



Republic of the Philippines
Department of Education

Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

4 November 2025

DIVISION MEMORANDUM

No. 526 s. 2025

**CAPACITY BUILDING OF GRADE 5 AND 6 TEACHERS
ON SPECIAL NEEDS EDUCATION**

TO: Assistant Schools Division Superintendent/OIC-Chief ES, CID
Chief, School Governance and Operations Division
Education Program Supervisors
Public Schools District Supervisors/ District-In-Charge
All Others Concerned

1. The Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division (CID) shall conduct a Capacity Building of Grades 5 and 6 Teachers on Special Needs Education at the Highlander Hotel and Resort, Solano, Nueva Vizcaya on the following schedule:

- **Grade 5:** November 5–7, 2025
- **Grade 6:** November 6–8, 2025

2. The activity aims to equip Grades 5 and 6 teachers with the knowledge and skills to understand various types of disabilities, apply inclusive teaching strategies, and provide appropriate interventions and accommodations to support learners with special educational needs in general education classrooms.

3. Each district shall send 5 Grade 5 teachers and 5 Grade 6 teachers, identified by the School Heads and District Supervisors. Teachers selected should include those currently handling learners with disabilities or learning difficulties, as well as those without prior SNED training. Enclosed is the list of TWG and resource persons for reference. Enclosed is the list of Resource Persons and Technical Working Group (TWG) for reference.

4. Teacher-participants attending the training on a Saturday shall be granted service credits, while non-teaching personnel involved in the activity shall be entitled to Compensatory Time-Off (CTO), subject to existing Civil Service Commission (CSC) rules and regulations.

5. Meals of all participants and hotel accommodations of resource persons shall be charged to the Division SNED Funds, while travel and other incidental expenses



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of participants shall be charged to school MOOE and/or other local school funds, subject to the usual auditing and accounting rules and regulations.

6. Widest dissemination of this Memorandum is desired.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent





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Enclosure to DM No. 526, s. 2025

Learning Facilitators/Resource Speakers	
1. Hilda D. Aragon	EPS, LIFT
2. Jinky A. Pongsayan	SPET-3
3. Fides May M. Valido	SPET-1
4. Glenda M. Lazam	SPET-1
5. Victorina P. Milo	SPET-1
6. Rickdenson M. Vadil	SPET-1
7. Yolanda C. Capistrano	SPET-3
8. Zoraida D. Tolentino	SPET-3
9. Christine Joyce C. Apigo	SPET-2
10. Monica V. Hernandez	SPET-1
11. Marierose S. Labuanan	SPET-1
12. Shayne Ann T. Camma	SPET-1
13. Leonora B. Tallungan	SPET-3
14. Ruth B. Maggay	SPET-1
15. Almira R. Biri	T 1
16. Vivian Gay N. Awidan	AO 2
17. Amethyst S. Cachola	AO 2
18. 2 Nurses	