



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

07 July 2026

DIVISION MEMORANDUM
No. 252, s. 2026

**CAPABILITY-BUILDING OF DISTRICTS AND SCHOOLS
ON THE 2022-2028 ENHANCED SCHOOL IMPROVEMENT PLAN**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
School Heads Public Elementary, Secondary & Integrated Schools
All others concerned

1. In view of the full deployment of the School Planning Team (SPT) developed 2022-2028 Enhanced School Improvement Plan (ESIP), this Office announces the conduct of the Capability-building of Districts and Schools on the ESIP at the SDO Conference Hall, Don Domingo Maddela, Bayombong, Nueva Vizcaya on the following schedule and expected participants:

Participants	Schedule
Batch 1 - 23 PSDS/DICs - 115 school heads and AOs (5 participants per district: 3 School Heads and 2 Administrative Officers of Elementary Schools) <i>Note: The school heads group per district shall comprise of Senior Principal and an OIC/TIC</i>	July 29, 2026
Batch 2 - 47 School Heads and 47 Administrative Officers of Secondary Schools - 17 School Heads and 17 Administrative Officers of Integrated Schools	July 30, 2026

2. The Capability building activity All participants are requested to bring laptops and the soft and hard copies of School 2022-2028 ESIP including the copies of approved AIPs and WFP from FY 2022 to 2025.

3. The meals and snacks of the participants shall be charged against HRTD Funds while the travel expenses shall be charged to local funds subject to usual accounting rules, policies and guidelines.

ORLANDO E. MANUEL Ph.D., CESO V
Schools Division Superintendent