 hours	Field Engineer / Quantity Surveyor / Cost Control Engineer – 8 months, Assistant Engineer – 9 months, Engineer I – 6 months	CIVIL ENGINEER	QUALIFIED
PDO1-07-2026-157	BACHELOR OF SCIENCE IN ARCHITECTURE	STRUCTURAL ANALYSIS AND DESIGN OF MEDIUM-RISE REINFORCED CONCRETE STRUCTURE (5 STOREY BUILDING) USING BENTLEY STAAD. PRO, RCDC, AND STAAD FOUNDATION ADVANCED (WITH RESPONSE SPECTRUM ANALYSIS AND TIME HISTORY ANALYSIS) - 8 HOURS	Job Order PPSDS Bambnag-6 years and 2 months, Architect-7 months, Apprentice-2 years	PRC - ARCHITECT (046803)	QUALIFIED
PDO1-07-2026-158	BS Architecture	The New Government Procurement Act Seminar - 4 hours	Government Architect - 2 years and 4 months	RA 1080 - Registered and Licensed Architect	QUALIFIED
PDO1-07-2026-159	BS Architecture	Basic Records and Archives Management Seminar-workshop - 16 hours	Admin Aide I-1 year and 11 months	RA1080 - Registered and Licensed Architect, and Registered and Licensed Master Plumber	QUALIFIED
PDO1-07-2026-160	BS Electrical Engineer	Illumination and Solar Proficiency Course-8 hours	Design Engineer-1 year and 1 month, Registration Center Supervisor-3 months, Registration Kit Operator-2 years and 11 months	RA1080	QUALIFIED
PDO1-07-2026-161	Bachelor of Arts in English	National Training on Interactive Teaching and Learning Process Using Classpoint-16 hours	N/A	LET	QUALIFIED
PDO1-07-2026-162	BSED	Bread and Pastry NCII 156HOURS	Volunteer Pre-Kindergarten Program (teacher/para-teacher) 2022-2026	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-163	Bachelor of Science in Office Administration	Division Orientation/Workshop for the Preparation of Budget Proposal for CY2026- 8 hours	ADAS-5 years and 6 months, Nursing Attendant-2 years and 5 months, Information Clerk-11 months	PD907	QUALIFIED
PDO1-07-2026-164	Bachelors of science in mechanical engineer	STRATEGIC PLANNING TRAINING -4hours,	QUALITY ASSURANCE AND QUANTITY CONTROL ENGINEER-2 years and 2 months, Lotto Agent Operator-6 months, SITE ENGINEER-3 years, SERVICE DESK ASSOCIATE/ IT COSTUMER SUPPORT- 1 year and 6 months	RA 1080(mechanical Engineer)	QUALIFIED
PD01-07-2026-165	Bachelor of Science in Civil Engineering	N/A	Customer Service Representative - 3 years and 1 month	CSC Professional	QUALIFIED
PDO1-07-2026-166	Bachelor of Science in Electronics Engineering	Bookkeeping using Quickbooks 30 hours	LAMS Encoder - 6 months, Site Engineer - 2 years and 6 months, Application Development Associate- 6 months	Electronics Technician (RA 1080)	QUALIFIED
PDO1-07-2026-167	Bachelor of Science in Social Work	Health Effects of Excessive use of gadget- 4 hours	N/A	Registered Social Worker	QUALIFIED
PDO1-07-2026-168	Bachelor of Science in Accountancy	Understanding the New Government Procurement Act (RA 12009) - 3 hours	Assistant Finance Support Staff - 2 months, Water Safety Plan Focal Person and Bookkeeper-10 months	CSC Professional	QUALIFIED
PD01-07-2026-169	BACHELOR OF SCIENCE IN ENVIRONMENTAL SCIENCE	Advancing ADAS Competencies for Modern Government Operations - 3hrs.,	Station Officer-3 years and 7 months, Administrative Aide - 1 year and 3 months, Adminstrative Assistant - 6 months	CSC Professional	QUALIFIED
PDO-1-07-2026-170	BACHELOR OF SCIENCE IN SOCIAL WORK	Cybersecurity Awareness-8 hours	N/A	R.A 1080 (SOCIAL WORKER)	QUALIFIED
PDO1-07-2026-171	Bachelor of Art in Mass Communication	STRENGTHENING THE MUNICIPAL/ BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN-16 Hours	Admin Aide-4 years and 8 months, Teacher-3 months	LET	QUALIFIED
PDO1-07-2026-172	Bachelor of Secondary Education	Managing Risks and Good Governance - 8hrs	Administrative Aide III - 1 year and 10 months, Admin Asst. II -2 years and 6 months	LET	QUALIFIED
PDO1-07-2026-173	BSHTM	N/A	ADAS I-3 years and 2 months, Postal Teller-3 years, GIP-6 months	CSC Proffessional	QUALIFIED
PDO1-07-2026-174	Bachelor of Science in Civil Engineering	Engineering Forum, 2026 PICE Midyear National Convention and Technical Conference - 24 hours	Engineering Assistant-1 year and 5 months, GIP-6 months	CSC Professional, RA 1080 (Civil Engineer)	QUALIFIED
PDO1-07-2026-175	BS NURSING	N/A	N/A	Registered Nurse	QUALIFIED
PD01- 07-2026-176	Bachelor of Science in Public Administration	Seminar-Workshop on Academic Practices-8 hours	Emergency Instructor - 1 year and 6 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-177	BS In CRIMINOLOGY	Build Your Edge:5S in the Workplace Training-2 hours	ADAS I - 1 year and 11 months, Admin Aide - 3 years and 11 months	CRIMINOLOGIST	QUALIFIED
PD01-07-2026-178	BSIT	Setting Up Computer Servers-8 hours	HOSPITAL INFORMATION MANAGEMENT SYSTEM OFFICER - 4 years and 2 months	CSC Professional	QUALIFIED
PDO1-07-2026-179	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	N/A	Project Engineer - 2 years	CSC Professional, LICENSED CIVIL ENGINEER	QUALIFIED
PDO1-07-2026-180	Bachelor of Science in Information Technology	Generative AI Overview for Project Managers - 5 Hours	Administrative Assistant I - 11 years and 6 months, Computer Clerk - 7 months, Part-time Instructor - 1 year	CSC Professional	QUALIFIED
PDO1-07-2026-181	Bachelor of Science in Computer Engineering	Cash Management and Control System-16 Hours	Administrative Officer II- 3 years and 4 months, Administrative Assistant II-3 years and 6 months, Community Development Officer-3 years and 11 months	CSC Professional	QUALIFIED
PDO1-07-2026-182	Bachelor of Science in Business Administration major in Financial Management	Teller Training Seminar-8 hours	Acting Bookkeeper- 8 years and 9 months	CSC Professional	QUALIFIED
PDO1-07-2026-183	Bachelor of Physical Education	Basic Salesmanship Training- 8 hours	Branch Teller- 1 year and 3 months, Bookkeeper-6 months, Member Relation Officer-3 months	PD907 LET,	QUALIFIED
PDOI-07-2026-184	Bachelor of Science in Mechanical Engineering	Construction Methods-8hours	Administrative Aide I - 1 year and 1 month, Quantity Surveyor/ Technical Head - 3 years and 10 months	PRC License	QUALIFIED
PDO1-07-2026-185	Bachelor of Commerce Major in Management	Administrative Officers Upskilling and Management Training - 6 hours	Administrative Aide- 9 years and 5 months	CSC Professional	QUALIFIED
PDO1-07-2026-186	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	PRE-SCHOOL YEAR CONFERENCE FOR TEACHERS ON INSTRUCTIONAL READINESS: ALIGNING THE 3-TERM SCHOOL CALENDAR, ENHANCING PEDAGOGY AND ENSURING LEARNING CONTINUITY FOR SY 2026-2027 - 8HOURS	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II) - 1 year,Audit Staff- 1 year and 9 months, Bookkeeper/Clerk- 1 year and 9 months	CSC Sub Professional, CSC Professional	LATEST APPT- 7/4/25; NO 1 PERFORMANCE CYCLE
PDO1-07-2026-187	Bachelor of Science in Mechanical Engineering	TRAINING AND DEVELOPMENT FOR CLERICAL AND ADMINISTRATIVE ASSISTANTS-24 hours	Administrative Aide VI - 6yrs & 6mos,	CSC Professional	QUALIFIED
PDO1-07-2026-188	Bachelor of Science in Management Accounting	NO DOCUMENT ATTACHED	Adminastrative Aide I (JO)- 1yrr & 1mo,Teller I - 1mo, Casual/Clerk-6mos	PD 907 - Honor Graduate Eligibility	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-189	BS Management Accounting	Professionalism and performance excellence - 8hrs	Officer in Charge - 16yrs & 6mos, Customer Assistant- 1yr & 2mos	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-190	Bachelor of Science in Public Administration	NO DOCUMENT ATTACHED	Admin Aide II (JO) - 1yr, Admin Aide IV (JO) - 2yrs & 3mos, Admin Aide I (JO) - 7mos	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-191	Bachelor of Science in Development Communication	NO DOCUMENT ATTACHED	Administrative Aide II (JO) - 1yr, Administrative Aide IV - 3mos	PD 907 - Honor Graduate Eligibility	QUALIFIED
PDO1-07-2026-192	Bachelor of Science in Accountancy	Training of Trainers on Barangay Financial Management- 40 hours	Audit Assistant-7yrs	CSC Professional	QUALIFIED
PDO1-07-2026-193	Bachelor of Science in Information Technology	Innovate-athon:Fostering Collaboration & Creativity in Tech Solution-8hrs	GIP intern-DTI -September 17, 2024-December 31, 2024	CSC Professional, LET, Honor Graduate	QUALIFIED
PDO1-07-2026-194	Bachelor Of Science in Industrial Technology Major in Computer Technology	Microsoft Excel Training - 7hrs	HR & ADMIN SUPERVISOR - 8yrs & 6mos, HR Specialist - 1yr & 5mos, HR Coordinator-3yrs & 3mos, Legal Secretary - 1yr & 3mos, HR Clerk - 1yr	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-195	Bachelor of Science in Information Technology	Introduction to Cyber security - 8 hours	Administrative Support Staff - 3mos	CSC Professional	QUALIFIED
PDO1-07-2026-196	Bachelor of Science in Information Technology	International Training Series on New Trends in Teaching-24hrs	Admin Aide IV (COS) - 5mos, Admin Aide IV (COS)- 7mos, Admin Aide III(COS)- 10mos, Admin Aide (COS)- 3mos	LET	QUALIFIED
PD01-07-2026-197	BACHELOR OF SECONDARY EDUCATION	Basic Computer Literacy-120 hours	Substitute teacher-3mos, Municipal Special Education Fund (MSEF) Teacher-2mos,	LET	QUALIFIED
PDO1-07-2026-198	BACHELOR OF SCIENCE IN ACCOUNTANCY	6TH NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR-24 HRS	-ADAS III-2yrs & 7mos, ADAS II-4yrs & 5mos, Branch Accountant-9yrs & 5mos,	CSC Professional	QUALIFIED
PD01-07-2026-199	Bachelor of Science in Business Administration Major in Marketing Management	Digital Governance and Management Training - 15 hours	Ward Assistant-3yrs & 6mos, Admin Assistant I-1yr, ADA II (Casual)-5mos	CSC Professional	QUALIFIED
PD01-07-2026-200	Bachelor in Secondary Education-English	Upskilling & Reskilling Teaching & Supervision Skills Training-80hrs	MSEF Teacher-6mos, Substitute Teacher-2mos, Teller- 9yrs & 4mos	LET	QUALIFIED
PD01-07-2026-201	Bachelor of Science in Agricultural Engineering	NO DOCUMENT ATTACHED	Project Evaluation Officer II (COS)- 2yrs & 3mos	CSC Professional	QUALIFIED
PDO1-07-2026-202	Bachelor of Science in Commerce major in Management	Disbursement Management for Administrative Officers - 32hrs	JHS Academic Coordinator-10mos, SHS Academic Coordinator- 10mos, Guidance Counselor-11mos, Guidance Coordinator-1yr, Grade 10 Adviser-11 mos, Account Officer- 2yrs & 8mos, Insurance Officer- 2yrs & 2mos	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-203	BS Psychology	PHILIPPINE GUIDANCE AND COUNSELING ASSOCIATION, INC."NAVIGATING CHANGE: ADAPTING COUNSELING STRATEGIES TO EVOLVING SOCIETAL NEEDS-16 hours,	NO ATTACHED DOCUMENT	Honor Graduate (PD 907), RA 1080 (PSYCHOMETRICIAN)	QUALIFIED
PDO1-07-2026-204	BS in Agricultural Engineering	Orientation on the Salient Features of RA 10752 and its IRR as amended by RA 12289 - 10 hrs	Engineer A (Casual)-2yrs & 1mo, Engineer B (Casual)- 5mos, Engineer B (JO) - 4mos	RA 1080 (Agricultural & Biosystems Engineer)	QUALIFIED
PDO1-07-2026-205	Bachelor in Elementary Education	Division Training on RA 12009-16 hrs	ADAS II - 2yrs & 2mos, Teller- 5mos, Tele credit Counselor- 1yr & 9mos,	CSC Professional, LET	QUALIFIED
PDO1-07-2026-206	BACHELOR OF SCIENCE IN COMMERCE	International Seminar Workshop on Effective Work Management for Non-Teaching Personnel=24hrs	AO II-3yrs & 3mos,Executive Assitant III-1mo, Assistant Dormitory Manager (JO)-8mos, Admin Aide iii (casual) 4yrs	CSC Professional	QUALIFIED
PDO1-07-2026-207	BS Management Accounting	GSME DAY CUM RESEARCH COLLOQUIUM AND TESTIMONIAL CEREMONY: A CELEBRATION OF GRATITUDE - 8 hours	Administrative Aide III (JO) 3mos, Accounting Assistant/Secretary - 1yr & 6mos	CSC Professional	QUALIFIED
PDO1-07-2026-208	BS Electronics and Communications Engineer	Nemo Walker Air User Training - 8hrs	Sr. Network Assurance & Surveillance Engineer - 10yrs & 8mos, Network Subswitching System Engineer - 8yrs & 1mo	Electronics and Communications Engineer Board Examination	QUALIFIED
PDO I-07-2026-209	Bachelor of science in Commerce	2026 Washington SyCIP National Summit synergia Foundation-16 hours,	Administrative Officer II-3yrs & 4mos, Administrative Assistant II-3yrs & 6mos, Administrative Aide II-3yrs & 2mos, Brgy. Record Keeper - 3yrs	CSC Professional	QUALIFIED
PDO1-07-2026-210	Bachelor of Library and Information Science	PLAI CONGRESS 2024- 32 hours	School Librarian I- 16yrs	Librarian Licensure Examination	QUALIFIED
PDO1-07-2026-211	BSEd-Mathematics	RECAP: Research ENhancement and Capacity Building for Academic Productivity-32hrs	Sales Staff – 9mos	LET, HONOR GRADUATE (PD 907)	QUALIFIED
PDO1-07-2026-212	BACHELOR OF SECONDARY EDUCATION-MAJOR IN ENGLISH	2025 Mid-Year In-Service Training for Teachers- 24hrs	Teacher II - 5yrs & 7mos,	LET	QUALIFIED
PDO1-07-2026-213	Bachelor in Secondary Education Major in English	Accelerating school and division project implementation through streamlined operations,- 32 hrs	ADAS III - 2yrs & 2mos, Teacher I - 6yrs & 8mos	LET	QUALIFIED
PDO1-07-2026-214	Bachelor of Science in Business Administration	Training on Risk Assessment and Strategic Planning-24,	AO II - 3yrs & 4mos, ADAS III - 2yrs & 1mo, ADAS II - 3yrs, Budget Assistant- 3yrs & 4mos	CSC Professional, LET	QUALIFIED
PDO1-07-2026-215	BS IN ACCOUNTANCY	DIVISION ON RA 12009 NEW PROCUREMENT ACT-16HOURS	AO II - 3yrs & 4mos,	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-216	Bachelor of Science in Business Administration	,6TH NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR-24 hrs	ADAS II - 2yrs & 5mos, Teller 2 -1yr,Marketing Clerk- 11mos, Marketing Supervisor Sales Agent II - 2yrs & 8mos, Accounting Clerk- 1yr & 5mos	CSC Professional	QUALIFIED
PDO1-07-2026-217	BS ACCOUNTING TECHNOLOGY	,6TH NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR-24 hrs	ADAS II - 1yr & 9mos, Branch Bookkeeper-1yr & 4mos, Subsidiary Loans Bookkeeper-4yrs & 4mos, Accounting Clerk- 1yr & 8mos	CSC Sub Professional, CSC Professional	QUALIFIED
PDO1-07-2026-218	Bachelor of Science In Business Administration	Division Training on RA 12009 (New Procurement Act and Its Implementing Rules and Regulations) -16hrs	ADAS II - 2yrs & 2mos, Loan Officer-2mos. Assistant Branch Head-4yrs & 6mo,	CSC Professional	QUALIFIED
PDO1-07-2026-219	BACHELLOR OF SECONDARY EDUCATION MAJOR IN SOCIALSTUDIES	Financial Accounting Management - 40	PSEF Teacher -8mos,	LET	QUALIFIED
PDO1-07-2026-220	Bachelor of Science in Information Technology	NVSU Intellectual Property Awareness Seminar for Students 2025-8hrs	N/A	PD 907 - CSC HGE	QUALIFIED
PDO1-07-2026-221	Bachelor of Secondary Education-Science	NO DOCUMENT ATTACHED	Classroom Teacher-9mos	CSC Professional, LET	QUALIFIED
PDO I-07-2026-222	Bachelor of Science in Business Administration-Marketing	Workshop on empowering schools for risk-responsive planning:DRRM Integration in SIP with DRRM PAP's Monitoring ang evaluation-36hrs	Administrative Assistant II- 1yr, Cashiering Assistant-7yrs & 9mos	CSC Professional	QUALIFIED
PDO1-07-2026-223	Bachelor of Science in Business Education	,3-Day International Training/Seminar/Workshop on Instructional/Educational Leadership and Management-24hrs.	Administrative Assistant III-November 16, 2020 – Present 6YRS 3MOS	CSC Sub Professional, CSC Professional, LET	QUALIFIED
PDO1-07-2026-224	Bachelor of Science in Fisheries	Filipino Values Forum-10 hours,	Science Research Assistant - January 2, 2026 to PRESENT 6MOS	CSC Professional, REGISTERED FISHERIES PROFESSIONAL	QUALIFIED
PDO1-07-2026-225	BACHELOR OF SCIENCE IN SECONDARY EDUCATION	Innovating Sustainable Intervention for Diverse Learners Need through Design Thinking in Education-32 hours,	RECRUITMENT STAFF FEBRUARY 2025 To JANUARY 2026 11MOS	CSC Professional, LET	QUALIFIED
PDO1-07-2026-226	bachelor Science Education	I-CARE- 18hrs	no attach COE/SR	ILET	QUALIFIED
PDO1-07-2026-227	Bachelor of Science in Information Technology	ORAOHRA - 10HRS, KWENTONG LINGKOD BAYANI - 2 HRS	SUPPORT STAFF (JO)- JULY 15, 2024 TO DECEMBER 2026,-2YRS	CS PROFESSIONAL	QUALIFIED
PDO1-07-2026-228	BACHELOR IN SECONDARY EDUCATION	2024 IN-SERVICE TRAINING FOR JUNIOR HIGH SCHOOL TEACHERS - 24 Hours	SCIENCE TEACHER - AUGUST 01,2023 - JULY 15,2025,-1YR 11MOS	LET	QUALIFIED
PDO1-07-2026-229	Bachelor of Science in Civil Engineering	CMEAP- 32HRS	Engineering Assistant Jan. 17, 2023 to present-2yrs 6mos	CSC Professional NO COPY OF ATTACHMENT	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-230	BS Accountancy	Division Training on RA 12009 - 16 hrs,	Administrative officer II - January 13, 2025 to Present- 1YR 6MOS	CSC Professional	QUALIFIED
PDO1-07-2026-231	Bachelor of Science in Business Administration major in Financial Management	The Triad of Deped and other Government Operations: HR, Finance, and Supply Basic - 6 hours	Senior Compliance Clerk - Sept 1, 2024 to present- 3YRS 10MOS	CSC Professional	QUALIFIED
PDO1-07-2026-232	BACHELOR OF SCIENCE IN COMPUTER SCIENCES	Financial Management Training-64 hrs	Admin. Officer I - Sept.29, 2022 to Date - 3YRS 10MOS	LET	QUALIFIED
PDO1-07-2026-233	BACHELOR OF SCIENCE IN ACCOUNTANCY	KASIBU WEST TRAINING ON THE EXPANDED CAREER PROGRESSION (ECP) SYSTEM FOR TEACHERS- 24 HOURS	ADMINISTRATIVE ASSISTANT II- MAY 7, 2024 TO PRESENT- 2YR 2MOS	CSC Professional	QUALIFIED
PDO1-07-2026-234	Bachelor of Science in Environmental and Sanitary Engineering	Training workshop on construction supervision and project implementation - 40 hours	Engineer A - February 7, 2024 to Present- 2YRS 5MOS	RA 8981/ SANITARY ENGINEER	QUALIFIED
PDO1-07-2026-235	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	National Review and Planning Workshop - 64 hrs	ENGINEER - February 2, 2025 TO April 31 2024, Planning Officer I - May 3, 2024 to Present- 4MOS	PRC - CIVIL ENGINEER	QUALIFIED
PDO1-07-2026-236	Bachelor of Science in Information Technology	Personal and Professional Development - 8 hours,	Loan Account Officer - August 16, 2023 to Present, - 2YRS 11MOS	CSC Professional	QUALIFIED
PDO1-07-2026-237	Bachelor of Science in Accounting Technology	VIRTUAL TRNG ON CUSTOMER SERVICES	Social Insurance Assistant I - July 2 2025 to present- 1YR	CSC Professional	QUALIFIED
PDO1-07-2026-238	Civil Engineering	RA12009-The New Government Procurement Act - 8hours, COSH - 40hours, BOSH - 40hours	PPDDMO Staff/Project-in-charge - Nov25, 2024-Present- 1YR 8MOS	RA 1080	QUALIFIED
PDO1-07-2026-239	Bachelor of Science in Public Administration	3rd International Conference on Pedagogical and Research Innovations-24 hours	Admin Aide-4 years and 7 months	CSC Professional	QUALIFIED
PDO1-07-2026-240	BS Electrical Engineering	N/A	Electrical Engineer-1 year and 1 month	Registered Electrical Engineer	QUALIFIED
PDO1-07-2026-241	Bachelor of Science in Public Administration	NV ICT Congress-16 hours	Administrative Aide - 4 years and 7 months, Stenographer 3 years and 6 months	CSC Professional	QUALIFIED
PDO1-07-2026-242	Bachelor of Science in Financial and Management Accounting	Bagabag I District's 2026 Pre-School Year Conference - 4 hours	ADAS II - 3 years and 2 months, ADAS- 3 years and 2 months, Admin Aide - 8 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I****EDUCATION:** Bachelor's degree relevant to the job**TRAINING:** None Required**EXPERIENCE:** None Required**ELIGIBILITY:** CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PDO1-07-2026-243	BS INFORMATION TECHNOLOGY	ONBOARDING ON HR MECHANISM - 16hours	Admin Aide-2 year and 11 months,	PD 907	QUALIFIED
PDO1-07-2026-244	BS Environmental Science	2025 Rules on Administrative Cases in the Civil Service - 8 hours	COS PENRO-5 years and 3 months, Admin Aide - 9 months	LET	QUALIFIED
PDO1-07-2026-245	Bachelor of Science in Office Administration	Basic Accounting and Bookkeeping for Non-Accountants Webinar - 16 hours	Executive Secretary - 5 yeras and 2 months, Assistant Land Registration Examiner - 2 yeras and 11 months	CSC Professional	QUALIFIED
PDO1-07-2026-246	Bachelor of Arts in English	Introduction to Bookkeeping - 8 hours	Administrative Aide IV (Clerk II) - 2 yeras and 5 months, GIP - 9 months	LET	QUALIFIED
PDO1-07-2026-247	Bachelor of Science in Agricultural Engineering	N/A	AA III- 2 yeras and 4 months	CSC Professional	QUALIFIED
PDO1-07-2026-248	BS in Electronics and Communications Engineering	INTERNATIONAL CODE FOR DISEASES - TRAINING FOR CODERS - 40 hours	Encoder/IT Staff - 2 yeras and 10 months	CSC Professional, ECE, ECT	QUALIFIED
PDO1-07-2026-249	Bachelor of Science in Civil Engineering	N/A	GIP-November 2022- February 28,2023, Engineering Assistant -March 1,2023 to Present-3YRS 4MOS	Registered Master Plumber	QUALIFIED
PDO1-07-2026-250	Bachelor of Science and Fisheries	trng on photojournalism & Technical Writing- 40hrs	cos DA_BFAR- CDO I- 2yrs 4mos	LET	QUALIFIED
PDO1-07-2026-251	Bachelor of Science in Civil Engineering	NC II Technical Drafting - 320 hours	Engineering Assistant - September 11, 2023 to present- 2yrs 10mos	CSC Professional	QUALIFIED
PDO1-07-2026-252	BS Criminology	Procurement compliance and Reform-10 hours	Manager-April 1,2014-present 12yrs 3mos	RA 1080(Criminologist)	QUALIFIED
PDO1-07-2026-253	BS in Management Accounting	Bolstering an iinclusive environmnt- 8hrs	Disbursing Officer July 01, 2018 to present-8yrs	CSC Professional	QUALIFIED
PDO1-07-2026-254	Secondary Education major in social studies	SANGGUNIANG KABATAAN MANDATORY TRAINING- 8 HOURS	N/A	LET	QUALIFIED
PDO1-07-2026-254	BS Electronics Engineering	Python Programming Essential Course-4o hours	Technical Support Engineer-1 year and 7 months; COS DILG-1 year and 1 month; Quality Sraff-10 months	Registered Electronics Technician	QUALIFIED
PDO1-07-2026-255	BSED	District Orientation of ARAL-8hours	N/A	LET	QUALIFIED
PD01-07-2026-256	Bachelor of Secondary Education Major in Science	APPRECIATING THE MATATAG CURRICULUM - 8 hours	N/A	CSC Professional, PD 907 - HONOR GRADUATE ELIGIBILITY	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR PROJECT DEVELOPMENT OFFICER I

EDUCATION: Bachelor's degree relevant to the job
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC (Professional) Second Level Eligibility

APPLICATION CODE	BACHELOR'S DEGREE	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
PD01-07-2026-257	BSED	Training on New Government Procurement Act (RA 12009)	Admin Aide-2 years and 4 months	LET	QUALIFIED
PD01-07-2026-258	Bachelor of Science in Nutrition and Dietetics	MICROSOFT DIGITAL LITERACY - 2 hours	N/A	RA 1080 (Board Passer)	QUALIFIED
PD01-07-2026-259	BS Social Worker	Training on Integrated Rehabilitation for BA/MDT Staff-40 hours	SWO-5 months	Social Worker	QUALIFIED
PD01-07-2026-260	BS in Nutrition and Dietetics	Microsoft Digital Literacy - 2 hours	Verifier Field Validation Team - May 25, 2026 to Present, Verifier- Redocumentation Completion Team - March 25, 2026 to April 30, 2026, Legal Secretary - February 11, 2025 to March 24, 2026, Virtual Assistant (administrative specialist) - July 1, 2021 to December 31, 2023, Healthcare worker - January 5, 2021 to June 30, 2021, Dietitian - November 1, 2019 to June 1, 2020.	RA 1080 (Nutritionist/ Dietician)	QUALIFIED

Prepared by:


PRINCESS AQUITANIA

Administrative Officer IV (HRMO)

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-01	BACHELOR OF SECONDARY EDUCATION-FILIPINO	IMMERSION READY: EMPOWERING PRE SERVICE TEACHERS	NO COE	LET	QUALIFIED
AO2-03-2026-01	BS Forestry	Seminar-Training on Enhancing the Capabilities of LCAT VAWC and Other Barangay Key Partners-8hours	COS-1 year and 6 months, GIP-6months	LET	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-02	BACHELOR OF SCIENCE IN ACCOUNTANCY	Legal Research - 4 hours, Legal Drafting- 8 hours, Government Procurement 3hrs, Ph. Taxation 10 hours	Liaison Officer/Bookkeeper -6 Months, Technical Assistant II - 2 Months ,Legal Assistant 2 Years	CSC Professional	QUALIFIED
AO2-03-2026-02	Bachelor in Secondary Education Majoy in Social Studies	NO ATTACHED DOCUMENTS	Laboratory Highschool Teacher - 6 years 1 month	LET	QUALIFIED
AO2-07-2026-03	BACHELOR OF TECHNOLOGY AND LIVELIHOOD EDUCATION	HANDLING CONFIDENTIAL RECORDS AND SENSITIVE INFORMATION IN OFFICES 18/04/2026 2HRS	SCHOOL REGISTRAR/ADMIN TO THE PRINCIPAL/TEACHER - 1 Years and 2 Months, NURSING ATTENDANT - 3 Years and 6 Months, ADMIN AIDE CLERK - 3 Years and 2 Months	LET	QUALIFIED
AO2-03-2026-03	Bachelor of Arts in English Language	Youth Leaders in Action; Cooperatives Builds a Better World - 24 hours	NO ATTACHED DOCUMENTS	LET	QUALIFIED
AO2-07-2026-04	BACHELOR OF TECHNICAL TEACHER EDUCATION	LEADERSHIP DEVELOPMENT PROGRAM - 16 HOURS	ADMINISTRATIVE AIDE VI (CLERK III) - 1 Years and 11 Months, ADMINISTRATIVE AIDE III (CLERK I) -1 Years and 9 Months	LET	QUALIFIED
AO2-07-2026-05	BS Social Work	Introduction to Technology for Teaching and Learning-16 HRS	N/A	Licensure Examination for Social Work (LESW)	QUALIFIED
AO2-03-2026-05	BEED	Public Administration and Office System Management Seminar-8hours	N/A	LET	QUALIFIED
AO2-07-2026-06	Bachelor of Technology and Livelihood Education Major in ICT	N/A	Sales and Customer Support Assistant - 4 Months	LET, Presidential Decree 907	QUALIFIED
AO2-07-2026-07	Bachelor of Science in Business Administration	Administrative Workforce with ICT Integration-80hours	Administrative Aide IV, August 13, 2003 to July 31, 2014, Administrative Assistant II - August 1, 2014 to Present.	CSC Professional	QUALIFIED
AO2-04-2026-07	BS PolSci	N/A	GIP-6 months	CSC Professional	QUALIFIED
AO2-07-2026-08	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	Cash Management and Control System - 24 hours, Building Resilient Public financial Management for Sustainable and inclusive Economic Growth - 32 hours	Clerk I -3 YEARS, Administrative Aide IV- 10 Years & 11 Months, Administrative Assistant II -11 Years & 11 Months	CSC Professional	QUALIFIED
AO2-04-2026-08	Information Technology	Introduction to Bookkeeping-8hours	Project Officer-3 years and 10 months, Credit Investigator-April 12, 2021 to March 31, 2025,Service4 years and 11 months	CSC Professional	QUALIFIED
AO2-07-2026-09	Bachelor of Science in Business Administration major in Marketing Management	SAPIENTA 3.1: Strategic Assessment Practices for Integrating Extended New Thinking Through Innovative Approaches (HOTS and SOLO Framework)	Encoder/Programmer (School Health Clinic)- 2 Months Department of Education, Administrative Assistant III (Stenographic Officer II)- 1 Years & 3 Months, Administrative Assistant II (Clerk IV) - 11 Months	CSC Professional, LET	QUALIFIED
AO2-05-2026-09	No attached document	No attached document	No attached document	No attached document	DID NOT MEET QUALIFICATION STANDARDS

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-10	Bachelor of Science in Management Accounting	Mandatory OSH Seminar for Workers - 8 hours.	Encoder/Programmer - 2 MONTHS , Management Services Division Head -8 Years & 6 Months, Accounts Service Personnel - 2 Years & 2 Months	CSC Professional	QUALIFIED
AO2-06-2026-10	BSFA FM	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-11	BACHELOR OF SECONDARY EDUCATION-ENGLISH	N/A	Enumerator- July 1, 2024 - 7 Months	CSC Professional, LET	QUALIFIED
AO2-06-2026-11	BS Mathematics	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-12	BS Business Administration Major in Finance	Improving Customer Relationship towards Poverty Eradication	Account Officer -5 Years & 11 Months	PD 907	QUALIFIED
AO2-07-2026-13	Bachelor in Elementary Education	Information Communication Technology - 240hrs.	Administrative Assistant I - 2 Years & 6 Months	LET	QUALIFIED
AO2-06-2026-13	Bachelor of Science in Accountancy	N/A	Associate-Customer Service (Fraud Analyst) - 10 months	CSC Professional	QUALIFIED
AO2-07-2026-14	Bachelor of Science in Criminology	Civilian Personnel Supervisory Course- 240 hours	Administrative Assistant III - 8 Years & 1 Months	Registered Criminologist	DID NOT MEET EDUCATIONAL REQUIREMENT
AO2-06-2026-14	Bachelor of Science in Agricultural and Biosystems Engineering	Microsoft Digital Literacy-8 hours	SK Treasurer - 2 years and 4months	CSC Professional, RA 1080 (Agricultural and Biosystems Engineer)	QUALIFIED
AO2-07-2026-15	BS Electrical Engineering	Computer Skills Development Training "Improving Classroom Learning THRU ICT" 80 HRS	ADMIN AIDE - 15 Years & 1 Months	CSC Professional	QUALIFIED
AO2-07-2026-16	BACHELOR OF ARTS IN ENGLISH	N/A	Liaison Officer March 25, 2022 - 2 Years & 5 Months , Assistant Bookkeeper- 1 Years & 9 Months	CSC Professional	QUALIFIED
AO2-07-2026-17	BS MECHANICAL ENGINEERING	N/A	N/A	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-18	BS IN ACCOUNTANCY	Department of Budget and Management R02: Boosting Financial Accountability Reporting & Synergy - 16 Hours	ADAS III - 2 Years & 4 Months	CSC Professional	QUALIFIED
AO2-06-2026-18	BS in Accountancy	Introduction to Bookkeeping - 8 hours	Accounting Assistant/Solicitor - 6 MONTHS,	CSC Professional	QUALIFIED
AO2-07-2026-19	Bachelor of Secondary Education major in Mathematics	SEMINAR ON OPTIMIZATION AS A MATHEMATICAL MODELING TOOL	Teacher -1 Years & 9 Months	LET	QUALIFIED
AO2-06-2026-19	BS Psychology	NO ATTACHED DOCUMENTS	Admin Assistant II - 4 months,	CSC Professional/ PRC	QUALIFIED
AO2-07-2026-20	BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION	BASIC OCCUPATIONAL SAFETY AND HEALTH FOR REGION II TRAUMA AND MEDICAL CENTER EMPLOYEES - 4 HOURS	ADMINISTRATIVE ASSISTANT - 2 Years & 8 Months, BARANGAY SECRETARY - 4 Years & 3 Months , ADMINISTRATIVE AIDE - 6 MONTHS	CSC Professional	QUALIFIED
AO2-06-2026-20	BS ACCOUNTANCY	Partnership Formation and Operation - 8 hours	Admin Aide - 2 years 7 months, Provincial Encoder - 3 months, Admin Support Staff - 1 year 5 months	CSC Professional	QUALIFIED
AO2-07-2026-21	Bachelor of Science in Business Administration major in Financial Management	The next generation internal auditors - 8 hours	Compliance Clerk - 2 Years, Accounting Clerk - 10 Months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-06-2026-21	BS Management Accounting	Legal Drafting - 8 hours	Legal Assistnat - 2 years, Bookkeeper - 6 months, Technical Assistant II - 3 months	CSC Professional	QUALIFIED
AO2-07-2026-22	Business Administration major in Human Resources Development Management	Basic Computer Literacy -80 hrs	Registrar/Data Privacy officer, Instructor PLT College Inc.- 1 Years & 7 Months, Administrative Officer/Registrar/Instructor AMA Computer College Inc. - 4 Years & 11 Months, Account Manager (HR)- 1 Years & 5 Months, HR Assistant, Petroler Corporation, 4 - months, Administrative Staff, Puregold Price Club Inc. - 7 months	LET	QUALIFIED
AO2-06-2026-22	BS Architecture	NO ATTACHED DOCUMENTS	NO ATTACHED DOCUMENTS	PRC Architect	QUALIFIED
AO2-07-2026-23	BSBA- Marketing Management	Leadership Training- 80 hours	Admin Aide IV- 6 MONTHS, Junior Business Counselor- 3 MONTHS, Project Development Specialist- 1 Years & 5 Months	PD 907	QUALIFIED
AO2-06-2026-23	BSIT	NO ATTACHED DOCUMENTS	IT and Admin Staff - 1 year	CSC Professional	QUALIFIED
AO2-07-2026-24	Bachelors of Science in Hotel and Restaurant Managment	N/A	N/A	LET	QUALIFIED
AO2-07-2026-25	Bachelor of Science in Hospitality Management- Major in Travel and Tours	Introduction to the New Government Procurement Act-R.A 12009- 8hrs	NO COE	LET	QUALIFIED
AO2-07-2026-26	BS IN ACCOUNTANCY	BANK RECONCILIATION - 3 HOURS	ACCOUNTING COORDINATOR - 6 months	CSC Professional	QUALIFIED
AO2-07-2026-27	Bachelor of Science in Accountancy	ISO 9005:2015 Quality Management System Foundation Course Including Documentation Process - 16 hours	Administrative Support Staff - 3 Years & 5 Months	CSC Professional	QUALIFIED
AO2-07-2026-28	BS Management Accounting	Division Training on RA 12009 (New Procurement Act & Its IRR)-16 hours	Administrative Assistant II- 3 Years & 1 Months, Branch Accountant- 6 Years	CSC Professional	QUALIFIED
AO2-07-2026-29	Bachelor of Science in Information Technology	Orientation on Records Disposition- 8 hours	Administrative Aide III (Casual) -2 Years & 11 Months, GIP- 12 months	LET	QUALIFIED
AO2-07-2026-30	Bachelor of science in civil engineering	Orientation on basic computer literacy-8	Enumerator-2 months, Engineering assistant - 1 year 2 months, Admin. Assistant-1 year 9 months	CSC Professional	QUALIFIED
AO2-07-2026-31	Bachelor of Science in Accounting Technology	N/A	Accounting Clerk- 1 year 7 months , Bookkeeper- 1 Years & 7 Months, Cashier-5 months	CSC Sub Professional	QUALIFIED
AO2-07-2026-32	Bachelor secondary Education Major in Social Studies	Basic computer literacy training -160.0 hours	PSEF TEACHER	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II****EDUCATION:** Bachelor's Degree relevant to the position**TRAINING:** None Required**EXPERIENCE:** None Required**ELIGIBILITY** CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-33	Bachelor of Arts in English Language	Computer Skills Development Training : Improving Classroom learning Thru ICT (80 hours	PSEF TEACHER	LET	QUALIFIED
AO2-07-2026-34	Bachelor of Science in Accountancy	SEMINAR ON FORENSIC ACCOUNTING - 8 HRS	N/A	CSC Professional	QUALIFIED
AO2-07-2026-35	Bachelors of Science in Computer Engineering	Cybersecurity - 2 hrs., Seminar on Cybersecurity - 8 hrs.	Administrative Aide I - 1 YEAR, Administrative Aide IV - 2 YEARS 3 MONTHS, Administrative Aide II - 1 YEAR	CSC Professional	QUALIFIED
AO2-07-2026-36	BS INDUSTRIAL TECHNOLOGY	Supervisory and Managerial Tasks-24 hours	Area Manager-5 Years & 6 Months	CSC Professional	QUALIFIED
AO2-07-2026-37	BS PHYSICAL EDUCATION	COMPUTER SKILL DEVELOPMENT - 80 HRS	N/A	LET	QUALIFIED
AO2-07-2026-38	BACHELOR OF SECONDARY EDUCATION	MUNICIPAL ORIENTATION TRAINING OF SCHOOL COMMUNITY TUTORS - 8 HRS	READING TEACHER - 2 MONTHS, ENUMERATOR - 2 MONTHS	LET	QUALIFIED
AO2-07-2026-39	Bachelor of Science in Industrial Technology	AMLC Registration and Reporting Guidelines-4 hours	CRS Teller-5 Months , AO/Technical Professional I-3 YEARS 7 MONTHS, Account Assistant-5 YEARS , Account Officer-Aug. 23, 2018 to May 30, 2019, Consumer Appliance Technician-Dec 12, 2015 to Jun. 30, 2017	PD 907	QUALIFIED
AO2-07-2026-40	Bachelor of Science in Accounting Technology	Administrative office development and planning conference-32 hours	Admin Assistant C-1 YEAR 3 MONTHS, Child development worker-October 2 YEARS 7 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-41	BS HRTM	Division Training on RA 12009 (New Procurement Act & Its IRR)-16 hours	Administrative Assistant II - 2yrs 2 mos	LET	QUALIFIED
AO2-07-2026-42	Bachelor of Science in Civil Engineering	Annual Investment Programming Workshop - 24 hours	Engineer I (COS) -1 year 4 months	CSC Professional, RA 1080 (Civil Engineer)	QUALIFIED
AO2-07-2026-43	Bachelor of Secondary Education	OJTs and Cash for Work Beneficiaries 8 hrs	Administrative Aide III (Clerk I)- 1 year 5 months	LET	QUALIFIED
AO2-07-2026-44	Bachelor of Science in Mathematics	Microsoft Digital Literacy - 8 hrs	Administrative Assistant I (Computer Operator I) - 2 years 11 Months	CSC Professional, LET	QUALIFIED
AO2-07-2026-45	Bachelor of Science in Accountancy	Advanced Administrative Leadership and Excellence - 32 hrs	Branch Bookkeeper- 4 years 11 months	CSC Professional	QUALIFIED
AO2-07-2026-46	BS Agriculture	Training Workshop Financial Analysis 16 hrs	N/A	CSC Professional, Licensed Agriculturist (PRC)	DID NOT MEET EDUCATIONAL REQUIREMENT
AO2-07-2026-47	BS in Accountancy	N/A	Junior Associate -1 year 9 Months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-48	BACHELOR OF SCIENCE IN TOURISM MANAGEMENT	DIVISION TRAINING ON RA 12009 (NEW GOVERNMENT PROCUREMENT ACT AND ITS IMPLEMENTING RULES AND REGULATIONS FOR SCHOOL HEADS - 16 hrs	ADAS II - 2 years 6 Months	LET	QUALIFIED
AO2-07-2026-49	Bachelor of Science in Information Technology	Division Training on RA 12009 (NEW GOVERNMENT PROCUREMENT ACT AND ITS IMPLEMENTING RULES AND REGULATIONS)-16 hour	Administrative Assistant II- 2 years, Account Officer-5 Years & 7 Months	LET	QUALIFIED
AO2-07-2026-50	BS Management Accounting	Government Procurement Law- 4 hours	Administrative Assistant II- 5 Years & 8 Months , Administrative Assistant- 2 years	CSC Professional	QUALIFIED
AO2-07-2026-51	BS in accounting technology	ORIENTATION WORKSHOP FOR THE PREPARATION OF BUDGET PROPOSAL FOR CY 2027 - 8 hours	ADMINISTRATIVE ASSISTANT II - 1 year 8 Months	CSC Professional	QUALIFIED
AO2-07-2026-52	Bachelor of Science in Business Administration major in Financial Management	Advance Computer Training Course	Branch Clerk - 1 year	CSC Professional	QUALIFIED
AO2-07-2026-53	BS Business Administration Major in Marketing	AML Rules and Regulation and Risk Rating 8 hrs	Assistant Credit Manager - 11 Years & 7 Months	CSC Professional	QUALIFIED
AO2-07-2026-55	Bachelor of Elementary Education	N/A	Cashier - 5 months	LET	QUALIFIED
AO2-07-2026-56	Bachelor of Science in Business Administration	n/a	Cashier - 5 months	CSC Professional	QUALIFIED
AO2-07-2026-57	BACHELOR OF SECONDARY EDUCATION	N/A	N/A	LET	QUALIFIED
AO2-07-2026-58	Bachelor of Elementary Education	N/A	NO COE	LET	QUALIFIED
AO2-07-2026-59	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MARKETING	Anti Money Laundering - 8 hrs	Branch Assistant - 1 Years & 7 Months	CSC Professional	QUALIFIED
AO2-07-2026-60	BS Criminology	N/A	Cashier/Treasury Clerk -5 months, Criminology Instructor - 10 Months	PRC License - Criminologist	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-61	Bachelor of Science in Computer Science	Information Security Awareness - 8 hrs	Branch Assistant - 4 years 11 Months, Data Analyst - 11 Months	CSC Professional	QUALIFIED
AO2-07-2026-62	Bachelor of Secondary Education Major in Filipino	N/A	NO COE	LET	QUALIFIED
AO2-07-2026-63	Bachelor of Secondary (Major in Filipino)	N/A	NO COE	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-64	Bachelor of science in accountancy	Basic records and archives management for government agencies-16 hours	Branch cashier - 9 months, Information officer - 1 year 11 months, Sales account officer - 1 month	LET	QUALIFIED
AO2-07-2026-65	Bachelor of Science in Public Administration	Seminar on Leadership and Decision Making - 7 hours	Barangay Secretary - 5 years	CSC Professional	QUALIFIED
AO2-07-2026-66	Bs in Civil Engineering	N/A	NO COE	CSC Professional	QUALIFIED
AO2-07-2026-67	Bachelor of Arts in English	Microsoft Digital Literacy	Receptionist - 7 Months , Teacher - 1 month , Branch Coordinator- 2 years 4 months	LET	QUALIFIED
AO2-07-2026-68	BS Computer Engineering	Communication Training on Technical Writing ang Public Speaking - 40 hours	Health Program Officer-5 years 2 months	CSC Professional	QUALIFIED
AO2-07-2026-69	Bachelor of Science in Computer Science	Certificate of completion on training workshop. On strategic performance management system (16hours	Administrative Aide-1 Years & 9 Months , Engineering Aide - 7 Years & 9 Months	CSC Professional	QUALIFIED
AO2-07-2026-70	Bachelor of Science in Accountancy	Credit Risk Management, Compliance Risk Management, AML Go Tracs and Data Privacy - 8 hours	Audit Clerk -9 months , Accounting Assistant - 10 Years & 10 Months	CSC Professional	QUALIFIED
AO2-07-2026-71	Bachelor of Technology and Livelihood Education	N/A	N/A	LET	QUALIFIED
AO2-07-2026-72	Bachelor of Technology and Livelihood Education	Trainers Methodology	N/A	LET	QUALIFIED
AO2-07-2026-73	Bachelor of Science in Accountancy	Petty Cash Management - 3 hours, Modernized Records Custodianship and Logistics Management - 3 hours, Administrative Officer Excellence - 3 hours, Administrative Management - 4 hours, Records Management - 8 hours, Bookkeeping with Quickbooks Online - 15 hours	Administrative Aide - 1 year 6 months, GIP-Intern - 2 months6, Inventory Clerk - 6 months, Junior Bookkeeper - 1 year 1 month	CSC Professional	QUALIFIED
AO2-07-2026-74	Bachelor of Science in Business Administration	Administrative Assistant training-6 months	Administrative Assistant II- 1 year	PD 907	QUALIFIED
AO2-07-2026-75	Bachelor of Library and Information Science	N/A	Operations and Administrative Manager - 1 YEAR 6 MONTHS	RA 1080 (Librarian)	QUALIFIED
AO2-07-2026-76	BSED	5S Training and Work Values Development- 16 hours	Emergency Instructor - 4 months, Teacher - 2 years 8 months	LET	QUALIFIED
AO2-07-2026-77	Bachelor of Secondary Education	N/A	Social Studies Teacher - 5 years 10 months	LET	QUALIFIED
AO2-07-2026-78	Bachelor of Science in Tourism Management	Fundamentals of Air Ticketing - 8 hours	Financial Advisor (Sun Life) - 1 year 9 months	CSC Professional	QUALIFIED
AO2-07-2026-79	BSBA	Bookkeeping Using Xero Software - 15 hours	Admin Aide III JO - 10 months, Admin Staff JO - 6 months, Liason Officer - 2 years 10 months, Bookkeeper II/Part-time Instructor - 2 years 2 months	LET/CSC	QUALIFIED
AO2-07-2026-80	Bachelor of Science in Accountancy	HEALTH CARE WASTE MANAGEMENT MANUAL (HCWMM) - 8hrs	SK CHAIRPERSON - 5 years, Bookkeeper - 8 months, Admin Staff - 5 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-81	BSBA- Management Accounting	FINANCIAL ACCOUNTABILITY AND DISBURSEMENT EFFICIENCY WORKSHOP - 32 hours	SUPERVISOR - 1 Bank Reconciliation Team - 7 years 11 months, LOANS BOOKKEEPER / TELLER 1(CASHIER) - 3 years 11 months	LET	QUALIFIED
AO2-07-2026-82	BS in Information Technology	Virtual Orientation for Non Teaching Personnel on Workplace Etiquette and protocols - 8 hours	Customer Service- 2 years 4 months, Research Aide - 1 month, Admin Aide III- 1 year 8 months, Customer Service-1 year 9 months	CSC Professional	QUALIFIED
AO2-07-2026-83	Bachelor of Science in Information Technology	WEBINAR ON INFORMATION SECURITY RISK, PHYSICAL SECURITY, AND COMPUTER & NETWORK SECURITY - 2hours	IT-SUPERVISOR/BUSINESS ACCOUNTING STAFF - 10 years 9 months	LET	QUALIFIED
AO2-07-2026-84	Bachelor of Science in Business Administration Major in Marketing Management	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-85	BACHELOR OF SCIENCE IN ACCOUNTANCY	6TH NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR-24 HRS	Admin Assistant II - 3 years 5 months, 2 years 7 months, Branch Accountant - 9 years 5 months	CSC Professional	QUALIFIED
AO2-07-2026-86	Bachelor of Science in Commerce Major in Financial Management	National Assembly and Capacity Development Seminar of the NDSBA - 24 hours	Administrative Assistant II - 2 years 7 months, Accounting Staff I- 3 years 11 months, Appraiser/Vault Custodian- 8 years 3 months, Branch Controller- September 1 year	LET	QUALIFIED
AO2-07-2026-87	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGMENT	CAPACITY DEVELOPMENT OF THE NATIONAL DEPED SENIOR BOOKKEEPING ASSOCIATION INC.24 hours	ACCOUNTING CLERK- April 17,2017 to April 2023, ADMINISTRATIVE ASSISTANT II-1 YR 5 MONTHS, ADMINISTRATIVE OFFICER I(CASHIER) 1 YR 9 MONTHS	CSC Professional, LET	QUALIFIED
AO2-07-2026-88	Bachelor of Physical Education	RDANA - 32 hourS	Administrative Aide III - 1 YR 6 MONTHS, Administrative Aide IV- 1 YR	PD907, LET	QUALIFIED
AO2-07-2026-89	BS-Psycho & AB-GUIDANCE & COUNSELING	N/A	Branch Administrator - 4 YRS 4 MONTHS, HR Administrator - 1 YR 11 MONTHS	LET	QUALIFIED
AO2-07-2026-90	Bachelor of Science in Environmental Science	Conservation & Management of Built Heritage for Nueva Vizcaya - 16 hours	Administrative Aide III (Clerk I)- 5 MONTHS	LET	QUALIFIED
AO2-07-2026-91	Bachelor of Arts in English Language	STRENGTHENING GENDER-RESPONSIVE GOVERNANCE: A CAPABILITY BUILDING WORKSHOP- 16 hours	NO ATTACHED DOCUMENTS	PD 907	QUALIFIED
AO2-07-2026-92	Bachelor of Science in Business Administration - Finance Major	Strategic GAD Plan - 16 hours	Administrative Aide - 3 YRS 5 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-93	Bachelor of Science in Management Accounting	Safe School Initiative:Crafting of Fire and Emergency Responsible Plan for School - 8 hours	Administrative Assistant III - 3 yrs 2 months, Branch bookkeeper/Subsidiary Bookkeeper - 5 months, Subsidiary Bookkeeper - 11 months, Branch Bookkeeper - 4 yrs 7 months, Branch Bookkeeper/subsidiary Bookkeeper - 5 months, Branch Bookkeeper - 3 months, Subsidiary Bookkeeper - 2 yrs 2 months, Subsidiary Bookkeeper (Trainee) - 4 months, Loan Clerk - 9 months, Trainee - 1 month, Accounting Clerk - 6 yrs 1 month, Trainee -2 months, Trainee 2 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-94	BACHELOR OF SCIENCE IN ACCOUNTANCY	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-95	Bachelor of Secondary Education, majored in Mathematics	ICT Training- 80 hours	NO ATTACHED DOCUMENTS	LET	QUALIFIED
AO2-07-2026-96	Bachelor of Secondary Education-Mathematics	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-97	Bachelor of Science in Geodetic Engineering	N/A	TECHNICAL ASSISTANT - 6 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-98	BS MATHEMATICS	CAPACITY BUILDING ON SCHOOL PHYSICAL FACILITIES MANAGEMENT AND SCHOOL BUILDING PROJECTS IMPLEMENTATION - 8 HOURS	ADMINISTRATIVE ASSISTANT II - 2 YRS 7 MONTHS, CONTROL TOWER LEAD - OCT. 1, 2017 - DEC. 31, 2024 , SYSTEM ASSOCIATE (INVOICING & POD) - JUNE 6, 2016 - SEPT. 30, 2017 , SYSTEM ASSOCIATE (TRANSPORT) - DEC. 16, 2012 - MAY 31, 2016	LET	QUALIFIED
AO2-07-2026-99	BSHTM-Hotel and Restaurant Management	Anti-Money Laundering and Counter-Terrorism Financing (AML/CTF) Fundamental Course - 8 HOURS	Loans Account Officer - 3 yrs 2 monthst, Encoder - 10 months, Assessor - 6 months, Room Attendant - 1 year,	CSC Professional	QUALIFIED
AO2-07-2026-100	BACHELOR OF SCIENCE IN ACCOUNTANCY	SK MANDATORY TRAINING PROGRAM - 8 HOURS	SANGGUNANG KABATAAN CHAIRPERSON - 2 yrs 9 months	CSC Professional	QUALIFIED
AO2-07-2026-101	Bachelor of Science in Industrial Education	Staff Re-Orientation Workshop - 8 hours	Sales accountant Officer - 4 yrs 1 month, Customer Service Specialist/Merchandising Assistant - 5 months	LET	QUALIFIED
AO2-07-2026-102	BACHELOR OF ARTS IN POLITICAL SCIENCE	LEADERSHIP AND VALUES REORIENTATION CUM SIMPLE BOOKKEEPING AND RECORD MANAGEMENT - 16 HOURS	MUNICIPAL COOPERATIVE DEVELOPMENT ASSISTANT - 1 YR 4 MONTHS, AUDIT CLERK - 5 MONTHS, MERCHANDISER PROBATIONARY - 6 MONTHS, MERCHANDISER REGULAR 1 YEAR 2 MONTHS, CASHIER/ENDORSSER - 1 YR 4 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-103	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	PRACTICING DATA PRIVACY IN THE WORKPLACE- 8 HOURS, WORKING IN A GENDER-DIVERSE ENVIRONMENT - 8 HOURS, INTRODUCTION TO BOKKEEPING - 8 HOURS, 2025 PROJECT W.A.T.C.H SUMMIT - 8 HOURS, SIMPLE BOOKKEEPING - 80 HOURS	ADMINISTRATIVE ASSISTANT II - 1 month, CLERK - 1 yr 2 months, GOVERNMENT INTERNSHIP PROGRAM -DOLE (LGU SOLANO) - 4 months , GOVERNMENT INTERNSHIP PROGRAM -DOLE (LGU ALFONSO CASTANEDA) - 3 months	CSC Professional	QUALIFIED
AO2-07-2026-104	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MANAGEMENT ACCOUNTING	Regional Seminar-Workshop on the Preparation and Consolidation of CY 2025 Year-End Financial Reports - 24 HRS	C/ADMINISTRATIVE AIDE - 2 months 1 month, ADMINISTRATIVE ASSISTANT II - 2 yrs 2 months	CSC Professional	QUALIFIED
AO2-07-2026-105	Bachelor of Science in Accounting Technology	International Leadership Training in the Digital Workplace - 24 hours	Admin Aide 2 yrs 6 months, GIP - 6 MONTHS, SCHOOL BOOKKEEPER - 1 YR, GIP - 2 months	CSC Professional	QUALIFIED
AO2-07-2026-106	Bachelor of Science in Accountancy	Division Training on RA 12009 - 16 hours	Administrative Aide - 8 MONTHS, Enumerator - 3 MONTHS, Data Processor - 1 MONTH, Data Processor - 5 MONTHS, Enumerator - 2 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-107	Bachelor of Arts in English	Training Diploma in Accounting - 36 hours	Administration Executive - 1 YEAR, Administration Executive - 3 YEARS 6 MONTHS, Secretary- 6 YRS, Administrative Staff - 2 YRS 5 MONTHS	PD 907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-108	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	Online Job Hunting Tips, and Labor Laws - 2 hours	NO ATTACHED DOCUMENTS	CSC Professional	QUALIFIED
AO2-07-2026-109	Bachelor of Science in Business Administration major in Financial Management	Administrative Training - 112 hours	ADAS III - 2 YRS 3 MONTHS, Acting Branch Accountant 4 YEARS 2 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-110	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	ORIENTATION/WORKSHOP FOR THE PREPARATION OF BUDGET PROPOSAL FOR CY 2027-8 HOURS	ADMINISTRATIVE AIDE (JOB ORDER)- 2 YRS 3 MONTHS, ADMINISTRATIVE ASSISTANT II-9 YRS 9 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-111	BS in Office Administration	INSET 2025 - 24 hours, INSET 2024 - 24 hours	Clerk I - 4 YRS 8 MONTHS, Admin. Aide - 2 YRS	CSC Professional	QUALIFIED
AO2-07-2026-112	Bachelor of Science in Accountancy	CDA Compliance and Mandatory Reports Training - 8 hrs	Bookkeeper-May 21, 2021 to June 25, 2025 - 4 yrs	CSC Professional	QUALIFIED
AO2-07-2026-113	Bachelor of Elementary Education	N/A	Secretary (May 2026 to present) - 2 mos.	CSC Professional, LET	QUALIFIED
AO2-07-2026-114	Bachelor of Science in Civil Engineering	N/A	Engineering Aide -May 2, 2024 up to present - 1 YR & 11 MOS.	CSC Professional	QUALIFIED
AO2-07-2026-115	Bachelor of Science in Information Technology	Workshop on legislative tracking system - 72 hours	Administrative aide - JUNE 22, 2017 - DECEMBER 31, 2025 - 1 YR & 3 MOS.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-116	Bachelor of Science in Office Administration	Elevating Customer Experience- 8 hours	Cashier - September 11, 2019 to July 16, 2023, Cashier- March 31, 2025 to December 27, 2025 - 4 YRS & 8 MOS.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-117	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	IN-HOUSE SEMINAR FOR ANTI-MONEY LAUNDERING, COMBATING TERRORISM AND PROLIFERATION FINANCING-2 Hours, IN-HOUSE SEMINAR ON AMLA FUNDAMENTALS-2 hours	AUDIT STAFF – July 28, 2022 to December 23, 2022, BOOKKEEPER – January 31, 2023 to March 27, 2024, ACCOUNTING CLERK – April 29, 2024 to present - 1 YR & 2 MOS.	CSC Professional	QUALIFIED
AO2-07-2026-307	BTVTED-AT	Planning and Budgeting process-8 hours	SK Chairperson- November 11, 2023-Present 6YRS	LET	QUALIFIED
AO2-07-2026-118	BSBA - Financial Management	See attached documents	Records Keeper - Jan 4, 2021 to March 31, 2025 ; Date Encoder - May 20, 2025 to December 31, 2025 ; Adm Aide - Jan 26, 2026 to present - 5 yrs m& 3 mos.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-119	Bachelor of Science in Hospitality Management major in Travel Management	Training on PSA Documents Verification and Citizenship Evaluation- 4 Hours	Administrative Officer II- Jan 01, 2024- October, 16, 2025, Administrative Officer I- July 9, 2018 to Dec. 31, 2023 - 7 yr & 2 mos./	PD 907- Honor Graduate Eligibility	QUALIFIED
AO2-07-2026-120	Bachelor of Secondary Education major in Social Studies	RA 6713-3 hours, Basic Bookkeeping-40 hours	Data Encoder- August 01, 2024-present - 1 yr & 10 mos.	CSC Professional, LET, Honor Graduate Eligibility	QUALIFIED
AO2-07-2026-121	Bachelor of Science in Mathematics	Orientation-Workshop on E-Public Financial Management Assessment Tool for Local Govt Units - 16 hrs.	Account Officer - March 14, 2022 to November 7, 2024; Nov 7, 2024 to present - 4 yrs. & 1 mo.	LET	QUALIFIED
AO2-07-2026-122	BS in Hospitality and Tourism Management	N/A	Law Office Secretary- June 19, 2023 to November 12, 2024 - 1 yr. & 4 months	CSC Professional	QUALIFIED
AO2-07-2026-123	Bachelor of Science in Office Administration	ICT Training - 24hrs, Conducting Participating in Workplace Communication - 4hrs, Competency Assessment - 4hrs, GAD Seminar - 6hrs	Secretary - November 2017 - September 2018, Admin Aide (Office Clerk) - February 2024 - June 2025 - 1 yr & 3 mos	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-124	Bachelor of Science in Public Administration (BSPA)	ICT Specialist Training Program-Digital Education, Personality Development Workshop for Entrepreneur oct 19-20, 2022 - 16 hrs	Administrative Aide III (Clerk I)- September 14 to December 31, 2024; Oct 1, 2025 to present - 4 yrs and 4 mos.	LET	QUALIFIED
AO2-07-2026-125	Bachelor of Secondary Education Major in English with certificate in Religious Education	ICT INTEGRATION IN THE 21st CENTURY CLASSROOM- 5 Hours	EXECUTIVE ASSISTANT (EXTERNAL EMPLOYEE)- JANUARY 1, 2023 to JANUARY 1-2025, RECRUITMENT OFFICER (EXTERNAL EMPLOYEE)- APRIL 1, 2024 to APRIL 1,2024 - 2 yrs.	LET	QUALIFIED
AO2-07-2026-126	BS in Electronics and Communication Eng'g	N/A	Image Matching Specialist - April 17, 2026 to May 03, 2026, Nursing Assistant/Caregiver - Aug 01, 2026 to Sep 01, 2026, Data Entry Specialist/ Annotator - Jan 01, 2022 to Apr 01, 2026, Sales Representative - Apr 01, 2018 to Mar 01, 2021, Independent Distributor - Jan 01, 2015 to May 01, 2018, Store Manager/ Owner - May 01, 2013 to Oct 01, 2015, Aerial Measuring Engineer - May 01, 2011 to Oct 01, 2011, Transaction Engineer - Apr 01, 2011 to May 01, 2011 - 5 yrs & 5 mos.	CSC Professional	QUALIFIED
AO2-07-2026-127	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	4TH INTERNATIONAL BUSINESS MANAGEMENT CONFERENCE - 8 hrs	FACTORY WORKER (TECHNICIAN) - MAY 31, 2021 TO DECEMBER 07, 2022, FACTORY WORKER (TECHNICIAN) -MAY 30,2018 TO MAY 29, 2021, HUMAN RESOURCE STAFF-JULY 10,2017 TO SEPTEMBER 15, 2017, BRANCH CASHIER- JULY 04, 2016 TO DECEMBER 15, 2016 - 5 yrs & 3 mos	CSC Professional	QUALIFIED
AO2-07-2026-128	Bachelor of Science in Public Administration	ICT TRAINING-80 HOURS	Administrative Aide IV (Clerk II) - 1 yr 6 mos	LET	QUALIFIED
AO2-07-2026-129	Bachelor of Science in Civil Engineering	N/A	Administrative assistant/Secretary/Cashier/Inventory- Dec. 05,2025 to March 09,2026 - 3 mos.	CSC Professional	QUALIFIED
AO2-07-2026-130	Bachelor of Science in Accountancy	NC III Bookkeeping Training	Posting Clerk - Aug. 8, 2022 to Dec. 29, 2022, SK Treasurer- Dec. 1, 2023 to Jan. 23, 2026, Administrative Aide- Jul.16, 2025 to present - 4 yrs & 4 mos	CSC Professional	QUALIFIED
AO2-07-2026-131	Bachelor of Science In Business Administration	Trrning-workshop on hte POW and DUPA - 8 hrs	ADAS 2- 12/15/23 to present - 2 yrs	CSC Sub & csc PProf	QUALIFIED
AO2-07-2026-132	BS in Accounting Technology	DISTRICT-BASED TRAINING ON BASIC FOOD SAFETY- Technical-8 hours	ADMINISTRATIVE ASSISTANT III- July 3, 2025 to Present, COLLEGE SECRETARY-April 16, 2024 to June 30, 2025, LOANS CLERK-February 5, 2024 to April 5, 2024, CONTACT TRACER-October 12, 2020 to December 2020/ February 10, 2021 to August 10, 2021/ August 16, 2021 to December 31, 2021, PROJECT EVALUATION OFFICER-October 22, 2019 to December 12, 2019, ACCOUNTING CLERK-July 1, 2017 to February 8, 2019, CASHIER-November 23, 2016 to May 13, 2017 4 yrs 10 mos	CSC Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-133	Bachelor of Science in Computer Science	Orientation Workshop for the Preparation of Budget Proposal for CY 2027 - 8hours	ADAS II - Dec 15,2023 to present, Sales Admin- May 21, 2021 to Nov 30, 2023, Office Secretary -Decemeber 16, 2016 to July 30, 2019, Office Secretary July 18, 2013 to May 30, 2015, School Clerk Jan 3, 2013 to June 30, 2013 - 10 yrs.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-134	BACHELOR OF SCIENCE IN PUBLIC ADMINISTRATION AND LEGAL MANAGEMENT	ACCOUNTING FOR NON-ACCOUNTANTS - 64 hours	HEALTH PROGRAM OFFICER I - APRIL 04, 2021 - PRESENT - 5 yrs	LET	QUALIFIED
AO2-07-2026-135	Bachelor of Science in Business Administration - Major in Financial Management	N/A	Office Staff - Jan. 2 to Mar. 31, 2025, Enumerator - July 15 to Sept. 15, 2024, Enumerator - Aug. 1 to Oct. 28, 2023, Registration Kit Officer - June 2 to Aug. 6, 2021, Headquarter Clerk - Aug. 1 to Oct. 31, 2020 ,Loan Processor - Jan. 15 to Mar. 18, 2018	CSC Professional	QUALIFIED
AO2-07-2026-136	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	Person, The Effective Methods and Enabling Policy of Managing Records Disposition Program in Government Office - 24 hours	Revenue Collection Clerk II - October 1,2025 to Present, Administrative Aide VI - June 16,2023 to September 30,2025, Administrative Aide II - January 4,2022 to June 15,2023, Cashier - October 2019 to December 2021, Administrative Aide II - February 2019 to June 2019, Budget Assistant -February 2018 to June 2018 - 8yr & 9 mos.	LET	QUALIFIED
AO2-07-2026-137	Bachelor of Science in Business Administration	, End Users and Technical Working Group and its Secretariat on the New Government Procurement Act (Republic Act No. 12009) - 24 hours	Administrative Assistant II - Jun 3, 2024 to Present, Registrar's Staff - May 5, 2025 to May 31, 2024, Executive Secretary - Aug. 16, 2021 to May 4, 2024, Staff - Jun 17, 2019 to Aug. 15, 2021 - 7 yrs 1 mo.	CSC Sub Professional, LET	QUALIFIED
AO2-07-2026-138	Bachelor in Secondary Education major in Social studies	N/A	Legal assistant- November 16,2022-September 2024 - 1yr & 10 mos	LET	QUALIFIED
AO2-07-2026-139	Bachelor of Science in Business Administration Financial Management	Training-Workshop on AI-Integrated Research Advising and Paneling-24HRS	Administrative Assistant-II-JULY 7 TO PRESENT, Faculty-AUG.14 2023TO OCT.10,2024, Branch Associate-JULY,16,2018 TO JUNE 29,2019 - 3 yrs 2 mos.	LET	QUALIFIED
AO2-07-2026-140	Bachelore inElementarty Education	Orientation/Workshop form the Preapratio of BUDget Proposal 2027 - 8 hrs	ada-3 - 7/1/2013 to 9/15/2013; ada3 -6/30/2018; ADAS2-7/10/18-present - 12 yrs	LET	QUALIFIED
AO2-07-2026-141	Bachelor of Science in Information Technology	Accounting/ Admin Training- 240 Hours, ICT- 24 Hours	ADAS III (Mobile ADAS) - Jan 3, 2024 to Present, OIC MICT Officer- Aug 4, 2021 to Dec 30, 2021, Asst Programmer Jan 30, 2018 to Aug 4, 2021, Clerk October 21, 2010 to Jan 30, 2018 - 13 yrs & 11 mos	CSC Professional	QUALIFIED
AO2-07-2026-142	Bachelor of Science in Computer Engineering	Human Resource Management Professionalization - 16 hours	Administrative Assistant(Compliance Department) - December 9, 2024 to Present, Administrative Assistant (Executive Department) March 1, 2018 to December 8, 2024, Compliance Clerk - October 10, 2016 to October 10, 2017, Project Coordinator- May 23, 2016 to October 2016	CSC Professional	QUALIFIED
AO2-07-2026-143	Bachelor of Science in Hospitality Management	ADMINISTRATIVE SKILLS TRAINING W/ COMPREHENSIVE ICT- 80 hours	Administrative Assistant- May 01, 2023 to present - 3 yrs	PD 907- HONOR GRADUATE	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-144	BSC-Management	Disposal of Government PROPERTIES April 2-4, 2025 - 24 hrs	ADA-3 -7/7/17 to 1/16/20; ADA4-1/14/20-1/6/22; ADA6-1/7/22-1/21/24; ADAS3-1/11/24- present - 9 years	CS-Prof	QUALIFIED
AO2-07-2026-145	BS IN BUSINESS ADMINISTRATION-FINANCIAL MANAGEMENT	DIVISION TRAINING ON RA 12009 (NEW GOVERNMENT PROCUREMENT ACT AND ITS IMPLEMENTING RULES AND REGULATIONS-16 HOURS	ADMINISTRATIVE ASSISTANT II-JULY 1, 2025 TO PRESENT, ADMINISTRATIVE ASSISTANT II(COS)-JANUARY 2, 2025 TO JUNE 30, 2025, FINANCIAL ANALYST(COS)-JANUARY 3, 2024 TO DECEMBER 31, 2024, BUDGET ASSISTANT(COS)-JANUARY 3, 2018 TO DECEMBER 31, 2023 - 2yrs & 4 mos.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-146	Bachelor of Science in Information Technology	International training series: Building competencies for non teaching personnel: Kaizen and lean and creative thinking in strategic resource management- 40 hours	Administrative Aide (contractual) July 3,2013-April 30,2013, Administrative Aide VI - May 2,2023-September 1, 2024, ADAS II-September 2,2024 to Date - 3 yrs & 4 mos.	LET	QUALIFIED
AO2-07-2026-147	Bachelor of Science in Information Technology	Disposal of Government Properties – 24 hours, 2-Day Learning Sessions by the Department of Budget and Management Ro2 – 24 hours	Administrative Assistant II - December 15, 2023 to Present, Accounts Officer - May 15, 2023 to December 14, 2023, Branch Manager - October 15, 2020 to October 7, 2022, Cashier/Teller - January 3, 2018 to October 15, 2020, Loan Officer - August 15, 2017 to December 31, 2017 - 6 yrs	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-148	Bachelor of Science in Business Administration	Division Training on RA 120099 May 2-3, 2026 - 16 hrs	ADS2-12/15/23 to present - 2 yrs and 6 mos.	CS-Prof	QUALIFIED
AO2-07-2026-149	Bachelor of science in Business Administration-Financial Management	Seminar on Government Procurement System with updates on RA 9184 and its Implementing Rules and Regulations -16 hours	Administrative Aide III (cos) - 8 YRS.	LET	QUALIFIED
AO2-07-2026-150	BS Business Administration major in Financial Management; MBA 36 UNITS	Capacity Building on Writing Professional Development (PD) Programs - 16 HRS	Administrative Assistant II- October 10, 2024- Present - 1 yr. 11 mos	CSC Professional	QUALIFIED
AO2-07-2026-151	Bachelor of Science in Electronics Engineering	IIEE-CSC Technical Seminar - 8 hrs	Sales Engineer - Jan. 15, 2024 to Oct. 29, 2025	CSC Professional	QUALIFIED
AO2-07-2026-152	Bachelor of Science in Office Administration	Computer Skills Development: Improving Classroom Learning thru ICT- 80 hours	May 2, 2022 to Jan 27, 2025 - Clerk 2 yrs 8 mos.	LET	QUALIFIED
AO2-07-2026-153	Bachelor of science in Office Administration	Roll-out of the Budget Operations Manual for Local Government Units, 2023 Edition - 24 hours	Planning Assistant - February 22, 2021 to 7/15/26 - 5 yrs.	LET	QUALIFIED
AO2-07-2026-154	Bachelor of Science in Computer Science	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-155	Bachelor of Science in Business Administration Major in Human Resource Development Management	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-156	Bachelor of Science in Business Administration major in Banking and Finance	, Financial Accountability and Disbursement Efficiency Workshop - 32 hrs.	Administrative Assistant III - Feb. 20,2018 to August 31, 2024 ; Administrative Assistant II December 1, 2017 to December 31, 2017 ; Project Development Officer I January 1, 2018 to February 20,2018; Finance Staff June 4, 2013 to June 4,2014; Encoder and Verifier May 25,2016 to June 30, 2016 - 5 yrs & 3 mos.	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-157	Bachelor of Science in Computer Science-Graduate	N/A	Administrative Aide- Nov.06,2023 to May 06,2024, Field Enumerator April 05,2017 to November 15,2017, Customer Service Representative July 01,2014 to August 01,2014	CSC Professional	QUALIFIED
AO2-07-2026-158	Bachelor of Science in Accounting Technology	Mastering Communication & Public RElations - 3 hrs	Administrative Aide I January 20, 2020 to March 31, 2024 -COS - 4 yrs COS; April 1, 2024 to SEptebrner 30, 2024 - JO; Administrative Aide II September 16, 2025 to January 30, 2026 - JO - 9 mos JO	CSC Professional	QUALIFIED
AO2-07-2026-159	Bachelor of Science in Education major in Biological Science	N/A	Cashier - April 16, 2015 to September 17, 2015; Clerk - May 1, 2017 to August 6, 2023, Bookkeeper - May 15, 2025 to Present = 7 yr 5 mos.	CSC Professional	QUALIFIED
AO2-07-2026-160	Bachelor of Science in Public Administration	Workshop on capable barangays: Capacitation on the procurement process, planning and budgeting for lgu efficiency and affectiveness for barangays - 24 hours	Administrative Aide/ Assistant - May 10, 2026 to Present, Barangay Secretary - March 10, 2025 to July 31, 2025, Secretary - April 01, 2024 to December 13, 2024, Administrative Aide/ Assistant - July 01, 2021 to March 29, 2024, Front Desk/ Assistant - February 26, 2020 to September 30, 2020 - 4 yrs & 8 mos.	CSC Professional	QUALIFIED
AO2-07-2026-161	Bachelor of Science in Secondary Education-Social Studies	N/A	N/A	LET	QUALIFIED
AO2-07-2026-162	Bachelor of Science in Commerce major in Banking and Finance	Seminar-Workshop on the MOOE Web-Based Monitoring System and Orientation on the Latest Budget and COA Circular Updates-8 hours	Administrative Assistant III-Dec. 15, 2023 to present - 2 yrs & 7 mos.	CSC Professional	QUALIFIED
AO2-07-2026-163	BACHELOR OF SCIENCE IN ACCOUNTING TECHNOLOGY AND ACCOUNTANCY	ICT Congress - 16 hours	LOAN CLERK/IT - 5 YEARS 7 months	CSC Professional	QUALIFIED
AO2-07-2026-164	Bachelor of Science in Accountancy	Innovative Financial Leadership: Navigating the future of Local Finance - 32 hours	Administrative Aide IV - Mar 27, 2019 to present, Audit Staff - Nov 27, 2017 to Mar 15, 2019, Freelance Bookkeeper - April 5, 2017 to Feb 6, 2017, Accounting Officer - Nov 7, 2016 to Apr 4, 2017, Junior Accountant - June 15, 2015 to Jan 29, 2016, Administrative Assistant Nov 11, 2013 to June 12, 2016 - 7 yrs. & 3 mos.	CSC Professional, BCLTE	QUALIFIED
AO2- 07-2026-165	Bachelor of Science in Accountancy	Records Management and File Organization- 2 hours, Innovation in Public Service- 2 hours, Ranking 101: Effective Demo and TRF Strategies for DepEd Aspirant Educators- 3 hours	Administrative Aide I- July 21, 2025 to December 31, 2025, Administrative Aide II- January 01, 2026 to April 30, 2026, Accounting Aide- May 01, 2026 to Present. - 11 mos	CSC Professional	QUALIFIED
AO2-07-2026-166	Bachelor of Science in Information Technology	Google IT Support: Technical support fundamentals -16 hrs	Administrative Aide - January 18, 2021 to September 30, 2025 , Administrative Aide II (Bookkeeping clerk) October 5 yrs 6 mos.	CSC Professional	QUALIFIED
AO2-07-2026-167	Bachelor of Science in Computer Engineering	ACHIEVING CUSTOMER SERVICE EXCELLENCE 8 HOURS	PROPERTY CUSTODIAN I - FEBRUARY 6,2023-PRESENT, ACCOUNT ANALYST I - JUNE 2, 2021 TO FEBRUARY 5, 2023, SAVINGS SOLICITOR I - JULY 22,2019 TO JUNE 1, 2021 - 6yr & 1 mo.	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-168	BACHELOR OF SCIENCE IN ACCOUNTANCY	ADVANCED ADMINISTRATIVE LEADERSHIP AND EXCELLENCE SEMINAR-32 HOURS DISBURSEMENT MANAGEMENT FOR ADMINISTRATIVE OFFICERS- 32 HOURS ADMINISTRATIVE OFFICE DEVELOPMENT AND PLANNING CONFERENCE-32 HOURS	BOOKKEEPER-II- OCT.6, 2021-JUNE 15, 2026 - 5 yrs	CSC Professional, LET	QUALIFIED
AO2-07-2026-169	Bachelor of Physical Education	Introduction to Bookkeeping - 8 hrs	N/A	LET	QUALIFIED
AO2-07-2026-170	Bachelor of Early Childhood Education	Mid Year in Service Training for TEACHER- 30 hours, Journalizing Transactions- 8 hours, Preparing Financial Reports- 8 hours	N/A	LET	QUALIFIED
AO2-07-2026-171	Bachelor of Science in Public Administration	Orientation on DepEd Order No. 20, s.2024 and semestral meeting of administrative officers-8 hours, Seminar Workshop on the MOOE Web-based monitoring system and orientation on the latest budget and COA circular updates-16 hours,	Administrative Assistant II-Jan. 26, 2024 to Present, Local Legislative Employee II-July 1 to Jan. 25, 2024, Local Legislative Employee II-July 23,2018 to June 30,2018, Government Internship Program- July 1,2017 to December 31,2017	LET	QUALIFIED
AO2-07-2026-172	No attached Docs	None	N/A	CSC Sub Professional, PD 907	QUALIFIED
AO2-07-2026-173	Bachelor of elementary education	N/A	Teacher -August 1, 2018 to May 31, 2020 / Enumerator 2020 - 2 yrs	LET	QUALIFIED
AO2-07-2026-174	Bachelor of Arts in Mass Communication major in Journalism	Participating in Workplace Communication 4.0 Hours, Receiving and Responding to Workplace Communication 4.0 Hours, Learning Office 2024: Word, Excel, PowerPoint, and Outlook 1.52 Hours, Excel: Managing and Analyzing Data 4.47 Hours	CUSTOMER SERVICE REPRESENTATIVE - July 21, 2017 to March 05, 2019; Level 13 - Business Process Delivery Associate / Health Operations New Associate August 30, 2019 to August 30, 2023 - 5 yrs & 8 mos.	CSC Professional	QUALIFIED
AO2-07-2026-175	Bachelor's Degree in Accountancy	WEBINAR ON "FINANCIAL PERSPECTIVE VARIANCE ANALYSIS" - 2 hours, WEBINAR ON "SELECT TAX ISSUES NEEDING ACADEMIC OR PRACTICAL CONSENSUS" - 2 hours	N/A	CSC Professional	QUALIFIED
AO2-07-2026-176	BACHELOR OF PHYSICAL EDUCATION	The Admin's Toolkit: Best Practices for Managing Government Fund - 3 hours, Structured Design, Active Engagement: Strategies for Instructional Design and Adult Facilitation - 4 hours	Storekeeper/Cashier - December 1 - Present - 7 mos.	LET	QUALIFIED
AO2-07-2026-177	BS Information Technology	Enhancing Customer Care & Employees Productivity- 8 hours, Career Development and Office System Administration in Schools-80 hours, International Seminar on Leadership and Office Administration-80 hours	Data and Document Control Custodian - January 1, 2025 to Present, Finance Specialist - Nov. 16, 2023 to Dec. 31, 2024, Bookkeeper - Feb. 2, 2015 to Nov. 15, 2023 - 7 yrs. & 9 mos.	CSC Professional	QUALIFIED
AO2-07-2026-178	Bachelor of Science in Business Administration major in Financial Management	Personality Development Training - 16 hours, Personality Development Training - 24 hours, Training on Effective Written Communication - 8 hours	Administrative Aide III - November 22, 2023 to Present, Government Internship Program- October 24, 2022 to August 16, 2023, Sangguniang Kabataan Kagawad- January 7, 2019 to October 31, 2023 - 1 yr & 10 mos.	PD 907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-179	BS MATHEMATICS	NEW GOVERNMENT PROCUREMENT ACT AND ITS IMPLEMENTING RULES AND REGULATIONS - 16 HRS	ADAS II- DECEMBER 23,2023 to PRESENT - 1 yr & 6 mos.	LET	QUALIFIED
AO2-07-2026-180	Bachelor of Science in Forestry	Basic Financial Literacy for Small Scale Business-48hrs	Forest Extension Officer (Administrative VI)- July 11,2023 to October 31,2023, Administrative Aide VI- January 04,2023 to June 30,2023, Forester I- November 02,2022 to December 31,2022, Administrative Aide VI- July 01,2020 to October 31,2022, Budget Aide IV- January 10,2018 to August 31,2019, August 03,2018 to December 31,2018- Project Evaluation Officer I-August 03,2018 to December 31,2018, Community Development Assistant I-October 10,2017 to August 31,2018 2 YRS AND 3 MOS.	FORESTER	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-181	Bachelor of Science in Accountancy	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-183	BSBA-FINANCIAL MANAGEMENT	INTERNATIONAL SEMINAR ON LEADERSHIP AND OFFICE ADMINISTRATION - 80 HOURS	Administrative Assistant II OCT/03/2024- PRESENT - 1 YR & 8 MOS.	LET	QUALIFIED
AO2-07-2026-184	BACHELOR OF SCIENCE IN ACCOUNTANCY	TRAINING ON THE NEW GOVERNMENT PROCUREMENT ACT AND ITS IRR,	ADMINISTRATIVE ASSISTANT III - 1 YR & 5 MOS	CSC Professional	QUALIFIED
AO2-07-2026-185	Bachelor of Science in Accountancy	FUNDAMENTAL OF PUBLIC FUND - 3hrs	Administrative Aide VI - July 07, 2019 to August 30, 2022, Branch Accountant - September 01, 2022 to January 30, 2023, Administrative Assistant - February 03, 2023 to Present - 5 YRS & 9 MOPS.	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-186	Business Administration- Major in Financial Management	Customer Care Training- 8 hours Effective Communication- 8 hours Stress resilience- 8 hours	Clerical and administrative support assistant 10 YRS 1 MONTH	PD 907	QUALIFIED
AO2-07-2026-187	Bachelor of Science in Accountancy	N/A	N/A	RA 1080 CPA	QUALIFIED
AO2-07-2026-188	Bachelor in Forensic Science	Microsoft Digital Literacy - 5 hrs , Practicing Data Privacy in a Workplace -5 hrs	Administrative Assistant - 6 months	CSC Professional, (PD907 no document attached)	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-189	Bachelor of Information Technology	WRITE-UP: Training on Research Writing for Publication April 2025	Job Order-Graduate School- 4 yrs 8 months, Job Order (College Secretary) College of Industrial Technology -3 yrs	CSC Professional	QUALIFIED
AO2-07-2026-190	Bachelor of Science in Applied Statistics	R.A.12009: The New Government Procurement Act and Its Implementing Rules and Regulations - 24 hours, Training on Data Management using MS Excel - 8 hours	Administrative Aide III (Clerk I) 3ys 4 months	CSC Professional	QUALIFIED
AO2-07-2026-191	Bachelor of Science in Civil Engineering	Training on the Handbook on the Financial Transaction of Sangguniang Kabataan- 40 hours	Administrative Aide III-Clerk I- 2 yrs 6 months, Administrative Aide III-Clerk I 1 yr ,Administrative Aide III-Clerk I 1 yr 7 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-192	Bachelor of Secondary Education	Basic Computer Literacy Training - 80 hours	Barangay Secretary - 1 yr 3 months, Non-Uniformed Personnel - 11 months	LET	QUALIFIED
A02-07-2026-193	BS PSYCHOLOGY	RA 9510 Orientation and Technical Compliance Overview 16 hrs	Adin Assitant (Contractual 3 months, Probationary 6 months, Regular 1 month)	CSC Professional	QUALIFIED
A02-07-2026-194	Bachelor of Science in Office Administration	Training on Environmental and Social Framework (ESF) and Safeguards Supervision - 32hours, Training on the Involvement of Citizen in Rural Infrastructure Subproject or Citizen Monitoring Training (CMT) and Grievance Redress - 16hours	Administrative Aide III - 2yrs, Administrative Aide IV - 2 yrs 2 months, Administrative Aide V - 4 months	LET	QUALIFIED
A02-7-2026-195	Bachelor of Science in Commerce major in Financial Management	Executive Leadership and Management- 16 hours.	Human Resource Assistant- 3 yrs 10 months	LET	QUALIFIED
A02-07-2026-196	Bachelor of Science in Information Technology	Division Training on RA 12009 (NEW GOVERNMENT PROCUREMENT ACT AND ITS IRR) for School Heads, BAC Chairs & Selected District Administrative Officers - Batch 3 - 16Hrs.,	ADMINISTRATIVE ASSISTANT III 8 yrs 8 months, ADMINISTRATIVE AIDE IV - 11 months, ADMINISTRATIVE AIDE III (CASUAL) - 1 yr 5 months, ADMINISTRATIVE AIDE III (Contract of Service) 7 months	CSC Professional	QUALIFIED
A02-07-2026-197	Bachelor of Science in Information Technology	Marian-Career Advancement Readiness (CARE) Program - 8 hours	N/A	CSC Professional	QUALIFIED
A02-07-2026-198	Bachelor of Arts in English	National Undergraduate Research Conference 24 hrs	Office Clerk JO- 1 yr 6 months	PD-907	QUALIFIED
A02-07-2026-199	Bachelor of Science in Office Administration	Customer Care Training-8 hours	Accounting and Loans Support Assistant- 7 yrs 1 month, Secretary-January 1 year 5 months, Customer Service Specialist-6 months	PD 907	QUALIFIED
A02-07-2026-200	Bachelor of Science in Accountancy and Business	Financial Accounting 101 - 4 hours	Clerical and Admin Support Assistant - 5 yrs 3 months, Accountant Trainee 7 months, Accountant 7 months	CSC Professional	QUALIFIED
A02-07-2026-201	BACHELOR OF SCIENCE IN CIVIL ENGINEERING and ARCHITECTURE	STRESS RESILIENT: BUILDING A STRONGER WORKFORCE - 8 HOURS	SALES AND CUSTOMER SUPPORT ASSISTANT - APRIL 5 YRS 3 MONTHS, MARKETING ASSISTANT/CUSTOMER SUPPORT ASSISTANT - 1 YR 2 MONTHS, PROPERTY APPRAISER - 4 YRS 4 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-202	Bachelor of Science in Information Technology major in Web-app development	AI tools AND tECHNOLOGIESfor Records Management 24 HRS	Internal Auditing Assistant 3 MONTHS, Admin. Aide - COS 10 MONTHS, Admin. Aide - COS 4 MONTHS, GIP 4 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-203	BACHELOR OF SCIENCE IN MATHEMATICS	HANDLING OF TEACHERS WITH A KNOWLEDGE IN VALUES FORMATION AND HIGH PROFESSIONAL ETHICS 24 HRS.	No attached documents	CSC Professional, LET	QUALIFIED
A02-07-2026-204	BS in Biology	BASIC OCCUPATIONAL SAFETY & HEALTH 40 HRS	JO ADMIN AIDE LGU 4 YEARS	LET	QUALIFIED
A02-07-2026-205	Bachelor of Science in Commerce-Management	Capacity Building of Brigada Coordinators on Partnership Initiatives & Engagement & Workshop on the use of DepED Partnership Data Base System - 16 hours	Supply Officer I/AOI - November 19, 2018 to DATE, Administrative Assistant II - October 3, 2016 to November 18, 2018 = 10 YEARS 3 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-206	BACHELOR OF SCIENCE IN MATHEMATICS	Training on Barangay Business Certification Integration and Configuration to iBPLS - 8 hours	JO Municipal Mayor's Office Support Staff - 4 YEARS	CSC Professional	QUALIFIED
A02-07-2026-207	Bachelor of Science in Tourism Management	N/A	Facilities Coordinator/Receptionist - 5 YEARS 3 MONTHS, Administrative Aide III - 1 YEAR 2 MONTHS	PD 907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-208	Bachelor of Science in Mechanical Engineering	Construction occupational Safety and Health (COSH) with 2 hour training of trainer- 32 HRS	N/A	LET	QUALIFIED
A02-07-2026-209	BACHELOR OF PHYSICALLY EDUCATION	1st QUARTER PESOMANVIZ REGULAR BUSINESS MEETING CUM CAPACITY BUILDING- 8hours	ADMINISTRATIVE AIDE II- 1 YEAR, GOVERNMENT INTERNSHIP PROGRAM- April 3 MONTHS	LET	QUALIFIED
A02-07-2026-210	Bachelor of Science in Forestry	Basic accounting for non-accountants-16 hours	Budget Aid IV- 3 MONTHS	LET	DID NOT MEET EDUCATION REQUIREMENTS
A02-07-2026-211	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	No attached documents	Government intern Department of Labor and Employment - 8 MONTHS, National Skills Registration program Coordinator 1 - 1 YEAR	LET	QUALIFIED
A02-07-2026-212	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	ADMINISTRATIVE WORKFORCE WITH ICT INTEGRATION TRAINING - 80 hours	BRANCH ACCOUNTANT - 2 YEARS 11 MONTHS, CUSTOMER ASSOCIATE - 4 YEARS 5 MONTHS	LET	QUALIFIED
A02-07-2026-213	BACHELOR OF SCIENCE IN MATHEMATICS	SEMINAR-WORKSHOP ON CASH MANAGEMENT AND CONTROL SYSTEM 24 HOURS	ADAS II - 8 YEARS 10 MONTHS, ADMIN AIDE VI - 1 YEAR 1 MONTH, CLERK 2 YEARS	LET	QUALIFIED
A02-07-2026-214	Bachelor of Science in Tourism Management	Mandatory Training Program- 8 hours	No attached documents	CSC Professional	QUALIFIED
A02-07-2026-215	Bachelor of Science in Business Administration	Gender sensitivity training - 16hrs	Administrative Assistant III (Senior Bookkeeper)- 1 YEAR 3 MONTHD, Project Development Officer II (Municipal Financial Analyst)- 2 YEARS 6 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-216	Bachelor of Science in Secondary Education	Basic Costumer Service Skill (BCSS) - 16 hours	ALS TEACHER 2 YEARS, Administrative Aide (Office Clerk) 7 MONTHS, Administrative Aide (Office Clerk) - 11 MONTHS, IPMR Office Assistant - 1 YEAR	LET	QUALIFIED
A02-07-2026-217	BS in MATHEMATICS	2025 RULES ON ADMINISTRATIVE CASES IN THE CIVIL SERVICE 8 HOURS	COS FINANCIAL ANALYST 1 YR 5 MONTHS, COS ADMIN AIDE 1 MONTH, COS FINANCIAL ANALYST 6 MONTHS, COS ADAS 11 MONTHS, PHILHEALTH ASSISTANT	CSC Professional	QUALIFIED
A02-07-2026-218	Bachelor of Science in Accountancy	Accounting for non accountants 8 hrs	Adas III 18 YEARS 6 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-219	Bachelor of Science in Commerce major in Banking and Finance	Administrative Office Development and Planning Conference - 32 hours	Accounting Clerk - 2 YRS 2 MONTHS, Branch Cashier - 2 YRS 3 MONTHS, PROVI TEACHERIII 6 YRS 2 MONTHS, PART-TIME INSTRUCTOR 2 YRS 6 MONTHS	LET	QUALIFIED
A02-07-2026-220	Bachelor of Secondary Education	Upskills Training on Google Workspace and Microsoft 365 For Content and Pedagogy of Teachers and Management Skills Development of Administrative Personnel - 80 hrs	No attached documents	LET, CUM LAUDE (NO PD907)	QUALIFIED
A02-07-2026-221	Bachelor of Science in Accountancy	LOVE GAD Learning Objectives for Violence-free, Equitable schools through Gender Sensitivity Awareness and Discrimination prevention - 24 hours	Administrative Assistant II - 1 YR, Administrative Aide III/Clerk I - 2 YRS 2 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-222	Bachelor of Science in Accountancy	GENERAL BANKING LAW AND COOPERATIVE CODE - 8 hours	Branch Accountant - 1 YR 11 MONTHS, Pay and Benefits Executive - 7 MONTHS, Accounting Staff/Payroll - 2 YRS 9 MONTHS	CSC Professional	QUALIFIED
A02-07-2026-223	BACHELOR OF SECONDARY EDUCATION MAJOR IN ENGLISH	N/A	N/A	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-224	Bachelor of Elementary Education major in General Elementary Education	Introduction to Early Childhood Care and Development Services - 40 hours	Administrator - 8 years, Classroom Teacher - 1 year & 8 months	LET	QUALIFIED
AO2-07-2026-225	Bachelor of Secondary Education, Major in English	N/A	N/A	LET	QUALIFIED
AO2-07-2026-226	Bachelor of Secondary Education, Major in English	N/A	N/A	LET	QUALIFIED
AO2-07-2026-227	Bachelor of Science in Hotel and Restaurant Management;	UPSKILLS TRAINING ON GOOGLE WORKSPACE AND MICROSOFT OFFICE 365 FOR CONTENT AND PEDAGOGY OF TEACHERS AND MANAGEMENT SKILLS DEVELOPMENT OF ADMINISTRATIVE PERSONNEL - 80 hours	Loan Servicing Officer-3 years & 8 months	CSC Professional	QUALIFIED
AO2-07-2026-228	Bachelor of Science in Financial Management	How you business can thrive in the next 5 years: Cashflow Fundamentals for SMEs-2 hours	Cashier-6 months	CSC Professional	QUALIFIED
AO2-07-2026-229	Bachelor's of Science in Accountancy	IN-HOUSE SEMINAR ON CREDIT UNDERWRITING, ADMINISTRATION AND REVIEW-16hours	Credit Analyst-2 years and 9 months	CSC Professional	QUALIFIED
AO2-07-2026-230	BACHELOR OF SCIENCE IN SECONDARY EDUCATION MAJOR IN MAPEH	Reorientation on Budget Prep for FY 2027-8 hours	PLGU COS-4 years and 6 months, PLGU CASUAL-10 years	LET	QUALIFIED
AO2-07-2026-231	Bachelor of Secondary Education major in Mathematics	Microsoft Copilot - 1hour	N/A	LET	QUALIFIED
AO2-07-2026-232	Bachelor of Science in Public Administration	DPA Compliance Seminar and Workshop-March 12-13,2024 (16 hours)	GIP-6 months, Administrative Aide II-4 years and 5 months	LET	QUALIFIED
AO2-07-2026-233	Bachelor of Science in Computer Science	Empowering Educators for Financial Success - 3 hours,	Head Corporate Services / Human Resource - 2 years, Human Resource Development Officer -5 years and 2 months, Bank Teller - 7 years and 3 months, Loan Clerk - 1 year	CSC Professional	QUALIFIED
AO2-07-2026-234	Bachelor of Science in Business Administration-Financial Major	Basic Computer Literacy-80 hours	Loan Officer- 2 years and 9 months, Account Officer -2 years and 8 months	CSC Professional/LET	QUALIFIED
AO2-07-2026-235	BS-ED ENGLISH	Interactive powerpoint plugins & Microsoft windows plugin for 21st century teachers-32 hours	TEACHER-13 years	PD907/LET	QUALIFIED
AO2-07-2026-236	Bachelor of Science in Information Technology	Functional Literacy and Mass Media Survey Training - 40 hours, POPCEN-CMBS Training-40hours	Cashier-3 years and 3 months, Ambassador-1 year and 1 month, Enumerator-3 months, Statistical Researcher-1 month	CSC Professional	QUALIFIED
AO2-07-2026-237	Bachelor in Medical Laboratory Science	N/A	N/A	CSC Professional, Registered Medical Technologist	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-238	Bachelor of Science in Management Accounting	AI4MSMEs Webinar for Negosyo Center Business Counselor - 18 hours, Digital Empowerment Skills Training - 8 hours	Junior Business Counselor -6 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II****EDUCATION:** Bachelor's Degree relevant to the position**TRAINING:** None Required**EXPERIENCE:** None Required**ELIGIBILITY:** CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-239	Bachelor of Science in Management Accounting	In-house Seminar for Anti-Money Laundering, Combating Terrorism and Proliferation Financing (AML/CTPF) (2 hrs.) In-house seminar on Basic Tellerling (8 hrs)	Forex Specialist - 6 months, Branch Officer - 3 years and 3 months	CSC Professional	QUALIFIED
A02-07-2026-240	Bachelor of Science in Computer Science	N/A	Branch Manager - 5 years and 5 months, Local Legislative Staff Employee II - 2 years	CSC Professional, LET	QUALIFIED
A02-07-2026-241	BSBA-MM	Consumer Education Webinar-8 hours	NO COE	CSC Professional	QUALIFIED
A02-07-2026-242	BACHELOR OF SCIENCE IN COMPUTER SCIENCE	training in disease surveillance frontline course for local epidemiology and surveillance unit - 24 hours	Admin Aide I-4 years and 5 months, Health Program Officer I-9 months	CSC Professional	QUALIFIED
A02-07-2026-243	BACHELOR OF SCIENCE IN EDUCATION MAJOR IN MAPEH	Refresher Training of Compensation and Benefits-8 hours	Branch Supervisor-4 years and 4 months, College Instructor-2 years and 9 months, Food server-6 months	LET	QUALIFIED
A02-07-2026-244	BEED	Computer Skills Development Training-80 hours	Admin Aide- 1 year and 4months	LET	QUALIFIED
A02-07-2026-245	Bachelor Science in Office Administration	Leadership and Management -8 hours	Admin Aide III-5 years	CSC Professional	QUALIFIED
A02-07-2026-246	BSBA-FM	N/A	Clerk III-5 months, Auditor-1 year and 4 months, Gen Acctg Staff-3 months	Honor Graduate (PD 907)	QUALIFIED
A02-07-2026-247	Bachelor of Science in Information Technology	Office etiquette for admin professionals-8hours,	Clerk III-2 years and 4 months, Admin Aide III-4 months, Customer Insight and Analytics - 6 months	CSC Professional	QUALIFIED
A02-07-2026-248	Bachelor of Secondary Education Major in Social Studies	Basic Bookkeeping-120 hours	NO COE	CSC Professional, LET	QUALIFIED
A02-07-2026-249	Bachelor of Technical Vocational Teacher Education major in Food Service Management	Peace and Order and Public Safety Plan Seminar-Workshop (16 hours)	Administrative Aide IV- July 1, 2026 to Present, Administrative Aide III- October 1, 2024-May 31, 2026, Administrative Assistant (GIP)-July 1, 2024-September 30, 2024	CSC Professional, LET	QUALIFIED
A02-07-2026-250	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	RE-BUILDING THE UNITY AND IGNITING THE LEADERSHIP THROUGH THE DEVELOPMENT OF THE YOUTH - 24 HOURS	N/A	CSC Professional	QUALIFIED
A02-07-2026-251	BS ACCOUNTANCY	PUBLIC ADMINISTRATION AND OFFICE SYSTEM MANAGEMENT SEMINAR-80 HOURS	ACCOUNTING CLERK/LOANS CLERK/CUSTOMER CARE REPRESENTATIVE/BRANCH SUBSIDIARY BOOKKEEPER-2 years and 3 months, SALES ADMIN ASSISTANT/BRANCH ADMIN OFFICER-4 years and 4 months	CSC Professional	QUALIFIED
A02-07-2026-252	BSED Eng	Basic Bookkeeping-16 Hours	Admin Aide I- 6months, Admin Assistant II -1 year and 4 months, General Admin. Staff- 2 months	LET	QUALIFIED
A02-07-2026-253	Bachelor of Science in Information Technology	Project Management Training (Asana and Trello)-8 hours	Customer Service Representative-2 year and 10 months,	CSC Professional	QUALIFIED
A02-07-2026-254	Bachelor of Science in Public Administration	DPA Compliance Seminar and Workshop- (16 hours)		CSC Professional	QUALIFIED
A02-07-2026-255	Bachelor of Elementary Education	Basic Computer Literacy- 80 Hours	GIP-9 months	LET	QUALIFIED
A02-07-2026-256	Bachelor of secondary education major in Social Studies	Bookkeeping and Cost Accounting Essential for Cooperative- 16 hours	Members Relation Associate -5 months	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-257	Bachelor of Secondary Education Major in Social Studies	N/A	GIP- 1 year, Admin Aide- 6 months	LET	QUALIFIED
A02-07-2026-258	BS in Computer Engineering	Financial Consumer protection framework-3 hours, AML rules and regulations and risk rating- 8 hours, Bookkeeping seminar(basic accounting)-80 hours, Computer Skills Development Training-80 hours	Service Officer- 2 years, Teller- 2 years and 4 months, Teller- 6 months	CSC Professional, LET	QUALIFIED
A02-07-2026-259	Bachelor of Science in Information Technology	Basic Accounting for Non-Accountant - 16 hours	Cashier - 3 years and 1 month , Clerk - 3 years	CSC Professional	QUALIFIED
A02-07-2026-260	Bachelor in Library and Information Science	No attached documents	Administrative Aide (COS) 1 year 5mOnths, Administrative Assistant I (COS) - 7months	RA 1080 (Board passer, Registered Librarian)	QUALIFIED
A02-07-2026-261	Bachelor of Science in Electronics Engineering	Formulation of LEECP of Local Government Units- 24 hrs,	Admin Aide(office clerk)- 2YRS 6MOTHS	CSC Professional	QUALIFIED
A02-07-2026-262	Bachelor of Science in Public Administration	N/A	N/A	CSC Professional	QUALIFIED
A02-07-2026-263	Bachelor of Science in Office Administration	Leadership, Governance, and values Re-orientation- 5 hours	Administrative Assistant- 7MOTHS	No attached document	DID NOT MEET ELIGIBILITY REQUIREMENTS
A02-07-2026-264	Bachelor of Elementary Education	N/A	No attached documents	LET	QUALIFIED
A02-007-2026-265	Bachelor of Science in Electronics and Communications Engineering	Technical Trainings - 32 hours	Administrative Aide- 2 yrs 10 months	CSC Professional, LET, Licensed Electronics Technician	QUALIFIED
A02-07-2026-266	BACHELOR OF SCIENCE IN AGRICULTURE	BUILDING BUSINESS MINDSET/BASIC E-COMMERCE/ENSURING BUSINESS SUSTAINABILITY AND SUCCESS/MANAGING BUSINESS OPERATIONS/PLANNING THE BUSINESS/SAFE STORES EDUCATION- 8HOURS	DENR TECHNICAL STAFF - 4MONTHS, DOLE TUPAD COORDINATOR- 6MONTHS, LGU DIADI LCR SUPPORT STAFF - 4 MONTHS, DOLE PEIS COORDINATOR- 3MONTHS, DOLE ADMINISTRATIVE SERVICE AIDE- 5 MONTHS, DOLE GIP- 8MONTHS	PD907	DID NOT MEET EDUCATION
A02-07-2026-267	Bachelor of Science in Public Administration	No attached documents	N/A	CSC Professional	QUALIFIED
A02-07-2026-268	Bachelor of Secondary Education-Soc Studies	10 hrs ICT TRAINING	N/A	LET	QUALIFIED
A02-07-2026-269	Bachelor of Secondary Education Major in Mathematics	N/A	No attached documents	CSC Professional, LET	QUALIFIED
A02-07-2026-270	Bachelor of Science in Management Accounting	Onboarding Orientation of Newly Hired Employees 24 hrs, Handbook on The Financial Transactions of Sangguniang Kabataan 32 hrs	No attached documents	CSC Professional	QUALIFIED
A02-07-2026-271	Bachelor of Secondary Education Major in English	Seminar on Educational Innovation and Pedagogies for Teachers of English Major 80HRS	No attached documents	CSC Professional, LET	QUALIFIED
A02-07-2026-272	Bachelor of Physical Education	N/A	No attached documents	CSC Professional	QUALIFIED
A02-07-2026-273	Bachelor of Science in Biology	N/A	Secretary - 1 year 7 months	CSC Sub Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-274	Bachelor of Elementary Education	Capability Building of Grade 6 teachers on special Needs Education-24 hours, Upskilling and Reskilling Teaching and Supervision Skills and Training - 80 hours	CBMS ENUMERATOR- September 18, 2022- February 02, 2023, KALAH-CIDSS CASH FOR WORK PROGRAM - ADMIN AIDE - October 1, 2024- November 11, 2024, ENCODER-ADMIN AIDE COS March 10, 2025- May 30, 2025, Substitute Teacher Wangal ES - June 16, 2025- August 14, 2025, Substitute Teacher Bilet ES - October 21, 2025- December 6, 2025, Msef Teacher February 02, 2026 up to present.	LET	QUALIFIED
AO2-07-2026-275	Bachelor In Secondary Education	Computer Skills Development:Improving Classroom Learning thru ICT-80 hours, Seminar on Educational Innovation and Pedagogies for Teachers in Filipino-80 hours, Upskilling and Reskilling Teaching Supervision Skills Training-80 hours	Volunteer Teacher - 3 months, Volunteer Teacher- 4 months, Volunteer Teacher - 1 month	LET	QUALIFIED
AO2-07-2026-276	Bachelor of Science in Office Administration	*Personality Development- 5 hrs *Leveraging Office Management Skills,essentials for Office Assistants Success -8 hrs	*GIP 2MONTHS	NO ELIGIBILITY ATTACHED	DID NOT MEET ELIGIBILITY REQUIREMENTS
AO2-07-2026-277	BACHELOR IN ELEMENTARY EDUCATION	Labor-Management Relations and Human Relations Training on Effective Customer relations and Workplace Communication-10hours	Property Custodian and Assistant General Service Officer-1 YEAR 5 MONTHS, Account Officer 5 YRS, Collector 3YRS 7 MONTHS	LET	QUALIFIED
AO2-07-2026-278	Bachelor of Science in Agricultural Education Extension Education	Introduction to the PalayCheck System for Irrigated Lowland Rice 16 hrs	Pre-Elementary Teacher 10 months, Volunteer Teacher 4 months	LET	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-279	Bachelor In Secondary Education	NA	LAB AIDE II - 5 yrs, Nursing Attendant 1 yr 7 months	CSC Professional	QUALIFIED
AO2-07-2026-280	Bachelor of Science in Computer Engineering	No attached documents	Technical Officer-3 yrs 11 months ; Administrative Assistant/Clerk- 1 yr 3 months	CSC Professional	QUALIFIED
AO2-07-2026-281	Bachelor of Elementary Education	ICT training-80 hours,INSET training-40 hours,INSET training Webinar-32 hours	Teaching - 1 year 7 months,Teaching- 5 months-Book keeper- 1 year 2 months-Clerk- 1 month	LET	QUALIFIED
AO2-07-2026-282	Bachelor of Secondary Education, Major in TLE	Protecting Digital Transaction and Personal Data - 4 hours, Intellectual Property (IP) Foundation Course - 3 hours, From Vision To Completion: Project Management Fundamentals - 4 hours, Introduction To Modern AI - 8 hours, Data Analytics Essentials - 8 hours	Quality Assurance Team Lead - 4 yrs 4 months, Mobile Teacher - 1 yr 1 month, 2021, Admin Aide/Teacher Aide - 3 months	PD907, LET	QUALIFIED
AO2-07-2026-283	Bachelor of Physical Education	Upskilling and Reskling teaching and supervision skills training 80 hours, computer skills development training: improving classroom learning thru ICT 80 hours	Volunteer Teacher - 3 months	LET	QUALIFIED
AO2-07-2026-284	Bachelor of Science in Information Technology	Basic Statistics 24 hrs, R Programming and Data managaement Using Community-Based Monitoring System 40hrs	JO 10 months	PD907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-285	Bachelor of Science in Information Technology	N/A	No attached documents	PD907	QUALIFIED
AO2-07-2026-286	Bachelor In Secondary Education	Orientation of Summer ARAL Tutors and Support Aides 16 hrs	N/A	LET	QUALIFIED
AO2-07-2026-287	Secondary Education Major in Social studies	SANGGUNIANG KABATAAN MANDATORY TRAINING - 8 HOURS	SK Kagawad 2023	LET	QUALIFIED
AO2-07-2026-288	Bachelor of secondary education major in science	APPRECIATING THE MATATAG CURRICULUM - 8 hours,	N/A	PD 907	QUALIFIED
AO2-07-2026-289	Bachelor of Secondary Education	No attached documents	No attached documents	LET	QUALIFIED
AO2-07-2026-290	Bachelor of Science in Information Technology	PAFTE Free Webinar Series 5 on Cluster 1.1: The Teacher as a Person 8 hrs	Admin Aide I 1 yr 8 months, Admin Aide II 7 months, Admin Aide I 3 months	CSC Professional	QUALIFIED
AO2-07-2026-291	Bachelor of Science in Computer Science	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-292	Bachelor of Science in Forestry	Administrative Officer Development and Planning Conference-32 hours, Financial Accountability and Disbursement Efficiency Workshop- 32 hours, Disbursement Management for Administrative Officers-32 hours	Farm Worker 2 months, Statistical Researcher 2025 1 month, SPLIT Processor 2024 5 months, DAR Processor 2 months, Office Clerk JO 1 yr 1 month	RA1080 FORESTER	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-293	Bachelor of Science in Accountancy	Advance Administrative Leadership and Excellence Seminar- 32 hours, Administrative Office Development and Planning Conference- 32 hours,	Accounting Staff- 6 months	CSC Professional	QUALIFIED
AO2-07-2026-294	Bachelor of Science in Agricultural and Biosystems Engineering	Participate during the 20th. Regional Conference of Human Resource Management Practitioners in CAR- 16 hours	Municipal Sangguniang Kabataan Federation Chairperson - 5 yrs 4 months, Sangguniang barangay Member- 2 yrs 8 months	RA 1080 Agricultural and Biosystem Engineer	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-295	BSAT	No attached documents	No attached documents	CSC Professional	QUALIFIED
AO2-07-2026-296	Bachelor of Physical Education	N/A	No attached documents	LET	QUALIFIED
AO2-07-2026-297	Bachelor of Elementary Education	N/A	Administrative Aide I Tourism Staff January 7, 2025 to Present 7MOS	LET	QUALIFIED
AO2-07-2026-298	Bachelor of Science in Public Administration	NA	N/A	CSC Professional	QUALIFIED
AO2-07-2026-299	Bachelor of Science in Accountancy	Technical session for Area Coordinating Team-24hrs,	Accounting clerk JANUARY 5, 2026 to present, 7MOS	CSC Professional	QUALIFIED
AO2-07-2026-300	BS TOURISM MGMT	ICT-80HRS	TRAVEL CONSULTANT-8YRS	RA 1080	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-301	Bachelor of Elementary Education	Early Childhood Development Teacher Skills Development Training 8HRS	Administrative Aide III-April 2, 2024 to 2026 (present) 2YRS	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-302	BS in Information Technology	N/A	Cashier - May 2023-Present 3YRS	CSC Professional	QUALIFIED
AO2-07-2026-303	Bachelor of Science in Management Accounting	Technical-128hrs, supervisory-32hrs	Teller I-2012 to 2016, Account Assistant II 4YRS	CSC Professional	QUALIFIED
AO2-07-2026-304	Bachelor of Science in Biology	Webinar on Basic Principles of Laboratory and Waste Management - 4 hours	Laboratory Technician - July 14, 2025-present 1YR	CSC Professional, PD 907-Honor Graduate	QUALIFIED
AO2-07-2026-305	BSed	PERSONAL AND PERSONAL ETHICS	COS MSWDO-1YR	RA 1080	QUALIFIED
AO2-07-2026-306	Bachelor in Secondary Education	Administrative office development and planning conference-32 hours	administrative aide III-January 8-present 7MOS	LET	QUALIFIED
AO2-07-2026-308	Bachelor of Science in Computer Science	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-309	Bachelor of Physical Education	Computer Skills Development Training: Improving Classroom Learning Thru ICT - 80 hours	N/A	LET	QUALIFIED
AO2-07-2026-310	BS in Business Administration major in Financial Management	and Disbursement Management for Administrative Officers-32 hours	Administrative Aide III- January 02, 2020 to October 31, 2022 1YR 10MOS	CSC Professional	QUALIFIED
AO2-07-2026-311	Bachelor of Science in Accountancy	N/A	NA	CSC Professional	QUALIFIED
AO2-07-2026-312	Bachelor of Science in Management Accounting	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-313	BSIT	WEB DEVT- 4HRS	COSTUMER SERVICE AGENT 1YR 3MOS	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-314	BSed	filipino brand of service 8hrs	4yrs COS MPDO	RA 1080	QUALIFIED
AO2- 07-2026-315	Bachelor of Technical Teacher Education	N/A	EIM trainer- 2019 to 2022, Adas I - February 2024 to Present 2YRS	LET	QUALIFIED
AO2-07-2026-316	Bs Accountancy	1st northern Luzon Regional Conference - 20 hours	Administrative Aide IV - July 1, 2025 to present 1YR	CSC Professional	QUALIFIED
AO2-07-2026-317	Bachelor of Secondary Education major in Mathematics	Basic Accounting and Internal Control for Non-Accountants - 24 hrs	NVSU Administrative Aide 3 June 23, 2014 to present 12YRS	CSC Professional, LET	QUALIFIED
AO2-07-2026-318	Bachelor in Forensic Science	N/A	N/A	CSC Professional	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-319	Bachelor of Secondary Education major in Social Studies	MANDATORY SK TRAINING FOR SK TREASURERS AND SECRETARY - 8 hours	Sangguniang Kabataan Secretary - December 1, 2023 - Present	LET	QUALIFIED
AO2-07-2026-320	Bachelor of Science in Agriculture	Barangay Information Management System - 16 hours.	Barangay Secretary - March 1, 2017 to present.9YRS	CSC Professional	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-321	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN MARKETING MANAGEMENT	N/A	OIC-CASHIER - FEBRUARY 2024 TO MAY 2026	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II****EDUCATION:** Bachelor's Degree relevant to the position**TRAINING:** None Required**EXPERIENCE:** None Required**ELIGIBILITY** CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-322	Bachelor of Secondary Education-Social Studies	Workshop on the New Government Procurement Act (NGPA) RA 12009 and the Navigation and Use of the Modernized Philgeps Portal- 16 hours	SK Chairperson - November 16, 2023 to Present 3YRS	LET	QUALIFIED
AO2-07-2026-323	Bachelor of Science in Agriculture	Financial Management Training- 24 hours	Cashier- February 2, 2026 to Present 5MOS	CSC Sub Professional, CSC Professional, Licensure Examination for Agriculture	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-324	BACHELOR OF PHYSICAL EDUCATION	N/A	N/A	LET	QUALIFIED
AO2-07-2026-325	Bachelor of Science in Management Accounting	Association of Government Accountants of the Philippines, Inc 8HRS	Budget Officer II Aug. 12, 2022 to present4YRS	CSC Professional, None	QUALIFIED
AO2-07-2026-326	BACHELOR OF SCIENCE IN BIOLOGY	N/A	BARANGAY DEVELOPMENT COUNCIL (JULY, 2025-JULY 2026) 1YR	LET	QUALIFIED
AO2-07-2026-327	BSED	ADVANCE ADMINISTRATIVE LEADERSHIP- 32HRS	ADA I JO-2YRS 3MO	RA 1080	QUALIFIED
AO2-07-2026-328	Bachelor in Science Major in Information Technology	Orientation-Workshop on the Updated DepEd Templates for Program of Work (POW) and Detailed Unit Price Analysis (DUPA) – 8HR,	ADMINISTRATIVE ASSISTANT III - 12/01/2023 to present, 3YRS	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-329	BSC- BUSS. AD.MAJOR IN FINANCIAL MGMT	ADV OFFICE MGMT-24HRS	ADAS III 6YRS	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-330	BSC-MGMT	NGPA- 8HRS	BRGY TREASURER 2023TO PRESENT 3YRS 8MOS	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-332	Bachelor of Science in Management Accounting	Financial Accountability and Disbursement Efficiency Workshop - 32hrs Disbursement Management for Administrative Officers - 32hrs	Accounting Assistant - October 2024 - March 2026, Acting Head - Controllership March - Present	CSC Professional	QUALIFIED
AO2-07-2026-333	Bachelor of Science in Management Accounting	ORIENTING ONESELF TO ENVIRONMENTALLY SUSTAINABLE WORK STANDARDS - 1 hour,	Administrative Assistant I - June 13, 2026 to Present,	CSC Sub Professional, CSC Professional, LET	QUALIFIED
AO2-07-2026-334	Bachelor of Science in Statistics	Training-Workshop on Qualitative Research: Design, Analysis, and Interpretation - 16 hours	Project Technical Specialist IV-8mos, Project Technical Specialist III-9mos, project Technical Specialist II-3mo, Project Technical Assistant IV-5mos, Project Technical Assitant V-6mos, Project Assistant II - 1yr, Project Assistant I - 1yr & 1mo,	CSC Professional	QUALIFIED
AO2-07-2026-335	Bachelor of Science in Business Administration & Bachelor in Secondary Education	Seminar on Documents Tracking System (DoTS)-16hrs	Administrative Assistant I (Permanent)- 1yr & 1mo, Administrative Aide IV (JO) - 4yrs, Administrative Aide I (JO) - 2yrs & 8mos	CSC Professional, LET	QUALIFIED
AO2-07-2026-336	Bachelor of Science in Accountancy	Counterfeit Detection Seminar - 8 hours, Signature Verification - 8 hours	Administrative Aide II - 1yr, Acctg Clerk I - 2yrs & 3mos	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-337	Bachelor of Secondary Education Major in Social Studies	Administrative Office Development and Planning Conference- 32 hours,	ADMINISTRATIVE AIDE III (COS) - 2yrs & 11 mos	LET, PD 907	QUALIFIED
A02-07-2026-338	BS in Commerce Major in Financial Management	Introduction of Bookkeeping - 8hrs	Client Service Associate-6mos, Branch Manager (probationary)- 2yrs 5mos, Dining Staff--1yr 1mo	CSC Sub Professional, CSC Professional	QUALIFIED
A02-07-2026-339	Bachelor of Science in Electrical Engineering	NO DOCUMENT ATTACHED	NO DOCUMENT ATTACHED	Registered Electrical Engineer	QUALIFIED
A02-07-2026-340	Bachelor of Secondary Education Major in English	NO DOCUMENT ATTACHED	NO DOCUMENT ATTACHED	CSC Professional	QUALIFIED
A02-07-2026-341	Bachelor in Technology and Livelihood Education	International Seminar on Leadership and Office Administration- 80 hours	Administrative Support Staff (COS)- 1yr	LET	QUALIFIED
A02-07-2026-342	Bachelor of Science in Management Accounting	Division orientation/Workshop for the Preparation of Budget Proposal for CY 2026-8hrs	Administrative Assistant II - 2yrs & 7mos, Admin Aide I (Casual) - 10mos, Accounting Clerk (COS)-5yrs & 4mos	CSC Professional	QUALIFIED
A02-07-2026-343	Bachelor of Science in Secondary Education	Basic Computer Literacy-80 hours	NO DOCUMENT ATTACHED	LET	QUALIFIED
A02-07-2026-344	Bachelor of Science in Accountancy	International Training/Webinar/Worshop on action research - 24hours	Bookkeeper -4yrs &1mo, Account Assistance- 10mos.	CSC Professional	QUALIFIED
A02-07-2026-345	Bachelor of Science in Commerce major in Banking and Finance	Cooperative Management and Governance - 16hrs	Accounting Clerk (Permanent) - 7yrs & 9mos, Accounting Clerk (Probationary)-8mos	CSC Professional	QUALIFIED
A02-07-2026-346	BACHELOR OF SCIENCE IN ACCOUNTANCY	Accelerating Digital PFM - 24 Hours, National Summit on Government Procurement - 16 Hours, Local Fiscal Managers: Growing in Excellent Service - 24 Hours	Administrative Aide IV (Clerk I) - August 3, 2015 to August 15, 2023, Administrative Assistant II (Bookkeeper I) - August 16, 2023 to Present	CSC Professional	QUALIFIED
A02-07-2026-347	BACHELOR IN SECONDARY EDUCATION MAJOR IN GENERAL SCIENCE	Strategic Awareness Training about ISO 21001:2018 standard - 8HRS	Office of the Registrar - Record's Clerk - 2yrs, Registration Assistant for PhilSys Identification System Project- 3mos	LET	QUALIFIED
A02-07-2026-348	Bachelor of Science in Public Administration	Financial Management - 8 Hours	Nutrition Aide/Clerk (COS) - 7yrs	LET	QUALIFIED
A02-07-2026-349	Bachelor of Secondary Education- major in Science	Mid year Inset 2024-40 hours	Volunteer Teacher - 1yr, MSEF Teacher - 7mos, LGIP - 2mos	LET	QUALIFIED
A02-07-2026-350	Bachelor of Science in Social Work	NO DOCUMENT ATTACHED	Social Worker-1yr & 6mos, Clerk-5mos	Registered Social Worker	QUALIFIED
A02-07-2026-351	BS in Electrical Engineering	Integrated Course for Attaining Responsive and Excellent Service in the Government - 16hours	Admin Aide IV - 2yrs & 5mos, Admin Aide I (Casual) - 3ys & 3mos, Admin Aide - 6mos, Job Order (10yrs & 7mos	LET	QUALIFIED
A02-07-2026-352	BS Management Accounting	Gender Sensitivity Training - 4 hours	NO DOCUMENT ATTACHED	CSC Professional	QUALIFIED
A02-07-2026-353	Bachelor of Science in Accountancy	17th Northern Luzon Geographical Conference - 24 hrs	Bookkeeper I - 10yrs & 5mos. Accounting Clerk I-5mos, Accounting Clerk - 8yrs & 1mo	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-354	Bachelor of Science in Management Accounting	Division Training on RA 12009- Technical-16 hours	AO I (Supply Officer) - 3yrs & 10mos, Admin. Assistant II - 4yrs & 6mos., Human Resource Assitant-1yr & 6mos	CSC Professional	QUALIFIED
A02-07-2026-355	BACHELOR OF ELEMENTARY EDUCATION	Advance administrative and excellence seminar-32 hrs	Brgy. Secretary- 2yrs & 11mos., Administrative Aide IV - 2yrs & 5mos	LET	QUALIFIED
A02-07-2026-356	Information Technology major in network design and management	Iclincsys version 5.0 training - 24 hrs	IT staff (JO) - 8mos	CSC Professional	QUALIFIED
A02-07-2026-357	Bachelor of Technical Vocational Teacher Education	Advanced Administrative Leadership and Excellence Seminar -32 hours	Brgy. Secretary- 6mos, Trainee Branch Personnel-8mos,	LET	QUALIFIED
A02-07-2026-358	Bachelor of Secondary Education	Revised Grade 6,9, and 10 Curriculum Training Program-36hrs	Teacher II - 3yrs & 8mos	LET	QUALIFIED
A02-07-2026-359	Bachelor of Science Information Technology	Capacity Building of Private Schools on Project NEB.STAR@QAD Version 3 - 8 hours	Records Staff - 7yrs & 1mo, Research Assistant-4mos	LET	QUALIFIED
A02-07-2026-360	Bachelor of Secondary Education	Advanced Administrative Leadership and Excellence Seminar -32 hrs,	Booking Concierge Agent-Teacher-2yr & 2mos.	LET	QUALIFIED
A02-07-2026-361	BS Accountancy	COOPERATIVE MANAGEMENT AND GOVERNANCE-16hours,	Cashier (Permanent)-10mos, Cashier (Probationary)-5mos,	CSC Professional	QUALIFIED
A02-07-2026-362	BACHELOR DEGREE IN SECONDARY MAJOR IN FILIPINO	Computer Skills Development Training:Improving Classroom Learning Thru ICT-80 hours	NO DOCUMENT ATTACHED	LET	QUALIFIED
A02-07-2026-363	Bachelor of Secondary Education Major in English	Advances Leadership-4hrs	Sangguniang Kabataan Secretary - 2yrs & 1mo	LET, Honor Graduate Eligibility	QUALIFIED
A02-07-2026-364	BACHELOR IN ELEMENTARY EDUCATION	Capacity Development on Basic Land Titling and Land Survey-8hours,	Technical Assistant II-9mos., Legal Assistant-2yrs & 8mos	LET	QUALIFIED
A02-07-2026-365	BS-Management Accountancy	Training on new government procurement act (Ra 12009)-8 hrs	Budgeting Aide - 3yrs & 6mos.	CSC Professional	QUALIFIED
A02-07-2026-366	BACHELOR OF SECONDARY EDUCATION MAJOR IN SOCIAL STUDIES	COMPUTER SKILLS DEVELOPMENT TRAINING; IMPROVING LEARNING THROUGH ICT-80 HOURS	Substitute Teacher- 3mos	LET	QUALIFIED
A02-07-2026-367	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	CMA Program & Career Opportunities-8hrs	ACCOUNTING OFFICER - 1yr & 7mos.	CSC Sub Professional, CSC Professional	QUALIFIED
A02-07-2026-368	BS Information Technology	3-Day National Training/Seminar Workshop on Office Management & Administration-24hrs	Admin Assistant- 2yrs & 7mos, Admin Assistant-2yrs & 1mo,	CSC Professional	QUALIFIED
A02-07-2026-369	Bachelor of Science in Agricultural Extension Education	Barangay Planning and Budgeting-16 hours	Brgy. Kagawad-2yrs & 9mos.	LET	QUALIFIED
A02-07-2026-370	Bachelor of Science in Biology	Microsoft Literacy-8hrs	Clinic Manager – 2mos, Billing Officer – 2mos, Administrative Assistant – 1mo,	CSC Professional	QUALIFIED
A02-07-2026-371	Bachelor of Science in Business Administration Major in Financial Management	AML/CTF FUNDAMENTALS- 3hrs,	ADMINISTRATIVE ASSISTANT IDEC26 2025 to PRESENT 7MOS	CSC Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II**

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-372	Bachelor of Science in Business Administration	BRANCH OPERATION ASSISTANT-1YR 3MOS	ADV. ADMINISTRATIVE LEADERSHIP-32HRS	CSC Professional	QUALIFIED
AO2-07-2026-373	BSED-BPE MAJOR	GIP 6MOS	BASIC COMP LITERACY- 80HRS	LET	QUALIFIED
AO2-07-2026-374	Bachelor of Science in Cooperative Development	Advance Computer Skills Training-80 hrs	Administrative Aide VI (Clerk III) July 2024-Present2YRS	LET	QUALIFIED
AO2-07-2026-375	Bachelor of Science in Management Accounting	Virtual Bookkeeping with XERO and QuickBooks Online-18 hours, General Virtual Assistant -18 hours	Sanguniang Barangay Member - December 1, 2023 to Present 3YRS	CSC Professional	QUALIFIED
AO2-07-2026-376	BSED MAPEH	BASIC EXCEL-8HRS	TEACHER 3YRS 5MOS	LET	QUALIFIED
AO2-07-2026-377	B of technology and livelihood education		teacher subs 4mos	LET	QUALIFIED
AO2-07-2026-378	Bachelor of Science in Accountancy	EQUITY INSTRUMENTS - RESEARCH- 0.50 hour	FINANCIAL STATEMENT AUDIT ASSOCIATE- January 18, 2026 to Present-7mos	CSC Professional	QUALIFIED
AO2-07-2026-379	BACHELOR OF SCIENCE IN CRIMINOLOGY	N/A	BRANCH ADMIN-NOVEMBER 22, 2025 TO PRESENT 1yr7 mo	RA1080-CRIMINOLOGIST	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-380	BSED-dRAFTING TECH	NA	BOOKEEPER-4YRS		QUALIFIED
AO2-07-2026-381	CIVIL ENGINEERING	Secretary- 1yr 2mos	COSH- 8HRS	RA 1080	QUALIFIED
AO2-07-2026-382	Bachelor of Science in Civil Engineering	Basic Computer Literacy 80 hours, Introduction to Bookkeeping 8 hours	Accounting Clerk - April 28, 2026 to Present	CSC Professional	QUALIFIED
AO2-07-2026-383	BS physical education	JOb order- 4yrs	i-car16hrs	LET	QUALIFIED
AO2-07-2026-384	bsed major in english	SUSTAINING FINANCIAL VIABILITY-8HRS	sUSBSTITUTE TEACHER 3MOS	LET	QUALIFIED
AO2-07-2026-385	Bachelor Of Science in Agricultural Education/ Bachelor of Laws	Desktop Publishing Using Indesign, 8 hours,	Contact Tracer - Aug. 1,2020, 4MOS	LET	QUALIFIED
AO2-07-2026-386	Acountancy	NA	NA	cs professional	QUALIFIED
AO2-07-2026-387	Bachelor of Science in Office Administration	N/A	COS MUN. ACTNG OFFICE-9MOS	LET	QUALIFIED
AO2-07-2026-388	Bs commerce major in Banking and Finance	seminar/workshop on preparation of monthly bank reconciliation reports and other concern-8rhs	ADAS III - 11 years and 11 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-389	Bachelor of Science in Office Administration	DEPED NEU 17TH NATIONAL CONGRESS AND SEMINAR WORKSHOP ON RESPONSIBLE PUBLIC SECTOR UNIONISM - 24 HOURS	Administrative Assistant II -December 15, 2023 to Present-3yrs	LET	QUALIFIED
AO2-07-2026-390	Bachelor of Science in Elementary Education	Introduction to Bookkeeping-15hrs	Cashier, waitress and Receptionist - June 6, 2011 to September 30, 2020-9yrs	LET	QUALIFIED
AO2-07-2026-391	Bachelor of Science in Industrial Education	Data Records Management - 8 hours	substitute teacher-4mos	LET	QUALIFIED
AO2-07-2026-392-A	Bachelor of Secondary Education major in Filipino	Seminar on Basic Records and Archives Management for Government Agencies 16HRS	GIP -July 1, 2023 to Dec. 31, 2023, Administrative Aide III (Clerk I) - January 5, 2024 to Present) 2YRS 6MO	LET	QUALIFIED
AO2-07-2026-392	Bachelor of Science in Business Administration major in Financial Management	Technical briefing on the first philippine bank note series-4 hours	OicRBS NV-March 16, 2016 to present- 10yrs	CSC Professional	QUALIFIED
AO2-07-2026-393	Bachelor of Science in Business Administration Major in Financial Management	Preparing Financial Reports - 8 hours	UNDERSTANDING THE START UP STAGES-8RHS	CSC Professional	QUALIFIED
AO2-07-2026-394	BSED	Bread and Pastry NCII 156HOURS	Pre-kindergarten Program (teacher/para-teacher) 4YRS	LET	QUALIFIED
AO2-07-2026-395	Bachelor of Science in Information Technology	BASIC PORTRAIT EDITING- 8 HOURS	Admin - February 21, 2025 to April 7, 2025 NO ATTACHMNT	CSC Professional	QUALIFIED
AO2-07-2026-396	BACHELOR OF SCIENCE IN MANAGEMENT ACCOUNTING	THE TEACHER AS AN ADVOCATE OF TECHNOLOGY 8HRS	Senior High School Teacher August 2023- April 2025, IYR 3MOS	LET	QUALIFIED
AO2-07-2026-397	Bachelor of Science in Computer Science	Journalizing Transaction- 6 hours,	Intern- Aug. 6, 2023 to Dec. 27, 2023- NO ATTACHMENT	CSC Professional	QUALIFIED
AO2-07-2026-398	Bachelor Of Science In Information Technology	Code of Discipline and Ethics - 6 hours,	Service Associate - June 2024 to Present.2YRS 1MO	CSC Professional	QUALIFIED
AO2-07-2026-399	Bachelor of Secondary Education Major in English	ICT Training - 80 hours	Secretary - March 2026 to Present-5MOS	LET	QUALIFIED
AO2-07-2026-400	batchelor of science in mechanical engineering	STRATEGIC PLANNING TRAINING -4hours	SERVICE DESK ASSOCIATE/ IT COSTUMER SUPPORT- AUGUST 2024 TO FEBRUARY 2026- 2YRS 1MOS	RA 1080(MECHANICAL ENGINEER)	QUALIFIED
AO2-07-2026-401	Bachelor of Science in Accounting Technology and Bachelor of Science in Accountancy	2021 DBES Teachers Academy - 8 hours,	School Bookkeeper - March 3, 2020 to June 30, 2026- 4YRS 3MOS	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-402	Bachelor of Science in Civil Engineering	N/A	Customer Service Representative - May 4, 2023 to Present-3RYS 3MOS	CSC Professional	QUALIFIED
AO2-07-2026-403	Bachelor of Science in Psychology	HUMAN RESOURCE training -100 hours	NA	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-404	BS ACCOUTANCY	VIRTUAL TRAINING- 8HRS	AO MALASIN DUPAX PRESENT- NO DATE @ CERTIFICATION	CSC Professional	QUALIFIED
AO2-07-2026-405	BS ed-english	SMARTS FIT-80HRS	NO ATACCHMNT	RA 1080	QUALIFIED
AO2-07-2026-406	Bachelor of Science in Management Accounting	Virtual tarining on aml/cft/cpf Corporate Secretary as corporate governance professional training- 8HRS	General Bookkeeper/HR/Corporate Secretary-Aug. 1,2023 to present, 3YRS	CSC Professional	QUALIFIED
AO2-07-2026-407	Bachelor of Arts in English Language	NA	N/A	CSC Professional	QUALIFIED
AO2-07-2026-408	Bachelor of Arts in English Language	NO DOCUMENT ATTACHED	NO DOCUMENT ATTACHED	PD 907	QUALIFIED
AO2-07-2026-409	BS Management Accounting	Corporate Income Taxation-8hrs	Admin Assistant I - 2yrs &11mos, Admin Aide III-5mos	CSC Professional	QUALIFIED
AO2-07-2026-410	Bachelor in Cooperatives major in Education and Community Development	41st Mental health Symposium-8hrs	Principal-2yrs & 5mos, Teacher-2yrs 11mos,	CSC Professional, LET	QUALIFIED
AO2-07-2026-411	Bachelor of Science in Public Administration	Training-Workshop on the New Government Procurement Act (NGPA)-16 hrs	Punong Brgy.-8yrs, Brgy. Secretary- 2yrs & 4mos., Admin Assistant-2mos, Production Manager-1mo	LET, Barangay Official Eligibility	QUALIFIED
AO2-07-2026-412	Bachelor of Science in Business Administration Major in Financial Management	Debt Collection Approach & Strategies Under New Normal - 8 hours	Loan Account Officet - 3yrs 3mos	CSC Professional	QUALIFIED
AO2-07-2026-413	Bachelor of Science in Industrial Education-Major in Mathematics	Disbursement Management for Administrative Officer- 32 hours	Admin Officer- 6yrs, Business % Client Relations Associate-10mos	CSC Professional, LET	QUALIFIED
AO2-07-2026-414	Bachelor in Elementary Education	ICT Training 120 Hours	Accounting Clerk - 1yr	LET	QUALIFIED
AO-07-2026-415	BS Public Administration	Financial Report Analysis for Compliance Training-16hrs	Admin Aide II-3yrs & 2mos.	LET	QUALIFIED
AO2-07-2026-416	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	ACCOUNTING FOR NON ACCOUNTANTS - 8 HOURS	BRANCH BOOKKEEPER- 1yr & 11mos., INFORMATION TECHNOLOGY STAFF (JOB ORDER)- 11mos	PD 907- HONOR GRADUATE	QUALIFIED
AO2-07-2026-417	Bachelor of Science in Commerce	Orientation Workshop for the Budget Proposal 2027-8 Hrs,	Administrative Officer II- Dec. 26, 2025 to Present, Administrative Assistant III- December 1, 2023 to December 25, 2025, Administrative Assistant II - November 17, 2017 to November 31, 2023	CSC Professional	QUALIFIED
AO2-07-2026-418	Bachelor of Technical Vocational Teacher Education	Digital Innovation in Government-8 hours	Administrative Aide III (COS) - 2yrs & 6 mos	LET, PD 907	QUALIFIED
AO2-07-2026-419	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	QUICKBOOKS ONLINE ADVANCE TRAINING - 15 HOURS	ASSISTANT ACCOUNTANT CUM ADMIN - 1yr & 11mos, ACCOUNTING STAFF - 2yrs & 9mos	LET, PD 907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-420	BACHELOR OF ELEMENTARY EDUCATION	Building Effective Leaders: A leadership Training=Seminar on School Based Management for School Administrators, Teachers, and Non-Teaching Personnel-24 hrs	Private School Teacher - 8mos	LET	QUALIFIED
AO2-07-2026-421	Bachelor of Secondary Education major in English	Forging Future Leaders: Provincial Youth Leadership 2026 - 16hours	Aral Tutor - 1mo, Volunteer Tutor-2mos	LET	QUALIFIED
AO2-07-2026-422	Management Accounting	Internal Control Framework - 8hours,	Admin Assistant-COS - 1yr & 8mos, Service Officer- 2yrs & 2mos, Teller- - 5yrs & 10 mos, Loans Bookkeeper-3yrs & 10mos.	CSC Professional	QUALIFIED
AO2-07-2026-423	BS INFORMATION MANAGEMENT	Accounting for Non-Accountants- 24hrs	Cooperative Treasurer- June 01, 2023- present	LET	QUALIFIED
AO2-07-2026-424	Bachelor of Physical Education	NO DOCUMENT ATTACHED	Admin Aide III (COS) - 1yr& 9mos	LET	QUALIFIED
AO2-07-2026-425	Bachelor in Secondary Education- Social Studies	Upskilling and Reskilling Teaching and Supervision Skills Training-80hrs	Social Studies Teacher-2yrs & 11mos	LET	QUALIFIED
AO2-07-2026-426	BS Information Technology	Quality Management System (QMS) Standards in Digital Service deliver-20hrs	Administrative Aide (COS)- 1yr & 6mos; GIP=5mos	CSC Professional	QUALIFIED
AO2-07-2026-427	Bachelor of Secondary Education major in English	LEARNING CONTINUITY, LEARNING RECOVERY, AND ACADEMIC INTEGRITY PROGRAM (CRIP)- 16 hours,	High School English Teacher-5yrs & 11mos	LET	QUALIFIED
AO2-07-2026-428	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	Quality Management System (QMS) Standards in Digital Service deliver-20hrs	Admin Aide (COS) - 2yrs, Senior High School Teacher - 4yrs & 9mos	PD 907-Honor Graduate	QUALIFIED
AO2-07-2026-429	Bachelor of Science in Environmental Science	Advancing ADAS Competencies for Modern Government Operations - 3hrs	Admin Assistant I (COS) - 7mos, Admin Aide (COS) - 1yr & 3mos, Station Officer- 2yrs & 7mos	CSC Professional	QUALIFIED
AO2-07-2026-430	Bachelor of Science in Business Administration- Financial Management	Sales 101: Basic Sales Training for Beginners'-8hrs	Cashier-5mos	CSC Professional	QUALIFIED
AO2-07-2026-431	Bachelor of Science in Business Administration- Financial Management	NO DOCUMENT ATTACHED	Account Officer-7mos	CSC Professional	QUALIFIED
AO2-07-2026-432	Bachelor of Science in Hospitality and Tourism Management major in HRM	NO DOCUMENT ATTACHED	Admin Assistant I (COS)- 3yrs & 2mos, Postal Teller-3yrs, GIP-6mos	CSC Professional	QUALIFIED
AO2-07-2026-433	Bachelor of Science in Civil Engineering	Engineering Forum, 2026 PICE Midyear National Convention and Technical Conference -24 hours	Civil Engineer (JO)-1yr & 4mos, Government Intern-6mos	CSC Professional, RA 1080(Civil Engr)	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-434	BACHELOR OF SECONDARY EDUCATION	Introduction to Bookkeeping-4hrs	Admin. Aide IV - 1yr, GIP-6mos	LET	QUALIFIED
AO2-07-2026-435	Bachelor of Science in Mathematics	Student Organization Leadership Training- 24hours	Administrative Assistant I (COS)- 9mos	Honor Graduate Eligibility (PD 907)	QUALIFIED
AO2-07-2026-436	SECONDARY EDUCATION- SOCIAL STUDIES MAJOR	IPPPA Academy: IP Rights & advocsy (RA No. 8371) - 4hrs	Administrative Assistant/driver/welder- 4yrs & 1 mo, Welder/Driver- 4yrs & 3mos.	LET	QUALIFIED
AO2-07-2026-437	Bachelor of Science in Information Technology	Network Management using MikroTik & Certification Training - 40 hours	Job Order - 8mos	CSC Professional	QUALIFIED
AO2-07-2026-438	BACHELOR OF SCIENCE IN ENTREPRENEURSHIP	DOCUMENT CONTROL TRAINING-8 hours	REGISTRAR STAFF-3yrs & 5mos., SALES SUPERVISOR-1yr & 7mos, WAREHOUSEMAN-2yrs & 1mo, STOCK CLERK-6mos	CSC Professional	QUALIFIED
AO2-07-2026-439	Bachelor of Science in Accountancy & Bachelor of Science in Accounting Technology	Regional Seminar-Workshop on the Preparation and Consolidation of CY 2026 Year-End Financial Reports - 24hrs	Administrative Assistant III (Senior Bokkeeper) - 1yr, Administrative Aide III (Casual) - 2yrs & 7mos, Admin Aide III (COS) - 4mos, Bookkeeper in Charge of Inventory- 1yr & 6mos. Service Crew - 4mos	CSC Sub Professional	QUALIFIED
AO2- 07-2026-440	Bachelor of Science in Public Administration	Synergizing Public Officials Towards Good Governance thru ART-8hrs	Emergency Instructor - 1yr & 1mo	CSC Professional	QUALIFIED
AO2-07-2026-441	Bachelor of Science in Electronics Engineering	Bookkeeping using Quickbooks-8hrs	LAMS Encoder - 4mos, Site Engineer - 2yrs & 6mos, Application Development Associate-6mos	Electronics Technician (RA 1080)	DID NOT MEET ELIGIBILITY REQUIREMENTS
AO2-07-2026-442	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	Webinar Orientation on the 2025 ORAOHRA-10hrs	Job Order Support Staff- 2yrs, School Secretary-1yr & 8mos	CSC Professional	QUALIFIED
AO2-07-2026-443	Business Administration Major in Financial Management	Workshop Training on the procurement process; supply chain management/ warehouse operation management (16 hours)	Admin Aide III (Casual) - 11mos, Admin Aide II - 1yr & 5mos	LET	QUALIFIED
AO2-07-2026-444	Bachelor of Secondary Education-Physical Science	Panudtudu: Strategic Skills Enhancement for the Administrative Support Staff-16hrs	Administrative Aide VI-2yrs & 8mos, Admin Aide III (JO)-4mos	LET	QUALIFIED
AO2-07-2026-445	Bachelor of Arts on English Language	Introduction to Bookkeeping- 8hrs	NO DOCUMENT ATTACHED	CSC Professional	QUALIFIED
AO2-07-2026-446	BACHELOR OF SCIENCE IN ACCOUNTANCY	GOVERNMENT ACCOUNTING FOR NON-ACCOUNTANTS - 24 hours	AO I (Cashier) - 4yrs & 6mos, ADAS II - 5yrs, Bookkeeper I - 3yrs	CSC Professional	QUALIFIED
AO2-07-2026-447	BS Management Accounting	Understanding the New Government Procurement Act (RA 12009)-3hrs, Optimizing BAC Processes Under the RA 12009-3hrs	Asst. Finance Support Staff-1yr & 1mo., Bookkeeper-10mos, GIP-8mos	CSC Professional	QUALIFIED
AO2-07-2026-448	BACHELOR OF SCIENCE IN COMPUTER ENGINEERING	Webinar Training on PhilHealth e-Claims eSOA, CF5, and OECB Implementation-8hrs	Hospital Information Management System Officer -4yrs & 2mos	CSC Professional	QUALIFIED
AO2-07-2026-449	Bachelor of Arts in Political science	Initial Public Consultation on the Proposed Market Development Project of SM Corporation-8hrs	NO DOCUMENT ATTACHED	NAPOLCOM Passer	DID NOT MEET ELIGIBILITY REQUIREMENTS

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-450	BACHELOR OF SCIENCE IN ACCOUNTANCY	Strategic Planning and Financial Management Seminar-Workshop - 24 Hours	SK Chairperson - 2yrs & 8mos., Bookkeeper - 1yr & 1mo	CSC Professional	QUALIFIED
AO2-07-2026-451	Bachelor of Physical Education	Advance Administrative Leadership and Excellence Seminar-32 hours	Administrative Aide (Office Clerk)- 1 year	CSC Professional, LET	QUALIFIED
AO2-07-2026-452	Bachelor of Science in Information Technology	Bookkeeping(Basic Accounting)-90hrs	School Cashier-10 years	CSC Professional	QUALIFIED
AO2-07-2026-453	Bachelor in Science in Information Technology	Hiring and onboarding employees with clock up-1 hour, Create a budget with Google sheets-1 hour, Build a budget and analyze variance using Google sheets-1 hour	Administrative Support Staff - 2 years and 1 month, Computer Operations Officer- 3 years and 4 months	CSC Professional	QUALIFIED
AO2-07-2026-454	BS Accountancy	Bookkeeping NCII	Administrative Staff - 1 year and 10 months	CSC Professional	QUALIFIED
AO2-07-2026-455	BACHELOR OF SCIENCE IN AGRICULTURE, BACHELOR OF SCIENCE IN NURSING	Human Resource Management-Understanding Labor Force of Today and Professionalizing Operations Effectively for Decision - 4 hours	Bank Manager-15 years, Credit Collection Assistant-4 years and 5 months	CSC Professional	DID NOT MEET EDUCATIONAL REQUIREMENTS
AO2-07-2026-456	Bachelor of Science in Business Administration- Mktg. Mgmt	Division Training on RA 12009-16 hours	ADAS II-2 years and 6 months, JO-2 years and 10 months, Brgy. Secretary-1 year	LET	QUALIFIED
AO2-07-2026-457	Bachelor of Secondary Education major in Mathematics	Computer Systems Servicing NC II- 280 hours	Teacher-5 years	LET	QUALIFIED
AO2-07-2026-458	Bachelor of Science in Civil Engineering	Training-Workshop on NGPA-16 hours	Admin Aide I-4 years	CSC Professional	QUALIFIED
AO2-07-2026-459	Bachelor of Science in Accounting Technology & Bachelor of Science in Accountancy	Effective Office Administration and Clerical Skills Training- 6 Hours	Audit Staff-6 years and 3 months	CSC Professional	QUALIFIED
AO2-07-2026-460	Bachelor of Science in Computer Science	Research Webinar-8 hours	Secretary-7months, Service Crew-1 year,	CSC Professional	QUALIFIED
AO2-07-2026-461	Bachelor of Science in Business Administration	Quality management system track 2: writing, developing, and maintaining a quality manual-16 hours	Japanese Language Trainer - 8 years and 3 month	CSC Professional	QUALIFIED
AO2-07-2026-462	BACHELOR OF SCIENCE IN COOPERATIVE DEVELOPMENT	N/A	BRANCH BOOKKEEPER I - 2 years and 10 months	PD 907 HONOR GRADUATE ELIGIBILITY	QUALIFIED
AO2-07-2026-463	Bachelor of Science in Hospitality Management	BASIC RECORDS AND ARCHIVES MANAGEMENT-16hrs	ADMINISTRATIVE AIDE- COS- 2 years and 4 months	PD 907	QUALIFIED
AO2-07-2026-464	Bachelor of Science in Business Administration major in Financial Management	Teller Training Seminar-8hours	Acting Bookkeeper - 8 years and 10 months	cs professional	QUALIFIED
AO2-07-2026-465	Bachelor of Animal Science	Leadership Seminar-32hours,	NA	LET	DID NOT MEET EDUCATIONAL
AO2-07-2026-466	BS Management Accounting	Seminar Workshop on Cash Management and Control System-8 hours	ADAS III-6 years and 6 months, Negosyo Center Coord-1 month, Credit Staff-2 years and 1 month, Audit Staff-8 months, Bookkeeper-3 years and 11 months	CSC Professional	QUALIFIED
AO2-07-2026-467	BACHELOR IN SECONDARY EDUCATION - BIOLOGICAL SCIENCES	UPSKILLING AND RESKILLING TEACHING AND SUPERVISION SKILLS TRAINING-80 hours	Admin Aide I/Clerk-2 years, GIP 6 months, Teacher-2 years and 6 months	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position

TRAINING: None Required

EXPERIENCE: None Required

ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-468	Bachelor of Science in Accountancy	FINANCIAL ACCOUNTABILITY AND DISBURSEMENT EFFICIENCY WORKSHOP- 32 hours,	Junior Auditor-8months, Junior Accountant-1 year and 8 months,	CSC Professional	QUALIFIED
AO2-07-2026-469	BSED	INSET 24 hours	Teacher-2 years and 8 months	LET	QUALIFIED
AO2-07-2026-470	BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION	Adaptive Leadership: Navigating Dynamic Work Environments - 3 hours	Sales Admin/Acctg Staff-9 years and 4 months	LET	QUALIFIED
AO2-07-2026-471	BSIT	n/a	Senior Branch Head-9 years	CSC Professional	QUALIFIED
AO2-07-2026-472	Bachelor of Science in Business Administration-Major in Marketing Management	Risk Analysis for Project Management-16hrs	Administrative Assistant- 1 years and 10 months	PD907	QUALIFIED
AO2-07-2026-473	BS Mathematics	Bookkeeping NC III	Customer Support Assistant-5 years and 1 month	CSC Professional/LET	QUALIFIED
AO2-07-2026-474	Bachelor of Secondary Education major in English	Disbursement Management for Administrative Officers -32 hours	Staff -2 years and 2 months, Secretary/Legal Support – 4 years and 2 months	LET	QUALIFIED
AO2-07-2026-475	Bachelor of science in Public Administration	3 day international training/seminar/workshop on instructional/educational Leadership and Management-24hrs	ADAS-III- 3 years and 6 months, Local Legislative Staff- 7 years	CSC Professional	QUALIFIED
AO2-07-2026-476	BS IN NURSING with 27 units of Public Administration	DIVISION TRAINING ON RA 12009 - 16 HOURS, NATIONAL SEMINAR WORKSHOP FOR NON-TEACHING PERSONNEL ON ADMINISTRATIVE, RECORDS, HUMAN RESOURCE AND FINANCE, ICT SERVICES TOWARDS A TRANSFORMATIONAL WORKFORCE - 8 HOURS	ADAS II - AUG. 1, 2016 TO SEPT. 21, 2022, ADAS III - SEPT. 22, 2022 TO PRESENT	Nurse	QUALIFIED
AO2-07-2026-477	BACHERLOR OF SCIENCE IN COMPUTER SCIENCE	PRE-SCHOOL YEAR CONFERENCE FOR TEACHERS ON INSTRUCTIONAL READINESS: ALIGNING THE 3-TERM SCHOOL CALENDAR, ENHANCING PEDAGOGY AND ENSURING LEARNING CONTINUITY FOR SY 2026-2027 - 8HOURS	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II) - 1 year,Audit Staff- 1 year and 9 months, Bookkeeper/Clerk- 1 year and 9 months	CSC Sub Professional, CSC Professional	DID NOT MEET EXPERIENCE REQUIREMENT (LATEST APPT- 7/4/25; NO 1 PERFORMANCE CYCLE)
AO2-07-2026-478	Bachelor of Commerce Major in Management	Administrative Officers Upskilling and Management Training 6 hours	Admin Aide- 4 years, Admin Aide IV-3 years and 3 months, Admin Aide VI-2 years and 1 month	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-479	Bachelor of Science in Mechanical Engineering	TRAINING AND DEVELOPMENT FOR CLERICAL AND ADMINISTRATIVE ASSISTANTS-24 hours	Administrative Aide VI-7 years and 5 months	CSC Professional	QUALIFIED
AO2-07-2026-480	Bachelor of Secondary Education major in Mathematics	N/A	N/A	CSC Professional/LET	QUALIFIED
AO2-07-2026-481	Bachelor of Science in Management Accounting	N/A	N/A	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-482	BS Management Accounting	Professionalism and performance excellence - 8hrs	Officer in Charge - 17 years and 6 months, Customer assistant - 1 year and 2 months	CSC Professional	QUALIFIED
AO2-07-2026-483	Bachelor of Science in Management Accounting	N/A	Teller/Clerk-7 months , Administrative Aide I - 1 year	PD 907 - Honor Graduate Eligibility	QUALIFIED
AO2-07-2026-484	BS Public Ad	N/A	Admin Aide-4 years	CSC Professional	QUALIFIED
AO2-07-2026-485	Bachelor of Science in Development Communication	N/A	Admin Aide-1 year and 5 months	PD 907 - Honor Graduate Eligibility	QUALIFIED
AO2-07-2026-486	Bachelor of Science in Information Technology	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-487	Bachelor of Science in Accountancy	Training of Trainers on Barangay Financial Management- 40 hours	Audit Assistant - 7 years and 1 month	CSC Professional	QUALIFIED
AO2-07-2026-488	Bachelor of Science in Information Technology	Innovate-athon: Fostering Collaboration and Creativity in Tech Solutions - 8 Hours	N/A	CSC Professional, LET, Honor Graduate	QUALIFIED
AO2-07-2026-489	Bachelor of Science in Management Accounting	Introduction to Bookkeeping- 8 Hours	Administrative Aide III (Clerk I) - 3 Years & 6 Months	LET	QUALIFIED
AO2-07-2026-490	Bachelor of Science In Industrial Technology Major in Computer Technology	14TH NATIONAL CONVENTION ON LABOR-MANAGEMENT COOPERATION-16 Hours	HR & ADMIN SUPERVISOR - 8yrs & 6mos, HR Specialist -J1yrd & 5mos, HR Coordinator-2yrs & 3mos, Legal Secretary - 1yr & 3mos, HR Clerk - 1yr	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-491	BSED- SOCIAL STUDIES MAJOR	Digital Literacy and Educational Innovation in Southeast Asia- 8 hours.	N/A	LET, PD907	QUALIFIED
AO2-07-2026-492	Bachelor in Elementary Education	Training course of Microsoft Word, Microsoft Excel And Powerpoint-30hours	Volunteer teacher-1mo, Day Care Worker-2yrs & 7mos.	LET	QUALIFIED
AO2-07-2026-493	Bachelor of Science in Information Technology	Education in the Virtual Environment & Approaches in Learning-24 Hours	Admin Aide IV - 1yr & 1mo, Admin Aide III - 1yr & 2mos	LET	QUALIFIED
AO2-07-2026-494	Bachelor of Science in Computer Science	LEECF Planning- Workshop - 24 hours	Cashier- Nov. 20, 2014 to April 15, 2015- 5 months, Secretary - June 1, 2015 to October 4, 2015-4 months, Warehouse Checker - December 4, 2015 to January 21, 2019-3 years 1 month, Procurement Staff- January 22, 2019 to October 30, 2020- 1 year 9 months, Administrative Aide - July 01, 2022 to Present- 4 years	CSC Professional	QUALIFIED
AO2-07-2026-495	Bachelor of Science in Accountancy	18th Northern Luzon Geographical Conference - 24 hours,	Administrative Aide IV- June 1, 2026 to Present-2 months, Administrative Aide 1 - January 2, 2024 - May 31, 2026-2 years 4 months, Administrative Aide - March 3, 2023 - December 31, 2023- 10 months.	CSC Professional	QUALIFIED
AO2-07-2026-496	BS in Customs Administration	The New Government Procurement Act and It's IRR Training - 24 hours	Administrative Assistant III - October 28, 2022 to present- 3 years 9 months, Administrative Assistant - April 01, 2019 to May 25, 2022-3 years 2 months, Import Coordinator - May 01, 2016 to June 30, 2018- 2 years 2 months	RA 1080 (Customs Broker)	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-497	BACHELOR OF SECONDARY EDUCATION	Basic Computer Skills-120 hours	Municipal Special Education Fund (MSEF) Teacher-January 13,2025 to March 31,2025- 3 months, Substitute Teacher -June 21,2025 to October 03,2025- 4 months, Loan Assistant-April 07, 2026 to Present - 4 months	LET	QUALIFIED
AO2-07-2026-498	Bachelor of Science in Mathematics	GAD Training -8 hrs	Adas II- 2years 2 months	CSC Professional	QUALIFIED
AO2-07-2026-499	BSED	Computer skills development training-80hrs Cluster based school assessors training -24hrs Early childhood devt teacher skills devt training-80hrs One team one customer workshop-8	Teller 7 years 4 months, MSEF Teacher 6 months, Teacher 1 substitute 2 months	LET	QUALIFIED
AO2-07-2026-500	Bachelor of Secondary Education Major in English	Disbursement Management for Administrative Officers -32 hours	Office Staff 6 months, Recruitment & Performance Officer - 3 years 5 months	LET, PD907	QUALIFIED
AO2-07-2026-501	BS in Information Technology	Google Cybersecurity - 170 hrs, Google Project Management - 140 hrs	IQOR CSR - 5 months	CSC Professional	QUALIFIED
AO2-07-2026-502	Bachelor of Science in Business Administration Major in Finance	Technical Training- Division training on RA 12009- 16hours	Administrative Assistant III- 11 years 7 months	CSC Professional	QUALIFIED
AO2-07-2026-503	Bachelor of Science in Commerce major in Management	Disbursement Management for Administrative Officers - 32hrs,	Insurance Officer 12 years 3 months, Account Officer - 2 years 4 months, Account Officer - 2 years 9 months, Junior and Highschool Teacher 5 years	LET	QUALIFIED
AO2-07-2026-504	Bachelor of Science in Civil Engineering	Construction Occupational Safety and Health Training Course - 40 hours	Registrar Staff- 3 months, Fiels validation Team Documenter - 4 months, Clerk - 10 years 3 months	CSC Professional	QUALIFIED
AO2-07-2026-505	Bachelor of Arts in Political Science	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-506	BS in COMMERCE Major in Financial Management	Personality Development in the Workplace Seminar 8 hrs	Clerk GIP Admin Aide II COS, Clerk, Admin Aide II, Admin Assistant I = 5 years	CSC Professional	QUALIFIED
AO2-07-2026-507	BSBA MAJOR IN FINANCIAL MANAGEMENT	Currency familiarity and sorting workshop for cash handlers a bridging initiative session (BIS) - 7 hrs, AML study program - 24 hrs	Posting clerk - 2 years 2 months, Branch cashier - 7 months	CSC Professional	QUALIFIED
AO2-07-2026-508	Bachelor of Secondary Education major in English	PRINCIPLES OF EFFECTIVE INTERNAL CONTROL AND AUDIT PRACTICE- 24 Hrs;	Administrative Aide IV (Clerk II)- 1 year 6 months; Administrative Aide III (Clerk I)- 11 months	CSC Professional, LET	QUALIFIED
AO2-07-2026-509	Bachelor in Elementary Education	RA 12009 New Government Procurement Act 16 hrs	ADAS 2- 2 years 2 months, Clerk B March 3 years 2 months	CSC Professional, LET	QUALIFIED
AO2-07-2026-510	BS in Business Administration Major in Financial Management	One-Day Seminar Workshop for Accountable Officers of the PLGU of Nueva Vizcaya (8 hours)	AAII- 1 yea 5 months AAIII- 11 months	LET	QUALIFIED
AO2-07-2026-511	Bachelor of Science in Criminology	Administrative Office Development and Planning Conference - 32 hours	N/A	LET	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-512	Bachelor of Science in Information Technology	Public Financial Management Competency Program for LGUs - 24 hours, Roll-out Budget Operations Manual for LGUs, 2023 Edition - 24 hours	Administrative Aide III (Casual) - 1 year 7 months, Admin Aide III (Permanent) - 4 years 6 months	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-513	BSOA	National Training on Office Management and Administration 24 hours	Admin Aide III JO 2 years 1 month, Document Clerk 8 months	CSC Professional	QUALIFIED
AO2-07-2026-514	BS in Electronics and Communications Engineer	Anite Nemo Outdoor and Analyze User Training 16 hours	Network Surveillance Engineer - 10 years 8 months, Network Switch Senior Engineer 7 years 11 months	Electronics and Communications Engineer Licensure Examination	QUALIFIED
AO2-07-2026-515	Bachelor of Science in Computer Science	National Training on Office Management and Administration 24 hours	Admin Assistant 2 years 7 months	CSC Professional	QUALIFIED
AO2-07-2026-516	BS MANAGEMENT ACCOUNTING	ORIENTATION ON COA GUIDELINES SUPPORTING GOVERNMENT DIGITALIZATION-16 HRS BOOSTING FINANCIAL ACCOUNTABILITY REPORTING & SYNERGY-16 HRS	ADMINISTRATIVE AIDE IV 10 years 9 months, ADMIN AIDE III 6 years 6 months	CSC Professional	QUALIFIED
AO2-07-2026-517	Bachelor of Secondary Education	N/A	Manager 3 years 1 month, Tutor/teacher 2 years 10 months	CSC Professional	QUALIFIED
AO2-07-2026-518	BS Management Accounting	Training on RA 12009 - 16 hours	ADAS III (SB) - 11 years 11 months, Admin Aide III - 4 years 9 months	CSC Professional	QUALIFIED
AO2-07-2026-519	Bachelor of Science in Business Administration Major in Marketing Management	N/A	Office Clerk 2 years 10 months	CSC Professional	QUALIFIED
AO2-07-2026-520	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	DATA PRIVACY ACT - 3hours	Bank teller 1 yr, Branch Accountant - 2 years 3 months,	CSC Professional	QUALIFIED
AO2-07-2026-521	Bachelor of Science in Information Technology	Procurement Compliance and Reform (Session 2: Applying Procurement Reforms Compliance, Documentation, and Governance in Practice) - 5 hours	COMPUTER TEACHER 7 YEARS, IT SPECIALIST 2 YEARS	CSC Professional	QUALIFIED
AO2-07-2026-522	Bachelor of Science in Management Accounting	Disbursement Management For Administrative Officers - 32 HOURS	Branch Accountant- 1 YEAR 10 MONTHS	CSC Professional	QUALIFIED
AO2-07-2026-523	Bachelor of Science in Criminology	N/A	N/A	LEC	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-524	Bachelor of Science in Criminology	N/A	N/A	LEC	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-525	Bachelor of Science in Civil Engineering	Financial Accountability and Disbursement Efficiency Workshop - 32 hours,	N/A	CSC Professional	QUALIFIED
AO2-07-2026-526	Bachelot of Science in Civil Engineering	Revised Grades 6,9,10 Curriculum training program 32hrs	Subtitute teacher June 8, to present, AA III JO, Municipal Engineering 1yr 1mos	RA 1080	QUALIFIED
AO2-07-2026-527	BACHELOR OF SECONDARY EDUCATION- MATHEMATICS	DISBURSEMENT MANAGEMENT FOR ADMINISTRATIVE OFFICERS-32 HOURS,	N/A	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II**

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-528	Bachelor of Science in Accountancy	Administrative Office Development and Planning Conference-32 hours	Administrative Assistant II- October 04, 2024 to Present, Branch Accountant- Sept. 01, 2023-Sept. 13, 2024, Accounting Assistant II- May 2022 to August 30, 2023, Bookkeeper- July 18, 2019 to May 4, 2022, Accounting Assistant -February 7, 2018 to July 17, 2019	CSC Professional	QUALIFIED
AO2-07-2026-529	Bachelor of Science in Commerce major in Banking and Finance	Administrative Office Development and Planning Conference - 32hrs,	Administrative Assistant II, July 21, 2015 to present	CSC Professional	QUALIFIED
AO2-07-2026-530	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	2026 GENDER AND DEVELOPMENT - FACILITATOR(COMMITTEE IN BUDGET AND FINANCE)-24,2026 GENDER AND DEVELOPMENT - TECHNICAL OFFICER-24,6TH NATIONAL ASSEMBLY AND CAPACITY DEVELOPMENT SEMINAR-24	ADMINISTRATIVE ASSISTANT II- (SUPPLY OFFICER & PROPERTY CUSTODIAN DESIGNATE)-FEB.6,2024 TO PRESENT,TELLER 2 & CUSTOMER CARE REPRESENTATIVE AT THE SAME TIME-JAN.5, 2023 TO FEB. 3, 2024,MARKETING CLERK-FEB.7,2022 TO DEC.31, 2022,MARKETING SUPERVISOR & SALES AGENT 2 APR.1,2019 TO DECEMBER 30,2021,, ACCOUNTING CLERK(BALANCER & STOCK CUSTODIAN-MAY 22,2017 TO OCT.22,2019	CSC Professional	QUALIFIED
AO2-07-2026-531	Bachelor of Science in Agriculture	SMART AND SUSTAINABLE AGRICULTURE FOCUS - 4 hrs	College Secretary - Sept. 15, 2025 to present,	PRC - LICENSURE EXAMINATION FOR AGRICULTURISTS (RA 1080)	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-532	Bachelor of Science inCommerce	Project KALMA - 24 hours	Account/Sales Clerk - June 7, 1995 to Nov. 15, 2017, ADAS II - Nov. 16, 2017 to Dec. 27, 2022, AO1 - Dec. 28, 2022 to Present	CSC Professional, LET	QUALIFIED
AO2-07-2026-533	Bachelor of Science In Business Administration	Division Training on RA 12009 (New Procurement Act and its Implementation Rules Ang Regulations)- 16 hrs,	ADAS-II-May 20,2024 to Present,2yrs 2months	CSC Professional	QUALIFIED
AO2-07-2026-534	Bachelor of Science in Hospitality Management - Travel Management	6th National Assembly and Capacity Development Seminar - 24 hours	ADAS II - July 1, 2025 to Present-2yrs	CSC Professional	QUALIFIED
AO2-07-2026-535	BS ACCOUNTING TECHNOLOGY	D TECHNICAL OFFICER -24 hrs,	ADMINISTRATIVE ASSISTANT II (Disbursing Officer) - OCTOBER 21, 2024 to Present-3yrs-9mos	CSC Professional	QUALIFIED
AO2-07-2026-536	Bachelor of Physical Education	N/A	Admin Aide September 15, 2025 to December 31, 2025 , Secretary June 27, 2026 to Present 2yrs-3months	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-537	Bachelor of Science in Information Technology	Financial performance standard and Analysis -8 hrs, Personal and Personnel Work Ethics- 16 hrs, credit and risk management -8hrs, financial management - 8hrs, basic accounting for non-accountants-24hrs, cooperative management and governance-16hrs,	Admin supervisor and System admin- January 5, 2021 to dec 16,2024, 4 years	CSC Professional	QUALIFIED
AO2-07-2026-538	Bachelor of Science in Information Technology	Start Writing Prompts like a Pro - 2 hours, Create2Connect: Guide to National Programs for Filipino Creators - 4 hours	Student Intern - Feb. 13, 2026 to May 20, 2026	CSC Honor Graduate Eligibility (PD 907)	QUALIFIED
AO2-07-2026-539	BS IN MANAGEMENT ACCOUNTING	6th National Assembly and Capacity Development Seminar-24 hours, Capacity Development on Basic Land Titling and Land Survey-8 hours, Disposal on Government Properties Seminar-24 hours	Administrative Assistant II-November 11,2024-present, 2yrs9mos	CSC Professional	QUALIFIED
AO2-07-2026-540	Bachelor of Secondary Education Major in Science	Carpentry - 320 hours	Classroom Teacher - June 1, 2025 - March 30 2026-10MOS	CSC Professional, LET	QUALIFIED
AO2-07-2026-541	Bachelor of Elementary Education	Research - 16 hours Trainers Methodology 1	Office Staff- September to December 2024, GIP-June 2025	LET	QUALIFIED
AO2-07-2026-542	Bachelor of Science in Agriculture	Gender sensitivity Seminar -8hrs	A AIDE Feb1, 219-June 30,2023-4yrs8mos, A Aide 7/3/23-present 2yrs10mos	LET	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-543	Bachelor in Secondary Education Major in Social Studies	Leveraging MATLAB for Academic Auccess: A Gateway to AI Applications-8 hours	Teacher- Aug. 2021 to May 2025, Substitute Teacher- June 2026 to July 2026 4yrs 5mos	LET	QUALIFIED
AO2-07-2026-544	Bachelor of Business Education-Major in Financial Management	N/A	Administrative Aide I - October 18, 2024 to Present 1yr9mos	CSC Professional	QUALIFIED
AO2-07-2026-545	Bachelor of Secondary Education-Major in Filipino	N/A	Admin Aide 1-Jan. 06, 2025 to Present1yr 6mos	LET	QUALIFIED
AO2-07-2026-546	BACHELOR IN SECONDARY EDUCATION	2024 IN-SERVICE TRAINING FOR JUNIOR HIGH SCHOOL TEACHERS - 24 Hours,	SCIENCE TEACHER - AUGUST 01,2023 - JULY 15,2025,1yr11mos	LET	QUALIFIED
AO2-07-2026-547	Bachelor of science in Criminology	Training on accounting for non-accountants-8 hours,	Account Officer- May 1,2022 to November 30,2022, Loan clerk - December 1, 2022-January 30,2024, Bookkeeper - February 1, 2024 to May 30, 2025, Compliance officer/Treasurer - June 1, 2025 to Present 3yrs 1mos	RA 1080- Criminologist (PRC Licensed)	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2027-548	BS-ED-ENGLISH	Personality development in the workplace- 8 hours	Administrative Aide II- February 4, 2025- July 2026 Cash for work- October 4, 2024- December 2, 2025 3yrs 7mos	LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-549	Bachelor of Science in Management Accounting	DIVISION TRAINING ON RA 12009 (NEW GOVERNMENT PROCUREMENT ACT AND ITS IMPLEMENTING RULES AND REGULATIONS) FOR SCHOOL HEADS, BIDS AND AWARDS COMMITTEE CHAIRS AND SELECTED DISTRICT ADMINISTRATIVE OFFICERS OF SDO NUEVA VIZCAYA-16 hours	ADMINISTRATIVE ASSISTANT II - Dec 15, 2023 - Present, 2yrs 7mos	CSC Professional	QUALIFIED
AO2-07-2026-550	Bachelor of Science in Information Technology	instrumentation and control 8hrs	Pharmacy Assistant-Oct. 10, 2023 to Apr. 30, 2026 2yrs 6mos	CSC Professional	QUALIFIED
AO2-07-2026-551	BACHELOR OF SCIENCE IN SECONDARY EDUCATION	N/A	RECRUITMENT STAFF 11mos	CSC Professional, LET	QUALIFIED
AO2-07-2026-552	Bachelor of Science in Industrial Technology major in computer	N/A	Legal Assistant I-Feb. 07, 2024 to Present 2yrs 5mos	LET	QUALIFIED
AO2-07-2026-553	Bachelor of Science in Environmental Science	FUTURE-FOCUSED FINANCIAL AND PROCUREMENT PLANNING FOR CY 202530/07/2024 - 31/07/2024-16 hour	Administrative Aide I - November 6, 2023 - Present	CSC Sub Professional	DID NOT MEET ELIGIBILITY REQUIREMENTS
AO2-07-2026-554	Bachelor of Science in Business Administration	, Handbook on the Financial Transactions of Sangguniang Kabataan (HFTSK)- 24 hours,	SK Chairperson- Nov. 9, 2023 to present 3yrs,	CSC Professional, PD 907- HONOR GRADUATE ELIGIBILITY	QUALIFIED
AO2-07-2026-555	BACHELOR OF SCIENCE IN ACCOUNTANCY	Bussiness Combination webinar 8hours	BOOKKEEPER- TAM-AN - AUGUST 18, 2025 to PRESENT	CSC Professional	QUALIFIED
AO2-07-2026-556	Bachelor of Science in Business Administration Major in Financial Management	Accounting for Non-Accountants-16hours,	Administrative Aide-Job Order- Nov. 6, 2023 to Present 2yrs 8mos	CSC Professional	QUALIFIED
AO2-07-2026-557	Bachelor of Science in Business Administration	Operational Planning 16 hours,	N o attache document	CSC Professional, LET	QUALIFIED
AO2-07-2026-558	Bachelor of Science in Secretarial Administration	Learning Session for Non-Teaching of DepEd - 8 hours, 6th National Assembly and Capacity Development Seminar of the National DepEd Bookkeepers Association - 24 hours	Senior Bookkeeper - December 10, 2007 to Present, Clerk I - September 21, 2001 to December 9, 2007, Registry Clerk - March 1, 2000 to September 18, 2001, Library Aide - August 1, 1998 to December 31, 1998	CSC Professional, Stenographer	QUALIFIED
AO2-07-2026-559	Bachelor of Science in Information Technology	Personal and Professional Development - 8hours,	Cashier cum Inventory Officer - December 16, 2013 to May 25, 2022 8yrs 5mos	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II**

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-560	Bachelor of Science in Public Administration	Division Orientation on the Institutional Guidelines of the School-Based Feeding Program for SY 2026-2027- 8hrs.	Administrative Assistant II (Disbursing Officer II) - July 16, 2025 to present, 1yr 8days	CSC Professional, PD 907 Honor Graduate Eligibility	DID NOT MEET ONE (1) PERFORMANCE CYCLE ON THE CURRENT POSITION
AO2-07-2026-561	Bachelor of Science in Fisheries	Upskills Training on Google Workspace and Microsoft Office365 for Content and Pedagogy of Teachers and Management Skills Development of Administrative Personnel - 80 hours	Data Encoder - Oct. 14, 2024 to Apr. 25, 2025, SK Member - Nov. 9, 2023 to Present 2yrs 4 mos	PRC - Fisheries Professional	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-562	Bachelor of Science in Accountancy	16th Northern Luzon Geographical Conference: Promoting Fiscal Discipline in Local Governance - 24hours,	Liga ng mga Barangay Recordkeeper-October 2022 to Present, 3yrs3mos	CSC Professional	QUALIFIED
AO2-07-2026-563	Bachelor of Culture and Arts Education (BCAEd)	Administrative Skills Training With Comprehensive ICT - 80 hours	N/A	LET	QUALIFIED
AO2-07-2026-564	Bachelor of Science in Accounting Technology	communicating w professional impact workshop/training -16hrs	Social Insurance Assistant I - July 2 2025 to present, 1yr22days	CSC Professional	QUALIFIED
AO2-07-2026-565	Bachelor of Science in Accounting Technology	Advance Administrative Leadership and Excellence Seminar - 32 hours	Members' Advocate - April 01, 2024 to Present, 2yrs3mos	CSC Professional	QUALIFIED
AO2-07-2026-566	BACHELOR OF SCIENCE IN ACCOUNTANCY	TRAINING ON FINANCIAL MANAGEMENT- 16 hours	TELLER 1- February 1, 2018 to March 27, 2023, ADMINISTRATIVE ASSISTANT III- February 10, 2025 to present1yr5mos	CSC Professional	QUALIFIED
AO2-07-2026-567	BACHELOR OF SECONDARY EDUCATION ENGLISH	Aral Program Summer 20hours	N/A	LET	QUALIFIED
AO2-07-2026-568	Bachelor of Science in Accounting Technology	Awareness and Understanding Educational Organizations Management System (ISO 21001:2018) - 16 hours	Head Cashier - JULY 15, 2019 to July 31, 2026 6YRS11MOS	CSC Professional	QUALIFIED
AO2-07-2026-569	Bachelor of Science in Public Administration	Synergizing Public Officials toward good Local Governance thru Art 8hrs	Records And Documentation Clerk May 2, 2026 to Present 2yrs 2mos	CSC Professional	QUALIFIED
AO2-07-2026-570	Bachelor of Science in Information Technology	Basic Orientation Course for Barangay Officials-16 Hourss-24 Hours	Barangay Treasurer- August 26, 2015-Present 10yrs 2mos	CSC Sub Professional	DID NOT MEET ELIGIBILITY REQUIREMENTS
AO2-07-2026-571	BS in Tourism Management	Strategic Procurement Planning sa Bagong Pilipinas 4 hours	Admin Aide I- March 17 to present 3mos, Reasearch and devt HERIP Jan 1 to dec 2025 1yr	PD 907	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-572	Bachelor of Technical Teacher Education	Computer Servicing - NC 2	ADMIN STAFF 6YRS	LET	QUALIFIED
AO2-07-2026-573	Bachelor of Science in Commerce - Banking And Finance	17th National Congress and Seminar Workshop of the DepEd-NEU - 24 hours	Administrative Assistant II - January 1, 2024 to Present	CSC Professional	QUALIFIED
AO2-07-2026-574	BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION MAJOR IN FINANCIAL MANAGEMENT	, STRESS MANAGEMENT - 8 HOURS, SOCIAL MEDIA MARKETING-8 HOURS	BOOKKEEPER- FEB 7, 2024 To MAY 31, 2025, ACCOUNTING OFFICER- JUNE 2, 2025 To Present 2YRS 6MO	PD 907	QUALIFIED
AO2-07-2026-575	Bachelor of Science in Information Technology	INTERNATIONAL SEMINAR ON LEADERSHIP & OFFICE ADMINISTRATION - 80 hours	Barangay Clerk or Assistant Secretary - Oct. 1, 2028 to May 7, 2026, Cashier - June 7, 2026 to July 16, 2026 7yrs 3mos	CSC Professional	QUALIFIED
AO2-07-2026-576	BS- Management Accounting	ICT- 34 hours	Bookkeeper- January 5, 2015 to December 29, 2016, Admin Aide IV- March 1, 2017- December 31, 2023, ADAS III- December 15, 2023- July 15, 2025, Cashier- July 16, 2025 to Present	CSC Professional	QUALIFIED
AO2-07-2026-577	Bachelor of Secondary Education Major in Physical Education	Disbursing & Cashiering- 8 hours	Cashier- June 2025 to July 10,2026 1yr 1mo	LET	QUALIFIED
AO2-07-2026-578	Bachelor of Office Administration	Basic Accounting and Bookkeeping for Non-Accountants Webinar - 16 Hours	, Assistant Land Registration Examiner - July 24, 2023 to present. 3yrs	CSC Professional	QUALIFIED
AO2-07-2026-579	BS INFORMATION SCIENCE	OCCUPATIONAL FIRST AIDE 16HOURS	AA IV PENRO 2YRS 10MOS	PD 907	QUALIFIED
AO2-07-2026-580	BSMA	2025 RULES ON ADMIN CASES 8 HOURS	ADAS I COS- 2YRS 11MOS	CSC Professional	QUALIFIED
AO2-07-2026-581	Bachelor of Science in Accountancy	Financial Accountability and Disbursement Efficiency Workshop - 32 hours,	August 15, 2022 to Present - TUPAD Coordinator,3yrs10mos	CSC Professional	QUALIFIED
AO2-07-2026-582	Bachelor of Science in Information Technology	EXPLORING DICT DIGITAL PROGRAMS FOR A CONNECTED PHILIPPINES - 2 hours,	Administrative Assistant - May 5, 2023 to Present 2yrs 10mos	CSC Professional	QUALIFIED
AO2-07-2026-583	Bachelor of Science in Business Administration Major in Financial Management	Mastering the Fiscal Mandate: Treasury and Assessment Alignment to uphold LGU Autonomy amid diametric policies - 24 hrs	Customer Care Representative - June 18, 2024 to November 15, 20245mos	CSC Professional	QUALIFIED
AO2-07-2026-584	Bachelor of Science in Mathematics	Smart Screen time 8hrs	Administrative Assistant - May 15,2023 to Present 2yrs 2mos	LET	QUALIFIED
AO2-07-2026-585	Bachelor of Secondary Education	N/A	Administrative Aide- January 16,2025 to present 6mos	CSC Professional, LET	QUALIFIED

INITIAL EVALUATION RESULT (IER)

QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
AO2-07-2026-586	Bachelor of Science in Computer Science	Supervisory devt course 40hours	Clerk IV - Feb 17, 2016 to Present 9yrs 7mos	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-587	Bachelor of Secondary Education major in English	ADMINISTRATIVE OFFICE DEVELOPMENT AND PLANNING CONFERENCE- 32 hours	CLERK -Oct 10, 2024- June 30, 2026, 1yr8mos	LET	QUALIFIED
AO2-07-2026-588	Bachelor of Elementary Education	Enumerator Training-48 hours	Admin. Aide III-Jan 19,2026 to present, 6MO 20DAYS	LET	QUALIFIED
AO2-07-2026-589	BUSS ADMINISTRATION	ORIENTATION ON RECORDS DISPOSITION ADMIN. 8HRS	ENUMERATOR 5MOS	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-590	Bachelor of Science in Computer science	AI integration for effiecient digital filling - 8 hours,	GIP - JUNE - SEPTEMBER 2025, JOB ORDER/ADA1 - SEPTEMBER 2025 - PRESENT-1YR9MO	CSC Professional	QUALIFIED
AO2-07-2026-591	Bachelor of Science in Accountancy	Language Bridh=ging in Action-8hrs	March 1 1996-september 22,2016-Bookkeeper 1,agugust 30 2018-preset-Admin Assistant III(Sr. Bookkeeper)	CSC Sub Professional, CSC Professional	QUALIFIED
AO2-07-2026-593	Bachelor of Elementary Education	SAFE SPACE ACT	Job Order - LGU Solano - February 21, 2025 to December 31, 202510MOS 9DAY	LET	QUALIFIED
AO2-07-2026-594	Bachelor of Secondary Education major in Social Studies	N/A	Customer Service Representative (BPO)- Feb. 13,2025 to April 1,2026, 1YR 2 MO	LET	QUALIFIED
AO2-07-2026-595	Bachelor of Science in Psychology	N/A	N/A	CSC Professional	QUALIFIED
AO2-07-2026-596	Bachelor of Science in Mathematics	Training on Effective Documentation of Meetings and Conferences - 16HRS,	ADAS II (Clerk IV)- Nov 16, 2023 to Present, AA VI (Clerk III) - 2YRS 8MO	CSC Professional	QUALIFIED
AO2-07-2026-597	BS BUSS MGNT	NA	ENUMERATOR 5MOS	CSC PROFESSIONAL	QUALIFIED
AO2-07-2026-598	BS in Management Accounting	BOLSETERING AN INCLUSIVE WORKING ENVIRONMENT TROUGH BUILDING CULTURE OF DIVERSE STRENGHTS AND UPDATED LABOR ERDUCATION- 8HRS	Senior Audit Staff - February 15, 2012 to March 24, 2018, Disbursing Officer July 01, 2018 to present 20 DAYS, SENIOR AUDUT STAFF 5YRS 1MO	CSC Professional	QUALIFIED
AO2-07-2026-599	BS in Nutrition and Dietetics	Microsoft Digital Literacy - 2 hours	Verifier Field Validation Team - May 25, 2026 to Present, Verifier- Redocumentation Completion Team - March 25, 2026 to April 30, 2026, Legal Secretary - February 11, 2025 to March 24, 2026, Virtual Assistant (administrative specialist) - July 1, 2021 to December 31, 2023, Healthcare worker - January 5, 2021 to June 30, 2021, Dietitian - November 1, 2019 to June 1, 2020.	RA 1080 (Nutritionist/ Dietician	DID NOT MEET EDUCATION REQUIREMENTS
AO2-07-2026-600	BS comp engeeneer	Book keeping seminar Basic Accounting 80hrs	job order support staff in SB office 3/12,2026 to present	CSC Professional	QUALIFIED

INITIAL EVALUATION RESULT (IER)**QUALIFICATION STANDARDS FOR ADMINISTRATIVE OFFICER II**

EDUCATION: Bachelor's Degree relevant to the position
TRAINING: None Required
EXPERIENCE: None Required
ELIGIBILITY: CSC Second Level Eligibility (CSC Professional)

APPLICATION CODE	EDUCATION	TRAINING	EXPERIENCE	ELIGIBILITY	REMARKS
A02-07-2026-601	Bachelor of Science in Business Administration major in Financial Management	Accounting for Non Accountants-8HRS	Branch Cashier-July 7, 2025 to Present, Student Assistant-October 2024-December 2024	CSC Professional	QUALIFIED
A02-07-2026-602	Bachelor of Arts in English	Computer Skills Development Training - 160 hours, International Seminar on Leadership & Office Administration - 80 hours, Career Development and Office System Administration Schools - 80 hours	Legal Secretary - June 18, 2016 - present, Cashier - February 16, 2014 to February 5, 2016, Administrative Assistant - May 16, 2013 to November 28, 2013	LET	QUALIFIED
A02-07-2026-603	Master in Public Administration 2025	Procure Smart LIVE! Market Scoping -4hrs	3yrs 8mos	LET	QUALIFIED
A02-07-2026-604	Bachelor of Science in Business Administration	CONDUCT OF CAP BUILDING 24HRS	PTVHS ADAS 3-7YRS	CSC Professional	QUALIFIED
A02-07-2026-605	BSIT	Microsoft 365: Administration-1 hour and 55 minutes	Executive IT, Admin and Insurance-7 years and 10 months	NONE	DID NOT MEET ELIGIBILITY REQUIREMENTS
A02-07-2026-606	Bachelor of Science in Business Administration	None	None	CSC Professional	QUALIFIED
A02-07-2026-605A	Bachelor of Science in Computer Engineering	None	None	LET	QUALIFIED

Prepared by:


PRINCESS C. AQUITANIA
Administrative Officer IV (HRMO)