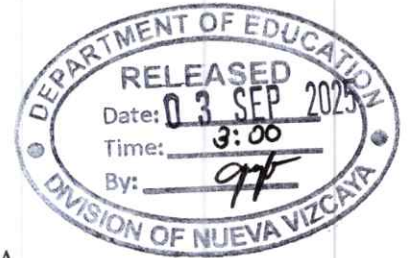




Republic of the Philippines  
**Department of Education**  
REGION II – CAGAYAN VALLEY  
SCHOOLS DIVISION OF NUEVA VIZCAYA



02 September 2025

**DIVISION MEMORANDUM**

No. **417**, s. 2025

**SUBMISSION AND QUALITY ASSURANCE OF COMPLETED BASIC RESEARCH  
ALONG DRRM AND MENTAL HEALTH**

To: Assistant Schools Division Superintendent  
Chief - School Governance and Operations Division  
Chief - Curriculum Implementation Division  
Public Schools District Supervisors/District In-Charge  
Public Elementary and Secondary School Heads  
All others concerned

1. DepEd Order 16, S. 2017 known as the “Research Management Guidelines” emphasizes the roles and duties of the Schools Division Research Committee (SDRC) in providing technical assistance to research proponents in the schools, district or division office. In line with this, **DRRM Coordinators** were given the opportunity to attend in the **Data Analysis and Formulation of Research Conclusion, Recommendations, and AIMRADC for Publication along DRRM and Mental Health** at Santiago Cove Hotel and Restaurant, Santiago, Ilocos Sur last July 28-31, 2025.
2. As such, the SDRC through the Planning and Research and DRRM Sections announces the **submission of the completed basic** on or before **September 19, 2025**.
3. The following documents are to be submitted in single copy for Quality Assurance of the SDRC – Technical Working Group Committee:

**Copy 1 (Ring-bound)**

1. Cover Page (*e-saliksik*)
2. Title Page
3. Abstract
4. Acknowledgement
5. Edited Manuscript (Rationale – References)
6. Appendices
  - Instruments (TOS, Survey Questionnaire)
  - Consent Forms, Certificate of Antiplagiarism and absence of conflict of interest
  - Documentations
  - Output of the Study (L&D Proposal, Policy, Enhanced Plan)
  - Implementation Plan
  - Profile/CV
  - Quality Control Checklist (During the QA in SDO)

*Note: A4 Size Bond Paper, ring-bound with title page and indorsement*



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4. Researchers of DRRM and Mental Health are advised to attend on September 19, 2025 for Quality Assurance and Finalization of the completed basic research at the SDO – Conference Hall, Bayombong, Nueva Vizcaya.
5. List of participants including the TWG is attached to this memorandum for reference.
6. Meals and snacks incurred on September 19, 2025 will be charged against DRRM Fund of PDO-II, while the travel expenses to be incurred by the participants will be charged against school local funds/MOOE subject to the usual accounting, auditing rules and regulations.
7. Strict compliance and adherence to this memorandum is directed

**ORLANDO E. MANUEL PhD, CESO V**  
Schools Division Superintendent

Inclosure: As stated  
Reference: D.O No. 16, s. 2017, D.O. No. 39, s. 2016, Div. Memo. No. 265, s. 2025  
To be indicated in the perpetual index under the following subjects:  
Basic/Applied Research      Research Management      Research Agenda



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*Annex 1: Technical Working Group of the Data Analysis and Formulation of Research Conclusion, Recommendations, and AIMRADC for Publication along DRRM and Mental Health*

<b>Name</b>	<b>School/Office</b>	<b>Position/Designation</b>
1. Rommel S. de Gracia	SDO – SGOD PAR	SEPS, DRTWG Member
2. Leonard Francis T. Jasmin PhD	Ernesto Lapan Pale ES	HT III, DRTWG Member
3. Jayson D. Velasco DIT	Dupax del Sur NHS	HT III, DRTWG Member
4. Mark Anthony I. Gano PhD	Casecnan NHS	HT I, DRTWG Member
5. Dolores A. Santos	Bonfal NHS	TIII, DRTWG Member
6. Kevin P. Aquino	Bugkalot NHS	TIII, DRTWG Member
7. Rodny Giverson V. Garcia	Uddiawan NHS	TIII, DRTWG Member
8. Edison A. Lopez	Bonfal NHS	TIII, DRTWG Member
9. Mylene O. Castro PhD	Dupax del Norte NHS	MTII, DRTWG Member
10. Den Mark Lorenzo	Solano HS	TIII, DRTWG Member
11. Clydinne A. Ballon	SDO-SGOD PAR	ADAS III, Secretariat







Republic of the Philippines

## Department of Education

REGION II – CAGAYAN VALLEY

SCHOOLS DIVISION OF NUEVA VIZCAYA

*Annex 1: Participants of the Data Analysis and Formulation of Research Conclusion, Recommendations, and AIMRADC for Publication along DRRM and Mental Health*

Name	School	Research Title
Reynold B. Mariano Head Teacher III	Tiblac ES	Mental Health Awareness of Teachers: Basis for Policy Development and Programs, Projects and Activities.
Sherilene B. Cabilang-Tacotaco Head Teacher I	Canabuan NHS	Awareness, Preparedness, and Engagement of Students, Teachers, and Stakeholders on the Implementation of Contingency Plan on Rain-Induced Landslide Towards Strategy Enhancement.
Judelyn S. Binbinon Teacher III	Diadi CS	Knowledge Level on Mental Health Issues, Problems and Attitudes towards Work of Elementary Teachers: Basis for L & D Activities.
Carmelita L. Pale EdD P III Bobbie P. Amlo HT I	Ambaguio Labang ES	Practices, Challenges Extent of Implementation of Disaster Risk Reduction Management Contingency Plans in Ambaguio District Toward Enhanced Contingency Plans.
Maria Theresa B. Iglesia PDO II	SGOD- DRRM	Evaluating the Implementation of DRRM Learning and Development: Foundations for Enhancing and Sustaining Disaster Preparedness Efforts.
Victorino L. Clemor Teacher III/TIC	Bangaan ES	Extent Of Disaster Risk Reduction Management (DRRM) Implementation of Contingency Plans Among the 15 Schools in Solano II District: Basis for the Development of District-Based DRRM Communication Platform and Policies.
Ernesto T. Valido Jr. Principal II	Bascaran ES	Extent of Awareness and Preparedness in the Implementation of Contingency Plan for Tropical Cyclones among SDRRM Team of Bascaran Elementary School: Insights Towards the Conduct of Learning & Development.
Janette P. Soltero Teacher II	Kayapa HS	Kayapa High School Teachers' Level of Awareness, Preparedness and Integration of DRRM Concepts in Relation to Availability of Materials Towards Development of Lesson Guides.
Cindy G. Wasin Teacher III	Lantap ES	Stress Level, Coping Strategies and Mental Health Support Mechanism of Elementary Teachers of Bagabag I District: Basis for Proposed Professional Development Activities.
Zenaida R. Grospe Master Teacher II	Pogonsino ES	Awareness And Preparedness of SDRRM Team in Implementing Tropical Cyclone Contingency Plans in Bagabag II District.
Janice E. Manzano Teacher III/TIC	Kirang ES	Awareness, Preparedness and Lesson Integration of DRRM Among the Key Stage 1 Teachers of Aritao 1 District: Basis for Development of Learning Guides.
Karen B. Humiwat Head Teacher I	Bilet ES	Stress Level Coping Strategies and Mental Health Support Mechanism of Elementary Teachers of Kasibu East District: Basis for Proposed Professional Development Activities.
Berlina V. Pascua Teacher III/TIC	Singian ES	Stress Level, Coping Strategies and Mental Health Support Mechanism of Elementary Teachers of Bagabag



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Name	School	Research Title
		II District: Basis for Proposing Professional Development Activities.
Juren C. Bested Teacher III Mylene O. Castro Master Teacher II	DDNNHS	School DRRM Team Functionality on the Implementation of Earthquake Contingency Plan: Basis for Capability Building.
Marivic K. Alluad Head Teacher I	Casat NHS	Casat National High School Teachers' Level of Awareness, Preparedness and Integration of DRRM Concepts in Relation to Availability of Materials Towards Development of Lesson Guides.
Ian Cris U. Lorenzo Teacher III/TIC	Balite ES	Awareness, Preparedness and Integration of DRRM Concepts in Science in Relation to the Availability of Materials Towards Development of Learning Guide for Key Stage 2.
Virgillo J. Maurera Head Teacher I	Labbunan ES	Awareness and Preparedness Level in the Implementation of Contingency Plan Among SDRRM Teams of Villaverde Central School SPED Center and Labbunan Elementary School for Tropical Cyclones: Towards the Conduct of L&D and School Contingency Plan Review.
Janie R. Galicia Teacher III/TIC	Balintugan ES	Awareness, Preparedness and Disaster Response of Alfonso Castañeda District Teaching and Non-Teaching Staff in Tropical Cyclone: Mitigation and Prevention.
Jefferson G. Roda Principal 1	Mauan ES	Stress Level, Coping Strategies and Mental Health Support Mechanism of Elementary Teachers of Bambang I District: Bases for proposed Professional Development Activities
Julita S. Benosa Maria Olivia Brazil	Kasibu West	Implementation of the Tropical Cyclone Contingency Plans in an Upland Schools Towards Its Strategic Enhancement