



Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

January 21, 2026

DIVISION MEMORANDUM
No. 43, s. 2026

RECONSTITUTED PROCUREMENT BODY OF SDO NUEVA VIZCAYA

To: Assistant Schools Division Superintendent
OIC, Chief Education Supervisor – CID
Chief Education Supervisor – SGOD
Public Schools District Supervisors/Districts-in-Charge
Public Secondary/Elementary School Heads
All others concerned

1. Pursuant to Rule V, Section 41.2.2 of the Implementing Rules and Regulations of Republic Act No. 12009 (New Government Procurement Act), the following are hereby designated to compose the Bids and Awards Committee (BAC), the *ad hoc* Secretariat, the Technical Working Group (TWG), and other procurement support groups of SDO Nueva Vizcaya for Calendar Year 2026:

A. Bids and Awards Committee:

Regular Members:

Chair: **Adonis C. Ceperez EdD, CESE**
Assistant Schools Division Superintendent
Vice-Chair: **Atty. Julius Caesar G. Domingo, CPA**
Legal Officer III
Members: **Romulo S. Ancheta PhD.**
Chief Education Supervisor – SGOD
Nimfa Norie A. Aquino PhD.
Education Program Supervisor – CID
Rommel S. De Gracia PhD.
Senior Education Program Specialist – PAR/SGOD

Provisional Members:

Dindo John H. Moreno PhD.
Education Program Supervisor – CID
Melany M. Asuncion PhD.
Education Program Supervisor – SGOD



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Website: <https://sdonuevavizcaya.com>



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B. Procurement Unit:

Ad hoc Secretariat:

Chair: **Jayson C. Balut**
Administrative Officer II

Vice-Chair: **Ma. Licel T. Balico**
Education Program Specialist II- SMAN

Members: **Princes C. Aquitania**
Administrative Officer IV - HRMO

Julius C. Calangan
Education Program Specialist II- SMME

Romeo Emmanuel C. Yarcia***
Planning Officer - SGOD

Joshua W. Umli***
Administrative Aide VI

Clydinne A. Ballon**
Administrative Assistant III

Arwin J. Sondag**
Administrative Assistant III

Darell John L. De Guzman*
Administrative Assistant III

Allan C. Amalingan*
Administrative Aide I

Peter John A. Hermoso*
Administrative Aide I

*** PhilGEPS focal

** Documentation support

* Canvassers

C. Technical Working Group:

Group Lead: **Noli Mar M. Navarro EdD.**
Senior Education Program Specialist - SMME

Members: **Orlando D. Vicente PhD.**
Education Program Supervisor - CID

Jeassel J. Alayu
Administrative Officer V – Budget

Emerson B. Balut, CPA
Accountant III

Ezekel C. Garing
Information Technology Officer I

Engr. Caroline Q. Lagula
Engineer III



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Gaye D. Castillo
Administrative Officer IV - Supply

Arch. Christopher R. Dominguez
Technical Assistant III – EFU
Arnel A. Panganiban
Public Schools District Supervisor

D. Division Inspectorate Team:

Team Lead: Roger S. Sebastian PhD.
Education Program Supervisor - CID
Members: Francis C. Linda
Administrative Assistant III – Supply/ HR
Daisy N. Moralda
Administrative Assistant II – Accounting

E. Provisional Inspectorate Team:

Learning Resources/Training and Seminar Kits: **Bermelita E. Guillermo PhD.**
Education Program Supervisor – LRMS
Chester C. Cortez
Librarian II – LRMS

Food/Medicines/Dental Tools and Supplies/Other Health Supplies: **Dr. Epifania P. Tumaliuan**
Dentist II
Rudy S. Agustin
Nurse II
Julius Michael R. Panganiban
Nurse II
Hazel B. Arreo
Nurse II

School-Based Feeding Program: **Marilou C. Roderos PhD.**
Nurse II
School-designated Inspectorate Teams
AO II/ AdAs II/ AdAs III

Infrastructure and Furniture: **Engr. Knyreen Bianca Q. Carnate**
Administrative Officer 1-EFU

Sports-related Goods/DRRM Supplies: **Roscoe N. Gacusana EdD.**
Senior Education Program Specialist – SmaN



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**DCP Packages/ICT Equipment/
Supplies:
Janitorial and General
Services/Service Vehicles/
Parts/Supplies:**

Ezekel C. Garing
Information Technology Officer I
Arnulfo A. Diaz
Administrative Aide VI - Supply

2. The Procurement Body of SDO Nueva Vizcaya shall perform the functions and duties provided for under the New Government Procurement Act (RA 12009) and its Implementing Rules and Regulations and shall give utmost priority to procurement assignments over all other duties and responsibilities until the requirements for the procurement at hand are completed.

3. The designation stated herein shall take effect immediately.

ORLANDO B. MANUEL PhD, CESO V
Schools Division Superintendent

Encl.:
As stated



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