

Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
Schools Division of Nueva Vizcaya

January 22, 2026

DIVISION MEMORANDUM  
No. 30, s. 2026

**FIRST GENERAL ASSEMBLY MEETING  
NUEVA VIZCAYA ELEMENTARY SCHOOL HEADS ASSOCIATION (NVESHA)**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/Districts In-Charge  
Elementary School Principals, Head Teachers, Teachers In-Charge  
All Others Concerned

1. This office announces the conduct of **1<sup>st</sup> General Assembly Meeting of Nueva Vizcaya Elementary School Heads Association (NVESHA)** to be held at **Solano South Central School Multi-Purpose Hall, Solano II District, Solano, Nueva Vizcaya** on **January 28, 2026 at 9:00 o clock in the morning**.
2. The primary objective of this assembly is to present and discuss proposed amendments to the Association's Constitution and By-Laws. This initiative ensures that the association's governing documents remain fully aligned with current DepEd mandates and effectively support our shared goals for educational advancement and school leadership excellence.
3. The Meeting structure includes:
  - a. Opening Program & Affirmation
  - b. President's Address & Rationale for Amendments
  - c. Presentation of Proposed Amendments (Article-by-Article Discussion)
  - d. Open Forum & Deliberations
  - e. Official Affirmation/Adoption of Amendments (if feasible)
  - f. Closing Remarks
4. Attendance of all public Elementary School Principals, Head Teachers and Teachers In-Charge is highly encouraged. It is requested that the NVESHA t-shirt shall be worn during the assembly.
5. A Registration Fee of One Hundred Pesos (P100.00) shall be collected to defray snacks and other incidental expenses.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

01-2026-46



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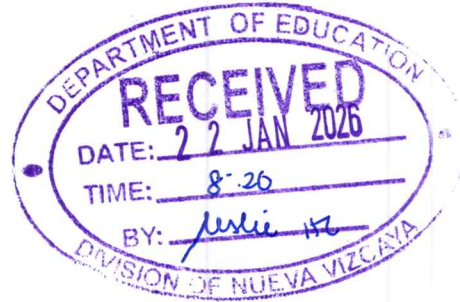
**NUEVA VIZCAYA ELEMENTARY SCHOOL HEADS ASSOCIATION (NVESHA)**

SDO- NUEVA VIZCAYA  
Bayombong

January 21, 2026

**ORLANDO E. MANUEL PhD, CESO V**

Schools Division Superintendent  
SDO Nueva Vizcaya  
Bayombong



Sir:

Warm Greetings!

On behalf of the Officers and Members of the Nueva Vizcaya Elementary School Heads Association (NVESHA), may I humbly request your official permission to convene our **First General Assembly on January 28, 2026 from 9:00 o clock in the morning at Solano South Central School Multi-purpose hall, Solano II District, Solano, Nueva Vizcaya.**

The primary objective of this assembly is to present and discuss proposed amendments to our Association's Constitution and By-Laws, ensuring they align with DepEd mandates and effectively support our shared goals and educational advancement. This foundational meeting will serve to gather crucial inputs, foster unity, and formalize our organizational framework for greater impact.

We propose a meeting structure that includes:

1. Opening Program & Affirmation (Invocation, National Anthem, etc.)
2. President's Address & Rationale for Amendments
3. Presentation of Proposed Amendments (Article-by-Article Discussion)
4. Open Forum & Deliberations
5. Official Affirmation/Adoption of Amendments (if feasible)
6. Closing Remarks

We believe this assembly is vital for strengthening our association and enhancing our collective leadership in implementing quality education. We are prepared to coordinate closely with your office to ensure the event adheres to all health protocols and DepEd guidelines.

Your approval and support for this significant undertaking would greatly inspire our members and set a positive direction for our association.

Thank you for your time and consideration.

Respectfully yours,

  
**JOYCELINE S. CELESTINO**

NVESHA President

**Approved:**

  
**ORLANDO E. MANUEL PhD, CESO V**

Schools Division Superintendent

01-2026-47