



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

17 March 2026

DIVISION MEMORANDUM
No. 133, s. 2026

STRENGTHENING SBM AND ENHANCING SCHOOL SUPPORT, LEARNING RESOURCES, AND TECHNICAL ASSISTANCE THROUGH PROJECT ARM AND SUBMISSION OF BEST PRACTICES FOR SHARING

To: Assistant Schools Division Superintendent
Chief Education Supervisor, School Governance and Operations Division
Chief Education Supervisor, Curriculum Implementation Division
PSDSs/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. School-Based Management (SBM) is a strategy that empowers schools to make decisions at the local level to improve school performance, enhance learner outcomes, and ensure the efficient use of resources. Its implementation in all public schools is guided by DepEd Order No. 7, s. 2024 – Institutionalizing School-Based Management in Public Schools. In support of SBM implementation, the Schools Division of Nueva Vizcaya is implementing Project ARM (Assessment, Reinforcement, and Monitoring), a Division-led initiative providing technical assistance to schools to strengthen SBM practices, enhance school functioning, and improve learner performance.

2. In line with this initiative, all schools are requested to:
- Complete the SBM Self-Assessment Online Form under Project ARM at: <https://tinyurl.com/SDONuevaVizcayaSBMProjARM>
 - Provide responses on SBM low-manifestation areas, school support structures, and access to digital and physical learning resources.
 - Indicate management interventions and technical support needed to improve SBM areas that currently show low performance.
 - Ensure responses reflect the school's SBM status prior to Project ARM interventions.
 - Submit a 1-page Best Practice Narrative highlighting exemplary strategies, programs, or initiatives that have contributed to improved SBM practices, school operations, or learner outcomes.

3. The Best Practice Narrative must:
- Be one (1) page only.
 - Be submitted in PDF format.
 - Follow the attached sample, which includes:
 - Item 1 – SBM Concept & Status Before Project ARM: Emphasize the school's SBM practices and baseline situation prior to receiving technical assistance.
 - Title of Best Practice



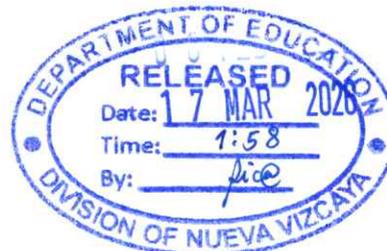
Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com>



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- c. Context / Background
 - d. Objectives / Goals
 - e. Key Activities / Strategies
 - f. Outcomes / Results
 - g. Lessons Learned / Recommendations
4. Submission and online form completion shall be done not later than March 31, 2026.
 5. The collected responses and submitted Best Practices will serve as a basis for sharing effective strategies across schools and will guide the technical assistance, capacity-building, and targeted interventions provided under Project ARM.
 6. Immediate dissemination of and strict compliance with this Memorandum are directed.


ORLANDO E. MANUEL Ph.D., CESO V
Schools Division Superintendent
03-2026-222



Peer Mentoring for Enhanced Literacy and Numeracy Performance

SBM Domain Addressed: Curriculum and Teaching

Brief Description:

Western Nueva Vizcaya Elementary School implemented a peer mentoring program for Grades 3-6 learners to improve early literacy and numeracy skills. High-performing students were paired with struggling learners for guided reading, math workshops, and collaborative activities. Teachers supervise progress to reinforce learning at home.



Peer mentoring session



Students working on math activities

Results / Impact:

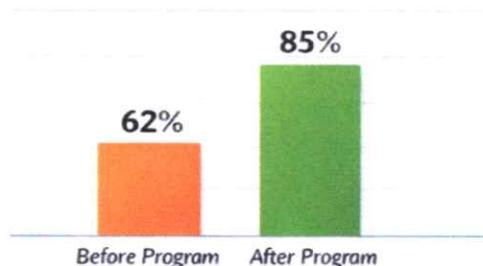
- **85% proficiency** in literacy and numeracy (up from 62%)
- Increased learner participation and confidence
- Expanded to other grade levels

Supporting Documents:

- Pre- and Post-Assessments
- Mentoring Attendance Sheets
- Teacher Observation Logs
- Parent and Student Testimonials



Proficiency Improvement



Conclusion:

This program demonstrates how targeted interventions guided by SBM data can improve learner outcomes and foster collaboration. Its success makes it **replicable** across other schools in the Division.