



Republic of the Philippines  
**Department of Education**  
Region II – Cagayan Valley  
SCHOOLS DIVISION OF NUEVA VIZCAYA

**DIVISION MEMORANDUM**

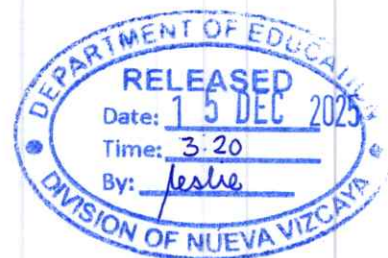
No. 580, s. 2025

TO: Assistant Schools Division Superintendent  
Chief ES, CID/SGOD  
Education Program Supervisors  
All Others Concerned

FROM: **ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

DATE: December 15, 2025

SUBJECT: **CONDUCT OF THE FOURTH QUARTER DIVISION  
MONITORING, EVALUATION AND ADJUSTMENT (DMEA) AND  
RELATED ACTIVITIES**



1. This Office informs all Unit/Section and Program Owners of the three (3) Functional Divisions that the **Fourth Quarter Monitoring and, Evaluation and Adjustment (DMEA)** shall be conducted on **December 23, 2025** at the **DepEd SDO Conference Hall, Bayombong, Nueva Vizcaya**.
2. The DMEA aims to:
  - A. Monitor the achievement of objectives under the Key Result Areas (KRA) of all Units/Sections within the CID, OSDS and SGOD, including the overall performance per KRA of the three Functional Division;
  - B. Provide information for the top management on the implementation and achievement of programs and activities, adjust approaches and strategies that will ensure proper allocation, effective and optimal use of education resources to improve organizational performance; and
  - C. Promote the participation of various program owners in all M&E processes, with the end goal of generating information for top management to make evidence-based decisions in adjusting work plans and strategies.
3. All concerned personnel are required to attend and actively participate in the DMEA Conference
4. Expenses to be incurred during the Quarter 4 DMEA Conference shall be charged against FY 2025 HRTD Funds subject to the usual accounting and auditing rules and regulations.



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