




Republic of the Philippines
Department of Education
Region II – Cagayan Valley
Schools Division of Nueva Vizcaya

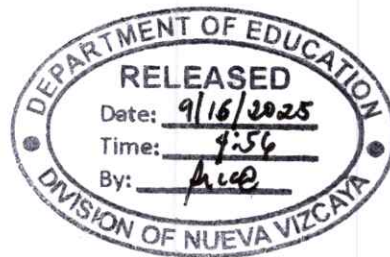
UNNUMBERED MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisor- SGOD
Education Program Supervisors
Select SGOD and OSDS Personnel
Select School Heads
Select Teachers
All others concerned

FROM: 
ORLANDO E. MANUEL PhD, CESO V
Schools Division Superintendent
09-2025-450

DATE: September 16, 2025

SUBJECT: **ORIENTATION ON THE CONDUCT OF THE LICENSURE EXAMINATION
FOR PROFESSIONAL TEACHERS (LEPT)**



1. The Professional Regulations Commission (PRC) of Regional Office No.2 in collaboration with the Department of Education and PLGU- Nueva Vizcaya shall administer the first-ever Licensure Examination for Professional Teachers (LEPT) on September 21, 2025 at the Nueva Vizcaya General Comprehensive High School, Bayombong, Nueva Vizcaya.
2. The view hereof, the Professional Regulations Commission officers and staff shall conduct an Orientation to the personnel who are assigned to administer the Licensure Examination for Professional Teachers (LEPT) on September 19, 2025 at 3:30PM at NVGCHS Gymnasium.
3. Attach is the assignment order of the personnel who shall administer the Licensure Examination for Professional Teachers.
4. For information, dissemination and compliance.



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Republic of the Philippines
Professional Regulation Commission
Regional Office No. 02
Tuguegarao City



REGIONAL SPECIAL ORDER NO. 2025-23
September 15, 2025

TO : ALL OFFICIALS AND EMPLOYEES CONCERNED

SUBJECT : ASSIGNMENT OF PERSONNEL TO ADMINISTER THE PROFESSIONAL TEACHERS LICENSURE EXAMINATION TO BE HELD ON SEPTEMBER 21, 2025 AT BAYOMBONG, NUEVA VIZCAYA

Pursuant to Section 7(d) Republic Act No. 8981, which provides that the Commission shall assign supervisors and room watchers from among the employees of the government, the following officers and employees are hereby assigned in the conduct of the Professional Teachers Licensure Examination with Six Hundred Twenty-eight (628) Examinees in Bayombong, Nueva Vizcaya.

JUAN G. ALILAM, JR. - Over-all Coordinator
ATTY. MARK VINCENT J. GOCAL - Assistant Over-all Coordinator

EXAMINATION PERSONNEL (Nueva Vizcaya General Comprehensive High School):

	NAME OF PERSONNEL	AGENCY/DIVISION/SECTION	STATUS/ POSITION	DESIGNATION
1	JAYSON TAMAYAO	ORD	Permanent	Over All Supply Officer
2	HEINRICH P. ROMANO	ORD	Permanent	Roving Driver

BUILDING 1

	NAME OF PERSONNEL	AGENCY/DIVISION/SECTION	STATUS/ POSITION	DESIGNATION
1	PABLITO M. COSME, JR.	LRD/Registration	Permanent	Building Supervisor
2	MARITESS R. ALILAM	CVMC	Permanent	Attendance Supervisor
3	PMSG GROVER A. MAMBA	PNP	Volunteer	Security Officer
4	STEPHEN M. STEVES	DepEd	Volunteer	Supply Officer
5	RENIE CHANG-A	ISC	Permanent	Floor Supervisor
6	MACRINO A. RAYMUNDO	DepEd	Permanent	Floor Supervisor
7	FRANZ JOSHUA CHUA	DepEd	-	Supply Aide
8	GARNER GAMBITO	DepEd	-	Supply Aide
9	MARY JANE R. FLORENDO	VRH	Permanent	Medical Officer

	NAME OF PERSONNEL	AGENCY/DIVISION/SECTION & STATUS	NAME OF PERSONNEL	AGENCY/DIVISION/SECTION & STATUS
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ROOM WATCHERS

1	NONA A. ADDUN	DepEd/Permanent	15	JOANNA JASMIN C. DELA CRUZ	DepEd/Permanent
2	ROWENA V. AGUILAR	DepEd/Permanent	16	JESSIE P. PASAMONTE	DepEd/Permanent
3	NATHANIEL ALMENDRA	DepEd/Permanent	17	BERNITA V. DUGYON	DepEd/Permanent
4	BABYLYN P. AMBATALI	DepEd/Permanent	18	MYRA FAYE R. ESQUIBAL	DepEd/Permanent
5	NESTOR R. AMBATALI	DepEd/Permanent	19	MARIA TERESA A. GARINGAN	DepEd/Permanent
6	BRENDA B. BETAWANG	DepEd/Permanent	20	VIRGILIO JR. P. GRAGASIN	DepEd/Permanent
7	ALFORIE D. BICERA	DepEd/Permanent	21	MYLENE T. GUNTALILIB	DepEd/Permanent
8	AVEGAEL B. BORJA	DepEd/Permanent	22	ANNA MARIE J. JASMIN	DepEd/Permanent
9	EUNICEZHA D. CAMONAYAN	DepEd/Permanent	23	MICHAEL JERIMAE F. LAZAGA	DepEd/Permanent
10	DIANA GRACE P. CARINO	DepEd/Permanent	24	MA. CLARISSA M. LUMIDAO	DepEd/Permanent
11	ZEPHARINE GRACE T. CASTILLO	DepEd/Permanent	25	JOIE M. MAGO	DepEd/Permanent
12	JULIA A. CHINYUNA	DepEd/Permanent	26	SAMUEL K. MATABYE	DepEd/Permanent
13	MARITES C. CLAUER	DepEd/Permanent	27	EDISON C. OREIRO	DepEd/Permanent
14	ERVIN T. DEJUMO	DepEd/Permanent	28	ZAIRA KATRINA Y. ORTIGUERO	DepEd/Permanent

BUILDING 2

	NAME OF PERSONNEL	AGENCY/DIVISION/SECTION	STATUS/ POSITION	DESIGNATION
1	FRANCES S. CASIL	LRD/Examination	Permanent	Building Supervisor

2	PRINCES C. AQUITANIA	DedEd	Permanent	Attendance Supervisor	
3	PMSg MARLO P. BARTOLOME II	PNP	Permanent	Security Officer	
4	STEPHEN M. STEVES	-	-	Supply Officer	
5	EVELYN G. ESQUIBIL	Regulation	Permanent	Floor Supervisor	
6	KIZZIE DIMPLE V. INAMAG	LGU/PRC	Job Order	Floor Supervisor	
7	DOMINIQUE DIANNE H. SANCHEZ	LGU/PRC	Job Order	Floor Supervisor	
8	LARRY ANDREW ALLAS	DepEd	-	Supply Aide	
9	MHAYER P. FRANCISCO	DepEd	-	Supply Aide	
10	SHERWIN PASION	DepEd	-	Supply Aide	
11	KAREN KAYE C. GREGORIO	-	-	Medical Officer	
	NAME OF PERSONNEL	AGENCY/DIVISION/ SECTION & STATUS	NAME OF PERSONNEL	AGENCY/DIVISION/ SECTION & STATUS	
ROOM WATCHERS					
1	ADORA MARIE M. PERALTA	DepEd/Permanent	18	BERMELITA E. GUILLERMO	DepEd/Permanent
2	MARILOU MORENO L. PEREZ	DepEd/Permanent	19	ORLANDO D. VICENTE	DepEd/Permanent
3	AMHERSTINE C. QUILANG	DepEd/Permanent	20	MARIA LICEL T. BALICO	DepEd/Permanent
4	JOHN ERIC B. RICARDE	DepEd/Permanent	21	JULIUS C. CALANGAN	DepEd/Permanent
5	ROSILYN A. SANTOS	DepEd/Permanent	22	ROSCOE N. GACUSANA	DepEd/Permanent
6	YRA ANGELIQUE L. TIMBREZA	DepEd/Permanent	23	KERT JUSTINE C.SANCHEZ	DepEd/Permanent
7	GLORY A. TUMAYAN	DepEd/Permanent	24	MELODY C. LAMAG	DepEd/Permanent
8	ROMULO S. ANCHETA	DepEd/Permanent	25	JONATHAN J. MADLAO	DepEd/Permanent
9	MELANY M. ASUNCION	DepEd/Permanent	26	MONICA A.BEJARIN	DepEd/Permanent
10	NOLI MAR M. NAVARRO	DepEd/Permanent	27	RACHEL I.MAGDAY	DepEd/Permanent
11	DINDO JOHN H. MORENO	DepEd/Permanent	28	MARY GINA M. GABIETA	DepEd/Permanent
12	NIMFA NORIE A. AQUINO	DepEd/Permanent	29	JEANNE ALEXANDRA M. FELIPE	DepEd/Permanent
13	RONNIE B. BIBAS	DepEd/Permanent	30	PHILYNE P. ABEDA	DepEd/Permanent
14	ROGER S. SEBASTIAN	DepEd/Permanent	31	BEATRIZV. TOLENTINO	DepEd/Permanent
15	MARIA CONCEPCION D ABSALON	DepEd/Permanent	32	JENALYN PEUN CAFERMA	DepEd/Permanent
16	HILDA D. ARAGON	DepEd/Permanent	33	MINERVA A. SANCHEZ	DepEd/Permanent
17	WILHELMINA C. CASTRO	DepEd/Permanent	34	THELMA V. TOLENTINO	DepEd/Permanent

Assigned Supply Officer, Driver and Supply Aide shall report to the Coordinator/Assistant Coordinator by 5:00 AM on 21 September 2025 for proper coordination, monitoring and dispatch of examination materials. Likewise, all examination supervisors/staff shall report at the assigned testing venue by 6:00 am to admit Room Watchers, examinees and distribute examination supplies and materials. Medical Officer should also report at the testing venue by 6:00 AM.

The Revised Guidelines in the Selection and Appointment of Supervisors, Room Watchers and other Examination Personnel shall be strictly observed. This includes accomplishment of examination forms related to the distribution and retrieval of test questions. Moreover, there must be wearing of appropriate dress code. Erring personnel shall be subject to the provisions of Office Circular 2011-39 and Office Order 2013-158.

All examination personnel shall be entitled to examination allowances pursuant to Resolution No. 2022-1564 or latest related issuance subject to the availability of funds and the usual budgeting, accounting and auditing requirements, rules and procedures.

Everyone is enjoined to perform the duties and responsibilities of their respective assignments to maintain the integrity of the licensure examination.

Please be guided accordingly.


JUAN G. ALILAM, JR.
OIC, Regional Director

PRCRO2/ORD/LRD/examsec
JGA/RTA/RMDG/fsc

MASTER
DOCUMENT

 DATE: 15 SEP 2025