



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

13 January 2026

DIVISION MEMORANDUM
No. 10, s.2026

**CONDUCT OF ELECTIONS AND APPOINTMENTS FOR LEARNER GOVERNMENT
FOR SCHOOL YEAR 2026-2027**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public and Private Elementary and Secondary School Heads
SELG and SSLG Teacher Advisers
All others concerned

1. Pursuant to **DepEd Order No. 31, s. 2022**, titled *Child Rights Policy: Adopting the Right-Based Education (RBE) Framework in Basic Philippine Education* and with the efforts to recognize the role of the youth in nation building, encourage public and civic affairs involvement, promote student governance and participation, decentralize the governance of education to the field, empower the schools to effectively address access and quality issues in basic education, and mandate all schools to the conduct of youth elections and appointments, this Office through the School Governance and Operations Division- Youth Formation Unit issues the **Guidelines for the Conduct of Elections and Appointments for Learner Government for School Year 2026 – 2027**.

2. In this regard, all public elementary and secondary schools are directed to conduct the elections on the following dates:

ACTIVITY	DATE
School-Based YES-O, BKD Council, DRRM-YO and other Learner Clubs and Organizations Filing of COC, Campaign and Elections	January 26- February 20, 2026
School-Based SELG and SSLG Filing of COC, Campaign and Elections	January 26- February 20, 2026
District SELG Election	February 23-27, 2026
Division Federation of SELG	March 02-06, 2026
Division Federation of SSLG	March 23-27, 2026

3. All elected or appointed District SELG Presidents/Private School SELG Presidents (for elementary) shall accomplish the form not later than February 27, 2026 through the link: <https://tinyurl.com/NVDISTRICTSELG2026-2027>



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
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Email Address: nuevavizcaya@deped.gov.ph
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While all elected or appointed SSLG Presidents (for secondary) shall accomplish the form not later than February 27, 2026 through the link: <https://tinyurl.com/NVSSLG2026-2027>

4. A soft copy of the election report shall be submitted thru divfedspgssg.nv@deped.gov.ph. The election report shall only include the following, consolidated in one PDF format:

SCHOOL-BASED and DISTRICT-BASED SELG AND SSLG ELECTIONS	
<i>Documents</i>	<i>Deadline</i>
1. Accomplished Enclosure 3: Resolution	February 27, 2026
2. Accomplished Enclosure 4: Notices of Meeting	
3. Accomplished Enclosure 5: Minutes of Meeting	
4. Accomplished Enclosure 11: Election Tabulation Form	
5. Accomplished Enclosure 12: Election Canvass Form	
6. Accomplished Enclosure 13: Registry of Elected/ Appointed Officers	
<i>*Election report template shall include the school header and footer for school based and district header and footer for district based.</i>	

5. Private schools, technical and vocational institutions and higher education institutions including state and local universities and colleges offering K-12 Basic Education Program are encouraged to implement these election and appointment schedule and guidelines according to their philosophy, vision and mission.

6. The Division Youth Formation Coordinators shall conduct onsite and offsite monitoring and evaluation of the conduct of the SELG and SSLG Campaign and Election and is to evaluate the SY 2025-2026 implemented PPAs of the organizations. Travel expenses of the DYFCs shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

7. Guidelines on the Conduct of Elections and Appointments for Learner Government for School Year 2026 – 2027 and the Constitution and By-Laws (CBL) of the SELG and SSLG can be access thru the link <https://tinyurl.com/NVLGPInterimGuidelines>.



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8. Expenses incurred in the conduct of the SY 2026-2027 learner organizations' elections shall be charged to School Maintenance and Other Operating Expenses (MOOE) or other available funds subject to the usual accounting and auditing rules and regulations.
9. For relevant queries, you may contact Project Development Officers I- Division Youth Formation Coordinators, Marc Henrick R. Nicanor, 0955-891-4479 or at marchenrick.nicanor@deped.gov.ph and Christian Lloyd T. Vicente, 0955-129-6045 or at christianlloyd.vicente@deped.gov.ph
10. For information, guidance and compliance.

ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent



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