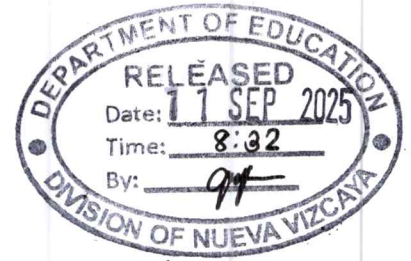




Republic of the Philippines
Department of Education
Region II – Cagayan Valley
SCHOOLS DIVISION OF NUEVA VIZCAYA



10 September 2025

DIVISION MEMORANDUM

No. 440, s. 2025

**YEAR 3 SEARCH FOR THE MOST EFFECTIVE IMPLEMENTER OF THE
PROJECT LETS READ PM DUBBED AS LET EVERY TEACHER AND STUDENT
READ, ENJOY, APPRECIATE AND DISCERN PRINTED MATERIALS**

To: Assistant Schools Division Superintendent
Chiefs, (CID and SGOD)
Education Program Supervisors
Schools District Supervisors/District In-Charge
Public Elementary and Secondary School Heads
All others concerned

1. Relative to the conduct of the Project LETS READ PM dubbed as **Let Every Teacher and Student Read, Enjoy, Appreciate and Discern Printed Materials** which is now on its third year of implementation, this office thru the Curriculum Implementation Division-Learning Resource Management Section (CID-LRMS) shall conduct the **Year 3 Search for the Most Effective LETS READ PM Implementer** this School Year 2025-2026.
2. The search is open to all public elementary and secondary schools of SDO Nueva Vizcaya and are advised to submit their reports or preliminary Means of Verifications (MOVs) based on the attached Enclosure 1 titled "Validation Tool for the Project LETS READ PM Implementation" on or before **September 30, 2025**.
3. The secondary schools shall input their reports at <https://forms.gle/CMJPCBrN566nHmTn8> while the district shall input their consolidated report to this link, <https://forms.gle/63TTEypZnbRrxC6G8>.
4. The submitted reports shall be validated by the district heads, who shall determine their district entries (one elementary and one secondary) to the aforementioned search.
5. A sample learner's card intended for this project is hereby attached for the ready reference of the implementers. Please see attached Enclosure 2.
6. For better understanding on the integration of the recommendations and suggestions from the field to improve the project, an **ONLINE orientation for the School Heads both elementary and secondary** shall be done on September 13, 2025 at 1:00 o'clock in the afternoon thru a Zoom link to be sent in the group chat of district heads.



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Website: <https://sdonuevavizcaya.com/>



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7. Expenses to be incurred relative to the conduct of the aforesaid activity/project shall be charged to the Division/School MOOE or other available local funds subject to the government accounting rules and regulations.
8. For information, dissemination, guidance and compliance.

ORLANDO F. MANUEL PhD, CESO V
Schools Division Superintendent

CID-EPS/9-10-25/beg



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Enclosure 1 to Division Memo No. 440, s. 2025

**VALIDATION TOOL FOR THE
PROJECT LETS READ PM IMPLEMENTATION
September 30, 2025**

School: _____ District: _____
Total No. of Teachers Implementing the Project: _____ Percentage: _____
Total No. of Learners involved (Grades 4 to 6): _____
Total No. of Learners involved (Grades 7 to 10): _____

Criteria	MOVs	Points	Points Earned
Presence of Reading Hub/Library/Little Free Library/Reading Corners	Organized collection of reading materials	10	
	Percentage of borrowers per grade level as reflected in the logbook or users' records	10	
	Inventory of books and available reading resources	10	
	Availability of Contextualized Reading Materials	10	
Lesson Plan showing the LETS READ PM integration	LETS READ PM activities were incorporated in the Lesson Plan duly signed by the School Head.	10	
Utilization of Report Card	LETS READ PM report cards of learners were signed by the teachers and noted by the parents.	15	
Proof of implementation	A video of 3 to 5 minutes Q & A to support the implementation	15	
Rewards/Certificates	Proof of rewards/certificate of recognition to performing students and best teacher implementer of the project issued by the school.	10	
Impact of project implementation	Increased number of learners and teachers reading or utilizing the supplementary reading materials of the school.	10	
Total		100	

Submitted by:

Validated by:

School Head

District Head/EPS/LR Staff



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School Header Here

LETS READ PM REPORT CARD
SY 2025-2026

Name: _____

Name of Teacher: _____

Grade and Section: _____

Subject: _____

No.	Title of the Selection	Date of Implementation				
		Sept. __, 2025	Sept. __, 2025	Sept. __, 2025	Sept. __, 2025	Sept. __, 2025
1						
2						
3						
4						
5						
	TOTAL Points					
	Parent's Signature					

Grand Total Score for the month: _____

and