



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

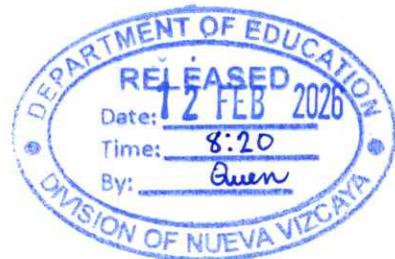
**UNNUMBERED MEMORANDUM**

To : Assistant Schools Division Superintendent  
Chief Education Program Supervisors (CID & SGOD)  
Public Schools District Supervisors / District In – Charge  
Members, Division Research Technical Working Group  
All Others Concerned

From : **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent *Manuel* *02-2026-101*  
Date : 12 February 2026  
Subject: **EVALUATION OF COMPLETED BERF RESEARCHES AND PLANNING OF RESEARCH ACTIVITIES FOR 2026**

1. In support to the implementation of **DepEd Order Number 16, s. 2017** known as **Research Management Guidelines**, the Schools Division Research Committee (SDRC) informs the **Division Research Technical Working Group Members** to conduct evaluation of completed researches and plan for research activities for 2026 at Busilac Elementary School on February 20, 2026 from 8:00AM to 5:00PM.
2. The objectives of the said activity are:
  - a. to assess completeness of completed researches; and,
  - b. to review and schedule the activities for the implementation of RMG this 2026.
3. Refer to *Enclosure 1* for the list of participants for said activity.
4. Members of the DRTWG who are teachers are directed to prepare their Instructional Plan (IP) duly approved by their school head to minimize disruption of classes.
5. The DRTWG members are requested to bring their laptop for the workshop.
6. For information, guidance and compliance.

Enclosure: As stated  
Reference: D.O No 16, s. 2017  
To be indicated in the perpetual index under the following subjects:  
Research Management Guidelines





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**Enclosure 1 of UNNUMBERED MEMORANDUM dated February 12, 2026**

**DIVISION RESEARCH TECHNICAL WORKING GROUP (DRTWG) MEMBERS**

<b>Name</b>	<b>School/Office</b>	<b>Position/Designation</b>
1. Rommel S. de Gracia	SDO – SGOD PAR	SEPS, DRTWG Member
2. Leonard Francis T. Jasmin PhD	Kakiduguen/Antutot ES	PI, DRTWG Member
3. Jayson D. Velasco DIT	Dupax del Sur NHS	HT III, DRTWG Member
4. Mark Anthony I. Gano PhD	Pinayag NHS	HT III, DRTWG Member
5. Dolores A. Santos	Bonfal NHS	MT I, DRTWG Member
6. Aruel F. Delim Jr	Santa Fe NHS	TIII, DRTWG Member
7. Kevin P. Aquino	Bugkalot NHS	TIII, DRTWG Member
8. Rodny Giverson V. Garcia	Uddiawan NHS	TIII, DRTWG Member
9. Edison A. Lopez	Bonfal NHS	TIII, DRTWG Member
10. Mylene O. Castro PhD	Naruron ES	MTII, DRTWG Member
11. Francis Di-At	NVGCHS	TIII, DRTWG Member
12. Deo P. Urbano PhD	Murong NHS	TIII, DRTWG Member
13. Den Mark C. Lorenzo PhD	Solano HS	Teacher III, DRTWG
14. Clydinne A. Ballon	SDO-SGOD PAR	Secretariat
15. Howard Jean Francois V. Doles II	SDO-OSDS	Technical Working Group