



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent  
School Governance and Operations Division Chief  
Curriculum Implementation Division Chief  
Public Schools District Supervisors/District In-Charge  
Concerned Public School Heads  
All others concerned

FROM: **ORLANDO B. MANUEL PhD, CESO V**  
Schools Division Superintendent

DATE: 05 March 2026

SUBJECT: **DISTRICT DRRM COORDINATORS' MEETING AND DISTRIBUTION OF DRRM LEARNERS' KITS**



1. This Office, through the School Governance and Operations Division – Disaster Risk Reduction and Management Service (SGOD-DRRMS), will conduct a meeting with the District DRRM Coordinators on **March 20, 2026 at 8:30 AM** in Oliweg, Kayapa, Nueva Vizcaya. Furthermore, the distribution of the DRRM Learners' Kits is scheduled on March 19, 2026 at Oliweg Elementary School and will be attended by selected SGOD personnel, as indicated in the attached annex.
2. The meeting aims to strengthen participants' capacity to implement updated DRRM protocols by deepening their understanding of the Incident Monitoring and Reporting System (IMRS), enhancing their knowledge of response interventions, particularly the implementation of Learning Continuity Spaces (LCS) or the upgraded TLS and reinforcing operational guidelines essential for improving overall school resilience.
3. The expected participants on *March 20, 2026* are the ***District DRRM Coordinators or their Administrative Officer II counterparts***. Participants who will be traveling more than five (5) hours to reach the venue, particularly those coming from Alfonso Castaneda, are advised to arrive on March 19, 2026. For confirmation and further coordination, please contact the Division DRRM Coordinator at 0917-844-9740.
4. Meals and snacks shall be charged against the HRTD funds while transportation and other incidental expenses shall be charged against the school MOOE subject to the existing accounting and auditing rules and procedures.
5. For information, guidance and compliance.



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Annex:

**SDO List of Participants for the Distribution of DRRM Learners' Kits  
(March 18, 2026) and Coordination Meeting (March 19, 2026)**

Romulo S. Ancheta PhD	Chief – SGOD
Noli Mar M. Navarro	SEPS - SMME
Ar. Christopher R. Dominguez	EFU
Engr. Knyreen Q. Carnate	EFU
Crisanto Matias Jr	EFU
Icarus Canam	District Nurse
Ben Clarion Llantada	Nurse II
Mark Henrick Nicanor	YFP Coordinator
Christian Lloyd Vicente	YFP Coordinator
Onofre Molina PhD	DIC
Maria Theresa B. Iglesia	DRRM Coordinator
Edwin Serquinia	Admin Aide

