



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

22 July 2026

DIVISION MEMORANDUM
No. 271, s. 2026

**PREPARATION AND PARTICIPATION IN THE REGIONAL PROGRESS MONITORING ON
THE IMPLEMENTATION OF DEPED ORDER NO. 007, s. 2024 AND MONITORING AND
EVALUATION OF SCHOOL GOVERNANCE COUNCIL (SGC) FUNCTIONALITY**

To: Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All Others Concerned

1. In reference to Regional Memorandum No. 032, s. 2026 entitled "Regional Progress Monitoring on the Implementation of DepEd Order No. 007, s. 2024 cum Monitoring and Evaluation (M&E) of SGC Functionality," the Department of Education Regional Office II shall conduct progress monitoring activities to assess the implementation of the Revised School-Based Management (SBM) System and evaluate the functionality of School Governance Councils (SGCs) in schools.
2. In preparation for the said activity, all school heads shall ensure that SBM and SGC-related documents are:
 - a. updated, validated, and aligned with the provisions of DepEd Order No. 007, s. 2024 and DepEd Order No. 026, s. 2022;
 - b. properly labeled, organized, and readily accessible during the monitoring and validation activities;
 - c. reflective of actual school practices, stakeholder participation, and continuous improvement initiatives;
 - d. supported by the active participation of SGC officers, teachers, learners, parents, and community stakeholders during the validation process; provided that the participation of teachers and learners shall be scheduled outside their regular academic and instructional time to ensure that teaching-learning activities remain uninterrupted; and
 - e. accompanied by brief documentation of accomplishments, innovations, challenges, and interventions related to SBM and SGC implementation.
3. Public Schools District Supervisors/District In-Charge shall provide technical assistance to schools within their respective jurisdictions and ensure their readiness prior to the conduct of the regional monitoring activity.
4. The Regional Monitoring and Evaluation Team shall conduct onsite validation, in two batches, on the following dates:

Batch 1	August 11 – 13, 2026
Batch 2	August 25 – 27, 2026

The list of schools scheduled for monitoring shall be found in Enclosure No. 1 of this Memorandum.



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com>



Republic of the Philippines
Department of Education
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Schools Division Office of Nueva Vizcaya

Enclosure No. 1 of Division Memorandum No. 271 s. 2026

Schedule and List of Schools to be Monitored

Batch 1: August 11-13, 2026

August 11, 2026	August 12, 2026	August 13, 2026
Team A: 1. Sante Fe NHS 2. Dupax del Sur NHS 3. Lamo NHS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago	Team A: 1. Bone North IS 2. Bambang NHS 3. Dupax del Norte NHS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago	Team A: 1. NVGCHS 2. Bonfal NHS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana
Team B: 1. Diadi NHS 2. Bagabag NHS 3. Quezon NHS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana	Team B: 1. Kasibu NAS 2. Kongkong Valley NHS 3. Paquet IS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana	Team B: 1. Solano HS 2. Uddiawan NHS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago

Batch 2: August 25 – 27, 2026

August 25, 2026	August 26, 2026	August 27, 2026
Team A: 1. Belance Tech-Voc School 2. Munguia NHS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago	Team A: 1. Ambaguio HS 2. Tiblac HS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago	Team A: 1. Casat NHS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana
Team B: 1. Murong NHS 2. Paniki NHS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana	Team B: 1. Santa Cruz Pingkian HS 2. Aritao NHS <i>Monitors:</i> Carlos Bergonia (RO) Noli Mar M. Navarro Julius Calangan Roscoe Gacusana	Team B: 1. Bintawan NHS <i>Monitors:</i> Marivic Somejo (RO) Melany Asuncion Florence Esparago



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5. All identified schools shall prepare and accomplish the prescribed Monitoring and Evaluation Tools prior to the scheduled validation. These tools shall serve as the basis for document review, interviews, observations, and validation activities. The complete set of Monitoring and Evaluation Tools is attached to this Memorandum.
6. Immediate and wide dissemination of this Memorandum is hereby directed.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
07-2026-483





Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY

DepEd Regional Office No. 02



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REGIONAL MEMORANDUM

No. **032** s. 2026

**REGIONAL PROGRESS MONITORING ON THE IMPLEMENTATION OF DO 007 s. 2024
CUM MONITORING AND EVALUATION (M & E) OF SGC FUNCTIONALITY**

To: Assistant Regional Director
Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. The implementation of **Republic Act (RA) 9155**, known as the *Governance of Basic Education Act of 2001*, provides direction for decentralizing the system of management and governance at the school level and further recognizes the role of local government units and other stakeholders as partners in education service delivery.
2. The said Republic Act allows for an innovative approach to empower school heads and their personnel to collaborate with the community in ensuring the delivery of quality basic education and achieving improved learning outcomes.
3. In the course of institutionalizing School-Based Management and School-Governance Council in all our schools, this Office through the Field Technical Assistance Division and the Regional Field Technical Assistance Teams (RFTATs) shall conduct a **Regional Progress Monitoring on the Implementation of DepEd Order No. 007 s. 2024**, known as the **Policy Guidelines on the Implementation of the Revised School-Based Management System, cum Monitoring and Evaluation of SGC Functionality**.
4. The activities aim to:
 - A. DO 007 s. 2024
 - a. monitor in terms of compliance of SDOs with their identified roles and responsibilities; and
 - b. gather common challenges met by the SDOs in providing appropriate guidance and assistance in the conduct of SBM Self-Assessment.
 - B. DO 026, s. 2022 (SGC Functionality)
 - a. gather data on the impact of the programs and activities, as well as best practices, implemented by the SGC; and
 - b. monitor and evaluate the functionality of SGCs.



Address: Regional Government Center, Carig Sur, Tuguegarao City, 3500
Telephone Nos.: (078) 304-3855; (078) 396-9728
Email Address: region2@deped.gov.ph
Website: region2.deped.gov.ph



5. Please refer to the schedule below for the upcoming SBM progress monitoring and M & E of SGC Functionality, to wit:

SDO	No. of Schools	No. of Functional SGC	Schedule
Batanes	9	7	Oct. 28-30, 2026
Cagayan	127	41	Feb. 10-13, 2026 Feb. 26-27, 2026
Cauayan City	17	13	June 23-26, 2026
City of Ilagan	18	13	June 28-31, 2026
Isabela	186	59	July 14-17, 2026 July 28-31, 2025
Nueva Vizcaya	60	46	Aug. 11-14, 2026 Aug. 26-28, 2026
Quirino	52	46	Sept. 1-5, 2026 Sept. 15 -18, 2026
Santiago City	14	14	Oct. 6-9, 2026
Tuguegarao City	16	12	Feb. 18-20, 2026

6. The RO and SDO Monitoring and Evaluation Teams are the members of the RFTATs and DFTATs, respectively. They may organize two teams: one for progress monitoring and one for validation of SGC Functionality. Team Leaders shall be the Education Program Supervisors from the FTAD.

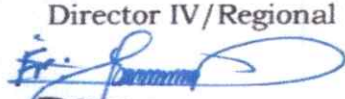
7. The list of functional and non-functional SGCs can be downloaded via this link: <https://tinyurl.com/m6t8p69t>.

8. Enclosed are the SBM Progress Monitoring and SGC M & E Tools for your perusal.

9. Traveling and other incidental expenses of RO and SDO M & E Teams shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
10. For clarifications, you may contact Marivic A. Somejo, EPS-FTAD/Regional SBM Coordinator via email at ftad.region2@deped.gov.ph.
10. Immediate dissemination of and appropriate action on this Memorandum is earnestly desired.



BENJAMIN D. PARAGAS PhD, CESO III
Director IV/Regional Director


FLORANTE E. VERGAR
DIRECTOR III

FTAD/zpa/mas2026



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Enclosure No. 2 to RM No. _____, s. 2026

SGC MONITORING AND EVALUATION TOOL
(Reference: DO 026, s. 2022)

UNDERSTANDING THE SGC M & E TOOL

The tool requires the SGC to share the bottlenecks, lags, issues, and concerns (BLICs) they have encountered during the establishment of the SGC, which can later be utilized as a basis for TA interventions. Likewise, the best practices and recommendations of schools will also play a significant role in the formulation of operational guidelines and implementation plans consistent with national policies.

Part I. General Information:

Name of SDO:	
Name of School:	
Email Address:	
School ID:	
Curricular Classification:	☐ Purely Junior High School ☐ Junior HS with Elem. School ☐ Junior HS with Senior HS ☐ Purely Senior HS ☐ All Offerings
Class Organization of the School:	☐ Pure Monograde ☐ Pure Multigrade ☐ Combined Monograde and Multigrade
Name of School Head:	
Contact Number:	
SGC Designated Co-Chair:	
SGC Elected Co-Chair:	
SGC Elected Secretary:	
Name of SGC:	
Date of Establishment:	
Date of Monitoring:	
SY Covered:	☐ SY 2022-2023 ☐ SY 2023-2024 ☐ SY 2024-2025

II. INDICATORS OF FUNCTIONALITY

A. As a structure for shared governance, an SGC is deemed functional when it:

SGC Functionality Indicators	Evident	Not Evident	MOVs	Impact
1. Has members who are informed of and allowed to exercise their roles and responsibilities in the council.				
2. Establishes a position as a consultative body in developing school policies.				
3. Conducts regular SGC meetings as prescribed herein to discuss matters concerning SIP, AIP, and other DepEd programs, projects, and activities.				
4. Organizes meetings with the School Head on the concerns of the different school committees and organizations to ensure alignment of work.				
5. Coordinates with the School Head on the concerns of the different school committees and organizations to synchronize programs, projects, and activities in the school.				
6. Partakes in the conduct of need-based and appropriate stakeholder-				

initiated programs and activities i.e. , Brigada Eskwela, Gulayan sa Paaralan, etc.				
7. Recommends policies and programs to the Local School Board (LSB) to strengthen support of and the relationship with the LGU.				
8. Involves the different sectors to ensure inclusive representation of stakeholders in the council.				

B. As a feedback mechanism, an SGC is deemed functional when it:

SGC Functionality Indicators	Evident	Not Evident	MOVs	Impact
1. Participates in school general assemblies, PTA conferences, stakeholders' convergence, SOSA, and other stakeholder engagement activities and initiatives.				
2. Organizes discussions and forums that invite and inspire stakeholders to engage and participate.				
3. Assists the school in communicating information to the school stakeholders through the				

SRC, transparency board, etc.				
4. Suggests ways of improving the quality of SIP, AIP, and other DepEd programs, projects, and activities.				

III. BOTTLENECKS, LAGS, ISSUES, AND CONCERNS ENCOUNTERED IN THE ESTABLISHMENT OF SGC

BLICs	SOLUTIONS MADE	TA NEEDED	IDENTIFIED TA PROVIDER
A. As a structure for shared governance			
B. Feedback mechanism			

IV. BEST PRACTICES OF SGC

a. As a Structure for Shared Governance

b. Feedback Mechanism

V. RECOMMENDATIONS

RO Monitoring Team:_____
Name_____
Position

Date: _____

Name_____
Position

Date: _____

SDO Monitoring Team:_____
Name_____
Position

Date: _____

Name_____
Position

Date: _____

School/SGC Monitored:_____
Name_____
Position

Date: _____

Name_____
Position

Date: _____

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