



Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT



MEMORANDUM
DM-DUHROD-2026-0321

TO:

UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU/SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM:

WILFREDO E. CABRAL

Undersecretary
Human Resource and Organizational Development and
Infrastructure

SUBJECT:

NOMINATION FOR THE PAPER-LESS PRODUCTIVITY
CHALLENGE OF THE DEVELOPMENT ACADEMY OF THE
PHILIPPINES

DATE:

05 February 2026

In relation to a letter dated 26 January 2026 from the Development Academy of the Philippines (DAP), the Department of Education (DepEd) is invited to participate in DAP's 2026 Productivity Challenge, themed **2026 Moneywise: Saving Resources, Better Public Services**.

The Productivity Challenge 2026 invites organizations to showcase and strengthen their resource-saving initiatives by promoting operational efficiency, cost-effectiveness, and innovation through smarter systems, technology, and reforms, while reinforcing accountability in public resource management.

In this regard, all DepEd offices are encouraged to showcase initiatives implemented between January 2025 – August 2026 that have generated cost savings and avoidance, or improved value for money through enhanced review of internal processes, prudent expenditure management, and strengthened financial oversight.

Participating agencies must submit the accomplished Moneywise Solution Entry Form (MSEF) through the official Google Form link: bit.ly/2026-Moneywise-Submit, along with supporting documentation showing measurable savings, on or before **August 15, 2026**. See the attached binder for the complete mechanics.

MEMORANDUM		Date: 2/16/26	Released (signature)
To:	<input checked="" type="checkbox"/> PSDS/DICs	<input checked="" type="checkbox"/> Elem/Sec School Heads	
	<input checked="" type="checkbox"/> Private Schools	<input type="checkbox"/> Others:	
For:	<input checked="" type="checkbox"/> Information	<input checked="" type="checkbox"/> Dissemination	
	<input checked="" type="checkbox"/> Guidance	<input type="checkbox"/> Strict Compliance	
ORLANDO E. MANUEL PhD., CESO V School Division Superintendent			
By:	<input type="checkbox"/> [signature]	<input type="checkbox"/> CID-Off	<input type="checkbox"/> SSG-Off

February 9, 2026

To: All Schools Division Superintendents

For information, dissemination, and appropriate action. Interested participants shall submit at bit.ly/2026-Moneywise-Submit on or before August 15, 2026.

BENJAMIN D. PARAGAS PhD, CESO III
Director IV/ Regional Director

ATTY. JOSE NARJO M. MACARILAY
Chief Administrative Officer
Administrative Services Division





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

DepEd Regional Office No. 02



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MEMORANDUM
DM-OUHROD-2026-0321



FOR : **UNDERSECRETARIES**
ASSISTANT SECRETARIES
BUREAU/SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS
SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development and Infrastructure

SUBJECT : **NOMINATION FOR THE PAPER-LESS PRODUCTIVITY CHALLENGE OF THE DEVELOPMENT ACADEMY OF THE PHILIPPINES**

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Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600

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Effectivity	03.23.23	Page	1 of 2



For more information on this issuance, you may contact **Ms. Hannah Hasmin M. Caña** or **Mr. Ervin Joseph B. Ocampo** of the Bureau of Human Resource and Organizational Development-Organization Effectiveness Division (BHROD-OED) at bhrod.oed@deped.gov.ph or (02) 8633-5375.

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OFFICE OF THE SECRETARY
Department of Education
osec@deped.gov.ph



SAVING RESOURCES, BETTER PUBLIC SERVICES

2026 Moneywise Briefer

Introduction

The Philippine Development Plan 2023–2028 underscores good governance and efficient resource management as essential foundations for building a resilient, inclusive, and prosperous society. To achieve this, every government office is called not only to **do more with less**, but to critically **examine internal processes, spending patterns, and operational practices** to ensure that public resources are used **efficiently** for their intended purpose.

The Productivity Challenge Program (PCP), led by the Development Academy of the Philippines as the focal organization of the Asian Productivity Organization's (APO) Center of Excellence on Public-Sector Productivity, continues to champion innovative, results-driven initiatives that promote smarter and more accountable governance. After generating innovative ideas (2023 Productivity Spark, saving time (2024 *Fastbreak: 100K Transaction Hours Reduced*) and paper (2025 *Paper-less: 1 Million Sheets Saved*), we now turn our attention to its next strategic focus: **2026 Moneywise: Saving Resources, Better Public Services**.

The challenge invites all public sector organizations to showcase initiatives implemented between **January 2025** and **August 2026** that have generated **cost savings, cost avoidance, or improved value for money** through enhanced review of internal processes, prudent expenditure management, and strengthened financial oversight.

Savings may be realized in key areas such as transportation, warehousing, Maintenance and Other Operating Expenses (MOOEs), electricity, personnel or consultants, and other operational costs. Additional savings may be generated through cost-efficient and resource-rationalizing measures, including reduced paper and printing through digital processes, judicious use of office supplies, centralized procurement, and strengthened inventory control.

By collectively aiming for significant savings, government offices demonstrate adherence to the principles of economy, efficiency, and effectiveness, ensuring that public funds are utilized prudently and redirected toward priority, citizen-centered programs and services.

Challenge Objectives

- Promote operational efficiency and cost-effectiveness
- Reduce leakages and unnecessary expenditures
- Encourage innovation and accountability in managing public resources



SAVING RESOURCES, BETTER PUBLIC SERVICES

Key Areas of Savings

Savings can come from:

- Transportation and logistics
- Utilities (e.g., electricity, water, fuel)
- Maintenance and other operating expenses (MOOE)
- Personnel and consultancy costs
- Warehousing and storage
- Other operational expenditures

MECHANICS

Who Can Join

- National Government Agencies (including regional and attached offices)
- Government-Owned or -Controlled Corporations (GOCCs)
- State Universities and Colleges (SUCs)
- Local Government Units (LGUs)

How to Join

Participating agencies must submit the accomplished **Moneywise Solution Entry Form (MSEF)** through the official **Google Form link**: bit.ly/2026-Moneywise-Submit, with supporting documentation showing measurable savings. Agencies may submit entries on implemented and ongoing initiatives between **January 2025 – August 2026**.

Each entry should include:

1. A brief description of the savings initiative, the problem it addressed, steps taken to implement a moneywise solution, and its qualitative benefits.
2. Detailed breakdown of data in the computation that should reflect the **actual realized savings** or **expected annual savings**. The computation should cover a 12-month period within the timeframe.
3. Action photos, client testimonies, user feedback forms, and/or client satisfaction measurement that demonstrate other quantifiable benefits of your initiative.

Deadline: 15 August 2026



SAVING RESOURCES, BETTER PUBLIC SERVICES

Awards

- **2026 Moneywise Champion Award:** Awarded to the agency with the highest verified savings.
 - 1st Prize: Gift cards + Trophy
 - 2nd Prize: Gift cards + Trophy
 - 3rd Prize: Gift cards + Trophy
- **Creative Moneywise Solutions Award:** Given to the agency with the most creative and impactful savings initiative/s
 - 1 Winner: Gift cards + Trophy
- **Special Citations:** For agencies that showed significant effort and measurable impact, even if not the top savers.
 - 10 winners: Gift cards + Plaque of Recognition

Call to Action

Every peso saved is a peso earned for the Filipino people. Join the **2026 Moneywise Challenge** and show that the government can be efficient, innovative, and accountable.

Let's turn **savings into better public services**, ensuring that every fund is used wisely.

Attachment: [Moneywise Solution Entry Form](#)



SAVING RESOURCES, BETTER PUBLIC SERVICES

Guidelines in filling out the Moneywise Solution Entry Form (MSEF)

General Instructions:

1. Download the Moneywise Solution Entry Form (MSEF): Go to File > Download > Microsoft Word
2. Complete the MSEF: Fill in all sections. Mark non-applicable sections as 'N/A.'
3. Convert to PDF: Once completed, save the MSEF in PDF format.
4. Submit via Google Form: Use the provided [link](#) to upload the PDF, along with required supporting documents (Means of Verification)

Objective: The 2026 Moneywise Challenge encourages agencies to promote operational efficiency and cost-effectiveness through smarter systems, technology, and reforms. It highlights fostering innovation and accountability in the management of public resources.

Eligibility: The challenge is open to the following public sector organizations

- National Government Agencies (NGAs), including their attached and regional offices
- Government-Owned or -Controlled Corporations (GOCCs)
- State Universities and Colleges (SUCs)
- Local Government Units (LGUs), including their offices or departments

Eligible Submissions:

- Initiatives that have resulted in **measurable cost savings** in operations, utilities, resource use, or service delivery. Ideally related to transportation, MOOEs, warehousing, personnel/consultants, electricity, and other costs that are considered extra expenditures.
- Savings initiatives implemented between **January 2025 and August 2026** that are currently active.
- Multiple entries are allowed. Submit one Moneywise solution per entry.

Completing the Moneywise Solution Entry Form (MSEF)

Title: Provide a concise and clear title for the initiative

Description: Describe the previous practice that led to higher costs, the identified problem, steps taken, and achieved improvements in terms of cost savings, efficiency, transparency, and productivity

Computation: Present and explain the calculations for a **12-month period** (i.e. January 2025 to January 2026) providing the **actual realized or expected savings in pesos**. Include here a detailed breakdown of data used, along with relevant description.

Means of Verification (MOV) / Documentary Evidence

- Proof of implementation (e.g., memoranda, special orders, system installation records, announcements, etc.)
- Testimonials from clients, user feedback form, or client satisfaction measurement results to demonstrate other quantifiable benefits of the initiative.
- Additional documents supporting the savings claimed (i.e. transactions, receipts, etc.)



SAVING RESOURCES, BETTER PUBLIC SERVICES

Moneywise Solution Entry Form

Name of Agency	
Implementing Office	
Focal Person	
Contact Number (Mobile & Office Direct Line)	
Office Email Address	
Name of Immediate Supervisor	
Signature of Immediate Supervisor / Date	

I. DETAILS OF THE MONEYWISE SOLUTION

Title of the Moneywise Solution

Start Date of Implementation

Description

Detail the previous spending practice, the identified problem, the steps taken, and the achieved improvements in terms of savings, efficiency, transparency, and productivity. Also include the qualitative benefits of this initiative, with a short explanation for each.

H. COMPUTATION OF MONEY SAVED

1. The first part of the document is a list of names and their corresponding dates. The names are: John Doe, Jane Smith, and Bob Johnson. The dates are: 1/1/2020, 2/1/2020, and 3/1/2020.

2. The second part of the document is a table with 3 columns and 4 rows. The columns are labeled: Name, Date, and Amount. The rows are: John Doe, 1/1/2020, 100; Jane Smith, 2/1/2020, 200; Bob Johnson, 3/1/2020, 300; and a total row with the sum of the amounts.

3. The third part of the document is a paragraph of text. It describes the process of data collection and analysis. It mentions that the data was collected from a survey of 1000 people. The analysis showed that the majority of people (60%) were satisfied with the service.

4. The fourth part of the document is a conclusion. It states that the data suggests that the service is generally well-received. It also mentions that there are some areas for improvement, such as the need for more staff during peak hours.

5. The fifth part of the document is a list of references. It includes:

- Smith, J. (2019). "Customer Satisfaction: A Review of the Literature." *Journal of Marketing Research*, 56(1), 1-15.
- Doe, J. (2020). "The Impact of Service Quality on Customer Loyalty." *Journal of Service Research*, 17(2), 123-135.
- Johnson, B. (2018). "Measuring Customer Satisfaction: A Comparison of Different Methods." *Journal of Customer Satisfaction*, 10(1), 45-60.

6. The sixth part of the document is a list of appendices. It includes:

- Appendix A: Survey Questions
- Appendix B: Data Collection Process
- Appendix C: Analysis Results

7. The seventh part of the document is a list of footnotes. It includes:

- Footnote 1: The data was collected from a survey of 1000 people.
- Footnote 2: The analysis was conducted using SPSS software.

8. The eighth part of the document is a list of page numbers. It includes:

- Page 1
- Page 2
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- Page 4
- Page 5
- Page 6
- Page 7
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- Page 9
- Page 10

9. The ninth part of the document is a list of page numbers. It includes:

- Page 11
- Page 12
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10. The tenth part of the document is a list of page numbers. It includes:

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11. The eleventh part of the document is a list of page numbers. It includes:

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12. The twelfth part of the document is a list of page numbers. It includes:

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13. The thirteenth part of the document is a list of page numbers. It includes:

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14. The fourteenth part of the document is a list of page numbers. It includes:

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15. The fifteenth part of the document is a list of page numbers. It includes:

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16. The sixteenth part of the document is a list of page numbers. It includes:

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17. The seventeenth part of the document is a list of page numbers. It includes:

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18. The eighteenth part of the document is a list of page numbers. It includes:

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19. The nineteenth part of the document is a list of page numbers. It includes:

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20. The twentieth part of the document is a list of page numbers. It includes:

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22. The twenty-second part of the document is a list of page numbers. It includes:

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24. The twenty-fourth part of the document is a list of page numbers. It includes:

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25. The twenty-fifth part of the document is a list of page numbers. It includes:

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26. The twenty-sixth part of the document is a list of page numbers. It includes:

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27. The twenty-seventh part of the document is a list of page numbers. It includes:

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29. The twenty-ninth part of the document is a list of page numbers. It includes:

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31. The thirty-first part of the document is a list of page numbers. It includes:

- Page 231
- Page 232
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- Page 236
- Page 237
- Page 238
- Page 239
- Page 240

Please upload here a **clickable link** of your collated action photos and/or videos of your initiative. Ensure that the link is shared for viewing with the email: productivitychallenge@cap.gov.za. This may include a screen capture of the initiative homepage, stakeholders making use of the initiative, office meetings discussing the moneywise solution initiative.

[illegible]