



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

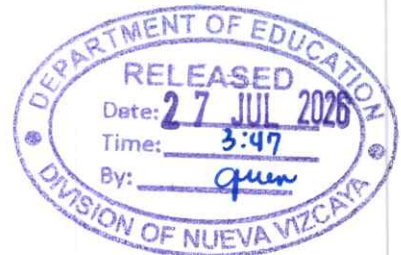
UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent
School Governance and Operations Division Chief
Curriculum Implementation Division Chief
Public Schools District Supervisors/District In-Charge
Concerned Public School Heads
All others concerned

FROM: **ORLANDO E. MANUEL PhD, CESO V**
Schools Division Superintendent

DATE: 27 July 2026

SUBJECT: **ROLL-OUT AND TRAINING OF TRAINERS ON THE M7X READY PROGRAM AND PLANSMART FOR SAFE SCHOOLS (PSSS) APPLICATION, INCLUDING DOCUMENTATION OF DAMAGE AFTER INCIDENTS IN SCHOOLS**



1. This Office, through the School Governance and Operations Division - Disaster Risk Reduction and Management Service (SGOD-DRRMS), shall conduct the **Roll-Out and Training of Trainers on the M7X Ready Program and PlanSmart for Safe Schools (PSSS) Application, Including Documentation of Damage After Incident/s in Schools** on **August 4-7, 2026**, at **Baguio Teachers' Camp, Baguio City**.

2. The program shall start **August 4, 2027** at **1:30 PM**. Participants are advised to arrive and complete their registration and check-in procedures at the **CP Romulo Hall** prior to the opening program.

3. The identified participants as reflected in the attached list, are expected to serve as trainers and facilitators in the subsequent **district-wide roll-out** of the program. To facilitate the conduct of the workshop activities, participants are required to bring the following;

- a) Hard and/or electronic copy of the School Contingency Plan & DRRM Action Plan
- b) NSBI Report and Site Development Plan
- c) Access to LIS
- d) School History, School Photo and School Logo
- e) Asset Inventory per Classroom
- f) Laptop and Extension Cord
- g) Electronic Signature of School Head and/or participant



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4. Expenses for board and lodging shall be charged against the downloaded **Disaster Preparedness-Related Programs, Projects, and Activities (DPRP) Funds** while transportation expenses, per diem, and other incidental expenses of participants and members of the Technical Working Group (TWG) shall be charged against School MOOE, local funds, or other available funds, subject to the usual accounting and auditing rules and regulations.
5. For further clarification, please contact *Ms. Maria Theresa B. Iglesia*, Division DRRM Coordinator, at 0917-844-9740.
6. Immediate dissemination of and compliance with this Memorandum are desired.



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List of Expected Participants

A. Technical Working Group/Program Management Team

<i>Name</i>	<i>Office/School/District</i>	<i>Role</i>
1. Orlando E. Manuel PhD, CESO V	SDO	Schools Division Superintendent
2. Adonis C. Ceperez EdD, CESE	SDO	Asst. Schools Division Superintendent
3. Romulo S. Ancheta PhD	SDO – SGOD	CES - SGOD
4. Rommel S. De Gracia PhD, CESE	SDO – CID/SGOD	SEPS – PAR/OIC CES - CID
5. Noli Mar M. Navarro EdD	SDO – SMME	SEPS-SMME/QuAME Focal Person
6. Jonalyn A. Pinson	AO II, Bugnay ES, Diadi District	Trainer/Learning Facilitator
7. Cristina C. Afalla	PDO I, Solano I District	Trainer/Learning Facilitator
8. Amethyst S. Cachola	PDO I, Bayombong District	Trainer/Learning Facilitator
9. Noemi G. Tolentino	AO II, Dupax CS, Dupax Del Sur District	Trainer/Learning Facilitator
10. Elma T. Albino	AO II, Banao ES, Kayapa West	Trainer/Learning Facilitator
11. Gloriza D. Valdez	PDO I, Aritao I District	Trainer/Learning Facilitator
12. Sharmaine B. Balatbat	Balintugon ES, Alfonso Castaneda	Trainer/Learning Facilitator
13. Ar. Christopher R. Dominguez	SDO – EFU	Trainer/Learning Facilitator
14. Maria Theresa B. Iglesia	SDO - DRRMS	Proponent and Trainer/Learning Facilitator
15. Chester C. Cortez	SDO – CID	Dokyu Team/Learning Facilitator
16. Howard Jean Francois Doles OR John Rick Cardona OR Julian Patrick Serquinia	SDO - OSDS	Dokyu Team/Learning Facilitator

B. Training Participants

<i>Name</i>	<i>Designation</i>	<i>Office/School/District</i>
17. Cherry Rose C. Mangornong	Principal I	Bayombong South ES, Bayombong I
18. Karen Ann C. Gregorio RN	Nurse II/NOD	NVGCHS, Bayombong I
19. Silver Jhon B. Bata,	HT - III	Luyang ES, Bayombong II
20. Wilma O. Nalidong	Teacher III/TIC	Cabuaan ES, Bayombong II
21. Eddie D. Tumacder EdD	Principal II	Diadi CS, Diadi
22. Rhealyn A. Barawel	Teacher III, TIC	Namamparan ES, Diadi
22. Ricky T. Balong	Teacher III/TIC	Castillo Village ES, Kayapa West
23. Clinton B. Kidmano	Teacher III, TIC	Talmoy ES, Kayapa West
24. Jessie L. Wais	Principal I	Luclocos IS, Kayapa East
25. Nicolle Heinrich L. Subido	AO II	Pinayag NHS, Kayapa East
26. Julita S. Benosa	MT I/TIC	Kakiduguen ES, Kasibu West
27. Shiella B. Bungay	Teacher III, TIC	Upper Parai ES, Kasibu West



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28. Alfredo B. Panhon	Principal 1	Binogawan IS, Kasibu East
29. Abigail Ethel D. Culiao	Teacher III, TIC	Alimit IS, Kasibu East
30. Ernesto T. Valido, Jr.	Principal II	Concepcion ES, Solano I
31. Kristine Jocel M. Nicanor-	AO - II	Concepcion ES, Solano I
32. Rommel M. Alejos	Teacher III/TIC	San Juan ES, Solano II
33. Julius Miguel	AdAss III	Solano South CS, Solano II
34. Alfredo C. Erese Jr	Teacher III/TIC	Lawed ES, Sta. Fe
35. Ester T. Ullani	Teacher III/TIC	Buyasyas ES, Sta. Fe
36. Ismael E. Bernardo	Teacher III/TIC	Bone South ES, Aritao I
37. Art Ryan Abrin	Teacher III/TIC	Ukaw ES, Aritao I
38. George C. Mesias	Head Teacher I	Canarem ES, Aritao II
39. Leo V. Caldito	Teacher III/TIC	Cesario M. Tubiera ES, Aritao II
40. Monico C. Capistrano	Principal I	Nagbitin ES, Villaverde
41. Fritz Jairo L. Tuazon	AO II	Villaverde
42. Janice R. Galicia	Teacher III/TIC	Balintugon ES, A. Castaneda
43. Mecah P. Pandi	Head Teacher III	Lipuga ES/Pelaway ES Annex, A. Castaneda
44. Donie B. Segundo	Teacher III/TIC	Pallas ES, Bambang I
45. Karen I. Dingle	Teacher III/TIC	San Leonardo ES, Bambang I
46. Belinda L. Dulay	Principal II	San Antonio South ES, Bambang II
47. Dexter Patricio	Teacher III/TIC	Labni ES, Bambang II
48. Reynold B. Mariano	Principal I	Tiblac ES, Ambaguio
49. Lucia M. Balahiw,	Principal II	Ambaguio CS, Ambaguio
50. Shairuz Caesar B Dugay RN	Nurse II/NOD	Lamo NHS, DDN I
51. Marco Gulla	AO II	Bitnong ES, DDN I
52. Omargy T. Apasa	Teacher III/TIC	Mantatta ES, DDN II
53. Ben C. Sabungan	AO II	Yabbi ES, DDN II
54. Jacqueline P. Larida	Principal II	Sta Lucia ES, Bagabag I
55. David S. Dela Cueva	Teacher III/TIC	Nangalisan ES, Bagabag I
56. Joyceline S. Celestino	Principal II	Baretbet ES, Bagabag II
57. Berlina V. Pascua	Teacher III/TIC	Amballo Resettlement ES, Bagabag II
58. James Umli	Head Teacher III	Carolotan ES, DDS
59. Robert Lazaro	Teacher III/TIC	Ecameguing ES, DDS
60. Michael C. Manzano	MT II/TIC	Dagupan ES, Quezon
61. Dennis B. Macadangdang	Head Teacher III	Runruno ES, Quezon