



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA

17 September 2025

DIVISION MEMORANDUM

No. 451, s. 2025

**DIVISION TRAINING OF UNTRAINED LAST MILE SCHOOL TEACHERS ON
MULTIGRADE PROGRAM**

TO: Assistant Schools Division Superintendent
Chief ES, Curriculum Implementation Division (CID)
Education Program Supervisors
Public Schools District Supervisors/Districts In-charge
School Heads and Teachers of Multigrade Schools
Multigrade School Coordinators
All Others Concerned

1. In support to the agenda of the Department to provide professional support to teachers, the Schools Division Office of Nueva Vizcaya, through the Curriculum Implementation Division (CID) shall conduct a live-in face-to-face **Division Training of Untrained Last Mile School Teachers on Multigrade Program** on **September 22-26, 2025 at Teachers Camp, Bagabag, Nueva Vizcaya.**
2. The objectives of this training are:
 - a. to provide technical assistance to teachers in addressing professional development needs in managing and handling multi-grade classes;
 - b. to capacitate untrained multigrade teachers in teaching the multi-grade enhanced K to 10 curriculum;
 - c. to enrich the knowledge, skills, attitudes, and values of MG teachers in planning, delivering, and assessing instruction.
3. Enclosed is the list of Forty-Four (44) pre-identified untrained MG teacher participants and Thirteen (13) TWG in this training.
4. Participants are expected to be at the venue before 8:00 in the morning. Check-in time is 12:00 PM of September 22, 2025. Participants are also advised to bring their laptops and extension cords for the workshop.
5. Meals, snacks, hotel accommodation, supplies/training kit, hall rentals and traveling expenses of participants and TWG shall be charged to the downloaded funds for this purpose subject to the auditing and accounting rules and regulations. Including other relative expenses such as tarpaulin, advocacy t-shirts, advocacy jacket of TWG and monitoring of the activity.



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Enclosure to DM No. _____, s. 2025

| No. | Name | School/District |
|-----|------------------------------|---|
| 1 | Beverly Grace I. Huerta | Cabinnuangan Elementary School |
| 2 | Shari Mae W. Fidel | Dempeg Elementary School |
| 3 | Agustina P. Aquino | Anayo Elementary School |
| 4 | Leony D. Palbusa | Mantatta Elementary School |
| 5 | Lirma D. Suguaran | Yabbi Elementary School |
| 6 | Carolyn I. Dionisio | Rosario Elementary School |
| 7 | Aberly B. Mang-osan | Mantatta Elementary School |
| 8 | Jerome W. Tuguiay | Pihipi Elementary School |
| 9 | Genevieve K. Catama | Dulli Integrated School |
| 10 | Thelma B. Abubo | Yaway Elementary School |
| 11 | Shiela P. Acosta | Yaway Elementary School |
| 12 | Cristina Balawa Basilan | Kakilingan Elementary School |
| 13 | Michael B. Ramos | Kakilingan ES |
| 14 | Audrey N. Nayusan | Kakilingan ES |
| 15 | Sonny V. Lantion | Pawak Elementary School |
| 16 | Juliette B. Tindaan | Salicpan Elementary School |
| 17 | John Ray A. Caliba | GOV. JUAN MANZANO ES |
| 18 | Rosan Abigail R. Dangan | Manamtam Elementary School |
| 19 | Joana M. Lamsis | Manamtam Elementary School |
| 20 | Sarah Grace F. Beite | Abat Elementary School |
| 21 | Merlina Q. Lagiwa | Abat Elementary School |
| 22 | Mariecel D. Mariano | Bansing Elementary School |
| 23 | Marilyn O. Cosep | Banao Elementary School |
| 24 | Mirriam P. Bacani | Pallas Elementary School |
| 25 | Marcelina L. Tolentino | Pallas Elementary School |
| 26 | Irish B. Tugab | Bansing Elementary School |
| 27 | Emalyn B. Licyayo | Villa Adriano Elementary School |
| 28 | Maria Luisa C. Omanito | Tutong Elementary School |
| 29 | Marcia A. Cuyopan | Oliweg Elementary School |
| 30 | Remedios U. Gulla | Tukod Elementary School |
| 31 | Artemio Sebbey | GK Aliaga ES |
| 32 | Joed I. Wayas | Labbu Elementary School |
| 33 | Remie W. Hidalgo | Pawak Elementary School |
| 34 | Fenny T. Jose | Ipil-Cuneg ES |
| 35 | Jessie L. Bagasin | Manamtam Elementary School |
| 36 | Aivie L. Pugong | Pipig Elementary School |
| 37 | Rica B. Ateniao | Pipig Elementary School |
| 38 | Adelfa T. Simsim | Pipig Elementary School |
| 39 | Glaiza Gwyne G. Jacob | Pipig Elementary School |
| 40 | Johnson G. Fortez | Ipil-Cuneg ES |
| 41 | Kristine Anne M. Daleon | Busat Elementary School |
| 42 | Melody Espinosa | Pallagao Elementary School |
| 43 | Mabeth T. Baniago | Pallagao Primary School |
| 44 | Charmaine Darleen R. Razalan | Ipil-Cuneg ES |
| 45 | Ronald C. Aquino | Governor Juan Manzano Elementary School |



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6. School Heads who will serve as member of TWG must assign their OICs while the classes of the participating teachers must be handled by the school relieving teacher or TICs to avoid disruption of classes.
7. For information, guidance, and wide dissemination to all concerned.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent 

