



13 March 2026

**DR. BENJAMIN D. PARAGAS, CESO V**  
Director IV/ Regional Director  
Department of Education, Regional Office No. 2  
Carig Highway, Tuguegarao City

<b>MEMORANDUM</b>		Date: 4-15-2026	Released (Records): <i>Guin</i>
To: <input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads		
<input type="checkbox"/> Private Schools	<input checked="" type="checkbox"/> Others:		
For: <input type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination		
<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance		
<b>ORLANDO E. MANUEL PhD., CESO V</b> Schools Division Superintendent			
By: <input type="checkbox"/> Asst. Dir. for Adm. Serv.	<input type="checkbox"/> CID Chief	<input type="checkbox"/> SGOD Chief	<input type="checkbox"/> AO <input type="checkbox"/> Atty
			Signature: <i>[Signature]</i>

Dear Director Paragas:

We are delighted to extend to your organization an invitation to embark on an inspiring learning experience this second quarter of 2026. Guided by the Civil Service Commission's Vision—"By 2030, the CSC shall be the leader in empowering people and organizations in Human Resource and Organizational Development, and in serving the public through streamlined and digitalized services"—our Learning & Development (L&D) programs are crafted to spark innovation, strengthen leadership, and elevate excellence in public service.

This quarter's course offerings will be delivered through two modes of delivery, online and face-to-face, ensuring flexibility while meeting the diverse needs of government officials and employees. Each program, whether conducted virtually or in person, is carefully designed to provide practical knowledge, sharpen skills, and instill values that support effective and responsive public service delivery.

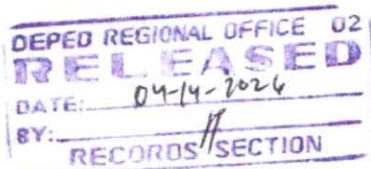
For your reference, the 2026 Second Quarter Training Calendar is attached. Interested participants may view the full schedule and register online at <http://www.csc.gov.ph/central-portal/2026-03-15>.

Please note that slots are limited and will be filled on a first-come, first-served basis. Registration fees may be settled at the CSC Regional Office II or any CSC Field Office, covering meals (lunch and AM/PM snacks), training materials, and a Certificate of Completion for face-to-face courses.

For further inquiries or clarifications, our training coordinators may be reached at Mobile No. 0954 365 6161 or via email at [ro02.training@csc.gov.ph](mailto:ro02.training@csc.gov.ph). We look forward to your active participation in this quarter's transformative learning journey.

Very truly yours,

*[Signature]*  
**ATTY. MARITES P. LAPPAY**  
Director IV



April 14, 2026	
To:	All Schools Division Superintendents All Others Concerned
	For information, dissemination, and appropriate action. Participation may be charged to available MOOE/HRD funds and subject to the approval of the SDS.
fr:	<i>[Signature]</i> <b>BENJAMIN D. PARAGAS PhD, CESO III</b> Director IV/ Regional Director
<small>HRDD/ RBC/ egr</small>	



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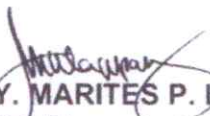
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**ATTY. MARITES P. LAPPAY**  
Director IV



# 2026 Training Calendar SECOND QUARTER

*"Empowering Learners, Building Leaders."*



**NEW SCHEDULE**

**15-16  
APRIL**

## INTEGRATED COURSE FOR ATTAINING RESPONSIVE AND EXCELLENT (I-CARE) SERVICE IN THE GOVERNMENT

Pillar: OD and Strategic Management (16 hours)  
Mode: Online  
Fee: P 3,000  
Target Participants: Frontline Service Providers

**13  
APRIL**

## BE A SMART NETIZEN: TECHNOLOGY BASICS AND NETIQUETTE

Pillar: Digital Enablement (3 hours)  
Mode: Online  
Fee: P 400  
Target Participants: Frontline Service Providers, IT Officers, Information Officers, Administrative Staff and all Interested Participants

**21-23  
APRIL**

## SUPERVISORY DEVELOPMENT COURSE (SDC) TRACK 1

Pillar: Leadership (24 hours)  
Mode: Online  
Fee: P5,400  
Target Participants: Agency Heads, Emerging Leaders & Supervisors, Division/Department Heads, Section Chiefs, Unit Heads

**28  
APRIL**

## PERFORMANCE MANAGEMENT SYSTEM FOR LEADERS

Pillar: Leadership (3 hours)  
Mode: Online  
Fee: P 400  
Target Participants: Agency Heads, Emerging Leaders & Supervisors, Division/Department Heads, Section Chiefs, Unit Heads

**REGISTER  
NOW!**

**OPEN  
to All Interested  
Participants**



**SCAN ME**

For the full course details, visit:

[cscdos.net/  
trainingschedule](https://cscdos.net/trainingschedule)



09543655151

ro02.training@csc.gov.ph

Tuguegarao City, Cagayan



# 2026 Training Calendar SECOND QUARTER

*"Empowering Learners. Building Leaders."*



**11-15  
MAY**

## SUPERVISORY DEVELOPMENT COURSE (SDC) TRACK II-III

Pillar: Leadership (40 hours)  
Mode: Face-to-Face  
Fee: P14,000  
Venue: Tuguegarao City  
Target Participants: SDC Track I Completers

**26  
MAY**

## COACHING FOR LEADERS

Pillar: Leadership (3 hours)  
Mode: Online  
Fee: P 400  
Target Participants: Agency Heads, Emerging Leaders & Supervisors, Division/Department Heads, Section Chiefs, Unit Heads

**28  
MAY**

## LEAVE ADMINISTRATION POLICY AND PRACTICE

Pillar: OD and Strategic Management (3 hours)  
Mode: Online  
Fee: P 400  
Target Participants: Human Resource Management Officers/Practitioners, Administrative Officers and Assistants Employees

**16-18  
JUNE**

## SUPERVISORY DEVELOPMENT COURSE (SDC) TRACK I

Pillar: Leadership (24 hours)  
Mode: Online  
Fee: P 5,400  
Target Participants: Agency Heads, Emerging Leaders & Supervisors, Division/Department Heads, Section Chiefs, Unit Heads

**REGISTER  
NOW!**

OPEN  
to All Interested  
Participants



**SCAN ME**

For the full course details, visit:

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trainingschedule](https://rscdos.net/trainingschedule)



09543655151

ro02.training@csc.gov.ph

Tuguegarao City, Cagayan

Form No. 33-A  
used 2017

Republic of the Philippines  
(Name of Agency)

(Stamp or Date of Receipt)



# SEMINAR ON OMNIBUS RULES ON APPOINTMENTS AND OTHER HUMAN RESOURCE ACTIONS (ORA-OHRA)

Course type: Technical

Dates: 18-19 March 2026  
Training hours: 16  
Training fee: PHP 3,000

Target Audience: Human Resource Management  
Officers/Practitioners, Head of Agency,  
Administrative Officers, HRMPSB  
Members, and all interested  
Government Employees

Mode: Online via Zoom

## CONTACT US:

0954-365-5151  
ro02.training@csc.gov.ph  
CSC RO II Human Resource Division



REGISTER HERE:  
[cscdos.net/trainingschedule](https://cscdos.net/trainingschedule)