Republic of the Philippines
Department of Education
REGION II – CAGAYAN VALLEY
SCHOOLS DIVISION OF NUEVA VIZCAYA

January 21, 2026

DIVISION MEMORANDUM
No. 43, s. 2026

RECONSTITUTED PROCUREMENT BODY OF SDO NUEVA VIZCAYA

To: Assistant Schools Division Superintendent
OIC, Chief Education Supervisor – CID
Chief Education Supervisor – SGOD
Public Schools District Supervisors/Districts-in-Charge
Public Secondary/Elementary School Heads
All others concerned

1. Pursuant to Rule V, Section 41.2.2 of the Implementing Rules and Regulations of Republic Act No. 12009 (New Government Procurement Act), the following are hereby designated to compose the Bids and Awards Committee (BAC), the *ad hoc* Secretariat, the Technical Working Group (TWG), and other procurement support groups of SDO Nueva Vizcaya for Calendar Year 2026:

A. Bids and Awards Committee:

Regular Members:

Chair: **Adonis C. Ceperez EdD, CESE**
Assistant Schools Division Superintendent
Vice-Chair: **Atty. Julius Caesar G. Domingo, CPA**
Legal Officer III
Members: **Romulo S. Ancheta PhD.**
Chief Education Supervisor – SGOD
Nimfa Norie A. Aquino PhD.
Education Program Supervisor – CID
Rommel S. De Gracia PhD.
Senior Education Program Specialist – PAR/SGOD

Provisional Members:

Dindo John H. Moreno PhD.
Education Program Supervisor – CID
Melany M. Asuncion PhD.
Education Program Supervisor – SGOD

B. Procurement Unit:

***Ad hoc* Secretariat:**

Chair: **Jayson C. Balut**
Administrative Officer II
Vice-Chair: **Ma. Licel T. Balico**
Education Program Specialist II- SMAN
Members: **Princes C. Aquitania**
Administrative Officer IV - HRMO
Julius C. Calangan
Education Program Specialist II- SMME
Romeo Emmanuel C. Yarcia***
Planning Officer - SGOD
Joshua W. Umli***
Administrative Aide VI
Clydinne A. Ballon**
Administrative Assistant III
Arwin J. Sonday**
Administrative Assistant III
Darell John L. De Guzman*
Administrative Assistant III
Allan C. Amalingan*
Administrative Aide I
Peter John A. Hermoso*
Administrative Aide I

**** PhilGEPS focal*
*** Documentation support*
** Canvassers*

C. Technical Working Group:

Group Lead: **Noli Mar M. Navarro EdD.**
Senior Education Program Specialist - SMME
Members: **Orlando D. Vicente PhD.**
Education Program Supervisor - CID
Jeassel J. Alayu
Administrative Officer V – Budget
Emerson B. Balut, CPA
Accountant III
Ezekel C. Garing
Information Technology Officer I
Engr. Caroline Q. Lagula
Engineer III

Gaye D. Castillo
Administrative Officer IV - Supply

Arch. Christopher R. Dominguez
Technical Assistant III – EFU
Arnel A. Panganiban
Public Schools District Supervisor

D. Division Inspectorate Team:

Team Lead: **Roger S. Sebastian PhD.**
Education Program Supervisor - CID
Members: **Francis C. Linda**
Administrative Assistant III – Supply/ HR
Daisy N. Moralda
Administrative Assistant II – Accounting

E. Provisional Inspectorate Team:

Learning Resources/Training and Seminar Kits:	**Bermelita E. Guillermo PhD.** *Education Program Supervisor – LRMS* **Chester C. Cortez** *Librarian II – LRMS*
Food/Medicines/Dental Tools and Supplies/Other Health Supplies:	**Dr. Epifania P. Tumaliuan** *Dentist II* **Rudy S. Agustin** *Nurse II* **Julius Michael R. Panganiban** *Nurse II* **Hazel B. Arreo** *Nurse II*
School-Based Feeding Program:	**Marilou C. Roderos PhD.** *Nurse II* **School-designated Inspectorate Teams** *AO II/ AdAs II/ AdAs III*
Infrastructure and Furniture:	**Engr. Knyreen Bianca Q. Carnate** Administrative Officer 1-*EFU*
Sports-related Goods/DRRM Supplies:	**Roscoe N. Gacusana EdD.** *Senior Education Program Specialist – SmaN*

DCP Packages/ICT Equipment/ Supplies:	**Ezekel C. Garing** *Information Technology Officer I*
Janitorial and General Services/Service Vehicles/ Parts/Supplies:	**Arnulfo A. Diaz** *Administrative Aide VI - Supply*

2. The Procurement Body of SDO Nueva Vizcaya shall perform the functions and duties provided for under the New Government Procurement Act (RA 12009) and its Implementing Rules and Regulations and shall give utmost priority to procurement assignments over all other duties and responsibilities until the requirements for the procurement at hand are completed.

3. The designation stated herein shall take effect immediately.

ORLANDO B. MANUEL PhD, CESO V
Schools Division Superintendent

Encl.:
As stated

DEPARTMENT OF EDUCATION
RELEASED
Date: 28 JAN 2026
Time: 2:00
By:
DIVISION OF NUEVA VIZCAYA