



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

26 January 2026

DIVISION MEMORANDUM
No. **37**, s. 2026

**CAPACITY BUILDING ON WRITING PROFESSIONAL DEVELOPMENT (PD)
PROGRAMS, RE-ENTRY ACTION PLANS, AND APPLICATION OF EDUCATION**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

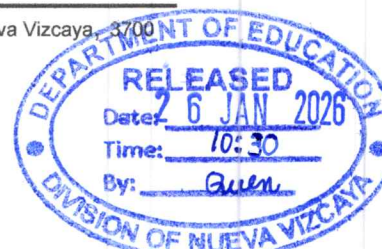
1. Pursuant to DepEd Memorandum No. 44, s. 2023, which underscores the importance of quality assurance and monitoring of professional development initiatives, this Office through the School Governance and Operations Division (SGOD) shall conduct the Capacity Building on Writing Professional Development (PD) Programs, Re-Entry Action Plans, and Application of Education on February 19-20 at the SDO Conference Hall, Bayombong, Nueva Vizcaya.
2. The training aims to promote and strengthen the professional growth of all teaching and non-teaching personnel and recognizes the essential need to enhance the capability of staff in designing and preparing high-quality Professional Development (PD) Programs including Learning Action Cells (LAC), Re-Entry Action Plans (REAPs), and Application of Education (AoE) requirements.
3. Participants in the training are 46 Chairpersons and/or members of the 23 Districts and 47 Secondary Schools Review and Accreditation Committee, and 9 field-based Project Development Officers (see Enclosure 1)
4. Meals and training supplies for all participants and members of the Program Management Team (PMT) shall be charged to the Division Human Resource Development (HRD) Fund, while their travel expenses, including hotel/lodging expense (if necessary) shall be charged to their school MOOE subject to the usual auditing and accounting rules and regulations.
5. The members of the PMT (see enclosure 2) are requested to attend the Division Staff Orientation Workshop (DSOW) on January 26, 2026 at the SDO Conference Hall, Bayombong, Nueva Vizcaya at 10:00 am to 5:00 pm.
6. For information, guidance, and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

[Signature]



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Enclosure 1 to DM 37, s. 2026 (*Capacity Building on Writing Professional Development (PD) Programs, Re-Entry Action Plans, and Application of Education*)

DISTRICT		Participant 1 (District RAC)			Participant 2 (District RAC)			Participant 3 (from Secondary School RAC)			Participant 4 (9 FIELD-BASED PDOs)
		Name	Position	School	Name	Position	School	Name	Position	School	Name
1	Alfonso Castañeda	Mecah P. Pandi	HT III	Lipuga ES	Juvy S. Balatbat	HT III	Galintuja ES	Mary Jane V. Valdez	HT III	ALCAS NHS	
2	Ambaguio	Carmelita L. Pale	P-IV	Hamhamaan ES	Reynold B. Mariano	P-I	Tiblac ES	Carina B. Cordero	HT 1	Dulli IS	
3	Aritao 1	Irene B. Bosque	P-IV	-	Francis M. Ramos	MT-II	Calitlitan ES	Pamela B. Sinuldong	MT-II	Aritao NHS	Gloriza D. Valdez
4	Aritao 2	Logie A. Palacay	HT - III	Sta. Clara ES	Ivy Joveth G. Dotimas	MT - I	Canabuan ES	Yolanda D. Fronda	HT - III	Sta. Clara HS	Marie Bell M. Manabat
5	Bagabag 1	Joy A. Salting	P-II	Bagabag CS	Mary Ann A. Dela Pena	P-II	Careb ES	Johnny T. Pagaduan	HT - III	Bagabag NHS	
6	Bagabag 2	Mary Grace L. Fernandez	P-II	Tuao South ES	Emma Jane O. Reyes	P-I	Tawi-Tawi ES	Joseph Gaston Donald A. Lanang	HT - III	Tuao HS	
7	Bambang 1	Trecy C. Ucol	P-III	Bambang CS-ISC	Catherine C. Tactay	P-II	Salinas ES/NPS	Jovelyn Morales	HT - III	Bambang HS	Zoila T. Albano
8	Bambang 2	Olivia M. Florendo	P-I	Almaguer South ES	Fe A. Butay	P-I	Bambang East ES	Veronica N. De Vera	MT II	Bambang East ES	
9	Bayombong 1	Nora C. Tomas	P-I	Magsaysay ES	Rachelle F. Buncad	HT-III	Busilac ES	Maximino B. Noveda, Jr.	T-III	NVGCHS	Amethyst S. Cachola
10	Bayombong 2	Osmund Espejo	P-III	Bonfal NHS	Gilda Bartido	P-II	Luyang ES	Mavic Kimmayong	HT I	Casat NHS	
11	Diadi	Fely T. Alfredo	MT-II	Balete ES	Eddie D. Tumacder	P-II	Duruarog ES	Randy V. Galgo	MT-I	Diadi NHS	
12	Dupax del Norte 1	Roderic E. Romero	HT-III	Lamo ES	Ma. Melody O. Pacheco	P-I	Inaban ES	Mary Jane O. Miran	MT-II		Maelyn Dianne B. Boy
13	Dupax del Norte 2	Emelia H. Midon	HT-I	Nagakay ES	Mary Joy Sabongan	T-III/TIC	New Gumiad ES	Mary Jane Esway	MT-I	Belance Tech. Voc School	



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14	Dupax del Sur	Hector D. Lacandazo	P-I	DCS	Orlando S. Mayangat Jr.	P-I	Mangayang ES	David John D. Ubera	P-I	DDSNHS	Christina Marie C. Castillo
15	Kasibu East	Adeline B. Lunag	P-I	Kasibu East CS	Victoria B. Baguilat	P-II	Didipio ES	Lilybeth D. Buyuccan	HT-III	ENVNHS	
16	Kasibu West	Maria Olivia M. Brazil	P-III	Alloy ES	Jenifer Daulayan	HT I	Siguem ES	Loradel Sulio	P-I	Paquet IS	
17	Eastern Kayapa	Marites Esnara	P-II	San Fabian ES	Miya S. Ingusan	P-II	Pingkian CS	Nisan Kiso	HT I	Sta Cruz PHS	
18	Western Kayapa	Renalyn A. Serafino	P-I	Ban-et ES	Antonina D. Palma	P-I	Kayapa Central School	Nieves M. Kimo	HT I	Kayapa Proper West ES	
19	Quezon	Dennis M. Macadangdang	HT-III	Runruno ES	Agnes Ventura	P-I	Aurora ES	Arvee Glen Abellera	MT-II/SH	Runruno NHS	
20	Santa Fe	Arnel M. Batalla	P-IV	Santa Fe District	Gina T. Badua	HT-III	Tactac ES	Sherilene C. Tacotaco	HT-I	Canabuan HS	Junnel P. Necerio
21	Solano 1	Lourdes T. Jasmin	P-II	Solano East CS-ISC	Avigayle A. Olaya	P-II	Aggub ES	Christian Jerald Decoro	T-III	Bascaran NHS	Cristina C. Afalla
22	Solano 2	Marissa O. Arqueza	P-II	Solano South CS	Luvella U. Lilagan	P-II	Wacal ES	Noemi L. Bulan	P-III	Solano HS	
23	Villaverde	Rubilyn C. Gajo	PIV	Villaverde District	Virgilio J. Maurera	HTI	Ernesto Lapan Pale ES	Elenalyn B. Taleon	MTII	Bintawan National HS	Kristine Joy A. Guinasao



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Enclosure 2 to DM 37, s. 2026 (*Capacity Building on Writing Professional Development (PD) Programs, Re-Entry Action Plans, and Application of Education*)

No.	Name	Office / School	L & D Role
1	ORLANDO E. MANUEL PhD	OSDS	SDS, Consultant
2	ADONIS C. CEPEREZ EdD	OSDS	ASDS, Consultant
3	ROMULO R. ANCHETA PhD	SGOD	Chief ES-SGOD
4	FLORENCE F. ESPARRAGO	SGOD	HT V/ OIC SEPS-HRD/L&D Proponent / Resource Person
5	HERBERT M. MANGABAT	SGOD	OIC EPS II-HRD / Co-Proponent/Resource Person
6	MICKAEL RAYMUNDO	Kasibu Natl Agri. School	School Head /Resource Person
7	ARNEL BATALLA	Sta. Fe District	School Head /Resource Person
8	AMHERSTINE BATA	Bambang North ES	School Head /Resource Person
9	AVIGAYLE A. OLAYA	Aggub ES	School Head /Resource Person
10	MYRNA O. CASTAÑEDA	Nansiakan NHS	Master Teacher I /Resource Person
11	NOLI MAR NAVARRO PhD	SGOD	SEPS SMME / M & E Focal
12	MARIA LEONORA CORTADO	NVGCHS	HT V/Secretariat
13	DAWN ANGELA MARIE C. GOZE	PAIMA NHS	ADAS II/Secretariat
14	HOWARD DOLES	OSDS	IT Staff
15	CHESTER CORTEZ	CID	Documentation
16	1 nurse on duty	SGOD	Nurse / Health Officer

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