



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

11 March 2026

**DIVISION MEMORANDUM**

No. 126, s. 2026

**DISCIPLINE COMMITTEE DUTY SCHEDULE**

TO: Assistant Schools Division Superintendent  
School Governance and Operations Division Chief  
OIC- Curriculum Implementation Division Chief  
Public Schools District Supervisor  
Elementary and Secondary School Principals  
Secondary Schools Health Nurses  
SDO School Health Personnel  
All Others Concerned

1. In line with the conduct of the **2026 Cagayan Valley Regional Athletic Association (CAVRAA) Meet In-House Training**, scheduled on **March 15–29, 2026 and April 3–9, 2026**, at **Bayombong South Elementary School, Bayombong Central School Integrated SPED Center, Nueva Vizcaya General Comprehensive High School, and Bayombong West Elementary School**, the Discipline Committee hereby provides the **duty roster of its members** assigned to the identified billeting quarters for the athletes.
2. The committee shall be responsible for:
  - a. Maintaining order and discipline among athletes and others while in camp;
  - b. Enforcing rules and regulations;
  - c. Addressing behavioral issues or incidents;
  - d. Implementing consequences or disciplinary actions when needed, and
  - e. Promoting a safe and respectful environment.
3. All members of the Discipline Committee shall remain at their assigned posts during their scheduled duty. No member shall leave the post unattended unless the responsibility has been properly turned over to the next member scheduled to report for duty.
4. Discipline Committee members who are required to render service during weekends and holidays shall be granted Service Credits in accordance with the provisions of DepEd Order No. 53, s. 2003.
5. All classroom teachers involved in the in-house training shall prepare their instructional plan, conduct advance lessons, or shift to modular mode in accordance with D.O. 09, s. 2015 on Instituting Measures to Increase Engaged Time-On-Task and Ensuring Compliance to offset absence from their classes.



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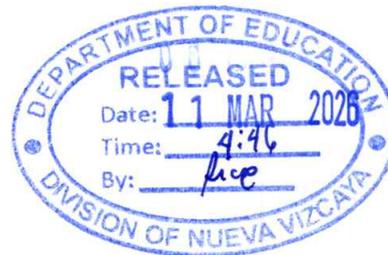


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6. Transportation and incidental expenses of school heads, Administrative Officers, Administrative Assistants, and other DepEd personnel shall be charged to the School Maintenance and Other Operating Expenses (MOOE), subject to existing accounting and auditing rules and regulations.
7. For your reference, please find attached schedule.
8. For information, guidance, and compliance.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent  
03-2026-199



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Attachment to DM No. 124, s. 2026

**DISCIPLINE COMMITTEE SCHEDULE**

**BILLETING QUARTERS**

DAY DUTY- FEMALE					
DATE	DISTRICT	1. NVGCHS	2. BAYOMBONG SOUTH	3. BAYOMBONG WEST	4. BAYOMBONG CENTRAL
March 15	Ambaguio	1 Lucia Balahiw	1 Gemma Mariano	1 Mary Allawas	1 Carina Cordero
		2 Roselle R. Mendoza	2 Rita H. Gangano	2 Katherine Badua	2 Michelle Diclison
March 16	Alcas/Villaverde	1. Mary jane valdez	1. Mecah Pandi	Carlina Alayu	Leny Dacanay
		2. Jomariz Tomas	2 Marah Daguro	Florabel Sulio	Myda Valdez
March 17	Aritao I	1 Jocelyn Aoanan	1 Marissa Fragata	1. Augustina Magan	1. Marilyn Serapon
		2 Darlene Derije	2 Janice Manzano	2. Divina Galiguis	2. Relyn Nunez
March 18	Aritao II	1. Ritche Corpuz	1. Rosemarie Bambico	1. Yolanda Fronda	1. Logie Palacay
		2. Blessing Guzman	2. Analie Daligcon	2. Virginia Batalla	2. Sheila Acosta
March 19	Bagabag I	1. Joy A. Salting	1. Jacqueline P. Larida	1. Mary Ann A. Dela Pena	1. Marissa V. Jallorina
		2. Jacqueline A. Estimada	2. Nelyn T. Lagasca	2. Lorelyn L. Calip	2. Alma Belle C. Sierra
March 20	Bagabag II	1. Marie Cris M. Talan	1. Zenaida R. Grospe	1. Mary Grace L. Fernandez	1. Gladys A. Carag
		2. Agnes B. Abon	2. Berlina V. Pascua	2. Emma Jane O. Reyes	2. Joyceline S. Celestino
March 21	Bambang I	1. Cathy Tactay	1. Jesica Calub	Rona Martin	Trecy Ucol
		Melody Limbawan	Dolores Andag	Catherine Barera	Shayne Pilaslas



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March 22	Bambang II	Fe Butay	Divina Ramel	Belinda Dulay	Olive Florendo
		Clarissa Limos	Aira Tricia Castro	Arlyn Pasi	Sheena Esteves
March 23	Solano II	Marissa Arqueza	Luvella Lilagan	Phoebeline Bata	1. Rosemarie Pale
		Celia Valera	Jovelyn Lacangan	Imelda Testado	2 Anna Marie Afan
March 24	Bayombong II	1. Leila obana	1. Gilda bartido	1. Evangline magno	1. Wilma nalidong
		2. Levy Belingon	2. Maricel Bata	2. Marlene Ramos	2. Sunshine Covita
March 25	Diadi	1.Fredelyn Diesta	1.Criselda Ildefonso	1.Ariel W. Baclig	1.Fely T. Alfredo
		2. Junia B. Cayuhan	2.Elvira L. Soto	2.Alfonso R. Agustin	2.Eddie D. Tumacder
March 26	DDN I	1. Dalita P. Galanta	1. Agnes Ilarde	1. Mylene O. Castro	1. Charita T. Taysa
		2. Monalisa M. Nuestro	2. Medy M. Bianzon	2. Glory G. Santiago	2. Ma. Melody O. Pacheco
March 27	DDN II	1. Jennifer Tagure	1.Maribel Tomilas	1. Ariane Layco	1. Lanny Lannu
		2. Regina Osingat	2. Abegail Kibara	2. Mary Jane Daluppe	2. Divine Velasco
March 28	Dupax del sur	1. Aira Faye Mangaoang	1. Rhea Winona B. Giron	1. Rhomelyn R. Boses	Jelize P. Dagdag
		2. Abigail Agyapas	2. John Robert M. Morgado	2. Micah G. Mendoza	2. Melba B. Serquinia
March 29	Kasibu East	1. Elvira Jeanne T. Joaquin	Millete Tuazon	1. Rosenda Natiguig	1. Jeasel Cajimat
		2. Irish Mae Borja	2. Lilia Yongngaang	2. Freda Lumayyong	2. Bernalyn Bonifacio
Apil 4	Kasibu West	1. Leonida H. Canayan	1. Raquel R. Tigo	1. Josie M. Durana	1. Rowena Buccah
		2. Adeline J. Gaspar	2. Loradel R. Sulio	2. Jaqueline Cumila	2. Grace Amboy
Apil 5	Kayapa East	1. Margie Balasya	1. Aurora Banih	1. Dillia Sagpatan	1. Miya Ingusan
		2. Crisanta Wasit/ Virginia Aroco	2. Rosita Tindaan/ Lucia Dingpayan	2. Maureen Wais/ Ma. Teresa Caborubias	2. Marites Esnara
Apil 6	Kayapa West	1. Jobel S. Olli	1. Alma B. Nisperos	1. Nieves	1. Eleonor U. Davis



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		2. Racquel D. Quiben	2. Antonina D. Palma	2. Renalyn A. Serafino	2. Romana P. Puyao
Apil 7	Quezon	1. May Ann Cailin	1. Christel Pastolero	1. Noreen S. Gallandez	1. Mae Movida
		2. Kathlyn Galvizo	2. Theresa Mannag	2. Danfel Mae Pogado	2. Alinea Sabado
Apil 8	Solano I	1. Rhea Andrea C. Pascua	Jenilyn T. Roda	1. Rexelda B. Bancos	1. Lovely Princess G. Ramos
		2. Decelyn N. Guiab	2. Ritzelle G. Acoba	2. Sally Cortez	2. Vivian Gay N. Awidan
April 9	Bayombong II	1. Leila obana	1. Gilda bartido	1. Evangline magno	1. Wilma nalidong
		2. Levy Belingon	2. Maricel Bata	2. Marlene Ramos	2. Sunshine Covita
<b>FOCAL PERSONS</b>		<b>Marivic Bacud</b>	<b>Imelda Moreno</b>	<b>Carmelita Pale</b>	<b>Mona Liza Cabato</b>
		<b>Irene Bosque</b>	<b>Lina Pal ec</b>	<b>Ruby Gajo</b>	<b>Maria Olivia Brazil</b>

<b>NIGHT DUTY -MALE</b>					
<b>DATE</b>	<b>DISTRICT</b>	<b>1. NVGCHS</b>	<b>2. BAYOMBONG SOUTH</b>	<b>3. BAYOMBONG WEST</b>	<b>4. BAYOMBONG CENTRAL</b>
March 15	Ambaguio,	Noel Hindac	Raymundo Manawit	1 John Dulnuan	1 Bobbie Amlo
		Dexter T. Manghi	Reynold B. Mariano	2 Marlowe Sogan	2 Julius Abiadew
March 16	Alcas, Villaverde	Honorio Espiritu	Monico Capistrano	1. Seckler Poncian	1. Robert Ancheta
		Virgilio Maurera	Ronald Aquino	2. Romeo Arcibal	2. Dexter Caanawan
March 17	Artiao I	1. Art Ryan Abrin	1. James Lamsis	1. Ismael Bernardo	1. Francis Ramos
		2. Ian Cris Lorenzo	2. Oscar Castro Jr.	2. Jonathan Gabbac	2. Lyndon Deo Reyes
March 18	Aritao II	1. George Mesias	1. Cedrick Habbiling	1. Delpilar Pascua	1. Leo Caldito
		2. Jordan Mejia	2. Ismael Reginalde	2. Jay Ariel Bautista	2. Oliver Tillama



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March 19	Bagabag I	1. Januario D. Melad	1. David S. Dela Cueva	1. Arnel A. Cunanan	1. David S. Dela Cueva
		2. Arnel A. Cunanan	2. Adrian G. Cortado	2. Noriel Ogaya	2. Januario D. Melad
March 20	Bagabag II	1. Angelito S. Alipio	1. Richard S. Madriaga	1. Villamor V. Cubangbang	1. Cesario C. Mariano
		2. Richard S. Madriaga	2. Villamor V. Cubangbang	2. Angelito S. Alipio	2. Villamor V. Cubangbang
March 21	Bambang I	Joey Estebes	Michael Corpuz	Jefferson Roda	Haji Pascual
		Artemio Sebbey	Rhyan Sarmiento	Axel Velasco	Alvin Culanag
March 22	Bambang II	Amherstine Bata	Capitulo Fernandez	Dexter Patricio	Joel Viloso
		John Mark Linda	Rey Baladad	Jayson Redulfin	Marcelino Ancheta
March 23	Solano II / Villaverde	Monico Capistrano	Teddy Buduan	1. Solano HS	1. Randy Galamay
		Jerome Dugong	Ronald Aquino	2. Solano HS	2. John Lee Sanches
March 24	Bayombong II	1. Jamestone Infanta	1. Silvester Jhon Bata	1. Rodel Cachola	1. Van Garingan
		2. Aser Castillo	2. Hazan Daniel	2. Leonardo Pilotin Jr	2. Bernard Castillo
March 25	Diadi	1. Marte Lonez	1. Jasper Flores	1. Marcelo I. Gume	1. Mark Aldrin Gauiran
		2. Romeo Bulahao	2. Terence Martin Guballa	2. Ramilton Aydinan	2. Zyron Magat
March 26	DDN I	1. Roderic E. Romero	1. Salvador S. Borja	1. Joel R. Nuestro	1. Jigger R. Manuel
		2. Marcopolo S. Gulla	2. Jerome M. Lucina	2. Ian Keith Ramos	2. Joefel J. Garcia
March 27	DDN II	1. Carlito Layos	1. Roy Dinangwatan	1. Jerry B. Guzman	1. Oliver Tamani
		2. Spencer Morta	2. Ben Sabungan	2. Karlo Perpetua	2. Dick Lapitan
March 28	Dupax del sur, Santa Fe	1. Jayson Odonos	1. Mark Anthony B. Gonzales	1. Bernabe Mariano	1. Dindo R. Solis
		2. Cesar Anuma	2. Morris B. Dawan.	2. Delbert Bautista	2. Elmer B. Betawang
March 29	Kasibu East	1. Gregorio Daulayan	1. Marlon Gullingay	1. Manuel Bulahao	1. Romel Buyayo



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		2. Rogelio Chimmin	Alfredo Panhon	Alfredo Binlingan	2. Marnel Gullingay
Apil 4	Kasibu West	1. Alexander O. Trinidad	1. Efren Banifacio	1. John Michael Gulla	1. Marco Santiago
		2. Dixon L. Bagasin	2. Richard Rosendo	2. Fitz Quiben	2. Dandi Carpio
Apil 5	Kayapa East	1. Ezekiel Comising	1. Sabado Hingangan	1. Jessie Wais	1. Herbert Puagan
		2. Marcos Banih	2. Ramil Binando/ Mark Anthony Gano	2. Francisco Pido	2. Dizon Dagiw-an/ Saturnino Calansi
Apil 6	Kayapa West	1. Abraham B. Sokoken	1. Clinton B. Kidmano	1. Saquing P. Timama	1. Romy C. Daga
		2. Abraham B. Singgangan	2. Vincent B. Lumicquio	2. Ricky T. Balong	2. Frando T. Atilas
Apil 7	Quezon	1. Roniel Grapiza	1. Mariano C. Manzano Jr.	1. Michael Daculan	1. Edelito B. Plucena
		2. Romell B. Felonia	2. Gerry Jun Manzano	2. Fermin Gavina	2. Noel Navarrete
Apil 8	Solano I	1. Crisanto N. Blance Jr.	1. James S. Pasamonte	1. Aurelio M. Duque Jr.	1. Sherwin D. Tottoc
		2. Heidi L. Pataweg	2. Joseph Castillo	2. Christopher E. Gawan	2. George B. Taan
April 9	Bayombong II	1. Jamestone Infanta	1. Silvester Jhon Bata	1. Rodel Cachola	1. Van Garingan
		2. Aser Castillo	2. Hazan Daniel	2. Leonardo Pilotin Jr	2. Bernard Castillo
<b>FOCAL PERSONS</b>		<b>Donald Calma</b>	<b>Lemuel Santos</b>	<b>Loreto Alaman</b>	<b>Jerry B. Lazaro</b>
		<b>Allan Paclit</b>	<b>Cesario Mariano</b>	<b>Alano Mendoza</b>	<b>Onofre M. Molina</b>
		<b>Arnel Panganiban</b>		<b>Marlon Butay</b>	
OTHER BILLETING QUARTERS FOR SOME EVENTS:			ALL DISTRICT HEADS CONCERNED ARE REQUESTED TO ASSIGN MEMBERS OF THE DISCIPLINE AND GATE KEEPING COMMITTEE FOR THE SECURITY OF THE TEAM		
<ul style="list-style-type: none"> <li>➤ Bagabag I</li> <li>➤ Quezon District</li> <li>➤ Solano East</li> </ul>		<ul style="list-style-type: none"> <li>➤ Kayapa East</li> <li>➤ Dupax del Norte I</li> </ul>			
DEAN OF MEN:		<b>EDWARD L. SANTIAGO</b>		Overall Chairman: <b>NIMFA NORIE A. AQUINO</b>	
DEAN OF WOMEN:		<b>JOSIE L. CONDE</b>			



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