



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-OULS-2026-141

TO : **Regional Directors**
Schools Division Superintendents
School Heads
All Others Concerned



FROM : *Carmela Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **CALL FOR PARTICIPATION ON CYBER SMART TEACHERS:
CYBER HYGIENE FOR PROTECTING STUDENT DATA**

DATE : 13 April 2026

1. In alignment with the Department of Education's commitment to educational transformation, this initiative directly supports the Secretary's 5-Point Agenda, with a specific focus on creating an Enabling Learning Environment. By ensuring that our educational spaces are safe, functional, and supportive for both students and teachers, we recognize that safety extends beyond the physical classroom and into the digital landscape. As schools increasingly rely on technology, protecting the digital identity and personal information of our learners is fundamental to maintaining a secure and trusting environment. Strengthening the digitalization of education must be paired with robust cyber hygiene to ensure that our digital tools remain assets rather than liabilities to the well-being of our school community.
2. In line with this, the HABI Education Lab, in coordination with the National Educators Academy of the Philippines (NEAP), will conduct the **Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data** from **May 5 to 19, 2026**, via Microsoft Teams and the DepEd Learning Management System (LMS). This 20-hour program strengthens educators' capacity to protect student data and practice responsible digital behavior, equipping them with strategies to address cyber threats and comply with the Data Privacy Act and Code of Ethics. The program matrix (**Enclosure 1**) for this professional development program is enclosed, for reference.
3. Each Regional Office (RO) is requested to endorse a **total of forty-five (45) participants**, ensuring representation from all Schools Division Offices (SDOs) within the region. These participants shall specifically be **ICT School Coordinators or teachers handling student data and facilitating online**

learning. Endorsements must use the prescribed template (**Enclosure 2**) and be submitted through the following link: forms.office.com/r/JQwVfb2zge

4. Furthermore, to confirm their participation in the program, all officially endorsed participants are required to register individually through this link: projectteachneap.my.canva.site/cybersmartteachers. The **deadline of the registration** is on **30 April 2026**. The Town Hall meeting link, the LMS access link, and other clickable resources for the program will also be made available through the same site.
5. Should you require more information, please contact the NEAP-Professional Development Division (PDD) via email at neap.pdd@deped.gov.ph or through landline **(02) 8715-9919**.
6. For immediate dissemination and appropriate action. *ecr*

MEMORANDUM		Date: 4-22-2026	Released (Records): <i>Sum</i>
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input type="checkbox"/> ASDS	<input checked="" type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief <input type="checkbox"/> AO <input type="checkbox"/> Atty. Signature: <i>[Signature]</i>

Enclosure 1

PROGRAM MATRIX

Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data
May 5 – May 19, 2026

Date	Time	Duration	Title	Resource Person / Facilitator
May 5, 2026	8:00 am - 12:00 noon	4 hours	<p>Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data</p> <ul style="list-style-type: none"> • Data Safe or Data Delikado • Data Privacy for Schools • How's My Cyber Hygiene • Everyday Cyber Hygiene • Incident Reporting 	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 5, 2026	1:00 pm - 5:00 pm	4 hours	<p>Learning Assessment on Cyber Smart Teachers: Cyber Hygiene for Protecting Student Data</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 6, 2026	8:00 am - 12:00 noon	4 hours	<p>Guided Workshop: Digital Integrity Audit: Evaluating Practice Against Legal Standards</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>
May 12, 2026	8:00 am - 12:00 noon	4 hours	<p>Guided Workshop: Collective Vigilance: Validating the School's Cyber Landscape</p>	<p>Jenny Flor S. Baclor, Habi</p> <p>Aron Jayson L. Garchitorena, Habi</p> <p>Resty C. Collado, Habi</p>

May 19, 2026	8:00 am - 12:00 noon	4 hours	Guided Workshop: The Cyber Smart Blueprint: Strategic Action for Data Protection	Jenny Flor S. Baclor, Habi Aron Jayson L. Garchitorena, Habi Resty C. Collado, Habi
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2F Mabini Building, DepEd Complex
Meralco Avenue, Pasig City

CLIENT SATISFACTION FORM

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April 20, 2026

To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

For information, dissemination and appropriate action.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/ Regional Director

For the Regional Director:

ATTY. JOSE MARIO M. MACARILAY
Chief Administrative Officer
Officer-In-Charge

DEPED REGIONAL OFFICE 02
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DATE: 04-21-2026
RECORDS SECTION