



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

UNNUMBERED MEMORANDUM

TO: Public Schools District Supervisors/District In-Charge
Public and Private Secondary School Heads
All Concerned

FROM: **ORLANDO E. MANUEL PhD, CESO V**
Schools Division Superintendent

DATE: January 15, 2026

SUBJECT: **IMPLEMENTATION OF PROJECT TARABAY**



1. The Schools Division of Nueva Vizcaya, through the Division Federation of Supreme Secondary Learner Government Officers and Teacher-Advisers, will conduct an outreach initiative titled **Project TARABAY "Together, Advancing Resilience And Bringing Aid to Youth" on January 17, 2026, at Manamtam Elementary School, Bambang, Nueva Vizcaya.**
2. This program aims to foster compassion, solidarity, and youth empowerment by providing essential school supplies and hygiene kits to the pupils of Manamtam Elementary School. It is a gesture of kindness and collective action that reflects the values of community engagement and learner leadership.
3. Attached to this memorandum is the list of participants and parental consent/waiver which shall be accomplished by the learner participants and submitted to the Division Youth Formation Coordinator.
4. In lieu of January 17, 2026, which falls on a Saturday, teacher participants and SDO personnel who served as members of the Technical Working Group (TWG) during the conduct of the activity shall be granted one and a half (1.5) days Service Credit and Compensatory Time-Off in accordance with DO 53, s. 2003 for teachers and CSC-DBM Joint Circular No. 2, s. 2002 on Non-Monetary Remuneration for Overtime Service Record for non-teaching personnel, upon compliance with the needed requirements.
5. Expenses incurred in relation to participation in this activity may be charged to the school's MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
6. For inquiries, you may contact Project Development Officers I – Division Youth Formation Coordinators: Marc Henrick R. Nicanor – [0955-891-4479](tel:0955-891-4479), Christian Lloyd T. Vicente – [0955-129-6045](tel:0955-129-6045)
7. For information, guidance, and compliance.



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(Enclosure 1 to Unnumbered Memorandum dated January 15, 2025)

PARENTAL CONSENT AND WAIVER FORM

LEARNER'S PERSONAL INFORMATION:

Name: _____ Age: _____ Birthday: _____
Grade Level: _____ School: _____
Address: _____ Contact No/s: _____
Facebook Account: _____
Contact person in case of emergency:
Relationship: _____ Contact Number: _____

To the Department of Education Schools Division of Nueva Vizcaya,
The undersigned hereby gives permission to:

(name of child)

a Grade _____ student of
(level)

(name of school)

to participate in the **“One (1) Day Outreach Program entitled Project TARABAY (Together, Advancing Resilience And Bringing Aid to Youth)”** at Manamtam Elementary Schools, Bambang, Nueva Vizcaya on January 17, 2026.

I hereby authorize an adult in the person of the assigned SSLG teacher-adviser to assist and accompany my child in participating in the said activity. I have considered the benefits that my son/daughter will derive from his/her participation in this activity provided that the due care and precaution will be observed to ensure the comfort and safety of my son/daughter and that DepEd employees and personnel may not be held responsible for any untoward incident that may happen beyond their control.

Signature Over Printed Name
(Learner)

Signature Over Printed Name
(Parent/Guardian)

(Date signed)



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(Enclosure 2 to Unnumbered Memorandum dated January 15, 2025)

Division Federation of Supreme Secondary Learner Government		
President	Axle Dave L. Conde	Lamo National High School
Vice-President	Daryll C. Saludaes	Bintawan National High School
Secretary	Marc Justin D.V. Pimentel	Nueva Vizcaya General Comprehensive High School
Tresuarer	Michael Duane F. Buduan	Bagabag National High School
Auditor	Jordan D. Cagurangan	Saint Jerome's Academy
PIO	Arieston S. Galano	Diadi National High School
Protocol Officer	Rzel a. Flores	Santa Fe National High School
Representatives	Marionne Justine Vipinosa	Dupax del Norte National High School
	Romel P. Bandayrel	Bugkalot High School
	Zhalani Kaine G. Layugan	Tops Achievers Private School, Inc.
	Joshley Vergil B. Dulnuan	Murong Agri-Fishery School
Division Federation of Supreme Secondary Learner Government Teacher-Adviser		
President	Vicor John D. Jose	Lamo National High School
Vice-President	Xyrhyll Jayron P. Espiritu	Bintawan National High School
Secretary	Jaime Ace B. Acosta	Nueva Vizcaya General Comprehensive High School
Tresuarer	Christian C. Cuaresma	Bagabag National High School
Auditor	Oliver M. Vergara	Saint Jerome's Academy
PIO	Arlene B. Herrera	Diadi National High School
Protocol Officer	Jess B. Tugal	Santa Fe National High School
Representatives	Kenneth T. Sandaga	Dupax del Norte National High School
	Lailanie Grace O. Pasigian	Bugkalot High School
	Rochelle P. Gregorio	Tops Achievers Private School, Inc.
	Ronelyn D. Balila	Murong Agri-Fishery School
Division Personnel		
Marc Henrick R. Nicanor		Division Office
Christian Lloyd T. Vicente		Division Office