



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

18 June 2026

**DIVISION MEMORANDUM**

No. 232, s.2026

**CONDUCT OF THE 2026 PRE-RETIREMENT READINESS PROGRAM:  
PREPARING DEPED SDO NUEVA VIZCAYA PERSONNEL  
FOR LIFE BEYOND SERVICE**

To: Assistant Schools Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Public Schools District Supervisors/District In-Charge  
All others concerned

1. In compliance with Civil Service Commission Memorandum Circular No. 23, s. 1993, and in support of the Department of Education's commitment to the well-being of its human resource, the Schools Division Office of Nueva Vizcaya shall conduct the **2026 Pre-Retirement Readiness Program** on **June 27, 2026, 8:00 AM** at **Disadeco Hotel, Resort and Events Center, Bayombong, Nueva Vizcaya**.
2. The activity aims to equip prospective retirees with relevant knowledge and skills in areas such as retirement benefits, financial planning, health and wellness, and meaningful post-retirement engagement to ensure a smooth transition to retirement.
3. The participants of this activity are teaching and non-teaching personnel aged 59 years old and above. Attached to this Memorandum are the list of participants and the composition of the Program Management Team for reference.
4. Meals, snacks and other miscellaneous expenses relative to the conduct of the activity shall be charged to the Division HRTD Fund, while travel expenses of the participants shall be charged to their respective MOOE/local funds, subject to the usual accounting and auditing rules and regulations.
5. Since June 27 is Saturday, all non-teaching participants shall be entitled to Compensatory Overtime Credit (COC) or Compensatory Time-Off per CSC and DBM Joint Circular No. 2, s. 2004, while teacher-participants are entitled to Vacation Service Credits per DepEd Order No. 53, s. 2003.
5. Immediate dissemination and compliance of this memorandum to all concerned is directed.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

06-2026-416



**Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700  
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Republic of the Philippines  
**Department of Education**  
 REGION II – CAGAYAN VALLEY  
 SCHOOLS DIVISION OF NUEVA VIZCAYA

Enclosure to DM No. 232, s. 2026

**LIST OF PARTICIPANTS**  
**2026 PRE-RETIREMENT READINESS PROGRAM**

June 27, 2026

Disadeco Hotel, Resort and Events Center, Bayombong, Nueva Vizcaya

	<b>SCHOOL/DISTRICT/OFFICE</b>	<b>NAME</b>
1	SDO	MANUEL, ORLANDO E.
2	SDO	ANCHETA, ROMULO S.
3	SDO	RODUTA, ERLINDA A.
4	SDO	GUILLERMO, BERMELITA E.
5	SDO	ALAYU, JEASSEL J.
6	SDO	SEBASTIAN, ROGER S.
7	SDO	VICENTE, ORLANDO D.
8	SDO	RODUTA, ERLINDA A.
9	SDO	MANNAG, FERDINAND A.
10	SDO	RAMOS, JANET MARIE F.
11	SDO	SANTIAGO, EDWARD M.
12	SDO	AQUINO, NIMFA NORIE A.
13	SDO	ABAT, MERLYN S.
14	SDO	CABATO, MONA LISA A.
15	SDO	CONDE, JOSIE L.
16	SDO	MARIANO, CESARIO C.
17	SDO	PAL-EC, LINA D.
18	SDO	VALDEZ, SINGASING G
19	SDO	MAMUGAY, JULIE G.
20	SDO	TUMALIUAN, EPIFANIA P.
21	Alfonso Castañeda NHS	FERLINDA A. BENTER
22	Alfonso Castañeda NHS	MARLON T. MARCELO
23	Ambaguio NHS	MARIA H. LORENZO
24	Ambaguio NHS	DEVORA M. ANTONIO
25	Aritao NHS	ERLINDA D. RACCA
26	Aritao NHS	CRESENCIA P. BASILIO
27	Aritao NHS	HECTOR C. ORDOÑEZ
28	Bintawan NHS	ELENALYN B. TALEON
29	Bintawan NHS	JESSIE S. BALUT
30	Bintawan NHS	FELICIDAD U. LLANAN
31	Bintawan NHS	IMELDA A. SANTOS



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SCHOOLS DIVISION OF NUEVA VIZCAYA

32	Bintawan NHS	ZOSIMO S. SAGUN
33	Bintawan NHS	JOSEPHINE S. BORJA
34	Bugkalot NHS	MERIAM L. ACMO
35	Casat NHS	IMELDA C. ANDRES
36	Dippog NHS	JONATHAN B. PAGADUT
37	Dupax Del Norte NHS	MEDY M. BIANZON
38	Eastern Nueva Vizcaya NHS	FLORENCIO A. ANANAYO
39	Lamo NHS	THELMA T. ARAGON
40	Martinez Cuyangan NHS	LILY B. SISO
41	Murong NHS	ROSIE CALIP
42	Murong NHS	JOLLY S. HABER
43	Nueva Vizcaya Gen. CHS	LUVIMINDA M. CORDERO
44	Salinas HS	GUILBERT R. ORCALES
45	Salinas HS	MELBA B. CAUAGDAN
46	Solano HS	TRINIDAD B. LOGAN
47	Solano HS	EMELY GACAD
48	Solano HS	MARY GRACE DAGUIO
49	Solano HS	FLORINA BELENO
50	Solano HS	ALMA BLANZA
51	Solano HS	RIZALYN ESQUIVEL
52	Tuao HS	JOSEPH GASTON DONALD A. LANANG
53	Tuao HS	ARSENIA M. DULAWAN
54	Tuao HS	LYDIA A. BARBOSA
55	Uddiawan NHS	EDELYN I. MALIG
56	Alfonso Castañeda	RACHEL C. DOMINGO
57	Alfonso Castañeda	JUVY S. BALATBAT
58	Aritao East	EDNA C. LUCAS
59	Aritao East	CYNTHIA C. TUCAY
60	Aritao East	CORAZON C. ABENOJAR
61	Aritao East	ANALIZA N. LAROZA
62	Aritao East	ELSIE U. NAPAOD
63	Aritao East	MARILYN F. PIOS
64	Aritao West	MARILYN A. SERAPON
65	Aritao West	GINA A. CODNITA
66	Bagabag I	SYLVIA S. TABOY
67	Bagabag I	FELOMENA C. GUIEB
68	Bagabag I	CHARLITO D. LEAL
69	Bagabag I	ANALIZA B. RAMOS
70	Bambang I	JOEY A. ESTEVES
71	Bambang I	ROSIE C. PADAWAN
72	Bambang II	IMELDA L. BALATIBAT



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73	Bambang II	VIRGINIA I PERALTA
74	Bambang II	RODELYN M. ANTONIO
75	Bambang II	ZENAIDA L. BACANI
76	Bambang II	JUANCHO S. MINIA
77	Bambang II	LORENA A. CAYABAN
78	Bambang II	ARNELYN C. BARROGA
79	Bambang II	RICARDO F. SERAFICA
80	Bambang II	ELVIRA Q. DIVA
81	Bambang II	VILMA A. LOCQUIAO
82	Bayombong I	JOVELYN C. AMPAT
83	Bayombong I	DODIE Q. CASTRO
84	Bayombong I	MACARIA T. LAMBAYONG
85	Bayombong I	PHOEBE LUZ TUGAB
86	Bayombong I	ANTONIO C. CALUBAQUIB, JR
87	Bayombong I	MARIETA D. BENTER
88	Bayombong I	JULIREN A. ARGUEZA
89	Bayombong I	LOIDA A. PADILLA
90	Bayombong I	HELEN B. CALACALA
91	Bayombong I	JOEL S. PARIÑAS
92	Bayombong I	LORNA R. BRIONES
93	Bayombong I	ZORAIDA D. TOLENTINO
94	Bayombong I	CRISTINA T. CARIÑO
95	Bayombong II	ADORA R VILLALOBOS
96	Bayombong II	EMILIA CLEOFE D. MELAD
97	Bayombong II	BANDIOLEN P. BALA
98	Bayombong II	MARITA RONA J. DUCO
99	Diadi	FELIZA E. HABBILING
100	Dupax del Norte I	SALVADOR S. BORJA
101	Dupax del Norte II	ANDREA M. APASAO
102	Dupax del Norte II	CARLITO F. LAYOS
103	Dupax del Norte II	SONIA A. BAYANGAN
104	Dupax del Sur	ROSALINDA B. PUDIQUET
105	Dupax del Sur	ESTEPHANIE R. GUILLERMO
106	Kasibu East	ALFREDO C. BINLINGAN JR.
107	Kasibu East	TERESITA T. PUMIHIC
108	Kasibu East	JANE D. GAGATE
109	Kasibu East	ELIZABETH B. HABILING
110	Kasibu West	LOLITA A. JUAN
111	Kasibu West	MANUEL M. CAWITAN
112	Kayapa East	PAZ M. RAMOS
113	Quezon	SALLY C. VIERNES



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114	Quezon	MAE C. MOVIDA
115	Santa Fe	ROSALINE C. BENITO
116	Solano I	JOSEPHINE G. FRANCISCO
117	Solano I	HENEDINA P. PAROAN
118	Solano I	MYRNA U. MACUTAY
119	Solano I	MARIETTA L. ARAGON
120	Solano I	LILIBETH M. CABAY
121	Solano I	LOURDES T. JASMIN
122	Solano I	EVELYN O. CASTILLO
123	Solano I	MA LUISA C. AGITO
124	Solano I	ALICIA P. LABUGUEN
125	Solano II	MARIA C. DELFIN
126	Solano II	RIZALINA M. TUAZON
127	Solano II	GINA CLEOFA G. CHUA
128	Solano II	SHIRLEY B. HUFANA
129	Solano II	ROSALINDA G. CABOTAJE
130	Solano II	JOVELYN G. LACANGAN
131	Solano II	WARMELITO RAMOS
132	Solano II	MARILOU G. TUGADE
133	Villaverde	CHARLES C. HERMOSO
134	Villaverde	SERAFINA D. RAJEL
135	Villaverde	PERLITA C. TOLEDO



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**COMPOSITION OF THE PROGRAM MANAGEMENT TEAM**

No.	Name	Position/L& D Role
1	Orlando E. Manuel PhD, CESO V	SDS, Consultant
2	Adonis C. Ceperez EdD, CESE	ASDS, Consultant
3	Romulo S. Ancheta PhD	Chief EPS-SGOD, Consultant
4	Rommel S. De Gracia PhD, CESE	OIC Chief EPS-CID, Consultant
5	Florence F. Esparrago	HT V/ OIC SEPS-HRD, Proponent
6	Herbert P. Mangabat	OIC EPS II-HRD, Proponent
7	Noli Mar M. Navarro EdD	SEPS-SMME, QuAME Focal
8	John Rick Cardona	ICT Support
9	Jeassel J. Alayu	AO IV, Budget
10	Atty. Julius Caesar G. Domingo, CPA	Attorney III
11	Ryan Christopher A. Buccat, MD	Medical Officer III
12	Dennis M. Pangilinan	Secretariat/Documenter
14	Julian Patrick G. Serquinia	Secretariat/Documenter

S