



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

UNNUMBERED MEMORANDUM

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/Districts In-Charge
Elementary School Principals, Head Teachers, Teachers In-Charge
All Others Concerned

From: **ORLANDO E. MANUEL PhD, CESO V**
Schools Division Superintendent
07-2026-467

Date: July 14, 2026

Subject: **PLANNING MEETING OF NUEVA VIZCAYA ELEMENTARY SCHOOL HEADS ASSOCIATION (NVESHA)**



1. This office announces the conduct of the **Planning Meeting of Nueva Vizcaya Elementary School Heads Association (NVESHA)** to be held at **Bambang Central School and SPED Center, Bambang, Nueva Vizcaya** on **July 15, 2026 at 8:30 in the morning**.
2. The purpose of this meeting is to discuss and finalize plans, ensure preparedness, and coordinate necessary arrangements for the successful implementation of the 1st Division NVESHA Congress 2026. Likewise, the Technical Working Team will be organized, and other essential pre-event activities will be undertaken.
3. Attendance of all NVESHA District Presidents is requested. (See attached sheets).
4. To ensure the uninterrupted delivery of school services and the continued performance of administrative and instructional functions, participating School Heads are directed to designate their respective Officers-in-Charge (OICs) to oversee school operations in their absence. This measure is to ensure that all urgent matters and school-related concerns are addressed promptly.
5. For information, guidance, and compliance.