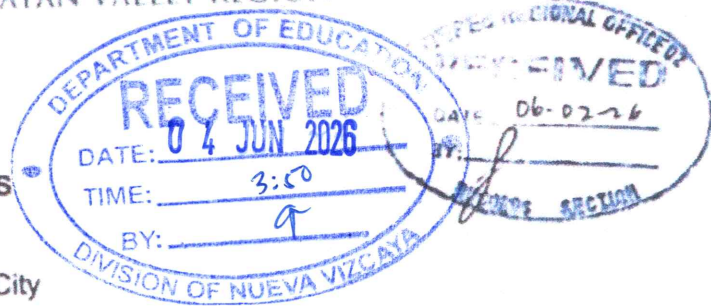




REPUBLIC OF THE PHILIPPINES
REGIONAL DEVELOPMENT COUNCIL
CAGAYAN VALLEY REGION



June 1, 2026



DIR. BENJAMIN D. PARAGAS
Regional Director
Department of Education
RGC, Carig Sur, Tuguegarao City

Subject: Call for Completed Research Studies for the 3rd Regional Research Dissemination Forum

Dear Director Paragas:

The Cagayan Valley Regional Development Council (RDC2), through the Regional Research and Development, and Innovation Committee (RRDIC), will conduct the 3rd Regional Research Dissemination Forum in August 2026. The forum aims to highlight the results and findings of research studies, serving as an avenue for supporting evidence-based planning among R&D stakeholders, including policymakers, implementing agencies, and industry partners.

With this, may we invite your faculty, the Research and Development, and Extension (RDE) Units, and University Campuses to submit completed researches for the said forum.

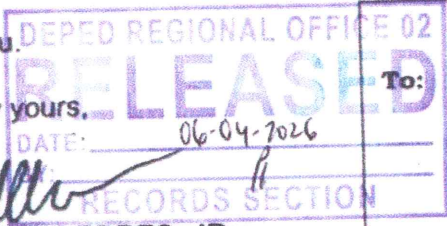
Submitted research papers will undergo a selection process using the RRDIC-approved criteria. Only selected research papers will be featured during the forum, with presenters receiving a cash prize and a plaque of recognition from the RDC.

Attached for reference are the selection guidelines and requirements for eligible research papers. These may also be downloaded at <https://tinyurl.com/2026RRDF-Call>. Interested researches are requested to submit to the RRDIC Secretariat through email at neda2_drd@yahoo.com, on or before June 30, 2025.

For queries, your staff may contact Mr. Carlo Joseph F. Castillo at mobile number 0939-931-4780 or Ms. Malone N. Tion at 0997-605-3890, or through the email provided.

Thank you.
Very truly yours,

DIONISIO C. LEDRES, JR.
DEPDev2 Regional Director



June 4, 2025
**To: Schools Division Superintendent
RO Functional Division Chiefs
All Others Concerned**
For your information and appropriate action.

BENJAMIN D. PARAGAS, PhD, CESO III
Director IV/Regional Director

Attachments: Guidelines on the Selection of Researches, Forms A to C, and [unclear]

MEMORANDUM Date: 06-08-2026 Release/Records: [signature]
To: (✓) PSDS/DICs (✓) Elem/Sec School Heads
() Private Schools () Others:
For: (✓) Information (✓) Dissemination
(✓) Guidance () Strict Compliance
ORLANDO E. MANUEL PhD., CESO V
Schools Division Superintendent
By: [checkbox] ASDS [checkbox] CID Chief [checkbox] SGOD Chief [checkbox] AO [checkbox] Atty [signature]

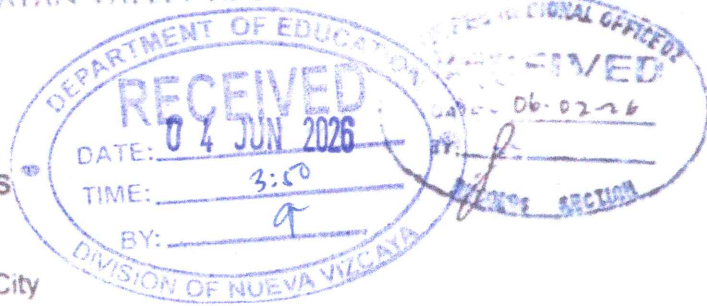


REPUBLIC OF THE PHILIPPINES
REGIONAL DEVELOPMENT COUNCIL
CAGAYAN VALLEY REGION

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June 1, 2026

DIR. BENJAMIN D. PARAGAS
Regional Director
Department of Education
RGC, Carig Sur, Tuguegarao City



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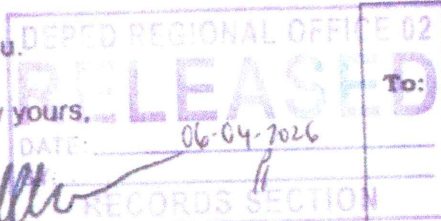
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To:

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RO Functional Division Chiefs
All Others Concerned**

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BENJAMIN D. PARAGAS, PhD, CESO III
Director IV/Regional Director

June 4, 2025

Attachments: Guidelines on the Selection of Researches, Forms A to C, and Certificate of Endorsement





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF ECONOMY, PLANNING, AND DEVELOPMENT

**Guidelines on the Selection of Research for the
Regional Research Dissemination Forum**

Background

The Regional Research and Development, and Innovation Committee (RRDIC) will conduct the third Regional Research Dissemination Forum in August 2026. The Forum will serve as an avenue to disseminate the CV RRDA, enable knowledge sharing on the findings and recommendations of selected completed researches, and foster collaboration between and among research agencies and stakeholders.

This year, with the theme “Translating Findings for the Future: Advancing the Research Agenda for Regional Transformation”, the third Regional Research Dissemination Forum will focus on R&D activities that are responsive to the development priorities of the region and consistent with the National Innovation Agenda and Strategy Document (NIASD) 2023-2032, the Global Innovation Index (GII), and the Sustainable Development Goals (SDGs).

This set of guidelines will provide the process, mechanism, and criteria for the selection of completed researches that will be presented and awarded during the forum. The presentation of completed researches in the Forum will provide opportunities for the researchers to be recognized for their critical contribution to the R&D sector, disseminate their findings and recommendations to a wider audience, and explore potential knowledge transfer and partnerships with public and private stakeholders.

A. General Guidelines

1. The call for completed researches is open to all researchers in the region who have completed a research study within the last five years (2022 to present). Individual or group research works are accepted. For group work, one of the authors will be designated to present during the Forum if selected (see Form A).
2. The completed researches must be focused on the innovation priority areas of the NIASD, namely: 1) Learning and Education; 2) Health and Well-being; 3) Food and Agribusiness; 4) Finance; 5) Manufacturing and Trade; 6) Transportation and Logistics; 7) Public Administration; 8) Security and Defense; 9) Energy; 10) Blue Economy and Water.

For this year, these areas are grouped into clusters, as follows:

- **Cluster 1** – Learning and Education
- **Cluster 2** – Health and Well-being; Food and Agribusiness
- **Cluster 3** – Finance; Manufacturing and Trade; Blue Economy and Water
- **Cluster 4** – Transportation and Logistics; Energy
- **Cluster 5** – Public Administration; Security and Defense

The papers must be aligned with the Cagayan Valley Regional Development Plan (CVRDP); the Cagayan Valley Research and Development Agenda (CV RRDA); the Sustainable Development Goals (SDGs); and the Global Innovation Index (GII).

3. The research paper must have passed internal or in-house review and evaluation of respective organizations or agencies. A Certificate of Endorsement signed by the head of agency, funding agency, or the Vice-President for Research and Development or highest recommending authority for R&D of HEIs will be required as part of the documentary requirement.
4. The research paper must provide actionable and implementable strategies and solutions based on the findings and recommendations. These may lead to policy recommendations or have the potential for stakeholder collaboration, knowledge application, and commercialization.
5. Interested researcher/ s shall submit the required documents, as follows:
 - a. Certificate of Endorsement signed by the head of organization or funding institution;
 - b. Form A – Researcher Profile;
 - c. Form B – Research Paper Summary Findings;
 - d. Form C – List of Supporting Documents;
 - e. Copy of the Research Paper (IMRaD format, Arial font, size 12, single space, A4 paper size, maximum of 15 pages)

Entries shall be submitted in soft copy (pdf format) to the RRDIC Secretariat through e-mail at neda2_drd@yahoo.com with the research title indicated in the subject line. The deadline for the submission of entries is June 30, 2026, 5:00 p.m.

B. Selection Process

1. Screening Committee – The members of the Screening Committee will be composed of representatives from the Department of Science and Technology (DOST2), the Department of Economy, Planning and Development (DEPDev2), the Commission on Higher Education (CHED2), and the Department of Trade and Industry (DTI2). The Secretariat of the Screening Committee shall come from DEPDev.
2. Selection Process
 - a) The Secretariat will do a pre-screening to determine the completeness of the submitted entries. The Secretariat will prepare a shortlist of eligible research papers upon initial review.
 - b) The Screening Committee will evaluate the shortlisted research papers based on the approved criteria. The members will use Google Sheets to rate the research papers.

The Secretariat will consolidate the score sheets and tally the results. This will be used as a basis for the final deliberation of the Committee.

- c) The Screening Committee will meet for the final deliberation of research papers on the agreed date. All shortlisted research papers will be ranked by cluster based on the RRDIC-approved criteria.
- d) The selected research papers will be presented and awarded a cash prize amounting to PHP20,000.00, and a Plaque of Recognition during the Regional Research Dissemination Forum.

C. Criteria

The research papers to be presented during the Research Dissemination Forum will be selected based on the criteria below.

| Criterion | Description | Means of Verification <i>(supporting documents to be submitted, as applicable)</i> | Points |
|------------------|--|---|-----------------|
| 1. Impact | Potential positive effect or outcome of the research on targeted beneficiaries or the society | | 50 (max) |
| | <i>Deliverables show or result in the following outputs:</i> | | |
| | - <i>Product – offers new technology, knowledge, tools, product or invention as output</i> | Form B, Research paper | (10) |
| | - <i>Patent – research applied with patent (i.e., completed prior to search, Utility Model granted, IP Patent granted)</i> | Patent application | (12) |
| | - <i>Publication - contribution to the general body of knowledge through scientific publications (i.e., conference presentation, local or international publications, or journals)</i> | Certificate of publication | (12) |
| | - <i>People – magnitude of results provided or to be</i> | | |

| Criterion | Description | Means of Verification <i>(supporting documents to be submitted, as applicable)</i> | Points |
|--------------------------|--|---|---|
| | <p><i>provided to the beneficiaries (i.e., improvement in quality of life, income, productivity levels)</i></p> <ul style="list-style-type: none"> - <i>Policies – offers science-based policies that can be institutionalized in the form of congressional laws, executive and administrative orders, and policy guidelines for government agencies and LGUs</i> - <i>Partnership – engagement with collaborators (i.e., within institutions, other academe, partnership with industries, international partners)</i> | <p>Memorandum of agreement, certification on the influence area or number of beneficiaries by the authorized beneficiary representative (head of organization, local official)</p> <p>Memorandum circular, resolution, ordinance, law, etc.</p> <p>MOA with agencies, licensing agreement</p> | <p>(8)</p> <p>(4)</p> <p>(4)</p> |
| 2. Responsiveness | Addresses a development gap or challenge in the region, and contributes to the attainment of development goals and outcomes | | 30 (max) |
| | <p><i>The research must be aligned with the following:</i></p> <ol style="list-style-type: none"> 1) <i>National Innovation Agenda and Strategy Document (NIASD);</i> 2) <i>Regional Development Plan (RDP);</i> 3) <i>Regional Research and Development Agenda (RRDA);</i> 4) <i>Sustainable Development Goals (SDGs); and the</i> | <p>Form B, Research findings and recommendation</p> | <p>(6)</p> <p>(6)</p> <p>(6)</p> <p>(6)</p> |

| Criterion | Description | Means of Verification (supporting documents to be submitted, as applicable) | Points |
|--------------------------|--|--|---|
| | <p>5) <i>Global Innovation Index (GII)</i>.</p> <p>A multiplier of two will be observed for each sub-criteria (i.e. if research covers three areas of NIASD, 6 points will be awarded; whereas, if a research only covers one area of NIASD, only two points will be recorded.)</p> | | (6) |
| 3. Usability | <p>Application/ adoption/ replication/ early commercialization of research outputs</p> <p>The following multipliers will be used:</p> <p>Number of TLAs executed (x2)</p> <p>Number of exhibits participated in (x1)</p> <p>Market Penetrated:</p> <ul style="list-style-type: none"> • Local (1 pt) • Regional (2 pts) • National (3 pts) | Form B, Certificate of adoption, licensing agreement, MOA with agencies/ organizations, photo of product market displays | <p>10 (max)</p> <p>(4)</p> <p>(3)</p> <p>(3)</p> |
| 4. Sustainability | <p>Probability that the research output will continue considering resource requirements (supply of materials, labor, etc.), social and political acceptability, and institutional capability, among others.</p> <p>Specifically, the scoring for the following areas will be observed:</p> <ul style="list-style-type: none"> • Social • Technological • Economic | Form B, Sustainability Plan | <p>10 (max)</p> <p>(2)</p> <p>(2)</p> <p>(2)</p> |

| Criterion | Description | Means of Verification (supporting documents to be submitted, as applicable) | Points |
|--------------|--|--|------------|
| | <ul style="list-style-type: none"> • Environmental • Political | | (2) (2) |
| TOTAL | | | 100 |

D. Presentation Guidelines and Templates

1. Presenters will be given a maximum of 10 minutes to present their research paper. A timer will be shown through the Secretariat to keep track of the remaining time. In case the presenter exceeds the time allotment, the presentation will be wrapped up in one minute.
2. Presenters are reminded to keep their PowerPoint presentation brief, concise, and readable. The format of the text is Arial, font size 32, single-spaced.

A one-slide presentation for each of the following sections is recommended (see attached PPT template):

- a. **Title of the research paper and name of author/ s**
 - b. **Objectives** – development gaps or challenges of the region addressed by the research
 - c. **Results of the Study** – one slide for each sub-section in bullet points
 - Impact
 - Responsiveness
 - Usability
 - Sustainability
 - d. **Findings and recommendations** - proposed needed actions or point of collaboration from the regional stakeholders
3. After the presentation, discussants from concerned agencies, policymaking bodies, and/ or the private sector will be given five minutes each to provide comments and insights on the research findings and recommendations.
 4. A 10-minute open forum will follow, where participants can raise questions and give insights relevant to the research topic discussed.

ATTACHMENT 2

Certificate of Endorsement

This is to certify that the Research Paper titled, " _____ (title of paper) _____ " was subjected to internal or in-house review on _____.

Having passed the review and evaluation of the technical review committee or agency clearance officer, said paper is endorsed to the RRDIC Screening Committee for consideration in the research paper selection.

Issued this _____ of June, 2026 as part of the requirements for selection.

PRINTED NAME OF HEAD OF AGENCY/ VP FOR R&D

Agency/ Organization/ SUC/ HEI

Date

ATTACHMENT 3. REQUIRED FORMS
FORM A – Researcher Profile

| | |
|---|---|
| I. Research Paper | |
| Research Title | |
| Date Completed | |
| Collaborating/ Implementing Agency/ies | |
| Alignment with innovation priority areas of the NIASD 2023-2032; strategies and chapters of the CVRDP 2023-2028; priority R&D agenda of the CV RRDA 2023-2028; pillars of the Global Innovation Index; and the 17 Sustainable Development Goals (You may tick more than one). | |
| A. National Innovation Agenda and Strategy Document (NIASD) 2023-2032 | |
| <input type="radio"/> #1 Learning and Education <input type="radio"/> #2 Health and Well-Being <input type="radio"/> #3 Food and Agribusiness <input type="radio"/> #4 Finance <input type="radio"/> #5 Manufacturing and Trade | <input type="radio"/> #6 Transportation and Logistics <input type="radio"/> #7 Public Administration <input type="radio"/> #8 Security and Defense <input type="radio"/> #9 Energy <input type="radio"/> #10 Blue Economy and Water |
| B. Cagayan Valley Regional Development Plan (CV RDP) 2023-2028 | |
| SOCIAL SECTOR <input type="radio"/> #4.1. Boost Health and Nutrition <input type="radio"/> #4.2. Improve Education and Lifelong Learning <input type="radio"/> #4.3. Establish Livable Communities <input type="radio"/> #5.2. Strengthen Social Protection <input type="radio"/> #6. Increase Income-earning Ability <input type="radio"/> #5.1. Ensure Food Security and Proper Nutrition ECONOMIC SECTOR <input type="radio"/> #7. Modernize Agriculture and Agribusiness <input type="radio"/> #8. Revitalize Industry <input type="radio"/> #9. Reinvigorate Services <input type="radio"/> #10. Advance Research and Development, Technology, and Innovation <input type="radio"/> #11. Promote Trade and Investments | INFRASTRUCTURE SECTOR <input type="radio"/> #13. Expand and Upgrade Infrastructure <input type="radio"/> Physical Connectivity <input type="radio"/> Digital Connectivity <input type="radio"/> Water <input type="radio"/> Energy <input type="radio"/> Social Infrastructure DEVELOPMENT ADMINISTRATION SECTOR <input type="radio"/> #12. Promote Financial Inclusion and Improve Public Financial Management <input type="radio"/> #14.1. Ensure Peace and Security <input type="radio"/> #14.2. Enhance Administration of Justice <input type="radio"/> #15. Practice Good Governance and Improve Bureaucratic and Regulatory Efficiency ENVIRONMENT SECTOR <input type="radio"/> #16. Accelerate Climate Action and Strengthen Disaster Resilience |
| C. Cagayan Valley Regional Research and Development Agenda (CV RRDA) 2023-2028 | |
| <input type="radio"/> #1.1. Boost Health and Nutrition <input type="radio"/> #1.2. Improve Education and Lifelong Learning <input type="radio"/> #1.3. Establish Livable Communities <input type="radio"/> #2.1. Ensure Food Security and Proper Nutrition <input type="radio"/> #2.2. Strengthen Social Protection <input type="radio"/> #3. Increase Income-earning Ability <input type="radio"/> #4. Modernize Agriculture and Agribusiness <input type="radio"/> #5. Revitalize Industry <input type="radio"/> #6. Reinvigorate Services <input type="radio"/> #7. Advance Research and Development, Technology, and Innovation | <input type="radio"/> #8. Promote Trade and Investments <input type="radio"/> #9. Promote Financial Inclusion and Improve Public Financial Management <input type="radio"/> #10. Expand and Upgrade Infrastructure <input type="radio"/> #11.1. Ensure Peace and Security <input type="radio"/> #11.2. Enhance Administration of Justice <input type="radio"/> #12. Practice Good Governance and Improve Bureaucratic and Regulatory Efficiency <input type="radio"/> #13. Accelerate Climate Action and Strengthen Disaster Resilience |

**Please submit your entries to the RRDIC Secretariat through email address: neda2_drd@yahoo.com.

| | |
|---|---|
| D. Global Innovation Index (GII) | |
| Innovation Input Sub-Index <input type="radio"/> Institutions <input type="radio"/> Human Capital and Research <input type="radio"/> Infrastructure <input type="radio"/> Market sophistication <input type="radio"/> Business sophistication | Innovation Output Sub-Index <input type="radio"/> Knowledge and Technology Outputs <input type="radio"/> Creative Outputs |
| E. Sustainable Development Goals (SDGs) | |
| <input type="radio"/> #1. No Poverty <input type="radio"/> #2. Zero Hunger <input type="radio"/> #3. Good Health and Well-Being <input type="radio"/> #4. Quality Education <input type="radio"/> #5. Gender Equality <input type="radio"/> #6. Clean Water and Sanitation <input type="radio"/> #7. Affordable and Clean Energy <input type="radio"/> #8. Decent Work and Economic Growth <input type="radio"/> #9. Industry, Innovation, and Infrastructure | <input type="radio"/> #10. Reduced Inequalities <input type="radio"/> #11. Sustainable Cities and Communities <input type="radio"/> #12. Responsible Consumption and Production <input type="radio"/> #13. Climate Action <input type="radio"/> #14. Life Below Water <input type="radio"/> #15. Life on Land <input type="radio"/> #16. Peace, Justice, and Strong Institutions <input type="radio"/> #17. Partnerships for the Goals |
| Abstract (max. of 350 words) | |

| | |
|-----------------------------|----------------|
| II. Author/s Profile | |
| Name of Author/s | |
| Name of Presenter | |
| Position/ Designation | |
| Organization/ Agency | |
| Address | |
| Contact Number | E-mail Address |

Upon submission of the research paper, I certify that the submitted research was evaluated and approved by the organization/ agency's technical review committees.

PRINTED NAME and SIGNATURE of PRESENTER

**Please submit your entries to the RRDIC Secretariat through email address: neda2_drd@yahoo.com.

FORM B – Research Paper Summary Findings

| | |
|-----------------------|--|
| Research Title | |
| Status of Publication | <input type="checkbox"/> Published <input type="checkbox"/> Ongoing application <input type="checkbox"/> For future publication |
| Patent | <input type="checkbox"/> Completed prior art search <input type="checkbox"/> Patent application submitted <input type="checkbox"/> Utility Model Granted <input type="checkbox"/> IP Patent granted |

A. **IMPACT.** Who are the target audiences or beneficiaries? What are the benefits or positive effects of the study? Does the research result in new technology, knowledge, tools, products, or inventions? Can the research lead to policy recommendations? Explain. Will the findings be of interest to the target audience (e.g., researchers, practitioners, academe, policymakers, industries, international partners)? Does the research have a potential collaboration with the stakeholders? State all possible engagements with collaborators. Identify the section and page where this can be found in the research paper. Specify all deliverables of the research output and submit supporting documents as necessary (e.g., evidence of consideration of policy recommendations such as resolutions, ordinances, or circulars; certificates; patent applications; MOA with agencies/ organizations; photo of adoption or commercialization).

**Please submit your entries to the RRDIC Secretariat through email address: neda2_drd@yahoo.com.

| | |
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| | |
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B. **RESPONSIVENESS.** What is the research problem? Do the findings address a regional development gap or issue in the field? If yes, what are these gaps or challenges addressed by the research paper? Is the topic significant and timely? Why? Does the research contribute to the medium-term goals of the region? How? Identify the section and page where this can be found in the research paper.

| | |
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**Please submit your entries to the RRDIC Secretariat through email address: neda2_drd@yahoo.com.

| | |
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|--|--|

C. **USABILITY.** Was the research output already adopted, or commercialized? Is the research methodology replicated or scaled up for future studies? Identify the section and page where this can be found in the research paper. Submit supporting documents as necessary (e.g., certificate of adoption, licensing agreement, MOA with agencies/ organizations, photo of product market displays).

| | |
|--|--|
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| | |
| <p>D. SUSTAINABILITY. Does the study provide strategies that encourage adoption or implementation of findings? Can the research output be readily implemented or adopted by the stakeholders considering resource requirements (i.e., access to specialized equipment, facilities, capital, or labor)? Does the research result in adoption of community practices? What are the strategies/ recommendations to ensure the research output's adaptability and future application and extension? Submit supporting documents as necessary (e.g., Sustainability Plan, budget</p> | <p>appropriation, resolution, ordinances).</p> |
| | |

**Please submit your entries to the RRDIC Secretariat through email address: neda2_drd@yahoo.com.

FORM C – List of Supporting Documents

| Title of documents | | |
|--------------------|--|--|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| | | |
| | | |

I certify that the information provided and documents submitted are true and correct. I authorize the Screening Committee to use any information supplied in this submission for the research selection purposes.

PRINTED NAME and SIGNATURE of PRESENTER