



Republic of the Philippines
Department of Education

Region II – Cagayan Valley
SCHOOLS DIVISION OFFICE OF NUEVA VIZCAYA

06 April 2026

DIVISION MEMORANDUM

No. 149 s. 2026

DUTY SCHEDULE OF THE DISCIPLINE COMMITTEE DURING THE CAGAYAN VALLEY REGIONAL ATHLETIC ASSOCIATION(CAVRAA) MEET 2026

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/District-In-Charges
Elementary and Secondary School Heads
All others concerned

1. The presence of the Discipline Committee in SDO-Nueva Vizcaya Billeting Quarter this 2026 Cagayan Valley Regional Athletic Association Meet (CAVRAA) which shall be conducted on April 12-16, 2026 in Santiago City is essential to ensure that the environment is safe, fair and conducive to the camp's goal. In connection to this, the committee provides the following schedule as basis in the exercise of its mandate.

2. The Committee Overall Chair, Dr. Nimfa Norie A. Aquino together with the Dean of Men, Edward M. Santiago and Dean of Women, Josie L. Conde shall ensure that tasks are performed properly and correctly as planned.

DISCIPLINE COMMITTEE SCHEDULE	
Pre/CAVRAA Proper	
April 9-16,2026	
TEAM A - April 9 to April 11 at 6pm	
Team Leader: Lemuel P. Santos	Team Leader: Josie L. Conde
Members: Donald Calma Cesario Mariano	Members: Imelda S. Moreno Maricris G. Abesamis Aira Mangaoang
TEAM B – April 11 at 6pm to April 14 @ 6am	
Team Leader: Marlon Butay	Team Leader: Marivic Bacud
Members: Onofre Molina Allan Paclit Edward Santiago	Members: MonaLisa Cabato Jackielou Calibuso Carmelita L. Pale



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TEAM C -April 14 @ 6am to April 16 ,2026	
Team Leader: Jerry Lazaro	TeamLeader: Rubilyn Gajo
Members: Arnel Panganiban	Members: Ma. Olivia Brazil
Loreto Alaman	Maelyn Diane Boy
Alano Mendoza	

3. Team A shall prepare the Service Desk of the Committee including the forms to be used all throughout the duration of the CAVRAA.
4. Team C shall restore all materials after the CAVRAA to be turned over to Dr. Josie Conde .
5. Members of the committee who shall be on duty on April 9,11 and 12 which fall on a holiday and weekends shall be granted Compensatory Time Off (CTO) credits .
6. For information, guidance and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent



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