



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

26 November 2025

DIVISION MEMORANDUM

No. 562, s.2025

**LEARNER RIGHTS AND PROTECTION DESK IN THE CONDUCT OF THE 2026
 NUEVA VIZCAYA PROVINCIAL ATHLETIC ASSOCIATION (NVPAA) MEET**

To: Assistant Schools Division Superintendent
 Chief, School Governance and Operations Division
 Chief, Curriculum Implementation Division
 Public Schools District Supervisors/District In-Charge
 Public and Private Elementary and Secondary School Heads
 All others concerned

1. In compliance with **Division Memorandum No. 428, s. 2025**, titled *“Establishment of Learner Rights and Protection (LRP) Desk in the Conduct of School Sports Activities and Youth Formation Activities,”* the following personnel are hereby requested to report and serve as members of the LRP Team throughout the duration of the 2026 Nueva Vizcaya Provincial Athletic Association (NVPAA) Meet:

LRP Team	Venue	Schedule
Arwin C. Peralta- GC III Rona Ria A. Obispo- GC III	Nueva Vizcaya General Comprehensive High School	November 28-30, 2025 and December 5-7, 2025
Norla L. Tiongson- GC II Carla Callores- GC Jannette V. Calata- GC III	DepEd LGU Gymnasium	November 28-30, 2025 and December 5-7, 2025
Jocelyn E. Calixto -GC III Mailyn C. Dasalla- GC	Bayombong CS School & SPED Center	November 27-30, 2025 and December 5-7, 2025
Jessie S. Balut- GC I Imelda B. Vilar- GC III Rita A. Francisco- GC III	San Nicolas Gymnasium NV Sports Complex	November 28-30, 2025 December 5-7, 2025
Marc Henrick R. Nicanor Christian Lloyd T. Vicente <i>with the Bayombong South Elementary School Child Protection Committee</i>	Bayombong South Elementary School	November 27-30, 2025 and December 5-7, 2025

2. The functions of the LRP Desk are to:

- ✓ Ensure a safe, secure, and supportive environment for all learners;
- ✓ Provide assistance and immediate response to learner-related concerns;
- ✓ Serve as a referral mechanism for cases requiring intervention, in coordination with the Local Government Unit (LGU) and other partner agencies;



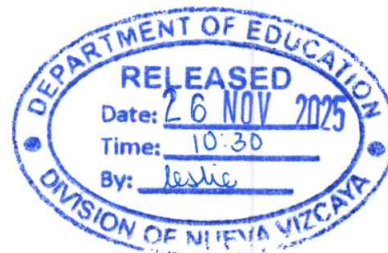
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- ✓ Disseminate and post Learner Rights and Protection/ Child Protection Committee contact numbers and hotlines in all playing venues, activity sites, and billeting quarters.
- 3. The LRP Desk shall be visible and functional throughout the duration of the activity and shall submit an accomplishment and incident report (if any) to the Schools Division Office through the Division LRP Focal Person within five (5) working days after the event.
- 4. Service credits for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel shall be granted in lieu of the activity days that will fall on either holidays or weekends in accordance with DO No. 53, s. 2003 titled "Updated Guidelines on Grant of Vacation Service Credits for Teachers", respectively.
- 5. Travel and other allowable expenses of the participants will be charged in their respective Division or School MOOE, local funds or any available funds subject to the usual accounting and auditing rules and regulations.
- 6. For relevant queries, you may contact Project Development Officer I/Division Youth Formation Coordinator, Marc Henrick R. Nicanor, 0955-891-4479 or at marchenrick.nicanor@deped.gov.ph
- 7. For information, guidance and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
11-2025-679



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