



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

June 22, 2026

DIVISION MEMORANDUM  
No. 241 s. 2026

**CONDUCT OF DIVISION ORIENTATION ON THE INSTITUTIONAL GUIDELINES OF THE SCHOOL-BASED FEEDING PROGRAM FOR SY 2026-2027**

TO: Assistant Schools Division Superintendent  
Chief, Education Supervisor (SGOD & CID)  
Public Schools District Supervisors/District In-Charge  
Public Elementary School Heads  
School Health & Nutrition Unit  
All Others Concerned

1. The Schools Division Office of Nueva Vizcaya through the School Governance and Operations Division- School Health & Nutrition Unit (SGOD-SHNU) shall conduct a **Division Orientation on the Institutional Guidelines of the of School-Based Feeding Program (SBFP) SY 2026-2027** on July 4, 2026 for Northern Districts including Alfonso Castañeda and July 11, 2026 for the Southern Districts excluding Alfonso Castañeda at NVSU Dumlao Farmers Training Center.

2. The activity aims to:

- present the updated SBFP institutional guidelines and policies;
- clarify roles and responsibilities of school personnel and stakeholders;
- ensure proper implementation procedures, including planning, procurement, and reporting;
- promote food safety, nutrition standards, and hygiene practices; and
- address common issues and challenges in program implementation

3. Participants in this activity shall be all Public Schools District Supervisors/ District In- Charge and **one (1) authorized** representative per school who is directly involved in the implementation of the SBFP as follows:

<b>NORTHERN DISTRICTS</b>	<b>No. of School Representative (SHs/AO/PDO/ADAS)</b>	<b>PSDSs/DICs</b>	<b>TOTAL # OF PAX</b>
Alfonso Castaneda	10	1	11
Ambaguio	18	1	19
Diadi	19	1	20
Bagabag I	12	1	13
Bagabag II	12	1	13
Quezon	18	1	19
Kasibu East	11	1	12
Solano I	11	1	12
Solano II	13	1	14
Bayombong I	12	1	13



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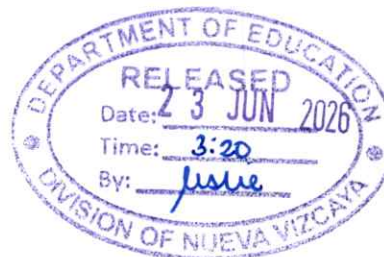
Bayombong II	14	1	15
Villaverde	12	1	13
<b>TOTAL</b>	<b>162</b>	<b>12</b>	<b>174</b>
<b>SOUTHERN DISTRICTS</b>	<b>No. of School Representative (SHs/AO/PDO/ADAS)</b>	<b>PSDSs/DICs</b>	<b>TOTAL # OF PAX</b>
BAMBANG I	16	1	17
BAMBANG II	14	1	15
ARITAO I	12	1	13
ARITAO II	13	1	14
DUPAX DEL SUR	17	1	18
DUPAX DEL NORTE I	10	1	11
DUPAX DEL NORTE II	10	1	11
KASIBU WEST	25	1	26
EASTERN KAYAPA	20	1	21
WESTERN KAYAPA	20	1	21
STA. FE	15	1	16
<b>TOTAL</b>	<b>172</b>	<b>11</b>	<b>183</b>
School Health & Nutrition Unit			<b>17</b>
Mobile ADAS/			<b>20</b>
Accountant			<b>1</b>
PMT			<b>8</b>
<b>GRAND TOTAL</b>			<b>403</b>

4. All participants are required to bring their laptops, extension cords, the results of the Baseline Nutritional Status SY 2026-2027 and duly accomplished SBFP Forms 1-3 during the said activity.

5. Meals and snacks of the participants shall be charged to the SBFP PSF Fund while their travel expenses shall be charged to the school MOOE or to other local funds subject to usual accounting and auditing rules and regulations.

6. For information, guidance and compliance.

**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent



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