



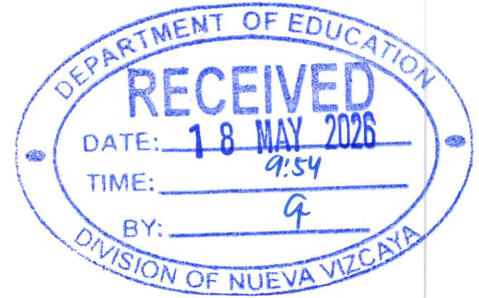
PHILIPPINE ORGANIZATION FOR TLE AND TVL EDUCATORS INC. (POTTE) INC.

Main Office Address:
53 V. Bernardino road Brgy. Bagbag
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May 15, 2026

ORLANDO E. MANUEL
Schools Division Superintendent
Department of Education
Nueva Vizcaya



Subject: Follow-Up on Request for Issuance of DepEd Advisory

MEMORANDUM		Date: 5/20/26	Released/Records: [signature]
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input checked="" type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief
	<input type="checkbox"/> AO	<input type="checkbox"/> Atty	Signature: [signature]

Dear Sir/Ma'am:

Peace and good health unto you!

We, the Philippine Organization for TLE and TVL Educators Inc. (POTTE Inc.), humbly follow up our request regarding the issuance of a DepEd Advisory for our upcoming activity entitled:

“National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education” to be conducted on June 12-14, 2026 via Zoom.

We fully understand that your office handles numerous requests and responsibilities, and we sincerely appreciate the time and consideration given to our submitted documents.

In this regard, we respectfully inquire about the status of our request and kindly ask if there are additional requirements or supporting documents that we may submit to help facilitate the evaluation process.

It is our earnest hope that this activity may contribute to the continuous professional development and enhancement of competencies among TLE, TVL, and Tech-Voc educators.

We sincerely hope for your kind consideration and support. Should your office require any additional information or clarification, you may kindly contact us at 0992-052 -8588 or via email at potteincorporated@gmail.com.

Thank you very much for your time, guidance, and continued commitment to advancing quality education.

Respectfully yours,

Sha G.

Office Admin
Philippine Organization for TLE and TVL Educators, Inc. (POTTE Inc.)



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PROGRAM MATRIX

National Training on Skills-Based Teaching, Assessment, and Industry Alignment in TLE, TVL, and Tech-Voc Education

Description: This three-day national training program is designed to enhance the competencies of educators in delivering **skills-based teaching, performance-based assessment, and industry-aligned instruction** in TLE, TVL, and Technical-Vocational Education.

The program integrates current practices from **TESDA (competency-based training and assessment), DepEd (skills-based teaching and updated lesson planning), and CHED (assessment alignment and performance-based evaluation)** to ensure relevance across educational sectors.

It focuses on **practical application**, enabling participants to design training plans, develop updated lesson plans, and create assessment tools aligned with industry standards and workforce demands. At the end of the program, participants will produce a **complete instructional package** that can be immediately applied in their respective teaching and training contexts.

Objectives:

At the end of the training program, the participants are expected to:

1. **Explain and apply competency-based and skills-based teaching approaches** relevant to TLE, TVL, and Technical-Vocational Education.
2. **Design competency-based training plans and session plans** aligned with TESDA training standards.
3. **Develop updated lesson plans based on MELCs and skills-based teaching principles** applicable to DepEd and TVL programs.
4. **Design and implement performance-based learning tasks** that promote skills mastery and real-world application.
5. **Develop assessment tools using evidence-based and performance-based approaches**, including rubrics and evaluation checklists.
6. **Apply alignment of learning outcomes, teaching strategies, and assessment methods** in instructional planning.



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7. Produce a complete skills-based instructional package integrating training plan, lesson plan, and assessment tools.

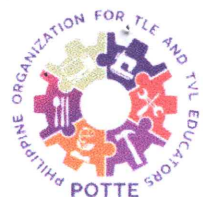
Duration: 3 Days (24 Hours)

Training Modality: via Zoom

Date of Conduct: June 12,13& 14, 2026

DAY 1 - COMPETENCY-BASED TRAINING & ASSESSMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 – 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am – 8:30 am	Pre-test	Determine prior knowledge	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
8:31 – 10:00	Session 1: Competency-Based Training Framework	Explain principles of competency-based training	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
10:00–10:30	Break		
10:30–12:00	Session 2: Training Delivery & Session Planning	Design training delivery aligned with competencies	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
12:00–1:00	Lunch Break		
1:00–2:30	Session 3: Competency-Based Assessment & Evidence Gathering	Develop assessment methods based on evidence	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
2:30–3:00	Break		
3:00–4:00	Session 4: Assessment Tools & Portfolio Development	Create assessment tools and evaluation checklist	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio
4:00–5:00	Integration Activity & Synthesis	Apply learning into training plan	Mr. Rasul A. Pundogar <i>School Administrator</i> Blue Phenix Baguio



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DAY 2 - SKILLS-BASED TEACHING & LESSON PLAN ENHANCEMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 – 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am – 8:30	Review of Day 1 / Introduce Speaker	Recall learning	PCPD Staff
8:30–10:00	Session 1: Skills-Based Teaching in TLE/TVL (Updated Trends)	Explain updated teaching approaches	JOSEPHINE G. FIGUEROA, PHD <i>Education Program Supervisor TLE Schools Division Office Angeles City</i>
10:00–10:30	Break		
10:30–12:00	Session 2: MELCs-Based Lesson Planning (Updated Format)	Develop updated lesson plans	JOSEPHINE G. FIGUEROA, PHD <i>Education Program Supervisor TLE Schools Division Office Angeles City</i>
12:00–1:00	Lunch Break		
1:00–2:30	Session 3: Designing Performance Tasks (DepEd Aligned)	Create performance-based activities	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>
2:30–3:00	Break		
3:00–4:00	Session 4: Lesson Plan Enhancement & Coaching	Improve and finalize lesson plans	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>
4:00–5:00	Integration Activity & Synthesis	Apply skills-based teaching	BERNADETTE MENESES, MAED <i>Master Teacher III Irene Rayos Ombac National High School</i>



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DAY 3 - ASSESSMENT & ALIGNMENT

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 – 8:10	Attendance	Participant documentation	PCPD Staff
8:11 am – 8:30 am	Review of Day 1 / Introduce Speaker	Recall learning	
8:30–10:00	Session 1: Aligning Learning Outcomes, Teaching, and Assessment	Explain alignment concepts	DR. ANNABELLE A. GORDONAS <i>Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i>
10:00–10:30	Break		
10:30–12:00	Session 2: Designing Outcome-Based Learning Activities	Apply alignment in activities	DR. ANNABELLE A. GORDONAS <i>Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i>
12:00–1:00	Lunch Break		
1:00–2:30	Session 3: Performance-Based Assessment & Rubric Development	Develop assessment tools	
2:30–3:00	Break		
3:00–4:00	Session 4: Assessment Tool Finalization & Application	Finalize rubric and tools	DR. ANNABELLE A. GORDONAS <i>Chief-Graduate School Research and Extension Office</i>



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			<p><i>Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i></p>
4:00-5:30	Final Presentation, Post-Test & Evaluation	Demonstrate integrated learning	<p>DR. ANNABELLE A. GORDONAS <i>Chief-Graduate School Research and Extension Office Chair-Master of Arts in English Language Teaching Polytechnic University of the Philippines, Sta. Mesa, Manila</i></p>

**Please note that this is a working program. Minor updates might occur.*