



Republika ng Pilipinas
Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE



MEMORANDUM

No. **DRRMS-02-09-2026-0004**

**FOR : SCHOOLS DIVISION SUPERINTENDENT
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL SCHOOL HEADS
ALL SCHOOL DRRM COORDINATORS**

FROM : FELINO O. CASTRO V
Director IV
Disaster Risk Reduction and Management Service

SUBJECT : Accomplishment of the Directory of School Disaster Risk Reduction and Management (DRRM) Coordinators

DATE : January 29, 2026

In line with the continuous strengthening of disaster preparedness, response, and coordination mechanisms in schools, all School Heads are hereby directed to facilitate the updating of the Directory of the School Disaster Risk Reduction and Management (DRRM) Coordinators.

The updated database of School DRRM Coordinators shall serve as an essential reference for the timely dissemination of advisories, coordination during emergencies, hazard monitoring, reporting, and implementation of DRRM-related programs and activities at the school, district, and division levels.

To facilitate the submission process, all concerned are requested to accomplish the required information by scanning the QR code provided or by accessing the online form through the link: <https://bit.ly/schooldrdmirectory>. Kindly ensure that all entries are complete and accurate upon submission.



The following details shall be included:

- Region
- Division
- District
- School Name and School ID
- Complete Name of School DRRM Coordinator
 - Official Designation / Position
 - Contact Number (active and reachable)
 - Official DepEd Email Address

MEMORANDUM		Date: 01/29/2026	Approved (Name & Initials): <i>Leslie</i>
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input type="checkbox"/> Elem/Sec School Heads	
	<input type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V Schools Division Superintendent			
By:	<input type="checkbox"/> Head	<input type="checkbox"/> CO Chief	<input type="checkbox"/> ESOD Chief
	<input type="checkbox"/> AO	<input type="checkbox"/> RA	Signature: <i>[Signature]</i>



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Doc. Ref. Code	DRRMS	Rev	01
Effectivity	01.29.26	Page	1 of 2



- Alternate Contact Person (if applicable)
 - Official Designation / Position
 - Contact Number (active and reachable)
 - Official DepEd Email Address
- School coordinates/ Geolocation

Should there be any clarifications or concerns, please contact the DRRMS through Mr. Vernie P. Dellosa at drms@deped.gov.ph, vernie.dellosa@deped.gov.ph, or via Viber at 0995-158-7355.

For guidance and strict compliance.



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Doc. Ref. Code	DRRMS	Rev	01
Effectivity	03.23.23	Page	2 of 2

