



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

MEMORANDUM

DM-OUHRODI-2026-1125

FOR : ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
*Undersecretary for Human Resource and Organizational
Development and Infrastructure*

SUBJECT : **DISSEMINATION OF QUESTIONNAIRE ON SCHOOL FORMS
AND GATHERING OF INPUTS FROM TEACHERS**

DATE : April 10, 2026



In line with the Department's efforts to streamline school processes and reduce teachers' administrative workload, the Bureau of Human Resource and Organizational Development (BHROD) is undertaking initiatives to gather inputs on existing challenges and issues related to school forms as part of the development of the **School-wide Integrated Governance and Administration for Systematic Instructional Guidance (SIGASIG)**.

In this regard, Regional Offices and Schools Division Offices are hereby requested to disseminate the online questionnaire to all teachers and school heads within their respective areas of jurisdiction and encourage their participation.

All teachers and school heads are invited to voluntarily provide their inputs, comments, and insights on the challenges encountered in accomplishing and managing school forms. Participation in this activity is optional and intended solely to support evidence-based improvements in school processes.

The questionnaire may be accessed through this link: **tinyurl.com/ConcernsOnForms**. Kindly ensure that responses are submitted **on or before April 30, 2026 (Thursday)**.

For further clarification, you may coordinate with **Ms. Margeaux Cadavez (0917 932 9403)** or **Mr. Richmond Manalang (0967 456 8579)** of the **BHROD-Office of the Director** through Viber, or via email at **bhrod.od@deped.gov.ph**.



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Thank you.

MEMORANDUM		Date: <u>04-28-2026</u>	Released (Records): <u>hce</u>
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input type="checkbox"/> ASDS	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief
	<input type="checkbox"/> AO	<input type="checkbox"/> Atty.	Signature: <u>[Signature]</u>



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