



Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA

29 September 2025

DIVISION MEMORANDUM  
No. **465**, s. 2025

**DISTRICT ASSESSORS TRAINING AND DEEPENING ON CLASSROOM  
OBSERVATION AND PORTFOLIO ASSESSMENT**

To: Assistant Schools Division Superintendent  
Functional Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads  
All others concerned

1. With the recent conduct of the Division Training of Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment last August 6-8, 2025, this Office announces the expansion of the training to be conducted in the different districts.
2. The District Assessors Training and Deepening on Classroom Observation and Portfolio Assessment aims to capacitate potential assessors for the implementation of Executive Order (EO) 174, s. 2022 or the Expanded Career Progression (ECP) for Public School Teachers in their respective districts. The proposals from the different districts were uploaded for PRC-CPD units and to date, are awaiting PRC Council approval.
3. Program proponents are still expected to submit their training proposals following the SDO template since the permit to conduct the L&D will be a requirement for the liquidation of expenses.
4. Schedule for the district trainings is as follows:

District/s	Dates	Venue
Alfonso Castaneda	October 7-9, 2025	Alfonso Castaneda National High School
Solano 1 & 2	October 21-23, 2025	Solano South Central School
Ambaguio and Dupax del Sur	October 22-24, 2025	Dupax Del Sur Central School
Dupax del Norte 1 & 2	October 22-24, 2025	Belance Central School – District Conference Hall
Bagabag 1, 2, Quezon & Diadi	October 22-24, 2025	Palaisdaan Hotel and Restaurant, Bagabag
Bambang 2 and Kasibu East District	October 22-24, 2025	Casa Cleo, Bambang
Santa Fe	October 22-24, 2025	Santa Fe Central School



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Aritao 1 & 2	October 22-24, 2025	Gabaldon Hall, Aritao Central School, Aritao
Villaverde	October 22-24, 2025	Bintawan NHS, Bintawan Sur, Villaverde
Kayapa East & Kayapa West	October 22-24, 2025	St. Joseph Parish Hall, Kayapa
Bayombong 1 & 2	October 22-24, 2025	Bayombong Central School and SPED Center
Kasibu West	October 23-25, 2025	Kasibu Central School, Kasibu
Bambang 1	October 23-25, 2025	Bambang I District Conference Room, Bambang

5. Meals, snacks, supplies and traveling expenses shall be charged against school MOOE and/or local funds subject to the usual accounting and auditing rules and regulations.

6. For information, guidance, and compliance.

  
**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

09-2025-480



Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

TEACHERS  
APPOINTMENT  
SELECTION  
TRAINING



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- The Regionally-trained assessors will be monitoring the conduct of the District Assessors' Training, to wit:

District/s	Dates	Venue
Alfonso Castaneda	October 7-9, 2025	Ronnie B. Bibas
Solano 1 & 2	October 21-23, 2025	Ronnie B. Bibas
Ambaguio and Dupax del Sur	October 22-24, 2025	Michael Manzano
Dupax del Norte 1 & 2	October 22-24, 2025	Menalyn M. Salvador
Bagabag 1, 2, Quezon & Diadi	October 22-24, 2025	Singasing Valdez
Bambang 2 and Kasibu East District	October 22-24, 2025	Florence F. Esparrago
Santa Fe	October 22-24, 2025	Menalyn M. Salvador
Aritao 1 & 2	October 22-24, 2025	Michael Manzano
Villaverde	October 22-24, 2025	Princes C. Aquitania
Kayapa East & Kayapa West	October 22-24, 2025	Arnel Panganiban
Bayombong 1 & 2	October 22-24, 2025	Princes C. Aquitania
Kasibu West	October 23-25, 2025	Arnel Panganiban
Bambang 1	October 23-25, 2025	Bermelita Guillermo