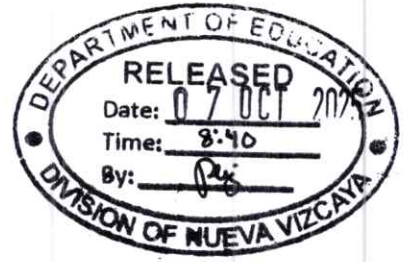




Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA



06 October 2025

DIVISION MEMORANDUM  
No. **474**, s. 2025

**ORIENTATION ON DEPED ORDER 20, s.2024 and SEMESTRAL MEETING OF ADMINISTRATIVE OFFICERS**

To: Assistant Schools Division Superintendent  
Public Schools District Supervisors/District-In-Charge  
OIC-Administrative Officer V  
Elementary and Secondary School Heads  
Administrative Officers and Administrative Assistants  
All Others Concerned

1. Relative to DepEd Order 20, s.2024 titled "*Guidelines on the Recruitment, Selection, and Appointment to Higher Teaching Positions*", this office would like to inform the field that there will be an orientation of chosen Elementary Administrative Officer II and representatives from the secondary schools on October 10, 2025 at 8:00AM at the Sacred Heart, Saint Mary's University, Bayombong, Nueva Vizcaya.
2. In addition to this, after the orientation will be the conduct of the Semestral Meeting of all Administrative Officers to plan for the upcoming convergence and to check on the status of the different Human Resource related work.
3. This is to request all Public Schools District Supervisors/ Secondary School Heads to please enter the name of participants from your district/schools who will join the orientation/meeting on the link <https://bit.ly/3KC9AsT>
4. A Registration of Three Hundred Pesos (P300.00) per participant chargeable against local funds shall be collected to defray the cost of meals and other incidental expenses.
5. Traveling expenses shall be chared against local funds subject to usual accounting guidelines, rules and regulations.
6. For information, guidance and wide dissemination.

**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

10-2025-498



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700  
Cellphone No: • +63 962 681 4945 • +63 992 035 2123  
Email Address: [nuevavizcaya@deped.gov.ph](mailto:nuevavizcaya@deped.gov.ph)  
Website: <https://sdonuevavizcaya.com/>

# NO. OF PARTICIPANTS

School/District	No. of Participants
DISTRICTS	7 per district
ABUYO NHS	1
ALFONSO CASTAÑEDA NHS	2
AMBAGUIO NHS	2
ARITAO NHS	2
BAGABAG NHS	2
BAMBANG NHS	2
BASCARAN NHS	2
BELANCE HS	2
BINALIAN IS	2
BINTAWAN NHS	2
BONFAL NHS	2
BUGKALOT NHS	1
CANABUAN NHS	1
CAROLOTAN NHS	1
CASAT NHS	1
CASECNAN NHS	2
DIADI NHS	2
DIPPOG NHS	1
DUPAX DEL NORTE NHS	2
DUPAX DEL SUR NHS	2
EASTERN NUEVA VIZCAYA NHS	2
GANAO NHS	1
INDIANA IS	1
KAKIDUGUEN NHS	1
KAPAYA HS	2
KASIBU NATIONAL AGRICULTURAL SCHOOL	2
KONGKONG VALLEY NHS	2
LAMO NHS	2
MALABING VALLEY NHS	2
MARTINEZ CUYANGAN NHS	1
MUNGIA NHS	2
MURONG NHS	2
NANSIAKAN NHS	2
NAPO TUYAK NHS	1
NVGCHS	2
PAIMA NHS	1
PANIKI NHS	2
PINAYAG NHS	1
QUEZON NHS	2
RUNRUNO NHS	1
SALINAS HS	2
SANTA FE NHS	2
SOLANO HS	2

School/District	No. of Participants
STA. CLARA HS	2
STA. CRUZ PINGKIAN NHS	2
STO. DOMINGO IS	1
TIBLAC NHS	1
TUAO HS	2
UDDIAWAN NHS	2