



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya



November 18, 2025

DIVISION MEMORANDUM
No. 551, s. 2025

**PREPARATION AND SUBMISSION OF SCHOOLS' ANNUAL
IMPLEMENTATION PLAN (AIP), WORK AND FINANCIAL PLAN (WFP) AND
REQUEST FOR SUBSIDY (RFS) FOR FY 2026**

TO: Assistant Schools Division Superintendent
Public Schools District Supervisors/Districts In-Charge
School Principals/Heads
Accountant I
Administrative Officers IV/II
Administrative Assistants III/II
All Others Concerned

1. In line with the issuance of FY 2026 National Expenditure Program (NEP), all schools are hereby required to submit their respective Annual Implementation Plan (AIP), Work and Financial Plan (WFP), and Request for Subsidy (RFS) for FY 2026 on or before November 24, 2025.

2. In connection to this, links to be accomplished and FY 2026 National Expenditure Program (NEP), as a reference of Schools' MOOE, are as follows below:

Reference for FY 2026 NEP	https://tinyurl.com/FY2026RFS
Elementary RFS	https://tinyurl.com/FY2026RFSElem
Junior High School RFS	https://tinyurl.com/FY2026RFSJuniorHS
Senior High School RFS	https://tinyurl.com/FY2026RFSSeniorHS

3. For implementation, guidance, and **STRICT** compliance.


ORLANDO E. MANUEL Phd, CESO V
Schools Division Superintendent

11-2025-653



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>