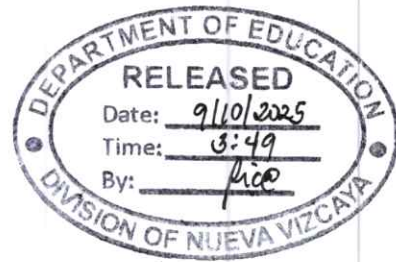




Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya



10 September 2025

DIVISION MEMORANDUM

No. 438, s.2025

**CAPABILITY BUILDING OF DIVISION FEDERATION OF SUPREME
ELEMENTARY AND SECONDARY LEARNER GOVERNMENT OFFICERS AND
TEACHER-ADVISERS**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Public Schools District Supervisors/District In-Charge
Public and Private Elementary and Secondary School Heads
All others concerned

1. This office through the School Governance and Operations Division-Youth Formation Unit will be conducting a **Capability Building of DFSELG/SSLG Officers and Teacher-Advisers** on October 10-12, 2025, at Bagabag National High School, Bagabag, Nueva Vizcaya.
2. The participants of the aforementioned activity are the Division Federation of Supreme Elementary and Secondary Learner Government Officers and Teacher-Advisers of the School Year 2025-2026.
3. Attached herewith is the training matrix, list of participants and parental consent/waiver to be accomplished by the learner participants, to be submitted at the Registration Area of the venue.
4. Service credits for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel shall be granted in lieu of the activity days that will fall on either holidays or weekends in accordance with DO No. 53, s. 2003 titled "Updated Guidelines on Grant of Vacation Service Credits for Teachers", respectively.
5. Meal and snacks for the duration of the activity will be charged to LSP Fund. Meanwhile, the participants' travel and other allowable expenses related to the conduct of this activity shall be charged against the School Maintenance and Other Operating Expenses (MOOE) or local funds, subject to the usual accounting and auditing rules and regulations
6. For relevant queries, you may contact Project Development Officers I-Division Youth Formation Coordinators, Marc Henrick R. Nicanor, 0955-891-4479 or at marchenrick.nicanor@deped.gov.ph and Christian Lloyd T. Vicente, 0955-129-6045 or at christianlloyd.vicente@deped.gov.ph.
7. For information, guidance and compliance.


ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent

09-2025-416



 Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
 Cellphone No: • +63 962 681 4945 • +63 992 035 2123
 Email Address: nuevavizcaya@deped.gov.ph
 Website: <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

(Enclosure No. 1 to Division Memorandum No. 438, s. 2025)

Day 01		
Time	Activity	Resource Person/Uncharged
Morning	Arrival and Registration of Participants	
1:00- 1:30pm	A. Prayer B. National Anthem C. Welcome Remarks D. Inspirational Message E. Statement of the Purpose F. Introduction of the Participants G. Oath Taking of the Division Federation of Supreme Elementary and Secondary Learner Government	Host School
1:30pm-3:00pm	Session 1(<i>Maka-Dios</i>): <i>Faith and Leadership: Serving with Integrity and Compassion</i>	Resource Speaker
3:01pm-4:00pm	Session 2 (<i>Makabansa</i>): <i>Basic Parliamentary Procedures</i>	Resource Speaker
4:00 pm	Preparation for Welcome Night	
7:00pm-8:00pm	Welcome Night	Host School
Day 02		
8:00am-8:30am	Preliminaries	Host School
8:31am-10:00am	Session 3: <i>Skills and Development on Canva Making</i>	Resource Speaker
10:01am-12:00	Session 4 (<i>Makatao</i>): <i>Lead with Resilience: Building Resilience Skills for Student Leaders</i>	Resource Speaker
12:01-1:00pm	Lunch	
1:00-3:00pm	Session 5: <i>Writing Correspondence</i>	Resource Speaker
3:01-4:30pm	Session 6 (<i>Makakalikasan</i>): <i>Green Leaders: Developing Youth Leadership Through Environmental Stewardship</i>	Resource Speaker
6:00 – 7:00pm	Socialization Night and Pledge of Commitment	DFSELG/DFSSLG Teacher- Advisers



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@depd.gov.ph
Website: <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

Day 03		
7:00am-8:00am	Tree Planting and Growing	Host School
8:00am-8:30am	Preliminaries	Host School
8:30 am- 11:00am	Team Building Activities	DIVFED Alumni
11:00am-12:00	Closing Ceremony Awarding of Certificates Closing Remarks Closing Prayer	Host School



 **Address:** Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
 **Cellphone No:** • +63 962 681 4945 • +63 992 035 2123
 **Email Address:** nuevavizcaya@deped.gov.ph
 **Website:** <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

(Enclosure No. 2 to Division Memorandum No. 438, s. 2025)

List of Participants

Division Federation of Supreme Secondary Learner Government		
President	Axle Dave L. Conde	Lamo National High School
Vice President	Daryll C. Saludares	Bintawan National High School
Secretary	Marc Justin D.V. Pimentel	Nueva Vizcaya General Comprehensive High School
Treasurer	Michael Duane F. Buduan	Bagabag National High School
Auditor	Jordan D. Cagurangan	Saint Jerome's Academy
Public Information Officer	Arieston S. Galano	Diadi National High School
Protocol Officer	Rzel A. Flores	Sta. Fe National High School
Board Members:	1. Joshley Vergil B. Dulnuan	Murong National High School
	2. Zhalani Kaine G. Layugan	Top Achievers Private School
	3. Romel P. Bandayrel	Bugkalot National High School
	4. Marionne Justine Vipinosa	Dupax del Norte National High School
Division Federation of Supreme Secondary Learner Government Teacher-Adviser		
President	Vicor John D. Jose	Lamo National High School
Vice President	Xyrhyll Jayron P. Espiritu	Bintawan National High School
Secretary	Jaime Ace B. Acosta	Nueva Vizcaya General Comprehensive High School
Treasurer	Christian Cuaresma	Bagabag National High School
Auditor	Oliver Vergara	Saint Jerome's Academy
Public Information Officer	Arlene B. Herrera	Diadi National High School
Protocol Officer	Jess B. Tugal	Sta. Fe National High School



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
 Cellphone No: • +63 962 681 4945 • +63 992 035 2123
 Email Address: nuevavizcaya@depd.gov.ph
 Website: <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
 Region II – Cagayan Valley
 Schools Division of Nueva Vizcaya

Board Members:	1. Ronelyn D. Balila 2. Rochelle Perez Gregorio 3. Lailanie Grace O. Pasigian 4. Kenneth T. Sandaga	Murong National High School Top Achievers Private School Bugkalot National High School Dupax del Norte National High School
Division Federation of Supreme Elementary Learner Government		
President	Juan P. Manzano III	Bayombong CS and SPED Center
Vice President	Sittie Zainah M. Mauna	Solano South Central School
Secretary	Raeyah Ashley F. Lagutan	Comon Central School
Treasurer	Dasuri Nerich P. Bugtong	Calitlitan Elementary School
Auditor	Frincess Kate B. Alindada	Baresbes Elementary School
Public Information Officer	Ma. Luzena Loren M. Alupias	Kasibu Central School
Protocol Officer	Honi Jacob C. Abalos	Solano East CS- SPED Center
Northern Representative	Muzika Zabrinah I. Ramiro	Aldersgate College- INC.
Southern Representative	Frexanne Lhee P. Lopez	San Fabian Elementary School
Division Federation of Supreme Elementary Learner Government Teacher-Adviser		
President	Tagumpay R. Divina	Bayombong CS and SPED Center
Vice President	Mary Jane A. Dela Paz	Solano South Central School
Secretary	Samuel A. Diaresco	Comon Central School
Treasurer	Jessica F. Valdez	Calitlitan Elementary School
Auditor	Noble A. Magday	Baresbes Elementary School
Public Information Officer	Faverlyn C. Anquillano	Kasibu Central School
Protocol Officer	Jeffrey C. Balut	Solano East CS- SPED Center
Northern Representative	Marites Pagaling	Aldersgate College- INC.
Southern Representative	Glorellyn G. Pido	San Fabian Elementary School



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>



Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

PARENTAL CONSENT AND WAIVER FORM

LEARNER'S PERSONAL INFORMATION:

Name: _____ Age: _____
Grade Level: _____ School: _____
Address: _____ Contact No/s: _____

Contact person in case of emergency:

Relationship: _____ Contact Number: _____

To the Department of Education
Schools Division of NUEVA VIZCAYA
The undersigned hereby gives permission to:

(name of child)

a Grade _____ student of
(level)

(name of school)

to participate in the **CAPABILITY BUILDING OF DIVISION FEDERATION OF SUPREME ELEMENTARY
AND SECONDARY LEARNER GOVERNMENT OFFICERS AND TEACHER-ADVISERS**
at Bagabag National High School, Bagabag, Nueva Vizcaya on October 10-12, 2025.

In addition to granting permission for my child's participation, I also give my consent for the posting of my child's photos, videos, and other related materials, which may be taken during the event, on the DepEd Tayo Youth Formation Page and other official DepEd social media platforms. These media may be used for purposes related to the promotion of the event and other DepEd activities. I understand that these images and materials may be publicly shared, and I waive any rights or claims to compensation regarding the use of such media.

I authorize the assigned chaperone or adult personnel to assist and accompany my child during the activity. I have taken into account the potential benefits my child will gain from participating in this event, provided that due care and precaution will be observed to ensure their comfort and safety. I also understand that DepEd employees and personnel will not be held liable for any untoward incidents that may occur beyond their control.

Signature Over Printed Name
(Learner)

Signature Over Printed Name
(Parent/Guardian)

(Date signed)



Address: Quezon St., Don Domingo Maddela, Bayombong, Nueva Vizcaya, 3700
Cellphone No: • +63 962 681 4945 • +63 992 035 2123
Email Address: nuevavizcaya@deped.gov.ph
Website: <https://sdonuevavizcaya.com/>