



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

24 November 2025

DIVISION MEMORANDUM

No. 559, s. 2025

**CALL ON THE SUBMISSION OF THE REQUIRED DOCUMENTS FOR THE 2025
REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)**

To: Assistant Schools Division Superintendent
Chiefs, (CID and SGOD)
Education Program Supervisors
Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. Relative to DepEd Memorandum No. 098, s. 2025 titled “Administration of the Regular Philippine Educational Placement Test”, this Schools Division Office calls all **interested PEPT test takers to submit the following required documents** in their district offices who shall forward these documents together with the summary list to the Curriculum Implementation Division **on or before December 1, 2025**:

I. For new test-takers

- a. Original and one photocopy of the birth certificate duly authenticated and issued by the Philippine Statistics Authority. (formerly National Statistics Office) or by the Local Civil Registrar.
- b. Certified True Copy of the permanent school record (e.g., SF10/Form 137) signed by the school principal/ registrar/ school administration with dry seal.
- c. Certificate of attendance in intervention programs, or any proof of schooling (if applicable).
- d. Two identical and recently taken 1x1 colored ID pictures with name tags.
- e. One copy of the accomplished Regular PEPT Registration Form. (Please see attached copy or download from <https://bit.ly/BEARegularPEPT>)

II. For test retakers and PEPT passers

- a. Original and one photocopy of the PEPT Certificate of Rating.
- b. Two identical and recently taken 1x1 colored ID pictures with name tags.
- c. One copy of the accomplished PEPT Registration Form.

2. The PEPT is a nationally administered assessment for learners in special circumstances. The result of this assessment will allow these learners to access or resume schooling and/or obtain certification of completion by grade level in the DepEd formal system.



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3. The target registrants for PEPT are the following:
 - a. Learners from schools without government permits,
 - b. Learners from nonformal and informal education programs,
 - c. Learners who have incomplete or no record of formal schooling,
 - d. Learners with back subjects,
 - e. Learners who need grade-level standards assessment, and
 - f. Learners who are overage for their grade levels
4. **No test registration fees** shall be collected from the test registrants.
5. The Administration of the Regular Philippine Educational Placement Test (PEPT) is **in December 2025** at **Bayombong South Elementary School**, Bayombong, Nueva Vizcaya.
6. Immediate dissemination of this Memorandum is desired.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
11-2025-668

Encls.:

As stated

References:

DepEd Order (No. 55, s.2016)
DepEd Memorandum No. 008, s. 2024

*To be indicated in the Perpetual Index
under the following subjects:*

ASSESSMENT
BASIC EDUCATION
CERTIFICATION
FEES
LEARNERS
RULES AND REGULATIONS
SCHOOLS
TEST



CID-EPS-LRMS/11-24-25/beg



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Republic of the Philippines
Department of Education
BUREAU OF EDUCATION ASSESSMENT

LEM's Copy

2025 REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

REGISTRATION FORM

Name of Registrant/Examinee	Last Name	First Name	M.I.
Mailing Address	No., Street, Barrio, Town, Province/City	Age	Sex ☐ Male ☐ Female
Date of Birth (Month/Date/Year)	Contact Number	Date of Examination (Month/Date/Year)	
Name and Address of School Last Attended	Last Grade Level Completed To be filled out by the Division Testing Coordinator	Grade Level/s to Take (check all that applies) To be filled out by the Division Testing Coordinator	
Purpose To be filled out by the Division Testing Coordinator	☐ No Schooling ☐ Kindergarten ☐ Grade 1 ☐ Grade 2 ☐ Grade 3 ☐ Grade 4	☐ Grade 5 ☐ Grade 6 ☐ Grade 7 ☐ Grade 8 ☐ Grade 9	☐ Kindergarten ☐ Grade 6 ☐ Grade 1 ☐ Grade 2 ☐ Grade 3 ☐ Grade 4 ☐ Grade 5 ☐ Grade 7 ☐ Grade 8 ☐ Grade 9 ☐ Grade 10 ☐ for retake, indicate the grade level/s and subject/s to take
	☐ Placement ☐ Validation ☐ Subject Completion		
Place and Date of Registration		Examination Center	
 1" x 1" Picture	INSTRUCTIONS TO THE PEPT TESTING COORDINATOR 1. Before signing this form, please ensure that all entries on Age, Last Grade Level Completed, and Grade Level/s to Take are legible and correct. 2. Detach Admission Slip and give it to the applicant. 3. Keep the LEM's Copy and give it to the Chief Examiner on examination day for the applicant verification purposes. 4. NO REGISTRATION FEE		To be filled out by the Division Testing Coordinator For NEW PEPT REGISTRANTS ☐ Original and Photocopy of Birth Certificate (NSO/PSA or Local Civil Registrar) ☐ Certified True Copy of Schools Records with dry seal (SF10/F137 signed by the School Principal/Registrar/Administrator) ☐ Identical and recently taken 1x1 colored ID pictures with name tag (2 pcs) For retakes and PEPT passers only ☐ Certificate of Rating (COR) ☐ Identical and recently taken 1x1 colored ID pictures with name tag (2 pcs) Additional Requirements for PEPT Validation Purposes only ☐ Endorsement Letters ☐ Regional Office ☐ Schools Division Office
	I hereby declare under oath that I have personally accomplished this Registration Form and that by affixing my name below, I am certifying that all documents attached to this application are a faithful reproduction of the original, and that all statements and information provided therein are complete, accurate, and correct to the best of my knowledge. I am assuming full responsibility and accountability for the correctness of the details provided and for the document's authenticity. _____ Signature over Printed Name of Registrant/Examinee		



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Registrant's Copy

2024 REGULAR PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)

ADMISSION SLIP

Name of Registrant/Examinee	Last Name	First Name	M.I.
Date of Birth (Month/Date/Year)	Age	Date of Examination (Month/Date/Year)	
Examination Center	Last Grade Level Completed To be filled out by the Division Testing Coordinator	Grade Level/s to Take To be filled out by the Division Testing Coordinator	
 1" x 1" Picture	NOTES: 1. Upon registration, the Registration Officer will inform you of the examination date and venue. 2. Complete all the information in the Registration Form. 3. On the examination day, the examinee must be in the venue at 7:30 A.M. Bring this slip and at least two (2) pieces of No. 2 pencils. Certified True and Correct: _____ Signature over Printed Name of Division Testing Coordinator		